

OFFICE OF CHIEF ACADEMIC OFFICER
Summary of State Board of Education Agenda Items
Consent Agenda
June 16, 2016

OFFICE OF FEDERAL PROGRAMS

D. Contract with Hamilton Educational Services, LLC to provide consultative services as a Federal Programs monitor

Awarded Vendor: Hamilton Educational Services, LLC
Long Beach, Mississippi

Scope of Project: The purpose of this contract is to retain the services of Hamilton Educational Services, LLC as a consultant to the Mississippi Department of Education (MDE). Hamilton Educational Services, LLC will serve as a federal programs monitor to execute required Office of Federal Programs on-site monitoring. The consultant will perform the following services:

- Training on Monitoring instruments
- Technical assistance to districts
- Fixed asset reviews of equipment
- Interviews with district staff to ensure compliance with program roles and regulations
- Comprehensive monitoring reports of findings following on-site monitoring visits

Personnel associated with this contract are not former Department employees or related to any Department employees. The contractor is a PERS retiree.

Scope of Contract:

- Term of Contract: July 1, 2016 – June 30, 2017
- Total Amount to be Awarded: \$72,000
- Method of Award: Pool of Service Providers

Funding Source: Federal funds

Recommendation: Approval