

**OFFICE OF CHIEF ACCOUNTABILITY OFFICER**  
**Summary of State Board of Education Agenda Items**  
**Consent Agenda**  
**February 15, 2018**

**OFFICE OF ACCREDITATION**

- C. Approve Corrective Action Plan for districts assigned a PROBATION or WITHDRAWN status in accordance with Accreditation Policy 2.8.1

Background Information: In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2017*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

Program offices have reviewed their applicable section(s) of the CAPs and have approved the provided corrective actions and timelines for the following districts:

1. Coahoma County Agricultural High School
2. Coahoma County School District\*
3. Durant Public School District
4. Jefferson County School District
5. Leake County School District
6. Leland School District
7. McComb School District\*
8. North Bolivar Consolidated School District\*
9. Yazoo City School District\*
10. Yazoo County School District\*

Based on review(s) by program offices, the following districts' CAPs are not being recommended for approval. Additions or revisions are needed before a recommendation for approval can be made. Program offices will work with these districts to revise the CAPs.

11. Hazlehurst School District\*
12. Jackson Public School District
13. Natchez-Adams School District

\*Denotes CAPs received after the deadline established by the Office of Accreditation.

Recommendation: Approval

Back-up material attached

**OFFICE OF CHIEF ACCOUNTABILITY OFFICER  
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**OFFICE OF ACCREDITATION**

C. 01. Corrective Action Plan for Coahoma County Agriculture High School in Accordance with Accreditation Policy 2.8.1

**Executive Summary**

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2017*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

The Coahoma County Agriculture High School was assigned a PROBATION status by the State Board of Education on October 19, 2017. The district submitted the CAP to the Mississippi Department of Education by the deadline established by the Office of Accreditation. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The Coahoma County Agriculture High School currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standard 2 - Licensed Professional Staff

Recommendation: Approval

Back-up material attached

## Corrective Action Plan

District Name: Coahoma Early College High School District Number: 1402 Date CAP Approved by Local School Board: 11/13/17

| Findings                                                                                                                                                                                                                         | Strategies/Plan for Correction                                                                                                                                                   | Person(s) Responsible          | Evaluation Criteria                                                  | Implementation Timeline         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|----------------------------------------------------------------------|---------------------------------|
| All district professional positions requiring licensed staff are filled by staff that are properly licensed and endorsed as required by state law and federal requirements of the Elementary and Secondary Education Act (ESEA). | The LEA, administrative team and teachers will attend recruitment fairs in an effort to solicit highly qualified teachers.                                                       | LEA Administrators<br>Teachers | Number of vacant certified positions filled                          | October 2017 - ongoing          |
|                                                                                                                                                                                                                                  | Certified teachers vacancies will be placed on the district and college websites.                                                                                                | LEA                            | Feedback from potential instructors                                  | August 2017 - ongoing           |
|                                                                                                                                                                                                                                  | Partnership with Coahoma Community College for post-secondary certified instructors.                                                                                             | LEA Administrators             | The number of highly qualified teachers obtained                     | December 2017 - ongoing         |
|                                                                                                                                                                                                                                  | Contact local universities department heads in education for potential graduates. Have students to do a field trip to CECHS. Keep in constant contact with students after visit. | LEA Administrators             | The number of student interns who apply for vacant positions.        | August 2017 - ongoing           |
|                                                                                                                                                                                                                                  | Have a local job fair.                                                                                                                                                           | LEA Administrators             | The number of highly qualified teachers obtained.                    | April 15, 2018 - April 30, 2018 |
|                                                                                                                                                                                                                                  | The Teaching Center will be notified of all vacancies.                                                                                                                           | LEA                            | Success rate of teachers obtained through MDE Teacher Vacancy Roster | August 2017 - ongoing           |

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Summary of State Board of Education Agenda Items  
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**OFFICE OF ACCREDITATION**

C. 02. Corrective Action Plan for Coahoma County School District in Accordance with Accreditation Policy 2.8.1

**Executive Summary**

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2017*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

The Coahoma County School District was assigned a PROBATION status by the State Board of Education on October 19, 2017. The district did not submit the CAP to the Mississippi Department of Education by the deadline established by the Office of Accreditation. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The Coahoma County School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standard 2 - Licensed Professional Staff

Recommendation: Approval

Back-up material attached

## Corrective Action Plan

**District Name:** Coahoma County School District **District Number:** 1400 **Date CAP Approved by Local School Board:** 1/09/2018

**Standard 2:** All district professional positions requiring licensed staff are filled by staff that are properly licensed and endorsed as required by state law and federal requirements of the *Elementary and Secondary Education Act (ESEA)*.

**REGULATIONS:** Miss. Code Ann. § 37-9-7, 7 Miss. Admin. Code Pt. 3, Ch. 80, R. 80.1, R. 80.2, *ESEA*, and Federal Code

| Findings                                                                                                                                                                                                                                                                                                                                                                               | Strategies/Plan for Correction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Person(s) Responsible                                                                                                                                   | Evaluation Criteria                                                                                                                                                                        | Implementation Timeline    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| <p>Directions: Please indicate the deficiencies in your district that need to be corrected.</p> <p>The district is not in compliance with Standard 2.0 based on a review of the MSIS Accreditation Review Data Report and review of district documents. Personnel data reports indicate two (2) teachers with an expired license and one (1) teacher with certificate not on file.</p> | <p>Directions: Please indicate the strategies or detailed plan of action the district plans to take to correct the deficiencies.</p> <ol style="list-style-type: none"> <li>1. The district will continuously monitor files to ensure that licenses are valid and include proper endorsement in the appropriate instructional area(s).</li> <li>2. Personnel data will be verified for accuracy in the school data package.</li> <li>3. The district will utilize its "Grow Our Own Teachers" program to provide professional development for teachers with Special Non-renewable licenses on test taking skills/strategies and content for PRAXIS testing.</li> <li>4. The district will provide on-line practice PRAXIS tests and study materials for teachers who hold Special Non-renewable licenses.</li> </ol> | <p>Teachers/teacher candidates</p> <p>Elementary and High School Principals</p> <p>MSIS Coordinator</p> <p>Personnel Director</p> <p>Superintendent</p> | <p>The district will adhere to MS Code 37-97-7, SB Policies and Federal Code.</p> <p>Evaluation and use of employee rosters printed from SAMS</p> <p>Score reports from PRAXIS testing</p> | <p>June 2017-June 2018</p> |

Please use additional sheets as needed.

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### Corrective Action Plan

District Name: Coahoma County School District District Number: 1400 Date CAP Approved by Local School Board: 1/09/2018

| Findings | Strategies/Plan for Correction                                                                                                                                                      | Person(s) Responsible | Evaluation Criteria | Implementation Timeline |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|---------------------|-------------------------|
|          | 5. The district will require all teachers who hold a Special Non-renewable license to test by February 28, 2018 to demonstrate improvement/passing of the appropriate PRAXIS tests. |                       |                     |                         |

Please use additional sheets as needed.

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**OFFICE OF ACCREDITATION**

C. 03. Corrective Action Plan for Durant Public School District in Accordance with Accreditation Policy 2.8.1

**Executive Summary**

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2017*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

The Durant Public School District was assigned a PROBATION status by the State Board of Education on October 19, 2017. The district submitted the CAP to the Mississippi Department of Education by the deadline established by the Office of Accreditation. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The Durant Public School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standard 2 - Licensed Professional Staff

Recommendation: Approval

Back-up material attached



### Corrective Action Plan

**District Name:** Durant Public School District    **District Number:** 2620    **Date CAP Approved by Local School Board:** November 14, 2017

Standard 2: All district professional positions requiring licensed staff are filled by staff that are properly licensed and endorsed as required by state law and federal requirements of the Elementary and Secondary Education Act (ESEA).

REGULATIONS: Miss. Code Ann. § 37-9-7, 7 Miss. Admin. Code Pt. 3, Ch. 80, R. 80.1, R. 80.2, ESEA, and Federal Code

| Findings                                                                                                                                                                                                         | Strategies/Plan for Correction                                                                                                                                                                   | Person(s) Responsible                         | Evaluation Criteria                                                                                                                 | Implementation Timeline                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| The district is not in compliance with Standard 2.0 based on the Accreditation Personnel Edit Report for SY 2016-2017. The district had teachers with certificates not on file or certificates that had expired. | The district will offer contract signing bonuses of \$4,000.00 to recruit certified teachers to fill positions by staff who do not meet licensure requirements established by the MDE.           | Superintendent and Principal                  | School Board approval of allocation of funds for contract signing bonuses; issuance of bonuses as approved.                         | Upon signing of contract                |
| Three Elem Ed. Teachers:<br>Two hold degrees in Early Childhood<br>One has B.S. in Childcare<br><br>One Science Teacher:<br>Completed the MAT and is pending Praxis for certification                            | The district will partner with an area University to offer Assessment tutorials (Praxis Core and Foundations of Reading) for non-certified staff working toward obtaining teacher certification. | Superintendent, Principal and Asst. Principal | Mandatory Training Sessions offered for district staff and non-certified teacher. Attendance will be required.                      | Ongoing throughout the school year      |
| Two Teachers not re-employed during the 2017-2018 SY.                                                                                                                                                            | The district will implement a one-time reimbursement of Praxis and ACT assessment fees for non-certified staff that take the exams and pass to meet teacher certification requirements.          | Superintendent                                | Passing assessment score reports and receipts for assessments required for certification (Praxis Core, Foundations of Reading; ACT) | Ongoing as assessments are administered |

|                                                                                                                                                               |                                                                                                                                                                                                                    |                                                                            |                                                                                                                                                  |                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
|                                                                                                                                                               | <p>A Plan of Action will be developed for each non-certified staff member employed in a position that requires educator certification. Failure to adhere to the Action Plan will result in a reduction of pay.</p> | <p>Superintendent and Principal</p>                                        | <p>Attendance/Participation in tutorials offered to meet certification requirements, registration for assessments required for certification</p> | <p>December, 2017, February, 2018, April 2018</p> |
| <p>The district will participate in teacher education job fairs to recruit certified teachers who meet certification requirements established by the MDE.</p> |                                                                                                                                                                                                                    | <p>Principal, Assistant Principal; Curriculum and Instruction Director</p> | <p>Enrollment and participation in job fairs by Teacher Education Programs in MS and the MDE Educator Job Fair</p>                               | <p>Fall, 2017<br/>Spring, 2018</p>                |

Superintendent's Signature: *Glean Carver* Date: 11/14/2017  
 School Board President's Signature: *Dr. Brenda Ditchard* Date: 11/14/2017

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**OFFICE OF ACCREDITATION**

C.04. Corrective Action Plan for Jefferson County School District in Accordance with Accreditation Policy 2.8.1

**Executive Summary**

n accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2017*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

The Jefferson County Agriculture High School was assigned a PROBATION status by the State Board of Education on October 19, 2017. The district submitted the CAP to the Mississippi Department of Education by the deadline established by the Office of Accreditation. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The Jefferson County School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standard 17.4 – Special Education

Recommendation: Approval

Back-up material attached

## Corrective Action Plan

District Name: Jefferson County School District

District Number: 3200

Date CAP Approved by Local School Board: 01/19/2018

Standard 17: The school district is in compliance with state and/or federal requirements for the following programs:

17.4: Special Education Individuals with Disabilities Education Act (IDEA) (20 U.S.C §§ 1400, et. seq.)

REGULATIONS: Child Find – Initial Evaluation (CFI): 34 C.F.R. §§ 300.111, 300.301, 300.304 – 300.311; 7 Miss. Admin. Code Pt. 3, Ch. 74, R. 74.19, §§ 300.111, 300.301, 300.304 – 300.311

| Findings                                                                                                                                                                 | Strategies/Plan for Correction                                                                                                                                                                                                                                   | Person(s) Responsible         | Evaluation Criteria                                                                                    | Implementation Timeline |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------------------------------------------------------------------------------------------------------|-------------------------|
| Child Find-Initial (CFI)<br><br>34 C.F.R. § 300.307; and Part 3, Chapter 74 – Rule 74.19, Individuals with Disabilities Education Improvement Act.                       | The District will provide training to all certified professionals in special education.<br>The purpose of the training is to build capacity around practices around determining whether a child has a need for early intervention or special education services. | Director of Special Education | A random review of policies and procedures, along with practices, using the MDE compliance instrument. | February 2018-May 2018  |
| Child Find Reevaluation<br>34 C.F.R. § 300.305 (e)(1); and Part 3, Chapter 74: Special Education – Rule 74.19<br>Individuals with Disabilities Education Improvement Act | The District will provide training to all certified professionals in special education.<br>The purpose will focus on state board policy, district policy and the practice of re-evaluation that leads to the examination of meaningful education benefit.        | Director of Special Education | A random review of policies and procedures, along with practices, using the MDE compliance instrument. | February 2018-May 2018  |

Please use additional sheets as needed.

## Corrective Action Plan

District Name: Jefferson County School District District Number: 3200 Date CAP Approved by Local School Board: 01/19/2018

| Findings                                                                                                                               | Strategies/Plan for Correction                                                                                                                                                                                                                                                                                                                                                                        | Person(s) Responsible         | Evaluation Criteria                                                                                    | Implementation Timeline |
|----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------------------------------------------------------------------------------------------------------|-------------------------|
| 34 C.F.R. § 300.101; and Part 3, Chapter 74: Special Education – Rule 74.19<br>Individuals with Disabilities Education Improvement Act | The District will review policies and procedures. The District will also provide training to all certified personnel in special education. The training will build capacity around Free Appropriate Public Education (FAPE) for students with disabilities. This will focus on individualized instruction with sufficient supports and services to enable the student to receive educational benefit. | Director of Special Education | A random review of policies and procedures, along with practices, using the MDE compliance instrument. | February 2018-May 2018  |
| 34 C.F.R. § 300.320 (a)(1);<br>34 C.F.R. § 300.324 (a)(1); and Rule 74.19                                                              | The District will provide training that will focus on writing Standards-based IEPs. The primary focus of the training will focus on the triangulation of the PLAAF, Impact of Disability, appropriate supports and services.                                                                                                                                                                          | Director of Special Education | A random review of policies and procedures, along with practices, using the MDE compliance instrument. | February 2018-May 2018  |
| 34 C.F.R. § 300.530 (b)(2);<br>300.530(f)(1)(i)(ii); and Rule 74.19                                                                    | The District will provide training that will focus policies and practices around the discipline for students with disabilities. The training will be provided for administrators and special education professionals.                                                                                                                                                                                 | Director of Special Education | A review of the discipline records of students with disabilities.                                      | February 2018-May 2018  |

Please use additional sheets as needed.

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**OFFICE OF ACCREDITATION**

C.05. Corrective Action Plan for Leake County School District in Accordance with Accreditation Policy 2.8.1

**Executive Summary**

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2017*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

The Leak County School District was assigned a PROBATION status by the State Board of Education on October 19, 2017. The district submitted the CAP to the Mississippi Department of Education by the deadline established by the Office of Accreditation. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The Leake County School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standard 2 - Licensed Professional Staff

Recommendation: Approval

Back-up material attached

## Corrective Action Plan

District Name: Leake County School District Number: 4000 Date CAP Approved by Local School Board: 12/07/2017

Standard 2: All district professional positions requiring licensed staff are filled by staff that are properly licensed and endorsed as required by state law and federal requirements of the *Elementary and Secondary Education Act (ESEA)*.

REGULATIONS: Miss. Code Ann. § 37-9-7, 7 Miss. Admin. Code Pt. 3, Ch. 80, R. 80.1, R. 80.2, *ESEA*, and Federal Code

| Findings                                                                                                     | Strategies/Plan for Correction                                                                                                           | Person(s) Responsible                          | Evaluation Criteria                                                                                                       | Implementation Timeline         |
|--------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| LCSD had 1 employee not properly licensed and endorsed for 2 consecutive years serving in the same capacity. | The district will continue to post job vacancies using Applitrak.                                                                        | Assistant Superintendent                       | Monitor and hire qualified applicants                                                                                     | Ongoing                         |
|                                                                                                              | The district will utilize MDE to assist with recruiting licensed staff.                                                                  | Assistant Superintendent<br>Principal          | Recruit and hire qualified candidates                                                                                     | May 2018<br>Ongoing             |
|                                                                                                              | The district will utilize the 1 Year Local District License Request to avoid deficiencies when feasible.                                 | Assistant Superintendent<br>Principal          | Monitor the number of teachers out of field<br>Encourage teachers to take Praxis II in other areas for added endorsements | August 2017<br>Ongoing          |
|                                                                                                              | The district will continue to attend College Recruitments/Job Fairs to recruit licensed staff.                                           | Assistant Superintendent<br>District Designees | Recruit and hire qualified candidates                                                                                     | Fall/Spring annually<br>Ongoing |
|                                                                                                              | The district will adjust and revise elective/extra-curricular activities course offerings when licensed staff are not readily available. | Principal<br>Superintendent                    | Review the number of teachers out of field                                                                                | July 2018                       |

|  |                                                  |                                          |                                            |             |
|--|--------------------------------------------------|------------------------------------------|--------------------------------------------|-------------|
|  | The district will utilize MDE's Virtual Schools. | Principal<br>Assistant<br>Superintendent | Review the number of teachers out of field | August 2018 |
|--|--------------------------------------------------|------------------------------------------|--------------------------------------------|-------------|

Please use additional sheets as needed.

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**OFFICE OF ACCREDITATION**

C. 06. Corrective Action Plan for Leland School District in Accordance with Accreditation Policy 2.8.1

**Executive Summary**

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2017*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

The Leland School District was assigned a PROBATION status by the State Board of Education on October 19, 2017. The district submitted the CAP to the Mississippi Department of Education by the deadline established by the Office of Accreditation. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The Leland School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standard 1 – Local School Board and Superintendent
- Process Standard 1.1 – Superintendent Executive Duties and Responsibilities
- Process Standard 1.3 – School Board Duties and Responsibilities

Recommendation: Approval

Back-up material attached

# Corrective Action Plan

Leland School District

District Name: \_\_\_\_\_ District Number: 7612 Date CAP Approved by Local School Board: \_\_\_\_\_

**Standard 1:** The local school board and the superintendent of schools shall exercise due diligence in performing the respective duties of each office in accordance with applicable law. The local school board's responsibilities shall pertain to matters of setting policy and shall not interfere in the day-to-day operations of the school district that include, but are not limited to, such duties as those relating to personnel and management decisions. Failure to comply shall result in the immediate downgrade of the District's accreditation status to Probation or Withdrawn as indicated in Accreditation Policy 2.5.

**REGULATIONS:** Miss. Code Ann. §§ 25-41-1 et al., §§ 25-61-1 through 17, § 37-3-4(5), §§ 37-6-7, 9, 11, and 15, § 37-7-306(1-4), §§ 37-9-1 through 75, §§ 37-9-101 through 113, § 37-7-301(p)(w), § 37-6-3(3-4), §§ 37-9-7, 13, and 14, § 37-61-9, § 37-151-5(h), and the *Federal Civil Rights Act of 1964*

**1.1:** The school board assigns all executive and administrative duties to the superintendent, who is properly licensed and chosen in the manner prescribed by law.

**REGULATIONS:** Miss. Code Ann. § 37-6-3(3-4), §§ 37-9-7, 13, and 14, § 37-61-9, and § 37-151-5(h)

| Findings                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Strategies/Plan for Correction                                                                                                | Person(s) Responsible | Evaluation Criteria | Implementation Timeline |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-----------------------|---------------------|-------------------------|
| Standard 1: The local school board and the superintendent of schools shall exercise due diligence in performing the respective duties of each office in accordance with applicable law. The local school board's responsibilities shall pertain to matters of setting policy and shall not interfere in the day-to-day operations of the school district that include, but are not limited to, such duties as those relating to personnel and management decisions. Failure to comply shall result in the immediate downgrade of the District's accreditation | Directions: Please indicate the strategies or detailed plan of action the district plans to take to correct the deficiencies. |                       |                     |                         |

Please use additional sheets as needed.

## Corrective Action Plan

District Name: Leland School District

District Number: 7612

Date CAP Approved by Local School Board: \_\_\_\_\_

| Findings                                                                                                                                                         | Strategies/Plan for Correction                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Person(s) Responsible                                 | Evaluation Criteria                                                              | Implementation Timeline |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|----------------------------------------------------------------------------------|-------------------------|
| 1.1 The school board assigns all executive and administrative duties to the superintendent, who is properly licensed and chosen in the manner prescribed by law. | <p>The Leland School District shall assign all executive and administrative duties to the superintendent and allow the superintendent to implement approved policies and statutes as the chief executive officer of the district.</p> <p>a) The school Board will continue board governance training and implement the protocols as provided through MSBA.</p> <p>b) The school will follow policy and statutes pertaining to executive and administrative duties of the superintendent.</p> | <p>School Board</p> <p>Superintendent</p> <p>MSBA</p> | <p>Board Minutes</p> <p>MBSA Training</p> <p>Board Continuation</p> <p>Hours</p> | Immediately and Ongoing |

Please use additional sheets as needed.

## Corrective Action Plan

Leland School

District Name: \_\_\_\_\_ District Number: 7612 Date CAP Approved by Local School Board: \_\_\_\_\_

Standard 1: The local school board and the superintendent of schools shall exercise due diligence in performing the respective duties of each office in accordance with applicable law. The local school board's responsibilities shall pertain to matters of setting policy and shall not interfere in the day-to-day operations of the school district that include, but are not limited to, such duties as those relating to personnel and management decisions. Failure to comply shall result in the immediate downgrade of the District's accreditation status to Probation or Withdrawn as indicated in Accreditation Policy 2.5.

REGULATIONS: Miss. Code Ann. §§ 25-41-1 et al., §§ 25-61-1 through 17, § 37-3-4(5), §§ 37-6-7, 9, 11, and 15, § 37-7-306(1-4), §§ 37-9-1 through 75, §§ 37-9-101 through 113, § 37-7-301(p)(w), § 37-6-3(3-4), §§ 37-9-7, 13, and 14, § 37-61-9, § 37-151-5(h), and the *Federal Civil Rights Act of 1964*

- 1.3: School board members complete required basic and continuing education programs in order to effectively perform their duties in the manner prescribed by law.

REGULATIONS: Miss. Code Ann. §§ 25-41-1 et al., §§ 25-61-1 through 17, § 37-3-4(5), §§ 37-6-7, 9, 11, and 15, and § 37-7-306(1-4)

| Findings                                                                                                                                                         | Strategies/Plan for Correction                                                                                                                                                                                                                                                                                                                                                  | Person(s) Responsible                          | Evaluation Criteria                                           | Implementation Timeline |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|---------------------------------------------------------------|-------------------------|
| 1.3 School Board members complete required basic and continuing education programs in order to effectively perform their duties in the manner prescribed by law. | The Leland School District School Board shall continue receiving assistance from the MSBA to assist in clarifying the role of the board and that of individual members. Compliance shall be employed to comply with the role of policy makers. Further training should encompass methods for board members to effectively perform their duties in the manner prescribed by law. | School Board Members<br>Superintendent<br>MSBA | Board Minutes<br>MSBA Continuing Education Training<br>Credit | Immediately and Ongoing |

Please use additional sheets as needed.

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**OFFICE OF ACCREDITATION**

C. 07. Corrective Action Plan for McComb School District in Accordance with Accreditation Policy 2.8.1

**Executive Summary**

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2017*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

The McComb School District was assigned a PROBATION status by the State Board of Education on October 19, 2017. The district did not submit the CAP to the Mississippi Department of Education by the deadline established by the Office of Accreditation. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The McComb School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standard 2 – Personnel

Recommendation: Approval

Back-up material attached

# CORRECTIVE ACTION PLAN

DISTRICT NAME: MCCOMB SCHOOL DISTRICT DISTRICT NUMBER: 5720 DATE CAP APPROVED BY MCCOMB SCHOOL BOARD OF TRUSTEES 1/30/2018

**Standard 2: All district professional positions requiring licensed staff are filled by staff that are properly licensed and endorsed as required by state law and federal requirements of the Elementary and Secondary Education Act (ESEA).**

**REGULATIONS: Miss. Code Ann. § 37-9-7, 7 Miss. Admin. Code Pt. 3, Ch. 80, R. 80.1, R. 80.2, ESEA, and Federal Code**

| Findings                                                                                                                                                                                                                                                                                                                               | Corrective Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | District Personnel Responsible     | Evaluation Criteria     | Implementation Timeline and Projected Completion Date                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Directions: Please indicate the deficiencies in your district that need to be corrected.</p> <p>All district professional positions requiring licensed staff are filled by staff that are properly licensed and endorsed as required by state law and federal requirements of the Elementary and Secondary Education Act (ESEA)</p> | <p>Directions: Please indicate the strategies or detailed plan of action the district plans to take to correct the deficiencies.</p> <p>Refer to Miss. Code Ann. § 37-9-7 which states the following:</p> <p><i>It shall be unlawful for any superintendent, principal, or teacher to be employed or contracted with to teach or serve in any of the public schools of this state who does not hold a proper license as required by the State Board of Education.</i></p> <p>1. The District shall develop and implement approved local school board policy for the employment of certified teaching staff that complies with state law and SBE policy.</p> <p>2. All district professional positions requiring licensed staff shall be filled by staff that are properly licensed and endorsed as required by state law and federal requirements of the Elementary</p> | <p>Director of Human Resources</p> | <p>MSD Vacancy List</p> | <p>Board Policies Approved: GAAA</p> <p>Board Policies Pending Approval: GAAAA</p> <p>GAAAA-P</p> <p><b>Tentative Dates</b></p> <p>Praxis Core and Praxis II Workshops</p> |

DISTRICT NAME: MCCOMB SCHOOL DISTRICT DISTRICT NUMBER: 5720 DATE CAP APPROVED BY MCCOMB SCHOOL BOARD OF TRUSTEES 1/30/2018

**Standard 2: All district professional positions requiring licensed staff are filled by staff that are properly licensed and endorsed as required by state law and federal requirements of the *Elementary and Secondary Education Act (ESEA)*.**

**REGULATIONS: Miss. Code Ann. § 37-9-7, 7 Miss. Admin. Code Pt. 3, Ch. 80, R. 80.1, R. 80.2, ESEA, and Federal Code**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
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| <p>and Secondary Education Act (ESEA).</p> <p>3. During the 2017 -2018 school year, the McComb School District will sponsor Praxis Core and Praxis II workshop for teachers with one-year E C Licenses to assist them with obtaining their standard license. These workshops will continue during the 2018-19 school year</p> <p>4. Due to the nationwide teacher shortage, MSD will implement our 2017-2018 District Recruitment and Retention plan along with the integration of our Grow our own teacher program "GOOT".</p> <p>5. <b>Components of "GOOT"</b> -</p> <ol style="list-style-type: none"> <li>Job Fairs scheduled during March 2018</li> <li>Collaboration with Universities</li> <li>EC and Special Non Renewable Applications issued to MDE – Bonuses/Merit Pay opportunities</li> <li>Request of Critical Need Status</li> <li>Submit monthly vacancies to the Mississippi Teacher Center</li> <li>Development and implementation of</li> </ol> | <p>Director of Human Resources<br/>Director of Curriculum<br/>Director of Federal Program</p> | <p>MSD Vacancy List</p> <p>conducted by the<br/>July, 2018<br/>Martin Luther King Center<br/>July , 2018<br/>Martin Luther King Center<br/>August, 2018</p> <p><b><u>Tentative Dates</u></b><br/>Scheduled for<br/>Workshops:<br/>Saturday(s), September from 8 a.m. –<br/>Saturday(s), October From 8 a.m.<br/>Saturday (s) November From 8 a.m.</p> <p><b><u>MSD Semi-Annual Job Fair</u></b><br/>March 2018<br/>June 2018<br/>Dec 2018<br/>March 2019</p> <p><b><u>University Career/Teacher Fairs</u></b><br/>Alcorn<br/>Belhaven<br/>Delta State<br/>MSU<br/>MUW<br/>MVSU</p> |
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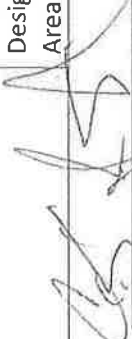
**CORRECTIVE ACTION PLAN**

DISTRICT NAME: MCCOMB SCHOOL DISTRICT DISTRICT NUMBER: 5720 DATE CAP APPROVED BY MCCOMB SCHOOL BOARD OF TRUSTEES 1/30/2018

**Standard 2: All district professional positions requiring licensed staff are filled by staff that are properly licensed and endorsed as required by state law and federal requirements of the *Elementary and Secondary Education Act (ESEA)*.**

**REGULATIONS: Miss. Code Ann. § 37-9-7, 7 Miss. Admin. Code Pt. 3, Ch. 80, R. 80.1, R. 80.2, ESEA, and Federal Code**

|  | individualized Teacher development plans                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                   |                  | UM<br>USM   |
|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|------------------|-------------|
|  | Human resources department will work with the community relations department and technology department to establish an interactive webpage on the MSD website to provide potential and/or aspiring teacher candidates with information and steps for becoming a highly qualified effective teacher. The human resources department will transition to "Frontline" software to ensure we are advertising in real-time all open positions statewide. | Director of Human Resources<br>Community Relation Director<br>Technology Director | MSD Vacancy List | Summer 2018 |
|  | Request for Critical Need Status and Designation as a Geographic Shortage Area.                                                                                                                                                                                                                                                                                                                                                                    | Director of Human Resources<br>Superintendent                                     | MSD Vacancy List | March 2018  |

Approved By:  Dr. Cederick Ellis Date: 1-30-18

Superintendent of the McComb School District

Approved By:  Mrs. Lorraine Gayden Date: 1-30-18

President of the McComb School District's Board of Trustees



**OFFICE OF CHIEF ACCOUNTABILITY OFFICER**  
**Summary of State Board of Education Agenda Items**  
**Consent Agenda**  
**February 15, 2018**

**OFFICE OF ACCREDITATION**

**C. 08. Corrective Action Plan for North Bolivar Consolidated School District in Accordance with Accreditation Policy 2.8.1**

**Executive Summary**

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2017*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

The North Bolivar Consolidated School District was assigned a PROBATION status by the State Board of Education on October 19, 2017. The district did not submit the CAP to the Mississippi Department of Education by the deadline established by the Office of Accreditation. Each program office has reviewed the section of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The North Bolivar Consolidated School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standard 2.0 - Licensed Professional Staff

Recommendation: Approval

Back-up material attached

## Corrective Action Plan

District Name: North Bolivar Consolidated School District District Number: 0617 Date CAP Approved by Local School Board: Nov. 27, 2017  
 Standard 2: All district professional positions requiring licensed staff are filled by staff that are properly licensed and endorsed as required by state law and federal requirements of the *Elementary and Secondary Education Act (ESEA)*.

REGULATIONS: Miss. Code Ann. § 37-9-7, 7 Miss. Admin. Code Pt. 3, Ch. 80, R. 80.1, R. 80.2, ESEA, and Federal Code

| Findings                                                                                                                                                                                                   | Strategies/Plan for Correction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Person(s) Responsible                                                                                                                                                                 | Evaluation Criteria                               | Implementation Timeline        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|--------------------------------|
| <p>The district has teachers with certificates not on file and certificate has expired.</p> <ul style="list-style-type: none"> <li>3<sup>rd</sup> / 4<sup>th</sup> grade Social Studies teacher</li> </ul> | <p>Seek One Year Non-renewal license for teacher from MDE where applicable</p> <p>Expand on current efforts to recruit, induct, and retain highly qualified teachers</p> <ul style="list-style-type: none"> <li>Partner with Teach for America Program to recruit teachers</li> <li>Utilize local universities' career fairs to recruit teachers</li> <li>Improve induction and mentor programs for first and second year teachers.</li> <li>Provide job-embedded professional learning and professional coaching.</li> <li>Create school improvement teams focused on mentoring and teacher retention.</li> </ul> | <p>Superintendent<br/>           Superintendent<br/>           Designee<br/>           Curriculum Coordinator<br/>           Principals<br/>           Special Education Director</p> | <p>Highly qualified teachers in all positions</p> | <p>October, 2017 - ongoing</p> |

## Corrective Action Plan

District Name: North Bolivar Consolidated School District District Number: 0617 Date CAP Approved by Local School Board: Nov. 27, 2017

Standard 4: The local school board obtains an annual financial audit of the school district, as conducted under the guidelines of the Office of State Auditor, no later than nine months after the end of the district's fiscal year.)

REGULATIONS: {MS Code 7-7-211 (e) (SB Policy 1200) (A – 133 (Circular

| Findings                                                                                                                                      | Strategies/Plan for Correction                                                                         | Person(s) Responsible                              | Evaluation Criteria                 | Implementation Timeline      |
|-----------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|----------------------------------------------------|-------------------------------------|------------------------------|
| The district is not in compliance with standard 4.0 based on the district failing to submit an audit report for the fiscal year 2015 and 2016 | The school board will obtain an annual financial audit for the school district for year 2015 and 2016. | School Board<br>Superintendent<br>Business Manager | A complete audit for 2015 and 2016. | October 5, 2017<br>- ongoing |

## Corrective Action Plan

District Name: North Bolivar Consolidated School District District Number: 0617 Date CAP Approved by Local School Board: Nov. 27, 2017

18. Each school has a library media center. Refer to the current edition of the Mississippi School Library Media Guide. {Miss. Code Ann. §§ 37-17-6(3)(a-e)}

18.1 Each school has a library media center with an organized collection of materials and equipment that represents a broad range of current learning media, including instructional technology (Accreditation Policy 4.2.1 - Exemptions for Schools Meeting the Highest Levels of Performance).

18.2 The library staff offers a systematic program of service to students and staff by providing access to the materials and equipment, by providing instruction in the use of the materials and equipment, and by working with teachers and other staff members to provide learning activities for the students (Accreditation Policy 4.2.1 - Exemptions for Schools Meeting the Highest Levels of Performance).

REGULATIONS: Miss. Code Ann. § 37-9-7, 7 Miss. Admin. Code Pt. 3, Ch. 80, R. 80.1, R. 80.2, *ESEA*, and Federal Code

| Findings                                                                                                                                                                                                                                                                             | Strategies/Plan for Correction                                                                                                 | Person Responsible          | Evaluation Criteria                | Implementation Timeline   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------------------------------|---------------------------|
| The District is noncompliant with Standards 18, 18.1, and 18.2.                                                                                                                                                                                                                      |                                                                                                                                |                             |                                    |                           |
| Brooks Elementary School:                                                                                                                                                                                                                                                            |                                                                                                                                |                             |                                    |                           |
| <ul style="list-style-type: none"> <li>During interview with administrator, the librarian is not evaluated using the Librarian Growth Rubric.</li> </ul>                                                                                                                             | The librarian will be evaluated using the MDE approved Librarian Growth Rubric                                                 | Principal                   | Librarian Growth Rubric Evaluation | October 5, 2017 - ongoing |
| <ul style="list-style-type: none"> <li>The library collection is not completely automated which hinders users in finding resources located in the school library. The incomplete records do not reflect the school library collection's true value.</li> </ul>                       | The librarian will continue the process automating the library collection to reflect the school library collection true value. | Librarian Library Committee | Follett Destiny Automated Report   | October 3, 2017 - ongoing |
| <ul style="list-style-type: none"> <li>The entire reference collection is not cataloged in the automated system which hinders users in finding resources located in the school library. The incomplete records do not reflect the school library collection's true value.</li> </ul> | The librarian will continue the process cataloging the reference collection to reflect the school library collection.          | Librarian Library Committee | Follett Destiny Automated Report   | October 3, 2017 - ongoing |

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|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|---------------------------------------------|---------------------------|
| <ul style="list-style-type: none"> <li>The reference collection is comprised of several editions of encyclopedias that contain dated material and as well as other out-of-dated materials that are in poor condition and do not support the school's instructional program.</li> </ul>                                                                                           | Out-of-dated materials will be removed from the reference collection                                                                              | Librarian<br>Library<br>Committee              | Checklist of reference collection           | October 3, 2017- ongoing  |
| <ul style="list-style-type: none"> <li>MAGNOLIA was not visibly advertised in the library.</li> </ul>                                                                                                                                                                                                                                                                            | MAGNOLIA is advertised on all computers<br>A Poster advertising MAGNOLIA has been created and posted in the library.                              | Librarian<br>Library<br>Committee              | Magnolia on computers                       | October 3, 2017 - ongoing |
| <ul style="list-style-type: none"> <li>During the interview, both the administrator and librarian stated that no in-service trainings are given by the librarian to train teachers how to use MAGNOLIA or the automated system to find library resources. The librarian explained that he has not trained the students on how to use MAGNOLIA or the automated system</li> </ul> | In-service training on Magnolia has been conducted and training for students will be conducted                                                    | Librarian<br>Library<br>Committee              | Agenda<br>Sign-in Sheet<br>Training Minutes | October 3, 2017- ongoing  |
| <ul style="list-style-type: none"> <li>The electronic resource collection is not cataloged in the automated system which hinders users in finding resources located in the school library. The incomplete records do not reflect the school library collection's true value.</li> </ul>                                                                                          | The librarian will continue the process cataloging the electronic resource collection to reflect the school library collection.                   | Librarian<br>Library<br>Committee              | Follett Destiny<br>Automated Report         | October 3, 2017- ongoing  |
| <ul style="list-style-type: none"> <li>A collection of professional titles is evident, but it is not cataloged in the automated system which hinders users in finding resources located in the school library. The incomplete records do not reflect the school library collection's true value.</li> </ul>                                                                      | The professional titles will be cataloged in the automated system<br>Professional periodicals will be purchased for teacher and administrator use | Librarian<br>Library<br>Committee<br>Principal | Follett Destiny<br>Automated Report         | October 3, 2017 - ongoing |
| <ul style="list-style-type: none"> <li>A detailed library schedule of classes is not provided. The librarian serves as the librarian at Brooks Elementary and Shelby Middle School.</li> </ul>                                                                                                                                                                                   | The librarian schedule is included in the master schedule for the school                                                                          | Principal                                      | Master Schedule                             | August 1, 2017 - ongoing  |

|                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                |                                                               |                                                                |                                                            |
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| <ul style="list-style-type: none"> <li>The library does not receive a yearly operating budget for library collection development, basic maintenance, and upgrades for technology and equipment.</li> </ul>                                                                                                                                              | The school will receive a yearly library operating budget                                                                      | Principal Business Manager                                    | Library Budget                                                 | October, 2017 - ongoing                                    |
| <ul style="list-style-type: none"> <li>A district-wide policies and procedures manual for the library program has been developed, but has not yet received administrative approval.</li> </ul>                                                                                                                                                          | The district-wide policies and procedures manual for the library program has been created and approved by the school board     | Superintendent Superintendent designee School Board President | Library Policy Manual School Board Agenda School Board Minutes | Approved -- Nov. 2015<br><br>Documented -- October 3, 2017 |
| <ul style="list-style-type: none"> <li>Several items such as empty boxes and a die cut machine are blocking shelves which does not allow for teachers and students to get to library resources.</li> <li>The school library is not neat or well organized. The atmosphere is not welcoming or productive due to clutter and lack of storage.</li> </ul> | The librarian and committee will reorganize library to create a conducive learning environment                                 | Librarian Library Committee                                   | Reorganized library                                            | October 3, 2017- ongoing                                   |
| <ul style="list-style-type: none"> <li>Quality library signage indicating various sections of the library collection is not evident.</li> </ul>                                                                                                                                                                                                         | Library signage is evident                                                                                                     | Librarian                                                     | Library Signage Sheets                                         | August 1, 2017 - ongoing                                   |
| <ul style="list-style-type: none"> <li>The leisure reading area and elementary storytelling area are not apparent.</li> </ul>                                                                                                                                                                                                                           | A leisure area will be created for patronage use                                                                               | Librarian Library Committee                                   | Library leisure reading area                                   | October 3, 2017 - ongoing                                  |
| <p><b>I.T. Montgomery Elementary School:</b></p> <ul style="list-style-type: none"> <li>The library collection is not completely automated which hinders users in finding resources located in the school library. The incomplete records do not reflect the school library collection's true value.</li> </ul>                                         | The librarian will continue the process automating the library collection to reflect the school library collection true value. | Librarian Library Advisory Committee                          | Follett Destiny Automated Report                               | October 4, 2017 - ongoing                                  |
| <ul style="list-style-type: none"> <li>The entire reference collection is not cataloged in the automated system which hinders users in finding resources located in the school library. The incomplete records do not reflect the school library collection's true value.</li> </ul>                                                                    | The librarian will continue the process cataloging the reference collection to reflect the school library collection.          | Librarian Library Advisory Committee                          | Follett Destiny Automated Report                               | October 4, 2017 - ongoing                                  |

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| <p>*The reference collection is comprised of several editions of encyclopedias that contain dated material and as well as other out-of-dated materials that are in poor condition and do not support the school's instructional program.</p> <p>*MAGNOLIA is not visibly advertised in the library.</p> <p>*During the interview, both the administrator and librarian stated that no in-service trainings are given by the librarian to train teachers how to use MAGNOLIA or the automated system to find library resources. The librarian explained that he has not trained the students on how to use MAGNOLIA or the automated system.</p> <p>*The electronic resource collection is not cataloged in the automated system which hinders users in finding resources located in the school library. The incomplete records do not reflect the school library collection's true value.</p> <p>*A collection of professional titles is evident, but it is not cataloged in the automated system which hinders users in finding resources located in the school library. The incomplete records do not reflect the school library collection's true value.</p> <p>*The library does not provide access to 2 professional periodicals required for teacher and administrative use.</p> <p>*A certified librarian is not assigned to the school library. An assistant librarian with indirect supervision is the assigned to the position.</p> | <p>Out-of-dated materials will be removed from the reference collection</p> <p>MAGNOLIA is advertised on all computers<br/>A Poster advertising MAGNOLIA has been created and posted in the library.</p> <p>In-service training on Magnolia has been conducted and training for students will be conducted</p> <p>The librarian will continue the process cataloging the electronic resource collection to reflect the school library collection.</p> <p>The professional titles will be cataloged in the automated system</p> <p>Professional periodicals will be purchased for teacher and administrator use</p> <p>A certified librarian is assigned to the library. The schedule is included on the master schedule for the school</p> | <p>Librarian<br/>Library<br/>Advisory<br/>Committee</p> <p>Librarian<br/>Library<br/>Advisory<br/>Committee</p> <p>Librarian<br/>Library<br/>Advisory<br/>Committee</p> <p>Librarian<br/>Library<br/>Advisory<br/>Committee</p> <p>Librarian<br/>Library<br/>Advisory<br/>Committee</p> <p>Principal</p> <p>Principal</p> | <p>Checklist of reference collection</p> <p>Magnolia on computers<br/>Posters advertising MAGNOLIA in library</p> <p>Agenda<br/>Sign-in Sheet<br/>Training Minutes</p> <p>Follett Destiny<br/>Automated Report</p> <p>Follett Destiny<br/>Automated Report</p> <p>Master Schedule</p> | <p>October 4,<br/>2017 - ongoing</p> <p>October 4,<br/>2017 - ongoing</p> <p>October 5,<br/>2017 - ongoing</p> <p>October 4,<br/>2017 - ongoing</p> <p>October 4,<br/>2017 - ongoing</p> <p>August 1, 2017<br/>- ongoing</p> |
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| <p>*The library does not receive a yearly operating budget for library collection development, basic maintenance, and upgrades for technology and equipment.</p> <p>*A district-wide policies and procedures manual for the library program has been developed, but has not yet received administrative approval.</p> <p>The circulation desk is blocking shelves which does not allow for teachers and students to get to library resources.</p> <p>*Quality library signage indicating various sections of the library collection is not evident.</p> | <p>The school will receive a yearly library operating budget</p>                                                             | <p>Principal Business Manager</p>                                    | <p>Library Budget</p>                                                 | <p>October, 2017 - ongoing</p>                                  |
| <p>The district-wide policies and procedures manual for the library program has been created and approved by the school board</p>                                                                                                                                                                                                                                                                                                                                                                                                                       | <p>The librarian and advisory committee will reorganize library to create a conducive learning environment</p>               | <p>Superintendent Superintendent designee School Board President</p> | <p>Library Policy Manual School Board Agenda School Board Minutes</p> | <p>Approved – Nov. 2015</p> <p>Documented – October 3, 2017</p> |
| <p>The circulation desk is blocking shelves which does not allow for teachers and students to get to library resources.</p> <p>*Quality library signage indicating various sections of the library collection is not evident.</p>                                                                                                                                                                                                                                                                                                                       | <p>The librarian will continue the process of automating the library collection to enhance usage of library resources.</p>   | <p>Librarian Library Advisory Committee</p>                          | <p>Reorganized library</p>                                            | <p>October 4, 2017 - ongoing</p>                                |
| <p><b>Shelby Middle School:</b></p> <ul style="list-style-type: none"> <li>The library collection is not completely automated which hinders users in finding resources located in the school library. The incomplete records do not reflect the school library collection's true value.</li> </ul>                                                                                                                                                                                                                                                      | <p>The librarian will continue the process cataloging the reference collection to reflect the school library collection.</p> | <p>Librarian Library Committee</p>                                   | <p>Follett Destiny Automated Report</p>                               | <p>October 9, 2017 - ongoing</p>                                |
| <ul style="list-style-type: none"> <li>The entire reference collection is not cataloged in the automated system which hinders users in finding resources located in the school library. The incomplete records do not reflect the school library collection's true value.</li> <li>The reference collection is comprised of several editions of encyclopedias that contain dated material and as well as other out-of-dated materials that are in poor condition and do not support the school's instructional program.</li> </ul>                      | <p>Dated encyclopedias will be removed</p>                                                                                   | <p>Librarian Library Committee</p>                                   | <p>Follett Destiny Automated Report</p>                               | <p>October 9, 2017 - ongoing</p>                                |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                              |                                                                      | <p>Checklist of reference materials</p>                               | <p>October 5, 2017 - ongoing</p>                                |



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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>MAGNOLIA was not visibly advertised in the library.</li> </ul>                                                                                                                                                                                                                                                                             | <p>MAGNOLIA is advertised on all computers</p> <p>A Poster advertising MAGNOLIA has been created and posted in the library.</p>   | <p>Librarian</p> <p>Library Committee</p>                                          | <p>Magnolia on computers</p> <p>Posters advertising MAGNOLIA in library</p>         | <p>October 5, 2017 - ongoing</p>                                |
| <ul style="list-style-type: none"> <li>During the interview, both the administrator and librarian stated that no in-service trainings are given by the librarian to train teachers how to use MAGNOLIA or the automated system to find library resources. The librarian explained that he has not trained the students on how to use MAGNOLIA or the automated system.</li> </ul> | <p>In-service training on Magnolia has been conducted and training for students will be conducted</p>                             | <p>Librarian</p> <p>Library Committee</p>                                          | <p>Agenda</p> <p>Sign-in Sheet</p> <p>Training Minutes</p>                          | <p>October 4, 2017 - ongoing</p>                                |
| <ul style="list-style-type: none"> <li>The electronic resource collection is not cataloged in the automated system which hinders users in finding resources located in the school library. The incomplete records do not reflect the school library collection's true value.</li> </ul>                                                                                           | <p>The librarian will continue the process cataloging the reference collection to reflect the school library collection.</p>      | <p>Librarian</p> <p>Library Committee</p>                                          | <p>Follett Destiny</p> <p>Automated Report</p>                                      | <p>October 4, 2017- ongoing</p>                                 |
| <ul style="list-style-type: none"> <li>A collection of professional titles is evident, but it is not cataloged in the automated system which hinders users in finding resources located in the school library. The incomplete records do not reflect the school library collection's true value.</li> </ul>                                                                       | <p>The professional titles will be cataloged in the automated system</p>                                                          | <p>Librarian</p> <p>Library Committee</p>                                          | <p>Follett Destiny</p> <p>Automated Report</p>                                      | <p>December 1, 2017 - ongoing</p>                               |
| <ul style="list-style-type: none"> <li>The library does not provide access to 2 professional periodicals required for teacher and administrative use.</li> </ul>                                                                                                                                                                                                                  | <p>Professional periodicals will be purchased for teacher and administrator use</p>                                               | <p>Librarian</p> <p>Principal</p>                                                  |                                                                                     |                                                                 |
| <ul style="list-style-type: none"> <li>A district-wide policies and procedures manual for the library program has been developed, but has not yet received administrative approval.</li> </ul>                                                                                                                                                                                    | <p>The district-wide policies and procedures manual for the library program has been created and approved by the school board</p> | <p>Superintendent</p> <p>Superintendent designee</p> <p>School Board President</p> | <p>Library Policy Manual</p> <p>School Board Agenda</p> <p>School Board Minutes</p> | <p>Approved – Nov. 2015</p> <p>Documented – October 3, 2017</p> |

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| <ul style="list-style-type: none"> <li>• Quality library signage indicating various sections of the library collection is not evident.</li> <li>• The leisure reading area is not apparent.</li> </ul> <p><b>Broad Street High School:</b></p> <ul style="list-style-type: none"> <li>• The library collection is not completely automated which hinders users in finding resources located in the school library. The incomplete records do not reflect the school library collection's true value.</li> <li>• Classroom sets of chapter books and reference materials are housed in the school library. The school library can only account for five (5) copies of one (1) title.</li> <li>• The entire reference collection is not cataloged in the automated system which hinders users in finding resources located in the school library. The incomplete records do not reflect the school library collection's true value.</li> <li>• MAGNOLIA was not visibly advertised in the library.</li> <li>• During the interview, both the administrator and librarian stated that no in-service trainings are given by the librarian to train teachers how to use MAGNOLIA or the automated system to find library resources. The librarian explained that he has not trained the students on how to use MAGNOLIA or the automated system.</li> </ul> | <p>Library signage is evident</p> <p>A leisure area will be created for patronage use</p> <p>The librarian will continue the process of automating the library collection to enhance usage of library resources.</p> <p>The librarian will reorganize to create an environment conducive for learning.</p> <p>The librarian will continue the process cataloging the reference collection to reflect the school library collection.</p> <p>MAGNOLIA is advertised on all computers<br/>A Poster advertising MAGNOLIA has been created and posted in the library.</p> <p>In-service training on Magnolia has been conducted and training for students will be conducted</p> | <p>Librarian</p> <p>Librarian Library Committee</p> <p>Librarian Library Advisory Committee</p> <p>Librarian Library Advisory Committee</p> <p>Librarian Library Advisory Committee</p> <p>Librarian Library Advisory Committee</p> <p>Librarian Library Advisory Committee</p> | <p>Library Signage Sheets</p> <p>Leisure area</p> <p>Follett Destiny Automated Report</p> <p>Organized library</p> <p>Follett Destiny Automated Report</p> <p>Magnolia on computers<br/>Posters advertising MAGNOLIA in library</p> <p>Agenda Sign-in Sheet Training Minutes</p> | <p>October 1, 2017 - ongoing</p> <p>October 31, 2017 - ongoing</p> <p>September 4, 2017 - ongoing</p> <p>September 4, 2017 - ongoing</p> <p>September 4, 2017 - ongoing</p> <p>September 4, 2017 - ongoing</p> <p>September 28, 2017 - ongoing</p> |
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| <ul style="list-style-type: none"> <li>The electronic resource collection is not cataloged in the automated system which hinders users in finding resources located in the school library. The incomplete records do not reflect the school library collection's true value.</li> </ul>                                                                                                                    | <p>The librarian will continue the process cataloging the electronic resource collection to reflect the school library collection.</p> | <p>Librarian<br/>Library Advisory Committee</p>                              | <p>Follett Destiny Automated Report</p>                                       | <p>September 4, 2017 - ongoing</p>                                |
| <ul style="list-style-type: none"> <li>A collection of professional titles is evident, but it is not cataloged in the automated system which hinders users in finding resources located in the school library. The incomplete records do not reflect the school library collection's true value.</li> </ul>                                                                                                | <p>The professional titles will be cataloged in the automated system</p>                                                               | <p>Librarian</p>                                                             | <p>Follett Destiny Automated Report</p>                                       | <p>October 1, 2017 - ongoing</p>                                  |
| <ul style="list-style-type: none"> <li>The library does not receive a yearly operating budget for library collection development, basic maintenance, and upgrades for technology and equipment.</li> </ul>                                                                                                                                                                                                 | <p>The school will receive a yearly library operating budget</p>                                                                       | <p>Principal<br/>Business Manager</p>                                        | <p>Library Budget</p>                                                         | <p>October, 2017 - ongoing</p>                                    |
| <ul style="list-style-type: none"> <li>A district-wide policies and procedures manual for the library program has been developed, but has not yet received administrative approval.</li> </ul>                                                                                                                                                                                                             | <p>The district-wide policies and procedures manual for the library program has been created and approved by the school board</p>      | <p>Superintendent<br/>Superintendent designee<br/>School Board President</p> | <p>Library Policy Manual<br/>School Board Agenda<br/>School Board Minutes</p> | <p>Approved – Nov. 2015<br/><br/>Documented – October 3, 2017</p> |
| <ul style="list-style-type: none"> <li>Several methods of communicating and publicizing the library are utilized, but there is no public relations plan to promote the school library program.</li> </ul>                                                                                                                                                                                                  | <p>The librarian and principal will create a public relations plan to promote the library program.</p>                                 | <p>Librarian<br/>Principal<br/>Library Advisory Committee</p>                | <p>Public Relations Plan</p>                                                  | <p>October 5, 2017 - ongoing</p>                                  |
| <ul style="list-style-type: none"> <li>The school library's lightning and electrical accommodations are not integrated effectively due to computer power cords and network cables taped to the floor in front of the nonfiction section.</li> <li>The school library is not welcoming or productive due to clutter and lack of storage. Stacks of broken chairs were stored around the library.</li> </ul> | <p>The librarian will reorganize the library to create an environment conducive to learning.</p>                                       | <p>Librarian<br/>Library Advisory Committee</p>                              | <p>Organized library Leisure area</p>                                         | <p>October 5, 2017 - ongoing</p>                                  |

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| <p><b>John F. Kennedy Memorial High School:</b></p> <ul style="list-style-type: none"> <li>The library collection is not completely automated which hinders users in finding resources located in the school library. The incomplete records do not reflect the school library collection's true value.</li> </ul>                                                                | <p>The librarian will continue the process of automating the library collection to enhance usage of library resources.</p>   | <p>Librarian<br/>Library<br/>Committee</p> | <p>Follett Destiny Automated Report</p>                                  | <p>October 5, 2017<br/>- ongoing</p> |
| <ul style="list-style-type: none"> <li>The entire reference collection is not cataloged in the automated system which hinders users in finding resources located in the school library. The incomplete records do not reflect the school library collection's true value.</li> </ul>                                                                                              | <p>The librarian will continue the process cataloging the reference collection to reflect the school library collection.</p> | <p>Librarian<br/>Library<br/>Committee</p> | <p>Follett Destiny Automated Report</p>                                  | <p>October 5, 2017<br/>- ongoing</p> |
| <ul style="list-style-type: none"> <li>The reference collection is comprised of several editions of encyclopedias that contain dated material and as well as other out-of-dated materials that are in poor condition and do not support the school's instructional program.</li> </ul>                                                                                            | <p>Dated encyclopedias will be removed</p>                                                                                   | <p>Librarian<br/>Library<br/>Committee</p> | <p>Checklist of reference materials</p>                                  | <p>October 5, 2017<br/>- ongoing</p> |
| <ul style="list-style-type: none"> <li>MAGNOLIA was not visibly advertised in the library.</li> </ul>                                                                                                                                                                                                                                                                             | <p>MAGNOLIA is advertised on all computers<br/>A Poster advertising MAGNOLIA has been created and posted in the library.</p> | <p>Librarian<br/>Library<br/>Committee</p> | <p>Magnolia on computers<br/>Posters advertising MAGNOLIA in library</p> | <p>October 5, 2017<br/>- ongoing</p> |
| <ul style="list-style-type: none"> <li>During the interview, both the administrator and librarian stated that no in-service trainings are given by the librarian to train teachers how to use MAGNOLIA or the automated system to find library resources. The librarian explained that he has not trained the students on how to use MAGNOLIA or the automated system.</li> </ul> | <p>In-service training on Magnolia has been conducted and training for students will be conducted</p>                        | <p>Librarian<br/>Library<br/>Committee</p> | <p>Agenda<br/>Sign-in Sheet<br/>Training Minutes</p>                     | <p>October 5,<br/>2017 - ongoing</p> |

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| <ul style="list-style-type: none"> <li>The electronic resource collection is not evident.</li> </ul>                                                                                                                                                                                                        | <p>The librarian will begin the process of cataloging the electronic resource collection to reflect the school library collection.</p> | <p>Librarian<br/>Library<br/>Committee</p>                                           | <p>Follett Destiny<br/>Automated Report</p>                                               | <p>October 5, 2017<br/>- ongoing</p>                                      |
| <ul style="list-style-type: none"> <li>A collection of professional titles is evident, but it is not cataloged in the automated system which hinders users in finding resources located in the school library. The incomplete records do not reflect the school library collection's true value.</li> </ul> | <p>The professional titles will be cataloged in the automated system</p>                                                               | <p>Librarian<br/>Library<br/>Committee</p>                                           | <p>Follett Destiny<br/>Automated Report</p>                                               | <p>October 5,<br/>2017- ongoing</p>                                       |
| <ul style="list-style-type: none"> <li>The library does not receive a yearly operating budget for library collection development, basic maintenance, and upgrades for technology and equipment.</li> </ul>                                                                                                  | <p>The school will receive a yearly library operating budget</p>                                                                       | <p>Principal<br/>Business<br/>Manager</p>                                            | <p>Library Budget</p>                                                                     | <p>October, 2017 -<br/>ongoing</p>                                        |
| <ul style="list-style-type: none"> <li>A district-wide policies and procedures manual for the library program has been developed, but has not yet received administrative approval.</li> </ul>                                                                                                              | <p>The district-wide policies and procedures manual for the library program has been created and approved by the school board</p>      | <p>Superintendent<br/>Superintendent<br/>designee<br/>School Board<br/>President</p> | <p>Library Policy<br/>Manual<br/>School Board<br/>Agenda<br/>School Board<br/>Minutes</p> | <p>Approved –<br/>Nov. 2015<br/><br/>Documented –<br/>October 3, 2017</p> |
| <ul style="list-style-type: none"> <li>The leisure reading area is not apparent.</li> </ul>                                                                                                                                                                                                                 | <p>A leisure area will be created for patronage use</p>                                                                                | <p>Librarian<br/>Library<br/>Committee</p>                                           | <p>Leisure area</p>                                                                       | <p>October 5, 2017<br/>- ongoing</p>                                      |

**OFFICE OF CHIEF ACCOUNTABILITY OFFICER  
Summary of State Board of Education Agenda Items  
Consent Agenda  
February 15, 2018**

**OFFICE OF ACCREDITATION**

C. 09. Corrective Action Plan for Yazoo City School District in Accordance with Accreditation Policy 2.8.1

**Executive Summary**

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2017*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

The Yazoo City School District was assigned a PROBATION status by the State Board of Education on October 19, 2017. The district did not submit the CAP to the Mississippi Department of Education by the deadline established by the Office of Accreditation. Each program office has reviewed the section of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The Yazoo City School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standard 2 - Licensed Professional Staff

Recommendation: Approval

Back-up material attached

## Corrective Action Plan

District Name: Yazoo City Municipal School District

District Number: 8220

Date CAP Approved by Local School Board: 11/7/17

Standard 2: All district professional positions requiring licensed staff are filled by staff that are properly licensed and endorsed as required by state law and federal requirements of the *Elementary and Secondary Education Act (ESEA)*.

REGULATIONS: Miss. Code Ann. § 37-9-7, 7 Miss. Admin. Code Pt. 3, Ch. 80, R. 80.1, R. 80.2, ESEA, and Federal Code

| Findings                                                                                                                                                       | Strategies/Plan for Correction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Person(s) Responsible                                                                                                                                                  | Evaluation Criteria                                                                       | Implementation Timeline                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|------------------------------------------------------------------|
| <p>Directions: Please indicate the deficiencies in your district that need to be corrected.</p> <p>The District has teachers with certificate not on file.</p> | <p>Directions: Please indicate the strategies or detailed plan of action the district plans to take to correct the deficiencies.</p> <p>There are classes in the district that are covered by long term substitutes. Due to the shortfall of teachers available to cover all classes in the district, the district employs the following actions to recruit and develop existing personnel to receive proper endorsements:</p> <ol style="list-style-type: none"> <li>1. request for one year add-on</li> <li>2. reimburse teachers to take Praxis test in areas of shortage</li> <li>3. implementation of highly qualified academy.</li> <li>4. request for 3 year provisional license for individual with degrees.</li> <li>5. employ retired teachers on part-time basis.</li> <li>6. attend teacher recruitment fairs</li> <li>7. conduct local teacher recruitment fairs</li> <li>8. advertise in local and Jackson newspaper</li> <li>9. advertise on school district's website</li> </ol> | <ol style="list-style-type: none"> <li>1. Superintendent</li> <li>2. Technology Director</li> <li>3. Federal Programs Director</li> <li>4. Business Manager</li> </ol> | <ol style="list-style-type: none"> <li>1. monthly check of staff qualification</li> </ol> | <p>July 2017 and ongoing</p> <p>Monthly checks are conducted</p> |

Please use additional sheets as needed.

**OFFICE OF CHIEF ACCOUNTABILITY OFFICER**  
**Summary of State Board of Education Agenda Items**  
**Consent Agenda**  
**February 15, 2018**

**OFFICE OF ACCREDITATION**

C. 10. Corrective Action Plan for Yazoo County School District in Accordance with Accreditation Policy 2.8.1

**Executive Summary**

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2017*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

The Yazoo County School District was assigned a PROBATION status by the State Board of Education on October 19, 2017. The district did not submit the CAP to the Mississippi Department of Education by the deadline established by the Office of Accreditation. Each program office has reviewed the section of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The Yazoo County School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standard 1.1 – School Board Governance

Recommendation: Approval

Back-up material attached



## Corrective Action Plan

District Name: Yazoo County District Number: 8200 Date CAP Approved by Local School Board: 1/29/18

**Standard 1:** The local school board and the superintendent of schools shall exercise due diligence in performing the respective duties of each office in accordance with applicable law. The local school board's responsibilities shall pertain to matters of setting policy and shall not interfere in the day-to-day operations of the school district that include, but are not limited to, such duties as those relating to personnel and management decisions. Failure to comply shall result in the immediate downgrade of the District's accreditation status to Probation or Withdrawn as indicated in Accreditation Policy 2.5.

**REGULATIONS:** Miss. Code Ann. §§ 25-41-1 et al., §§ 25-61-1 through 17, § 37-3-4(5), §§ 37-6-7, 9, 11, and 15, § 37-7-306(1-4), §§ 37-9-1 through 75, §§ 37-9-101 through 113, § 37-7-301(p)(w), § 37-6-3(3-4), §§ 37-9-7, 13, and 14, § 37-61-9, § 37-151-5(h), and the *Federal Civil Rights Act of 1964*

- 1.1:** The school board assigns all executive and administrative duties to the superintendent, who is properly licensed and chosen in the manner prescribed by law.

**REGULATIONS:** Miss. Code Ann. § 37-6-3(3-4), §§ 37-9-7, 13, and 14, § 37-61-9, and § 37-151-5(h)

| Findings                                                                                                                           | Strategies/Plan for Correction                                                                                                            | Person(s) Responsible                                                                                    | Evaluation Criteria                                                                                                        | Implementation Timeline |
|------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|-------------------------|
| Board members visiting schools observing teachers, standing outside of classroom listening to teachers, and interjecting opinions. | Attend sessions specifically for Yazoo County School District with Dr. Waldrup, director of MSBA to understand the role of board members. | Board members:<br>Greg Moseley<br>Larry Walls<br>Patsy Burrough<br>Millicent Ledbetter<br>Chastity Magyr | Operate as a board in the role as a board member as established by the Mississippi School Board Association and Miss. Code | Immediately             |
| Participating in disciplining matters of students.                                                                                 | Review related material related to Board role.                                                                                            | Board Attorney:<br>Barry Bridgforth                                                                      |                                                                                                                            |                         |
| Participating in personnel matters related to review and evaluations.                                                              |                                                                                                                                           | Superintendent:<br>Becky Fisher                                                                          |                                                                                                                            |                         |
| Participating in details in personnel matters in hiring and promotion.                                                             |                                                                                                                                           |                                                                                                          |                                                                                                                            |                         |

Please use additional sheets as needed.

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