

OFFICE OF CHIEF ACADEMIC OFFICER
Summary of State Board of Education Agenda Items
Consent Agenda
September 17, 2015

OFFICE OF PROFESSIONAL DEVELOPMENT
Mississippi School for Mathematics and Science

G. Approval of the Mississippi School for Mathematics and Science Wellness Plan

Executive Summary

The document contains the Wellness Plan for the Mississippi School for Mathematics and Science which details the policies and procedures as required by the Mississippi Department of Education. The document is based upon the state models for wellness as recommended by the Office of Healthy Schools at the Mississippi Department of Education.

This document has the following changes from the previous publication:

- Additional components required by current standards which include
 - Commitment to Food Safe School
 - Commitment to a Healthy School Environment
 - Commitment to Quality Health Services
 - Commitment to Implementation of a Concussion Policy
 - Commitment to Providing Counseling, Psychological, and Social Services
 - Commitment to Family and Community Involvement
 - Commitment to Implementing a Quality Staff Wellness Program
- Deletion of components no longer required which include
 - Commitment to Marketing a Healthy School
 - Seven Point Action Plan

Recommendation: Approval

Back-up material attached

MISSISSIPPI SCHOOL FOR MATHEMATICS AND SCIENCE
SCHOOL WELLNESS POLICY

Rationale:

The link between health of students and learning is well documented. If children are to be successful in school they cannot be tired, hungry, sick, suffering from drug abuse, or worried that school is an unsafe environment in which they could become a victim of a violent act. It has become apparent that problems such as poor nutrition, lack of physical activity, substance abuse, depression, teen pregnancy, obesity, bullying, and more – can adversely affect not only a child’s health, but also his or her *ability to learn!* And that is precisely why a coordinated approach to school health can make a difference! A coordinated approach to school health improves kids’ health and their capacity to learn through the support of families, schools, and communities working together. At its very core, a coordinated approach to school health is about keeping students healthy over time, reinforcing positive healthy behaviors throughout the school day, and making it clear that *good health and learning go hand in hand.*

Goal:

All students in the Mississippi School for Mathematics and Science shall possess the knowledge and skills necessary to make healthy choices that promote healthy lifestyles. All staff members in the Mississippi School for Mathematics and Science are encouraged to model a lifestyle of healthy eating patterns and moderate physical activity as a valuable part of their daily lives.

To meet this goal, the Mississippi School for Mathematics and Science is committed to implementing a coordinated approach to school health. This policy is designed to effectively utilize school and community resources and to equitably serve the needs and interests of all students and staff, taking into consideration differences in culture.

Commitment to Nutrition

The Mississippi School for Mathematics and Science (MSMS) will:

- Offer a school lunch program with menus that meet the meal patterns and nutrition standards established by the United States Department of Agriculture (USDA) and the Mississippi Department of Education (MDE), Office of Child Nutrition Programs.
- Offer school breakfast and snack programs (where approved and applicable) with menus that meet the meal patterns and nutrition standards established by the USDA and the MDE, Office of Child Nutrition Programs.
- Promote participation in school meal programs to students, families and staff.
- Operate all Child Nutrition Programs with school food service staff who are properly qualified according to current professional standards (MDE Policy 2001).
- Follow State Board of Education policies on competitive foods and extra food sales (MDE Policy 2002).
- Include goals for nutrition promotion, nutrition education, physical activity and other school-based activities to promote student wellness.

- Implement Nutrition Standards as adopted by the State Board of Education in accordance with the Mississippi Healthy Students Act (MDE Policy 4011), including:
 - ❑ Healthy food and beverage choices;
 - ❑ Healthy food preparation;
 - ❑ Marketing of healthy food choices to students, staff and parents;
 - ❑ Food preparation ingredients and products;
 - ❑ Minimum/maximum time allotted for students and staff lunch and breakfast;
 - ❑ Availability of food items during the lunch and breakfast periods of the Child Nutrition Breakfast and Lunch Programs; and
 - ❑ Methods to increase participation in the Child Nutrition School Breakfast and Lunch Programs.
- Establish guidelines in accordance with the Mississippi Beverage and Snack Regulations for all foods available on the school campus during the school day with the objective of promoting student health and reducing childhood obesity.

Commitment to a Food Safe School

The Mississippi School for Mathematics and Science's food service is provided by Sodexo through the Mississippi University for Women. Jointly with these entities, MSMS will:

- Implement a food safety program based on Hazard Analysis and Critical Control Points (HACCP) principles for all school meals, as required by the USDA and the MDE, Office of Child Nutrition Programs and ensure that the food service permit is current for the school site. HACCP Principles for K-12 schools can be downloaded at: <http://www.nfsmi.org/ResourcesOverview.aspx?ID=151>.
- Develop a food safety education plan for all staff and students, consistent with Fight Bac (www.fightbac.org) and other national standards for safe food handling at school.
- Ensure that all staff has viewed the video developed by the Office of Healthy Schools, to support food safety on the school campus. For compliance with the Nutrition Standards, all staff must complete and sign pre and post-test developed by the Office of Healthy Schools and maintain documentation of completion. The video and Pre/Post Test can be downloaded at: http://healthyschoolsms.org/ohs_main/instructionalvideo.htm.
- Provide copies of the school wellness policy to all school personnel (administrators, teachers, school nurses, instructional and health services paraprofessionals, food service staff, custodians and facilities managers, and administrative support staff) to include food safety policies and procedures and relevant resources. Examples of **resources include, but are not limited to the Center for Disease Control** <http://www.cdc.gov/healthyyouth/schoolhealth/index.htm>) and the video developed by the National School Boards Association, Office of Healthy Schools, and *Eating Safely at School*, http://www.mde.k12.ms.us/docs/teacher-center/eatingsafelyatschool_20140312143923_717581.pdf?sfvrsn=2http://schoolhealth.nsba.org/site/docs/42400/42324.pdf.
- Provide adequate access to hand washing facilities and supplies whenever and wherever students, staff, and families prepare, handle, or consume food.

- Ensure that the food safety assurance plan addresses strategies that minimize risks for students and staff who have food allergies and intolerances.

Commitment to Physical Activity/Physical Education

The Mississippi School for Mathematics and Science will:

- Provide Physical Education/Activity in accordance with the Physical Education Rules and Regulations as approved by the State Board of Education in compliance with the Mississippi Healthy Students Act (MDE Policy 4012).
- Require fitness testing for high school students during the year they acquire the ½ Carnegie unit in physical education as required for graduation by the Mississippi Healthy Students Act (MDE Policy 4012).
- Ensure that graduation requirements include ½ Carnegie unit in physical education.
- Establish or enhance physical activity opportunities (e.g., walking clubs or fitness challenges) for students and encourage participation in student-led fitness club as a support for healthy living.
- Create opportunities for students to voluntarily participate in before- and after-school physical activity programs like intramurals, clubs, and interscholastic athletics.
- Address concussions by adopting and implementing a policy for students in grades 11-12 who participate in activities sanctioned by the Mississippi High School Activities Association (MHSAA). This policy will include a concussion recognition course that has been endorsed by the Mississippi Department of Health. This course will provide information on the policy, parent/guardians will be provided with a concussion policy before the start of regular school athletic season. (House Bill 48)
- Offer a planned sequential program of physical education instruction incorporating individual and group activities, which are student centered and taught in a positive environment.
- Provide instruction based on the current version of the Mississippi Physical Education Framework.
- Implement the requirements of the Mississippi Healthy Students Act of 2007.

Commitment to Comprehensive Health Education

The Mississippi School for Mathematics and Science will:

- Provide ½ Carnegie unit of health education for graduation in accordance with the requirements of the Mississippi Public School Accountability Standards, Process Standards for schools governed by SBE.
- Provide instruction based on the Mississippi Contemporary Health for grades 9-12 in accordance with the requirements of the Mississippi Public School Accountability Standards, Process Standards for schools governed by SBE.
- Implement the requirements of MS Code 37-13-171, which requires the development of a sex related education policy and instruction on medically accurate or evidenced-based abstinence-only or abstinence-plus curricula.

Commitment to a Healthy School Environment

The Mississippi School for Mathematics and Science will:

- Ensure that there are no pad locks or chains on exit doors; so that exits are never obstructed in accordance with Mississippi State Fire Code.
- Ensure that all exit signs are illuminated and clearly visible.
- Ensure that all chemicals are stored properly in accordance with the Material Safety Data Sheet www.msdssearch.com.
- Ensure that fire extinguishers are inspected each year and properly tagged.
- Complete yearly maintenance of the heating and cooling system in the school; check coils, filters, belts, etc. in order to maintain safe operation and healthy air quality.
- Conduct at least one emergency evacuation drill per month.
- Establish an anti-bullying policy that outlines procedures for dealing with bullying situations in the school.
- Ensure that two means of egress are available in each classroom in case of an emergency. If there is only one door, a window (properly sized) will be designated as a means of egress.
- Never use extension cords as a permanent source of electricity anywhere on the school campus.
- Comply with the following applicable rules and regulations of the State Board of Education in the operation of its transportation program in accordance with MS Code §37-41-53; State Board of Education Policies 7903, 7904, and 7909; and Accreditation Standards.
 - Inspect all buses on a quarterly basis and ensure that they are well maintained and clean.
 - Require that all bus drivers have a valid bus driver certificate and a commercial driver's license and operate the bus according to all specified safety procedures.
 - Maintain a record of yearly motor vehicle reports on each bus driver and evidence that each driver has received two hours of in-service training per semester.
 - Conduct bus evacuation drills at least two times each year.
- Provide facilities that meet the following criteria of: MS Code §37-7-301 (c) (d) (j); 37-11-5, 49; 37-17-6(2) and 45-11-101; and Accreditation Standards.
 - Provide facilities that are clean.
 - Provide facilities that are safe.
 - Provide proper signage explaining that tobacco, weapons, and drugs are prohibited on the school campus and at school functions.
 - Provide operational facilities that are equipped and functional to meet the instructional needs of students and staff (in accordance with the Mississippi School Design Guidelines at <http://www.edi.msstate.edu/guidelines/design.php>).
 - Provide air conditioning in all classrooms.

Comply with the requirements for Safe and Healthy Schools (MS Code §97-32-9 (2000). Code §97-32-29 (2000), 37-3-81, 37-11-18, and 37-3-82(2); and Accreditation Standards):

- Maintain a comprehensive School Safety Plan on file that has been approved by the State Board of Education.; see the School Safety Manual and the MDE School Occupational Safety and Crisis Response Plan at: <http://www.mde.k12.ms.us/safe-and-orderly->

[schools/school-safety](#) .

- Prohibit the possession of pistols, firearms, or weapons by any person on school premises or at school functions. Any student who possesses a knife, a handgun, other firearm or any other instrument considered to be dangerous and capable of causing bodily harm or who commits a violent act on educational property will be subject to automatic expulsion for one calendar year. The superintendent of the school is authorized to modify the period of time for expulsion on a case-by-case basis.
- Prohibit possession or use of tobacco on any educational property for students or adults who, if in violation, would be subject to a fine and issued a citation by a law enforcement officer. Educational property is defined as any public school building or bus, campus, grounds, athletic field, or other property used or operated during a school-related activity.
- Conduct regularly scheduled meetings with the School Health Council to determine and discuss the current strengths, weaknesses, opportunities, and challenges associated with implementing and maintaining a healthy and safe school.

Commitment to Quality Health Services

The Mississippi School for Mathematics and Science's health services is provided by Mississippi University for Women. Jointly with these entities, MSMS will:

- Ensure all school nurses are working under the current guidelines of the Mississippi School Nurse Procedures and Standards of Care.
- Provide teachers and staff with training regarding signs and symptoms of asthma. (MDE Policy 2393)
- Ensure that every child who has been diagnosed with asthma has an asthma action plan on file in the school office.
- Offer comprehensive health services for students, through the employment of school nurses, as a means to academic success.
- Collaborate with other school staff to provide health services as part of a coordinated school health program.
- Work with students, parents, and local healthcare providers to effectively manage and treat chronic diseases.

Commitment to Implementation of a Concussion Policy

Mississippi School for Mathematics and Science will:

- Adopt a policy and form to assist in the proper evaluation and management of head injuries that specifies the following:
- Remove a student who reports or displays any symptoms or signs of a concussion immediately from the physical activity. The student should not be allowed to return to the physical activity for the remainder of the day regardless of whether the student appears or states that he/she is normal.
- Ensure that the student displaying signs of a concussion is evaluated by a licensed, qualified medical professional working within their scope of practice as soon as can be practically arranged.

- Ensure that if the student has sustained a concussion, they should be referred to a licensed physician preferably one with experience in managing concussion injuries.
- Ensure that the student who has been diagnosed with a concussion returns to physical activity only after full recovery and clearance by a physician. Recovery from a concussion, regardless of loss on consciousness, usually takes 7-14 days after resolution of all symptoms.
- Ensure that students return to physical activity after a concussion gradually and follow a progressive return to competition, as applicable. The student should not return to a physical activity before demonstrating that he/she has no symptoms.
- Ensure that the students do not return to practice or play while still having symptoms of a concussion. Sustaining an impact to the head while recovering from a concussion may cause Second Impact Syndrome, a catastrophic neurological brain injury.

Commitment to Providing Counseling, Psychological and Social Services

The Mississippi School for Mathematics and Science will:

- Adhere to the details outlined in the Licensure Guidelines (451) when hiring guidance counselors, social worker, and/or psychologists.
- Provide at a minimum, a ½ time licensed guidance counselor for high school and ensure that all students have access to qualified student support personnel such as: guidance counselors, social workers, nurses, psychologists, psychometrists, and others (as required by the Mississippi Public School Accountability Standards, Process Standards for schools governed by the SBE).
- Hire school guidance counselors with a minimum of a Master's Degree in Guidance and Counseling, or in an emergency situation, an appropriate certification as determined by the Commission on Teacher and Administrator Education, Certification and Licensure and Development.
- Hire school guidance counselors who agree to abide by the American School Counselor Association Code of Ethics.
- Ensure that all school guidance counselors provide comprehensive counseling services such as:
 - ❑ Academic and personal/social counseling
 - ❑ Student assessment and assessment counseling
 - ❑ Career and educational counseling
 - ❑ Individual and group counseling
 - ❑ Crisis intervention and preventive counseling
 - ❑ Referrals to community agencies
 - ❑ Educational consultations and collaborations with teachers, administrators, parents and community leaders
 - ❑ Education and career placement services
 - ❑ Follow-up counseling services
 - ❑ Conflict resolution
 - ❑ Other counseling duties or other duties as assigned by the school principal
 - ❑ Health education on the topic of suicide prevention according to MDE Policy 2770

- Offer counseling, group assessments, interventions and other mental health services, as well as referrals to community health professionals.

Commitment to Family and Community Involvement

The Mississippi School for Mathematics and Science will:

- Invite parents and community members to participate in school health planning by serving on the local School Health Council.
- Invite family or community members to eat a meal at school.
- Invite family and community volunteers to lead physical activities for children, such as lunchtime walkathons, weekend games, after-school programs, cheerleading, karate, aerobics, yoga, etc.

Commitment to Implementing a Quality Staff Wellness Program

The Mississippi School for Mathematics and Science will:

- Make as a *Requirement* that all staff members are aware of the Mississippi State and School Employees' Health Insurance Plan that has been enhanced to include WebMD, a wellness and health promotion program designed to help individuals live a healthy lifestyle and increase their overall wellness benefit.
- Provide health promotion programs for school staff to include opportunities for physical activity, health screenings, nutrition education, weight management, smoking cessation, and stress reduction and management.

Commitment to Marketing a Healthy School Environment

The Mississippi School for Mathematics and Science will:

- Provide positive, consistent, and motivating messages about healthy lifestyle practices throughout the school setting.
- Involve students in the local school health council for planning and marketing school health messages throughout the school.

Commitment to Implementation

The Mississippi School for Mathematics and Science will:

- Establish a plan for implementation of the school wellness policy.
- Designate one or more persons to ensure that the school wellness policy is implemented as written.
- Establish and support a School Health Council (SHC) that addresses all aspects of a coordinated school health program, including a school wellness policy (Mississippi Code of 1972 Annotated, Section 37-13-134). The council will consist of the following:
 1. Director for Student Affairs-Tanya Walker
 2. Director for Academic Affairs –Kelly Brown
 3. Nurse from MUW Health Center-Eva Black
 4. Director of Food Services (Sodexo)-Alan Johnson
 5. MSMS Counselor-Health Stevens

6. Residence Hall Director-LaToya Bledsoe
 7. Faculty Member-Lori Pierce
 8. Student- Kishan Patel and Dajah Carter
 9. MSMS Parent Representative-Lori Pierce
 10. Community Representative-Amber Lynn Moore
- Conduct a review of the progress toward school wellness policy goals each year to identify areas for improvement.
 - Prepare and submit a yearly report to the school board regarding the progress toward implementation of the school wellness policy and recommendations for any revisions to the policy as necessary.
 - Use monitoring instruments, developed by the Office of Healthy Schools, to conduct a self-assessment that identifies strengths and weaknesses toward implementation of the minimum requirements. Monitoring instruments can be downloaded at www.mde.k12.ms.us/healthy-schools.

In accordance with Federal law and USDA policy, discrimination is prohibited on the basis of race, color, national origin, sex, age, or disability. The Mississippi State Board of Education, the MDE, the Mississippi School of the Arts, the Mississippi School for the Blind, the Mississippi School for the Deaf, and the Mississippi School for Mathematics and Science do not discriminate on the basis of race, sex, color, religion, national origin, age, or disability in the provision of educational programs and services or employment opportunities and benefits. The following office has been designated to handle inquiries and complaints regarding the nondiscrimination policies of the above-mentioned entities:

Director of Human Resources
Mississippi Department of Education
359 North West Street, Suite 203
Jackson, MS 39201
(601) 359-3511

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