

OFFICE OF CHIEF ACADEMIC OFFICER
Summary of State Board of Education Agenda Items
Consent Agenda
June 18-19, 2015

OFFICE OF FEDERAL PROGRAMS

- R. Approval to contract with Hamilton Educational Services, LLC to provide consultative services as a Federal Programs monitor

Awarded Vendor: Hamilton Educational Services, LLC
Long Beach, MS

Scope of Project: The purpose of this contract is to retain the services of Hamilton Educational Services, LLC as a consultant to the Mississippi Department of Education (MDE). Hamilton Educational Services, LLC will serve as a federal programs monitor to execute required Office of Federal Programs on-site monitoring. The consultant will perform the following services:

- Training on Monitoring instruments
- Technical assistance to districts
- Fixed asset reviews of equipment
- Interviews with district staff to ensure compliance with program roles and regulations
- Comprehensive monitoring reports following on-site monitoring visits

Personnel associated with this contract are not former Department employees or related to any Department employees. The contractor is a PERS retiree.

Scope of Contract:

- Term of Contract: July 1, 2015 – June 30, 2016
- Total Amount to be Awarded: \$72,000
- Method of Award: Pool of Service Providers

Funding Source: Federal funds

Recommendation: Approval