

OFFICE OF QUALITY PROFESSIONALS AND SPECIAL SCHOOLS
Summary of State Board of Education Agenda Items
April 17-18, 2014

OFFICE OF THE MISSISSIPPI TEACHER CENTER

30.D. Approval of Changes to the William Winter Alternate Route Teacher Loan/Scholarship Rules and Regulations as Recommended by the Mississippi Office of Student Financial Aid

Background Information:

The Mississippi Office of Student Financial Aid requests approval of changes to the William Winter Alternate Route Teacher Loan/Scholarship Rules and Regulations. State law requires the IHL Board and the State Board of Education to jointly promulgate Rules and Regulations for administering the William Winter Alternate Route Teacher Loan/Scholarship Program.

The William Winter Alternate Route Teacher Loan/Scholarship Program (WWAR) awards \$4,000/year to undergraduate students who plan to pursue an alternate route teaching license and who commit to teach in a Mississippi public or charter school for one year in exchange for each year of funding.

The requested changes:

1. Increase the entrance and maintenance GPA from 2.5 to 3.0 to align with new teacher licensure requirements.
2. Clarify that continued eligibility is based upon the term GPA.
3. Update the names of the Praxis tests required for entry into teacher education programs, as the test names have recently changed.
4. Make provisions for recipients to switch from William Winter Alternate Route to the Teacher Education Scholars program.

The State Board of Education must approve the proposed changes.

Recommendation: Approval

Back-up material attached

Board of Trustees of State Institutions of Higher Learning

William Winter Alternate Route Teacher Loan/Scholarship Program (WWAR) RULES AND REGULATIONS

These Rules and Regulations are subject to change by the Board of Trustees of State Institutions of Higher Learning (hereinafter referred to as the "Board"). The number of awards and recipients are dependent upon availability of funds and selection shall be based on a first-come, first-served basis of all eligible applicants; however, priority consideration shall be given to persons previously receiving awards under the William Winter Alternate Route Teacher Loan/Scholarship program (WWAR).

I. GENERAL ELIGIBILITY

- A. The applicant must be a current legal resident of Mississippi. Resident status for purposes of receiving WWAR shall be determined in the same manner as resident status for tuition purposes as set forth in Sections 37-103-1 through 37-103-29 of Ms. Code Ann., with the exception of Section 37-103-17.
- B. The applicant must be fully admitted as a regular student and enrolled full-time (minimum 12 semester hours or 9 trimester hours) at the undergraduate level as a Junior or Senior seeking a first bachelor's degree in a program of study leading to an Alternate Route teacher educator license at one (1) Board-approved accredited four year institution of higher learning in the State of Mississippi. Classification will be determined by the attending institution.
- C. The recipient must have ~~and maintain~~ a cumulative ~~2.53.0~~ college grade point average (GPA) on a 4.0 scale to establish eligibility, earn a 3.0 GPA each period of enrollment (i.e. semester or trimester) for continued eligibility, and ~~must~~ maintain satisfactory academic progress in the approved program of study in accordance with the attending institution's policy.
- D. The applicant must have expressed in writing a present intention to teach in the State of Mississippi in a K-12 public school district, and must diligently pursue the course of study and requirements for the teaching license.
- E. The applicant must have earned passing scores on all three of the Praxis I® Pre-Professional Skills Tests (PPST) Basic Skills Test (reading, writing, and mathematics) or all three Praxis Core Academic Skills for Educators (Core) Tests (reading, writing, and mathematics).
- F. The applicant must not presently or previously have defaulted on an educational loan.

II. APPLICATION REQUIREMENTS FOR LOAN/SCHOLARSHIP APPLICANT

A. First time applicants must:

1. Complete an application online at www.mississippi.edu/financialaid by the deadline date of March 31.
2. If residency has not been established, submit two forms of documentation of current legal residency by the document deadline of April 30. Acceptable forms of residency documentation are listed in the General Administration Rules and Regulations and published online at www.mississippi.edu/financialaid.
3. Earn passing scores on all three of the Praxis I® Pre-Professional Skills Tests (PPST) (reading, writing, and mathematics) or all three Praxis Core Academic Skills for Educators (Core) Tests (reading, writing, and mathematics) ~~Pass the reading, writing, and math parts of Praxis I~~ and submit all three test scores to the Board as soon as possible. Scores must be received by June 30. Passing scores are indicated on the score report provided to the student by the testing service. Passing scores are also published online at www.mississippi.edu/financialaid.
4. Signify understanding of the WWAR Rules and Regulations, enter into a Contract and Note with the Board pursuant to the applicable Rules and Regulations and all applicable State laws, and complete, sign and return the Self Certification of a Private Loan form prior to the disbursement of funds. *Note: The Contract and Note will be issued once the applicant has been awarded. Funds will not be disbursed until the Contract and Note has been signed.*
5. Have a cumulative college GPA of ~~2.5~~3.0 on a 4.0 scale, be enrolled full-time in a program of study leading to an Alternate Route teacher educator license, and be making satisfactory academic progress in accordance with the attending institution's policy. Evidence of academic eligibility will be automatically provided to the Board by the attending institution, unless specifically requested from the applicant.

B. Renewal applicants must:

1. Complete an application online at www.mississippi.edu/financialaid by the deadline date of March 31.
2. Maintain a ~~cumulative 2.5~~3.0 college GPA on a 4.0 scale per period of enrollment (i.e. semester or trimester), maintain full-time enrollment status for each period of enrollment, and remain in a program of study

leading to an Alternate Route teacher educator license, making satisfactory academic progress in accordance with the attending institution's policy. Evidence of continuing academic eligibility will be automatically provided to the Board by the attending institution, unless specifically requested from the applicant.

3. Complete, sign and return the Self Certification of a Private Loan form.

III. AMOUNT AND LENGTH OF LOAN/SCHOLARSHIP

- A. The maximum annual award amount shall be \$4,000.
- B. Students may receive a lifetime maximum of two (2) annual awards, four (4) semesters, or six (6) trimesters.
- C. Awards shall be disbursed directly to the school of attendance, to be applied first toward tuition.
- D. Awards are not provided for summer school.
- E. Once a student has received WWAR funds, he/she may not receive funds from the other undergraduate teacher programs, Critical Needs Teacher Loan/Scholarship (CNTP), Critical Needs Alternate Route Teacher Loan/Scholarship (CNAR), or Mississippi Teacher Loan Repayment (MTLR). A recipient of WWAR, who has not exhausted his/her eligibility in the program and who meets all eligibility requirements for the Teacher Education Scholars Loan/Scholarship (TES) program, may switch participation to TES. Such recipients will be required to repay both loan/scholarships according to the terms of both contracts, but may fulfill the service requirement for both programs concurrently.

IV. RECIPIENT RESPONSIBILITIES

- A. A WWAR recipient must maintain good standing at the educational institution in which he/she is enrolled at all times.
- B. A WWAR recipient must maintain a ~~2.53~~2.53 minimum GPA on a 4.0 scale per period of enrollment (i.e. semester or trimester). A WWAR recipient who fails to maintain the minimum GPA will be suspended from participation in the program for the following period of enrollment. An official transcript or grade verification sent directly to the Board by the attending institution evidencing a ~~2.53~~2.53 GPA on a 4.0 scale for the non-eligible period of enrollment will entitle a WWAR recipient for renewal priority.
- C. A WWAR recipient must remain in school full-time, complete an approved program of study and obtain the appropriate educator's license. A WWAR

recipient who withdraws from school, fails to complete an approved program of study, or fails to obtain an appropriate educator's license, shall immediately become liable to the Board for the sum of all outstanding WWAR awards.

- D. While receiving funds, the WWAR recipient must at all times keep the Board informed of the recipient's current, correct, and complete contact information. This information may be updated via the WWAR recipient's student account online at www.mississippi.edu/financialaid. Once in repayment, the WWAR recipient must at all times keep the Board or its loan servicer informed of the recipient's current, correct, and complete contact information until the debt is completely satisfied.
- E. A WWAR recipient should address in writing to the Board or its loan servicer any special circumstances regarding enrollment status, withdrawal from school, or failure to complete the approved program of study.

V. REPAYMENT

- A. A WWAR loan/scholarship recipient enters repayment when the recipient completes the approved program of study, withdraws from school, or fails to complete the approved program of study. The recipient may satisfy his/her loan/scholarship debt either by cancellation through teaching service or by loan repayment.
- B. Cancellation through Teaching Service
 - 1. A WWAR loan/scholarship recipient must meet all of the following criteria to qualify for debt cancellation through teaching service:
 - a) Obtain the appropriate educator's license, as determined by the State Board of Education.
 - b) Teach full-time, as defined by the State Board of Education. Qualifying positions include teacher and school librarian; invalid positions include, but are not limited to, the following: assistant teacher, full-time substitute, high school counselor, curriculum specialist or administrator.
 - c) Teach in grades kindergarten through twelve (K-12) in a Mississippi public school. *NOTE: It is fully understood that it is the responsibility of the loan/scholarship recipient to seek and secure employment. Prospective teachers may contact the Mississippi Teacher Center for placement assistance at www.mde.k12.ms.us/mtc.*
 - 2. A WWAR loan/scholarship debt shall be cancelled on the basis of one year's teaching service for one year of loan/scholarship received. For all WWAR recipients, such service shall never be less than one (1)

year regardless of the length of study provided under this loan/scholarship.

3. At the time of separation from the approved program of study, unless granted a grace period or other type of deferment, the WWAR loan/scholarship recipient must request in writing a deferment of the accrual of interest and repayment of principal for purposes of completing the teaching service option. The service deferment request must be accompanied by evidence of appropriate employment as defined in Section V.B.1.
4. At the end of each service deferment period, the WWAR loan/scholarship recipient must request in writing a cancellation of the equivalent of one annual award.
5. The service deferment and cancellation must be requested in writing and approved each year until the debt is fully satisfied.

c. Loan Repayment

1. Unless granted a grace period or other deferment, a WWAR loan/scholarship recipient shall become liable to the Board for the sum of all WWAR loan/scholarship awards made to that person less the corresponding amount of debt previously cancelled through teaching service, plus interest, immediately at the time of occurrence of one of the following events:
 - a) The recipient withdraws from school;
 - b) The recipient fails to complete the approved program of study;
 - c) The recipient fails to obtain the appropriate educator's license;
or
 - d) The recipient fails to complete the teaching service option defined in Section V.B.
2. The rate of interest charged a WWAR loan/scholarship recipient on the unsatisfied balance shall be the current unsubsidized Federal Stafford Loan rate at the time of occurrence of one of the events outlined in Section V.C.1. or upon termination of a grace period or other deferment.
3. Interest begins accruing at the time of occurrence of one of the events outlined in Section V.C.1. or upon termination of a grace period or

other deferment, and repayment commences one (1) month after the occurrence of the event.

4. Loan/scholarship recipients must repay the loan (principal and interest thereon) in 36 or less equal consecutive monthly installments. If the recipient fails to repay his/her loan (principal and interest thereon) in 36 or less equal consecutive monthly installments, all principal and interest outstanding, together with costs of collection, shall become immediately due and payable and, demand shall be made by mailing the same to the obligor at the last address furnished by said obligor. Should payment of the sum due not be made in full within thirty (30) days, from the date demand was made, the Contract and Note executed by the obligor shall be placed with a collection agency or an attorney for collection, at which point the obligor shall become liable for reasonable collection or attorneys' fees and court costs, in addition to the other sums due and owing.
- D. The obligations made by the recipient of this loan/scholarship shall not be voidable by reason of the age of the student at the time of receiving the loan/scholarship.
 - E. Special circumstances regarding a recipient's failure to complete the teaching service option and/or fulfill the loan obligation should be addressed in writing to the Board or its loan servicer.

VI. GRACE PERIOD AND OTHER DEFERMENTS

A. Grace Period

1. Upon completion of the approved program of study, the WWAR loan/scholarship recipient will be granted a 12-month grace period, during which the recipient should obtain the appropriate educator's license and secure appropriate teaching employment as defined in Section V.B.1.
2. A WWAR loan/scholarship recipient who does not complete the approved program of study will not be granted a 12-month grace period and will enter repayment immediately upon separation from the approved program of study. Such a recipient may be eligible for an in-school deferment as defined in Section VI.B.

B. In-School Deferment

1. A WWAR loan/scholarship recipient who does not complete the approved program of study, but remains enrolled at least part-time in a baccalaureate level program may request deferment of the accrual of

interest and the repayment of principal for purposes of remaining in school.

2. The in-school deferment must be requested in writing to the Board or its loan servicer and must be accompanied by verification of at least part-time enrollment from the attending institution.
3. The in-school deferment will not be granted for enrollment in a graduate program.
4. The in-school deferment must be requested by the recipient and approved every term (except Summer) throughout the duration of the deferment.

c. Temporary Disability Deferment

1. A WWAR loan/scholarship recipient in repayment who is unable to secure or continue employment because of temporary total disability may request deferment of the accrual of interest and the repayment of principal. To qualify, a recipient must be unable to work and earn money due to the disability for at least sixty (60) days, or be providing continuous care for a dependent or spouse during a period of at least (90) consecutive days.
2. The temporary disability deferment must be requested in writing to the Board or its loan servicer and must be accompanied by certification from a doctor of medicine or osteopathy who is legally authorized to practice medicine.
3. The temporary disability deferment must be requested by the recipient and approved every six (6) months throughout the duration of the deferment and condition for a total period of time not to exceed three (3) years.

D. Military Service Deferment

1. In terms of military service the following definitions shall apply:
 - a) **REQUIRED** military service is that service which is required of an individual in the service of the Armed Forces of the United States; it does not include a military service obligation incurred to repay a grant, stipend or scholarship granted the individual prior to, during, or after the award under the William Winter Alternate Route Loan/Scholarship program.

- b) OBLIGATED or VOLUNTARY military service is that service which is performed by the individual in repayment of a debt owed the United States government as a result of military scholarships, ROTC scholarships, etc. received by the individual. Service is VOLUNTARY if the individual is not obligated to incur a period of military service, but chooses to incur the service obligation.
2. A WWAR loans/scholarship recipient shall be eligible for deferment of the accrual of interest and the repayment of principal during the time of required military service.
3. The military deferment must be requested in writing to the Board or its loan servicer, stating beginning and ending dates of such required military service, and must be accompanied by a copy of the military orders.
4. The military deferment must be requested by the recipient and approved on a year-to-year basis (annually).
5. If a recipient continues military service for any reason beyond the REQUIRED time, then that person shall be declared ineligible for military deferment and the remaining unsatisfied principal and interest shall become due and payable to the Board according to the terms outlined in Section V.C.
6. If a recipient obligates himself/herself to VOLUNTARY military service prior to, during, or after the WWAR award, then that person shall be declared ineligible for military deferment and the remaining unsatisfied principal and interest shall become due and payable to the Board according to the terms outlined in Section V.C.

VII.CANCELLATION OF DEBT

A. Death

1. If an individual recipient dies, then the recipient's obligation to repay the loan or render service is canceled.
2. The Board shall require a copy of the death certificate or other proof of death that is acceptable under applicable State Law. If a death certificate or other acceptable proof of death is not available, the recipient's obligation for service or repayment on the loan is canceled only upon a determination by the Board on the basis of other evidence that the Board finds conclusive.

3. The Board may not attempt to collect on the loan from the deceased recipient's estate.

B. Total and Permanent Disability

1. If the Board determines that an individual recipient is totally and permanently disabled, the recipient's obligation to make any further payments of principal and interest on the loan is canceled. A recipient is not considered totally and permanently disabled on the basis of a condition that existed before he/she applied for the loan/scholarship, unless the recipient's condition has substantially deteriorated since he/she submitted the loan/scholarship application, so as to render the recipient totally and permanently disabled.
2. After being notified by the recipient or the recipient's representative that the recipient claims to be totally and permanently disabled, the Board shall promptly request that the recipient or the recipient's representative obtain a certification from a physician, who is a doctor of medicine or osteopathy and legally authorized to practice, on a form provided or approved by the Board and other necessary documents as requested, that the recipient is totally and permanently disabled. The Board shall continue collection until it receives the certification or receives a letter from a physician stating that the certification has been requested and that additional time is needed to determine if the recipient is totally and permanently disabled. After receiving the physician's certification or letter and other necessary documents as requested and the student is found to be totally and permanently disabled, the Board may not attempt to collect from the recipient.
3. If the Board determines that a loan owed by a recipient, who claims to be totally and permanently disabled, is not eligible for cancellation for that reason, or if the Board has not received the physician's certification and other requested documents, as described in Section VII.B.2., within 60 days of the receipt of the documents as described in Section VII.B.2., the Board shall resume collection and shall be deemed to have exercised forbearance of payment of both principal and interest from the date the Board received the documents described in Section VII.B.2. until such a determination of ineligibility is made by the Board.

C. Bankruptcy

WWAR loan/scholarships are nondischargeable in bankruptcy.

VIII. WARRANTY

The acceptance of the WWAR loan/scholarship shall ~~be deemed equivalent~~serve to an appointment of the Secretary of State of the State of Mississippi by each recipient ~~to be~~as his/her designated agent for service of process, upon whom may be served all lawful processes and summons in any action or proceeding against him/her in the event he/she removes himself/herself from this State and the processes of its courts, growing out of any breach of Contract and Note by the recipient for failure to fulfill his/her Contract and Note with the Board or, to repay the WWAR loan/scholarship, including interest pursuant to the law and Contract and Note, and, said acceptance of the loan rights and privileges shall be a signification of the applicant's agreement that any such process or summons against him/her, which is so served upon the Secretary of State, shall be of the same legal force and validity as if served on him/her personally. The venue of all causes of action against such nonresidents shall be Hinds County, Mississippi.

Staff Recommendation:

The staff, after review and approval by the Office of the Attorney General, recommends approval.