

**OFFICE OF THE CHIEF OF ACCOUNTABILITY**  
**Summary of State Board of Education Agenda Item**  
**Consent Agenda**  
**July 27, 2023**

**DIVISION OF EDUCATOR LICENSURE**  
**OFFICE OF SECONDARY EDUCATION**

- N. Approval to revise Miss. Admin. Code 7 – 4: Licensure Guidelines K-12 to amend supplemental endorsement licensure options, 405 Business Management; and 411 Business Technology  
(Has cleared the Administrative Procedures Act without public comments)

Background Information: On May 5, 2023, the Commission on Teacher and Administrator Education, Certification, and Licensure and Development (Licensure Commission) granted approval of a request received from the Office of Secondary Education to revise two (2) supplemental endorsement areas to become effective School Year 2023 – 2024. The proposed changes for the following supplemental endorsement areas are outlined as follows:

**A. Endorsement 405 Business Management**

The Office of Secondary Education is requesting approval to remove one (1) course (Sales and Distribution) as an approved course that may be taught by this endorsement. The MDE no longer offers this course. We are also asking to change the name of two (2) courses (Accounting Fundamentals – Accounting Essentials and Business Fundamentals I – Business Essentials) and deactivate one (1) course (International Business) to be replaced with a new course (E-Commerce).

**B. Endorsement 411 Business Technology**

The Office of Secondary Education is requesting approval to remove three (3) courses (Information & Communication Technology I, Information & Communication Technology II, and Technology Foundations) as approved courses that may be taught by this endorsement. The MDE no longer offers these courses. We are asking to deactivate one (1) course (Web Design and Media Rich Content) and split it into two (2) new courses (Web Design I and Web Design II).

The public comment period was open from June 16, 2023, through 5:00 p.m. July 15, 2023. The MDE received no public comments.

Recommendation: Approval

Back-up material attached

## 405 Business Management

This is an "add on" endorsement that may be earned only by persons who hold a currently valid five-year standard Mississippi Educator License with endorsement 105 Business Education, 111 Computer Application, 318 Marketing, or 193 Economics.

A 405 Business Management endorsement allows a person to teach:

<b>Business Law</b>	<b>Personal Finance</b>
<b>Entrepreneurship</b>	<del>Business Finance</del>
<del>Accounting Fundamentals</del>	<u>Accounting Essentials</u>
<del>Business Fundamentals I</del>	<u>Business Essentials</u>
<del>Management Fundamentals</del>	<b>Management Essentials</b>
<del>International Business</del>	<u>E-Commerce</u>
<b>Marketing Essentials</b>	
<del>Sales and Distribution</del>	

This endorsement requires the following:

1. Applicant must hold a current 5-year standard teaching license in one of the following subject areas: 105 Business Education, 111 Computer Application, 318 Marketing, or 193 Economics.
2. Applicant must validate competency in the field of instructional technology by attaining the established minimum score or higher on an assessment approved by the Mississippi Department of Education (MDE). The assessment must be directly related to technology competency required by the grade level and subject matter being taught. Approved assessments for this license are IC3, Propulse, or other specific assessment created by third-party vendors, authorized by the Local Education Agency (LEA) and approved by the MDE.
3. Applicant must successfully complete a Certification for an online learning workshop, module, or course that is approved by the MDE.
4. Applicant must successfully complete a teacher preparation training based on the curricula to be taught (refer to the above list of courses). This training may be either a workshop, module, or course approved by the MDE for this purpose.

*Note: If the applicant meets all requirements listed above, the applicant will be issued a 405 Business Management endorsement five-year license. If the applicant does not meet all requirements, the applicant may be issued a three-year license, and all requirements above must be satisfied prior to the ending date of that license.*

## 411 Business Technology

This is an “add on” endorsement that may be earned only by persons who hold a currently valid 5-year standard Mississippi Educator License with endorsement: 105 Business Education, 111 Computer Applications, 113 Computer Education, or 118 Instructional Technology.

A 411 Business Technology endorsement allows a person to teach:

~~Information & Communication Technology I~~  
~~Information & Communication Technology II~~  
Graphic Design I  
Graphic Design II  
Web Design II

~~Web Design and Media Rich Content~~  
Introduction to Information Technology  
~~Technology Foundations~~  
Web Design I

This endorsement requires the following:

1. Applicant must hold a current 5-year standard teaching license in one of the following subject areas: 105 Business Education, 111 Computer Applications, 113 Computer Education, or 118 Instructional Technology.
2. Applicant must validate competency in the field of instructional technology by attaining the established minimum score or higher on an assessment approved by the Mississippi Department of Education (MDE). The assessment must be directly related to technology competency required by the grade level and subject matter being taught. Approved assessments for this license are IC3, Propulse, or other specific assessment created by third-party vendors, authorized by the Local Education Agency (LEA) and approved by the MDE.
3. Applicant must successfully complete a Certification for an online learning workshop, module, or course that is approved by the MDE.
4. Applicant must successfully complete a teacher preparation training based on the curricula to be taught (refer to the above list of courses). This training may be either a workshop, module, or course approved by the MDE for this purpose.

*Note: If the applicant meets all requirements listed above, that applicant will be issued a 411 Business Technology endorsement five-year license. If the applicant does not meet all requirements, the applicant may be issued a three-year license, and all requirements above must be satisfied prior to the ending date of that license.*