OFFICE OF INSTRUCTIONAL ENHANCEMENT AND INTERNAL OPERATIONS
Summary of State Board of Education Agenda Items
April 17-18, 2014

OFFICE OF SPECIAL EDUCATION

Mississippi Schools for the Blind and Deaf

15.   Approval to renew the contract with C & B Enterprise, Inc. for Fiscal Year 2015 to provide security services on the campus of the Mississippi Schools for the Blind and Deaf

                    Awarded Vendor: C & B Enterprise, Inc.
                                        Madison, Mississippi

Scope of Project: C & B Enterprise, Inc. will provide security services at the Mississippi Schools for the Blind and Deaf for the school year 2014 - 2015. The contractor will provide services for the third year of a five-year procurement.

Renewal of the contract for years four through five will be determined annually and shall be contingent upon the successful completion of the preceding year's contract and the availability of funds. Personnel associated with this contract are not former Department employees or related to any Department employees.

Scope of Contract:

- Term of Contract Renewal: July 1, 2012 – June 30, 2015

- Cost of Current Contract: $ 340,101

- Renewal Increase: $ 171,585

- Total Cost of Contract Renewal: $ 511,686

- Method of Award: Request for Proposals

Funding Source: State funds

Recommendation: Approval

Back-up material attached

MISSISSIPPI DEPARTMENT OF EDUCATION
Office of Special Education
C & B Enterprise, Inc.

Contract History

Year	FY	Initial Projected Contract Cost	Actual Contract Cost (including modifications)
1	FY13	$174,096	$174,096
2	FY14	$174,096	$166,005
3	FY15	$174,096	$171,585
4	FY16	$174,096	
5	FY17	$174,096	
TOTAL		$870,480	$511,686

Office of Special Education
Personal and Professional Contracts
Annual Evaluation Form

Name of Contractor: C & B Enterprise, Inc.	

Name Of Person Completing Evaluation: Tahnya Tremonte	Title of Person Completing Evaluation: Director of Combined Services

Date: April 7, 2014	Fiscal Year of Contract: FY 2014	Travel: $ 0
Number of Contractual Days: 365	Rate: $ 13.95 per hour	Total Amount of Contract: $166,005.00

Scope of Work: C & B Enterprise, Inc. provides security services at the Mississippi Schools for the Blind and the Deaf for the school year 2013 – 2014.

Rating	1	2	3	4
1. Were contract deliverables returned within timelines established?				
a. Monitoring Reports, Activity Reports, Technical Assistance Reports, PowerPoints, Mediation Agreements, and/or other required deliverables			X	
b. Were deliverables timely (EX: 6/8 were timely (75%) and 2/8 were delayed (25%)				X
c. Were deliverables acceptable within specified timeline?				X
d. Timesheets and/or invoices				X
e. Travel				N/A
2. Was the contractor compliant with contractual terms?				
a. Professionalism			X	
b. Ethical Behavior				X
c. Confidentiality				X
d. Other				N/A
3. Accountability				
• Is productive and delivers appropriate amount of service to district.			X	
• Focuses on quality and expends the necessary time and effort to help district(s) achieve the established goals.			X	

32/36= 89%

Ratings:

4 – Exceeds Expectations – This rating requires a support services partner to fulfill all identified deliverables for the district in the focused area(s) of improvement related to the scope of work.

3 – Meets Expectations – This rating requires a support services partner who has met 90% of identified deliverables for the district in the focused area(s) of improvement related to the scope of work.

2 – Needs Improvement - This rating requires a support services partner who has met less than 90% and more than 70% of the identified deliverables for the district in the focused area(s) of improvement related to the scope of work.

1 – Unsuccessful - This rating requires a support services partner who has met less than 70% of the identified deliverables for the district in the focused area(s) of improvement related to the scope of work.