

**OFFICE OF CHIEF OPERATIONS OFFICER**  
**Summary of State Board of Education Agenda Items**  
**August 14-15, 2014**

**OFFICE OF CHILD NUTRITION**

09. Approval to contract with GCR, Inc., to Update and Upgrade the Division of Purchasing and Food Distribution Automated Food Purchasing System (APS)

Awarded Vendor: GCR, Inc.  
New Orleans, LA

Scope of Project: GCR will upgrade and enhance the APS system. This web-based program serves as the purchasing vehicle for the entire state. The system processes \$80 - \$90 million in food and supply purchases for public, non-public and other organizations annually.

The contractor will provide the following:

- Upgraded application to utilize new software version to bring the current program up-to-date with industry standards and adding enhanced functions.
- The vendor will be responsible for upgrading the application; migrating the existing data into the updated database, providing technical documentation; providing training to MDE staff and local organizations and provided technical assistance and maintenance for the first year.
- The vendor will also supply maintenance and an annual on-going cost beyond the first year.

Scope of Contract:

- Term of Contract: September 1, 2014 – August 30, 2019
- Total Amount to Be Awarded \$ 746,900
- Method of Award Requests for Proposals, Information Technology Services Procurement
- Funding Source: Special Funds

Summary of Selection Process:

GCR, Inc. offered the sole proposal for this project.

### Scoring Criteria:

- Non-Cost Categories:  
Vendor Requirements; Personnel/Project Staffing; Project Management  
Technical Requirements; Security Requirements; Infrastructure/Network  
Requirements  
Acceptance Testing; System Implementation; Data Migration  
Training; Warranty, Maintenance, and Software Support; Additional  
Requirements
- Cost
- Change Order Rate
- Total Base Points
- Value Add

Section 25-53-3 of the Mississippi Code of 1972 defines ITS authority over the acquisition of any information technology, computer or telecommunications equipment, electronic word processing and office systems, or services utilized in connection therewith, including, but not limited to, all phases of computer software and consulting services and insurance on all state-owned computer equipment. State agencies and institutions of higher learning (IHLs) are required by law to follow ITS procedures in information technology procurements for hardware, software and services. Competitive bids or proposals must be solicited for all acquisitions of information technology (IT) equipment/hardware, software, and services in excess of \$25,000.

Information Technology Services on behalf of the Mississippi Department of Education awarded the bid to GCR, Inc., as the sole bidder.

Recommendation: Approval