

OFFICE OF INSTRUCTIONAL ENHANCEMENT AND INTERNAL OPERATIONS
Summary of State Board of Education Agenda Items
April 17-18, 2014

OFFICE OF SPECIAL EDUCATION

Mississippi Schools for the Blind and Deaf

14. Approval to renew the contract with MMI Dining Systems, L.L.C. for Fiscal Year 2015 to provide food service on the campus of Mississippi Schools for the Blind and Deaf

Awarded Vendor: MMI Dining Systems, L.L.C.
Flowood, Mississippi

Scope of Project: MMI Dining Systems, L.L.C. will provide food services for students at the Mississippi Schools for the Blind and Deaf for the school year 2014 - 2015. The contractor will provide services for the fifth year of a five-year procurement.

Personnel associated with this contract are not former Department employees or related to any Department employees.

Scope of Contract:

- Term of Contract Renewal: August 1, 2010 – June 30, 2015
- Cost of Current Contract: \$ 1,555,577
- Renewal Increase: \$ 399,903
- Total Cost of Contract Renewal: \$ 1,955,480
- Method of Award: Request for Proposals

Funding Source: State and Federal funds

Recommendation: Approval

Back-up material attached

**MISSISSIPPI DEPARTMENT OF EDUCATION
Office of Special Education
MMI Dining Systems, L.L.C.**

Contract History

Year	FY	Initial Projected Contract Cost	Actual Contract Cost (including modifications)
1	FY11	\$379,614	\$379,614
2	FY12	\$379,614	\$376,725
3	FY13	\$379,614	\$399,333
4	FY14	\$379,614	\$399,905
5	FY15	\$379,614	\$399,903
TOTAL		\$1,898,070	\$1,955,480

Costs increased allowed in accordance with the free breakfast, free lunch and free after-school snack rates for the National School Lunch and Breakfast Programs.

**Office of Special Education
Personal and Professional Contracts
Annual Evaluation Form**

Name of Contractor: MMI Dining Systems, L.L.C.					
Name Of Person Completing Evaluation: Tahnya Tremonte		Title of Person Completing Evaluation: Director of Combined Services			
Date: April 7, 2014	Fiscal Year of Contract: FY 2014	Travel: \$ 0			
Number of Contractual Days: 365	Rate: Per RFP	Total Amount of Contract: \$399,333.00			
Scope of Work: MMI Dining Systems, L.L.C. provides food service at the Mississippi Schools for the Blind and the Deaf for the school year 2013 – 2014.					
	Rating	1	2	3	4
1. Were contract deliverables returned within timelines established?					
a. Monitoring Reports, Activity Reports, Technical Assistance Reports, PowerPoints, Mediation Agreements, and/or other required deliverables				X	
b. Were deliverables timely (EX: 6/8 were timely (75%) and 2/8 were delayed (25%))					X
c. Were deliverables acceptable within specified timeline?					X
d. Timesheets and/or invoices				X	
e. Travel					N/A
2. Was the contractor compliant with contractual terms?					
a. Professionalism					X
b. Ethical Behavior					X
c. Confidentiality					X
d. Other					N/A
3. Accountability					
• Is productive and delivers appropriate amount of service to district.					X
• Focuses on quality and expends the necessary time and effort to help district(s) achieve the established goals.				X	

33/36= 92%

**Office of Special Education
Personal and Professional Contracts
Annual Evaluation Form**

Ratings:

4 – Exceeds Expectations – This rating requires a support services partner to fulfill all identified deliverables for the district in the focused area(s) of improvement related to the scope of work.

3 – Meets Expectations – This rating requires a support services partner who has met 90% of identified deliverables for the district in the focused area(s) of improvement related to the scope of work.

2 – Needs Improvement - This rating requires a support services partner who has met less than 90% and more than 70% of the identified deliverables for the district in the focused area(s) of improvement related to the scope of work.

1 – Unsuccessful - This rating requires a support services partner who has met less than 70% of the identified deliverables for the district in the focused area(s) of improvement related to the scope of work.