OFFICE OF CHIEF OPERATIONS OFFICER
Summary of State Board of Education Agenda Items
June 19-20, 2014

OFFICE OF EDUCATOR QUALITY

44. Approval to contract with Doc Imaging, LLC. to provide consultative services to transfer educator licensure credentials from microfiche to 300 DPI searchable images

Awarded Vendor: Doc Imaging, LLC.
Jackson, Tennessee

Scope of Project: The purpose of this contract is to retain the services of Doc Imaging, LLC as a consultant to the Mississippi Department of Education to transfer educator licensure credentials from microfiche to 300 DPI searchable images.

Personnel associated with this contract are not former Department employees or related to any Department employees.

This contract is in addition to a similar contract approved at the May, 2014, State Board of Education meeting. The contract will provide microfiche scanning as the first contractual obligation has been completed, allow for expenditure of funds that will not roll into the next fiscal year, and provides the Office of Educator Licensure an improved method for retaining educator credentials. This contractual obligation is to be completed no later than June 30, 2014; however, the contract period ends June 30, 2015, in the event that the contractual obligations are not met within the expected time period.

Scope of Contract:

- Term of Contract: June 20, 2014 – June 30, 2015
- Total Amount to be Awarded: $98,875
- Method of Award: Competitive Quotes

Funding Source: State and Federal Funds

Recommendation: Approval