

OFFICE OF CHIEF OPERATIONS OFFICER
Summary of State Board of Education Agenda Items
December 16, 2021

OFFICE OF CHIEF OPERATIONS

04.D Action: Contract with Toshiba America Business Solutions, Inc., to provide agency wide networked multi-function copiers for the Mississippi Department of Education Central High School Building, Greymont Location (Child Nutrition and Healthy Schools), and Career and Technical Warehouse in Pearl. [Goals 1, 2, 3, 4, 5, and 6 of the MBE Strategic Plan]

Awarded Vendor: Toshiba America Business Solutions, Inc.
Ridgeland, MS 39157

Scope of Project: The purpose of this contract is to provide rental services from Toshiba America Business Solutions, Inc., to provide right a size fleet of networked multi-function copiers for all program offices at three locations within the agency.

The contractor will provide the following:

- The equipment, including applicable software and services to render it continually operational, identified on Exhibit A of the Rental Agreement.
- The contractor will deliver and install the equipment to the locations specified by MDE and pursuant to the delivery schedule agreed upon. At the time of delivery and during the period, Contractor is responsible for maintenance of the equipment.

Personnel associated with this contract are not former Department employees or related to any Department employees.

Scope of Contract:

- Term of Contract: February 1, 2022 – January 31, 2026
- Amount to be Awarded: \$1, 241,135.47
- Method of Award: Request for Quotes (State Contract)

Funding Source: State and Federal Funds

This item references Goal 1, 2, 3, 4, 5, and 6 of the *Mississippi Board of Education 2018-2022 Strategic Plan*.

Recommendation: Approval

Back-up material attached

<i>Fiscal Year</i>	<i>Cost</i>
FY 22	\$304,987.47
FY23	\$308,470.81
FY24	\$312,025.23
FY25	\$315,651.96
Total	\$1, 241,135.47