

OFFICE OF CHIEF ACADEMIC OFFICER
Summary of State Board of Education Agenda Items
Consent Agenda
August 18, 2022

OFFICE OF CAREER AND TECHNICAL EDUCATION

J. Approval to revise the methodology to reimburse costs incurred by school districts and charter schools related to the ACT WorkKeys Assessment

Background and Purpose: Funds appropriated annually by the State Legislature shall be for exam costs for ACT WorkKeys and the National Career Readiness Certificate (NCRC).

School districts and charter schools shall be required to submit testing rosters and documentation of current fiscal year expenditures for the above activities prior to requesting reimbursement. All documentation of expenditures and request for reimbursement must be received by the first week of June of the fiscal year for reimbursements to be processed.

Eligibility: School districts and charter schools participating in the statewide testing agreement are eligible to receive grant funds for students in grades 10 – 12 for one administration of the WorkKeys assessment series.

Funding Source: State funds

Basis for Awarding the Grants: Formula

Funds shall be awarded based on the following methodology:

The school districts or charter schools shall request reimbursement based on the following priorities:

- Priority One: Districts and charter schools shall be reimbursed the full cost of the ACT WorkKeys assessment for Career & Technical Education (CTE) program completers who have taken the assessment during the current school year.
- Priority Two: Districts and charter schools shall be reimbursed for students in grades 10 – 12 who have taken the ACT WorkKeys assessments during the current school year. In the event that funds are not adequate to cover the full amount of the assessment for Priority Two testers, funds shall be allocated on a per pupil basis.

Each participating school district and charter school shall receive an allocation based on a per-pupil basis amount. The per pupil amount shall be calculated as follows:

Per Pupil Amount = Funds remaining after Priority One reimbursement ÷ Total Previous School Year's Month 1 Total Number of Enrollment of grades 10-12 in participating school districts and charter schools

Allocation = Per Pupil Amount x Participating School District's or Charter School's Previous School Year's Month 1 Enrollment of grades 10-12

Recommendation: Approval

Back-up material: None