

**OFFICE OF CHIEF OPERATIONS OFFICER**  
**Summary of State Board of Education Agenda Items**  
**Consent Agenda**  
**February 19-20, 2015**

**OFFICE OF EDUCATOR LICENSURE**

C. Approval of appointments to the Commission on Teacher and Administrator Education, Certification and Licensure and Development

Background Information:

MS Code 37-3-2 establishes the Commission on Teacher and Administrator Education, Certification and Licensure and Development (the Commission) shall be composed of 15 qualified members. The purpose and duty of the Commission is to make recommendations to the State Board of Education regarding standards for the certification and licensure and continuing professional development of those who teach or perform tasks of an educational nature in the public schools of Mississippi. All appointments shall be made by the State Board of Education after consultation with the State Superintendent of Public Education. The State Board of Education, when making appointments, shall designate a chairman. The appointments are recommended in accordance with the internal operating policies of the Commission and Mississippi Code 37-3-2(2).

Recommendations for Appointment

Mrs. Cylesha Hopkins	Teacher	District 1
Dr. Susan McClelland	IHL – MS State University	District 1
Mrs. Rilla Jones	Community College	District 2
Mrs. Shannon Doughty	Teacher	District 4

Recommendation: Approval

Back-up material attached

**TITLE 37. EDUCATION**  
**CHAPTER 3. STATE DEPARTMENT OF EDUCATION**

**Miss. Code Ann. § 37-3-2 (2014)**

§ 37-3-2. Certification of teachers and administrators

(1) There is established within the State Department of Education the Commission on Teacher and Administrator Education, Certification and Licensure and Development. It shall be the purpose and duty of the commission to make recommendations to the State Board of Education regarding standards for the certification and licensure and continuing professional development of those who teach or perform tasks of an educational nature in the public schools of Mississippi.

(2) The commission shall be composed of fifteen (15) qualified members. The membership of the commission shall be composed of the following members to be appointed, three (3) from each congressional district: four (4) classroom teachers; three (3) school administrators; one (1) representative of schools of education of institutions of higher learning located within the state to be recommended by the Board of Trustees of State Institutions of Higher Learning; one (1) representative from the schools of education of independent institutions of higher learning to be recommended by the Board of the Mississippi Association of Independent Colleges; one (1) representative from public community and junior colleges located within the state to be recommended by the State Board for Community and Junior Colleges; one (1) local school board member; and four (4) laypersons. All appointments shall be made by the State Board of Education after consultation with the State Superintendent of Public Education. The first appointments by the State Board of Education shall be made as follows: five (5) members shall be appointed for a term of one (1) year; five (5) members shall be appointed for a term of two (2) years; and five (5) members shall be appointed for a term of three (3) years. Thereafter, all members shall be appointed for a term of four (4) years.

(3) The State Board of Education when making appointments shall designate a chairman. The commission shall meet at least once every two (2) months or more often if needed. Members of the commission shall be compensated at a rate of per diem as authorized by Section 25-3-69 and be reimbursed for actual and necessary expenses as authorized by Section 25-3-41.

(4) (a) An appropriate staff member of the State Department of Education shall be designated and assigned by the State Superintendent of Public Education to serve as executive secretary and coordinator for the commission. No less than two (2) other appropriate staff members of the State Department of Education shall be designated and assigned by the State Superintendent of Public Education to serve on the staff of the commission.

**Cylesha Hopkins**  
455 West Sinai Rd.  
Louisville, MS 39339  
662-803-3419  
chopkins@louisville.k12.ms.us

Dedicated, resourceful, and goal-driven professional educator with a solid commitment to the social and academic growth and development of every student.

#### **EDUCATION**

**Bachelor of Science, Elementary Education- Math, Science, and Social Science.**

Mississippi State University, Starkville, MS. May 2008. Overall GPA: 3.16/4.00

**Associate in Science, Pre-Medicine.** East Central Community College, Decatur, MS. May 2002.

#### **WORK EXPERIENCE**

**Teacher.** Louisville Municipal School District. Louisville, MS. Eiland Middle School (Currently) and Louisville Elementary School (August 2008-May 2009).

- Educate students in Reading and Language Arts
- Conduct small group and individual classroom activities with students based on differentiated learning needs to ensure all students are learning at full potential
- Participate in ongoing staff training sessions
- Employ assessment tools and proactive strategies to improve instruction methods

**Lead Teacher/Teacher-** CAPPS after school program (Changing Academic Progress and Promoting Success) Louisville, MS. Eiland Middle School site (January 2010-June 2014)

- Supervised after school program for up to 8 teachers and over 40 students, grades 6-8.
- Assisted in coordinating and managing curriculum and scheduling
- Provided supervision and instruction to students that created a positive learning environment and allowed for students' personal, social, and academic development.

#### **HIGHLIGHTS**

- Academic performance evaluations
- Common core knowledge
- Student motivation
- Technology integration
- MS Office proficient
- Theta Chi Chapter of Kappa Delta Pi (Honor Society)-recognized outstanding teacher
- Mississippi Association of Educators member(MAE)

## **CURRICULUM VITAE**

**Susan S. McClelland  
2015**

### **EDUCATION**

Ph. D. Education U of Mississippi, 1996  
M. Ed. Secondary English U of Mississippi, 1988  
B.S. Secondary English Blue Mountain College, 1984  
AA Certification Educational Leadership U of Mississippi, 1997

### **AREAS OF ENDORSEMENT or CERTIFICATION**

English Grades 7 - 12  
Gifted Grades K - 12  
Special Ed. Grades K - 12  
Ed. Leadership Grades K - 12  
Nationally Certified Trainer for the National Institute of School Leaders:  
Instructional Leadership Institute  
Students with Disabilities Institute  
Instructional Coaching Institute  
English Language Learners Institute

### **PROFESSIONAL EXPERIENCE**

#### **UNIVERSITY OF MISSISSIPPI**

August, 2005 - Present	Associate Professor, Educational Leadership
July, 2014 - Present	Chair, Department of Teacher Education
July, 2011 - 2014	Interim Chair, Department of Teacher Education
December, 2007 - 2012	Director, Principal Corps

#### **NEW ALBANY SCHOOL DISTRICT**

July, 2003 - July, 2005	Assistant Superintendent
July, 2000 - June, 2003	Principal, New Albany High School

#### **OXFORD SCHOOL DISTRICT**

January, 1998- June, 2000	Vice Principal, Oxford High School
August, 1994 - December, 1997	English Teacher, OHS
August, 1993-1994	Eighth Grade English Teacher, OMS Seventh Grade Enrichment Teacher, OMS

#### **WEST UNION ATTENDANCE CENTER**

August, 1988-92	High School English Teacher
August, 1984-88	Junior and Senior High School Special Education Teacher

## RESEARCH

Mott, M., J. Mott, A. Rutherford, S. McClelland, T. H. Williams-Black, L. Thomas, J. Moore. (2014) *Morphological awareness: Assessment and instruction for grades 2 – 3 and students with reading difficulty*. Boston, MA. Pearson.

Mott, M.S., Robinson, D.H., Williams-Black, T.H., & McClelland, S.S. (2014). The supporting effects of high luminous conditions on grade 3 oral reading fluency scores. *SpringerPlus* (3) 53. DOI: 10.1186/2193-1801-3-53.

McClelland, S. (2011). Bridging the gap between theory and practice: An intra-educational analysis of capital and its diverse forms for educational opportunity and attainment. In R. D. Bartee and M. C. Brown II (Eds.), *Contemporary perspectives on capital in educational contexts*. Charlotte, NC. Information Age Publishing.

Stoltz, K., Wolff, L., McClelland, S. (2011) Exploring Life Style as a Predictor of Career Adaptability Using a Predominantly African-American Rural Sample. *The Journal of Individual Psychology*. 67, 161- 176.

McClelland, S., McQueen, D. (2010). Developing leaders: Engaging your administrators in strategic planning is a good staff development exercise. *American School Board Journal*. 197, 38 – 39.

Wolff, L. A., McClelland, S. S., & Stewart, S. E. (2010). The relationship between adequate yearly progress and the quality of professional development. *Journal of School Leadership*. 20 n3, 304-322.

McClelland, S. and McQueen, D. Strategic Planning as a Leadership Development Tool. *American School Board Journal*. (Accepted, 2009).

Blackbourn, J. M., Fillingim, J. G., Thomas, C., McClelland, S., Payne, J. S. Cox, D. W. Assisting empowered employees in becoming visionary. *National Forum of Teacher Education Journal*. 20 (1 & 2), 2009 – 2010.

Blackbourn, J. M., Fillingim, J. G., McClelland, S., Elrod, G. F., Marshall, R.M., (2008 – 2009). Problem based learning as the final exam: Insights for practicing school administrators. *National Forum on Educational Administration and Supervision Journal*. 26, 26 – 38.

Blackbourn, J.M., Fillingim, J.G., McClelland, S., Elrod, G.F., Medley, M.B., Kritsonis, M.A., & Ray, J. The use of wireless technology to augment Problem Based Learning in special education preservice teacher training *Journal of Instructional Psychology*. 35 (2) 2008.

## **SELECTED PAPERS AND WORKSHOPS PRESENTED**

Mott, M. S., Rutherford, A., McClelland, S., Whitehead, A. & Breneman, J. M. (2013). Interactive video analysis tool: Enhancing early literacy instruction in teacher education. Southeastern Regional Association of Teacher Education, October 10-12, Sarasota, Florida.

McClelland, S. (2011). *Corporal punishment in Mississippi schools: Linking spanking and school success*. CREATE (Consortium for Research on Educational Accountability and Teacher Evaluation, Oxford, MS.

McClelland, S. (2011). *Bridging the gap between theory and practice: An intra-educational analysis of capital and its diverse forms for educational opportunity and attainment*. AERA, New Orleans, LA.

McClelland, S., Rucker, S. (2010, July). *Links: Connecting instruction, student achievement, and teacher evaluation*. Mississippi Association for School Superintendents, Summer Conference. Biloxi, MS.

Davis, D., McClelland, S., Bunch, D., Neimeyer, R. (2009, October). *Using data to assess a principal preparation program*. National Evaluation Institute, Louisville, KY.

Davis, D., McClelland, S., Bunch, D., Neimeyer, R., (2009, October). *Principal corps program evaluation model using Guskey's 5 level evaluation model*. National Evaluation Institute, Louisville, KY.

McClelland, S., McQueen, D., Rucker, S., (2008, January). *Initial principal preparation and beyond*. Mississippi Association of School Superintendents Conference. Jackson, MS.

Burnham, T., McClelland, S., Scott, S., Rutherford, A. (2008, February). *Strengthening P – 12 student achievement: Collaborative efforts to train and retain quality teachers and administrators*. AACTE National Conference, New Orleans, LA.

McClelland, S., Webb, W., Harbin, T. (2008, October). *Parental perceptions of an elementary school English language learner program*. 2008 National Evaluation Institute, Willmington, NC.

McClelland, B. and McClelland, S. Fourth International Conference for Global Conversations on Language and Literacy. Utrecht, The Netherlands. Sponsored by NCTE, National Writing Project, The U.S. Department of Defense Dependents School, and The National Association for the Teaching of English – United

Kingdom. (Panel presenter). August, 2000.



# MISSISSIPPI OFFICE OF EDUCATOR QUALITY

## COMMUNITY COLLEGE BOARD

3825 Ridgewood Road • Jackson, MS 39211 • Phone: (601) 432-6518 • Fax: (601) 432-6363

December 30, 2014

Ms. Cerissa Neal  
Office of Quality Professionals and Special Schools  
Mississippi Department of Education  
Post Office Box 771  
Jackson, Mississippi 39205-0771

Dear Ms. Neal:

At the December 19, 2014 Mississippi Community College Board meeting, our board unanimously nominated Ms. Rilla Jones from Northeast Mississippi Community College to serve a four-year term on the Commission on Teacher and Administrator Education, Certification and Licensure and Development. This nomination is for the pre-2000 First Congressional District and is made in accordance with Mississippi Code §37-3-2.

Ms. Jones currently serves as Dean of Instruction at Northeast and is very knowledgeable in all aspects of education in Mississippi. I am confident that she will make a good addition to the Commission. Rilla can be reached at either [rcjones@nemcc.edu](mailto:rcjones@nemcc.edu) or 662-720-7375. I will appreciate you passing this nomination to Dr. Wright so that she can present it to the MDE Board for confirmation.

Please let me know if you need additional information. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Eric Clark".

Eric Clark, Ph.D.  
Executive Director

Cc: Dr. Johnny Allen  
Ms. Rilla Jones  
Dr. Joan Haynes  
Dr. Debra West



## Curriculum Vitae

### **Rilla Kay Jones**

#### **Dean of Instruction**

Northeast Mississippi Community College  
Cunningham Blvd  
Booneville, Ms. 38829  
(601) 720-7375

#### **Education**

The University of Mississippi	Oxford, MS. 1979
Degree: BS Medical Technology	
Mississippi State University	Starkville, MS 1990
Degree: M.Ed. Education	
Mississippi State University	Starkville, MS 2003
Course Work- Community College Leadership	
The University of Mississippi	Oxford, MS 2005-2006
Course Work- Community College Leadership	

#### **Technical Training**

North Mississippi Medical Center School of Medical Technology	Tupelo, Ms. 1979
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#### **Certification**

American Society of Clinical Pathologists	
MT(ASCP) #132127	1980
SM(ASCP) # 1631	1988
Licensure Tennessee Laboratory License	
MT General # 9956	1983

#### **Relevant Work Experience**

January 2013-Present	Dean of Instruction
July 2007-December 2012	Associate Vice President of Planning and Research/Accreditation Liaison
February 2004-June 2007	Assistant Division Head- Health Sciences/Allied Health
July 1986-February 2004	Program Director/Instructor Medical Laboratory Technology Program
1987-2005	Accreditation Site Team Coordinator/ Self Study Reviewer National Accrediting Agency for Clinical Laboratory Sciences
1999; 2002	Accreditation Site Visitor College of American Pathologists
2007-2013	Accreditation On-Site, Off-site, Special Committee, Fifth Year Reviewer for the Southern Association of Colleges and Schools.

January 1983-June 1986      Medical Technologist- Generalist – McNairy County  
General Hospital, Selmer Tennessee  
August 1980-January 1983      Medical Technologist- Specialist in Microbiology,  
University of Arkansas for Medical Sciences  
August 1989-August 1980      Medical Technologist- Diagnostic Immunology, North  
Mississippi Medical Center.

**Memberships**

Southern Association for Institutional Research  
American Society of Clinical Pathologists  
Tennessee State Society for Clinical Microbiology

# Shannon B. Doughty

## Experience

1996-2014 Natchez Adams School District Natchez, Ms  
2014-Present Gulfport School District Gulfport, Ms

### Teacher/Instructor

- STEM Teacher 8<sup>th</sup> Grade-Gulfport Central Middle School
- Assistant Principal Natchez High School
- Teacher Academy Instructor
- Appointed to the Commission on Teacher and Administrator Education, Certification and Licensure and Development Commission
- A+ Certified
- Served on Task force for MSTAR evaluation instrument for state of Mississippi
- Helped to create online courses for MDE
- Instructor for online courses for MDE
- Computer Systems Technology Instructor
- Adjunct Faculty-Copiah Lincoln Community College, Natchez Campus-Intro To Computer and MicroApps
- 9<sup>th</sup> grade Technology Discovery
- 10<sup>th</sup>-12<sup>th</sup> grade Computer Engineering Technology I and II .
- Cheerleader sponsor, Frontline club sponsor
- Master Teacher for ETV-three years
- Provide staff development for school district
- 10<sup>th</sup>-12<sup>th</sup> grade Telecommunications and Networking
- Teacher-Line Facilitator trained
- Phase Trainer for the State of Mississippi
- PT3 Presenter
- Computer Engineering/Networking Trainer for Explornet
- Regional Facilitator for the State of Mississippi-Explornet
- Presented at MECA conference and NECC-7 years
- Presented at National Board for Professional Teachers Conference-Washington D.C.
- IC3 certified

1996- Natchez Adams School District Natchez, Ms  
**Teacher**

- Sixth grade Teacher
- 9<sup>th</sup> Grade Technology Discovery Teacher

- 10<sup>th</sup> -12<sup>th</sup> Explornet Teacher
- 10<sup>th</sup>-12<sup>th</sup> Information Technology I and II teacher and Teacher Academy

1995-1996 Trinity Day School Natchez, Ms

**Teacher**

- First grade teacher.
- Cheer sponsor

**Education**

May 2012 University of Southern Mississippi Hattiesburg, Ms  
Specialist's in Ed. Leadership

May 2001 Alcorn State University Lorman, Ms  
M.S., Secondary Science Education

December, 1995- University of Southern Mississippi Hattiesburg, Ms  
B.S, Elementary Education

May, 1993 Copiah Lincoln Community College Natchez, MS  
A.D., Elementary Education

**Awards**

Renewed National Board License

Teacher of the Year for Fallin 2010

District Teacher of the Year 2010

Star Teacher 2006

Teacher of the Year 2006-Fallin Career and Technology Center

December Teacher of the Month-Fallin Career and Technology Center-2004

National Board Certified Teacher -2001

Natchez High School Teacher of the Year 2000-2001

Ninth grade Teacher Humanities Award

Master Teacher of the Year 2000- Mississippi ETV and WNET out of New York

Recognition for Master Teacher Certification

Recognition for Sponsor of the Cheerleaders and first place award at regionals

Who's Who among American High School teachers

Student Teacher of the Year-University of Southern Mississippi

*ASCD*

**Professional**