

OFFICE OF INSTRUCTIONAL ENHANCEMENT AND INTERNAL OPERATIONS
Summary of State Board of Education Agenda Items
April 17-18, 2014

Office of Career and Technical Education

11. Approval to renew contract with Mississippi Assessment Center at the Research and Curriculum Unit at Mississippi State University for Fiscal Year 2015 for the Mississippi Career Planning and Assessment System, Second Edition (MS-CPAS2)

Awarded Vendor: Mississippi State University
Starkville, MS

Scope of Project: This MS-CPAS2 contract renewal includes services for Fiscal Year 2015. The contractor will provide occupation-specific tests to assess the performance of local Career and Technical Education (CTE) programs, as required by the Perkins Act, in producing students with essential occupation-specific knowledge. Students are assessed with both lower level and critical-thinking level questions. The occupation-specific tests are administered at the secondary and postsecondary levels to students completing all of a planned sequence of CTE units/courses. The services and products are related to test development, administration, scoring, reporting, and professional learning of these assessments for the ninth year of a ten-year procurement.

Renewal of contract shall be contingent upon the successful completion of the preceding year's contract and the availability of funds. Personnel associated with this contract are not former Department employees or related to any Department employee.

Scope of Contract:

- Term of Contract Renewal: January 12, 2007 – June 30, 2015
- Cost of Current Contract: \$3,914,151.37
- Renewal Increase: \$471,428.15
- Total Cost of Contract Renewal: \$4,385,579.52
- Method of Award: Request for Proposals

Funding Source: State funds

Recommendation: Approval

Backup material attached

**MISSISSIPPI DEPARTMENT OF EDUCATION
Office of Career and Technical Education
Mississippi Assessment Center (MS-CPAS2)**

Contract History

Career and Technical Assessments at the Secondary and Post-secondary Levels			
Year	FY	Initial Projected Contract Cost	Actual Contract Cost (including modifications)
1	FY07	\$496,375	\$496,375
2	FY08	\$552,208	\$570,708
3	FY09	\$489,928	\$471,428
4	FY10	\$471,428	\$471,428
5	FY11	\$471,428	\$471,428
6	FY12	\$471,428	\$471,428
7	FY13	\$471,428	\$471,428
8	FY14	\$489,928	\$489,928
9	FY15	\$471,428	\$471,428
10	FY16	\$471,428	
TOTAL		\$4,857,008	\$4,385,579

**Office of Career & Technical Education (OCTE)
Personal and Professional Services
Annual Performance Evaluation Form**

Contractor/Grantor Name: Mississippi State University	Contract/Grant Number: 07-16/2201/8332/002
Contract/Grant Start & End Dates: January 7, 2007 – June 30, 2014	Total Amount of Contract: \$4,857,007.67
Project Title: Mississippi Career Planning and Assessment System, Second Edition (MS-CPAS)	
Scope of Work: The contract provides technical services and products for the Mississippi Career Planning and Assessment System, Second Edition (MS-CPAS2), which will consist of criterion-referenced tests to be administered in Mississippi Career and Technical Education (CTE) programs at the secondary and postsecondary levels. The MS-CPAS2 assesses the performance of local CTE programs, as required by the Perkins Act in producing students with essential occupation-specific knowledge using both lower level and critical-thinking level questions. Services and products in the contract are related to test development, administration, scoring, reporting, and professional learning of these assessments.	

ANNUAL PERFORMANCE EVALUATION		
Rating		Remarks
1 – Unacceptable 2 – Poor	3 – Good 4 – Excellent	
1. Completion of Contractual Obligations	4	All contractual obligations are completed, as agreed.
2. Delivery and Timeliness	3	Deliverables are completed, as agreed. Vendor must improve upon the submission of invoices and reports on a quarterly basis
3. Responsiveness to Requests	4	Vendor responds to requests in a timely manner.
4. Compliance to Terms of the Contract	3	Vendor must submit invoices and reports each quarter.
Overall Rating	3.5	

Evaluator's Recommendation
<input checked="" type="checkbox"/> Recommended for future services <input type="checkbox"/> Suggestions for improvement (See additional comments and documentation) <input type="checkbox"/> Not recommended for future services (See additional comments and documentation)

Follow-Up Activities/Additional Comments

Evaluator's Signature *Jean Massey*

Evaluator's Printed Name Jean Massey

Evaluator's Title Associate State Superintendent Date 3/28/2014

**Office of Career & Technical Education (OCTE)
Performance Rating System**

- 4 – Excellent: All competencies related to the current contract/grant scope of work were completed.
- 3 – Good: Half of the competencies related to the current contract/grant scope of work were completed.
- 2 – Poor: Less than half of the competencies related to the current contract/grant scope of work were completed.
- 1 – Unacceptable: None of the competencies related to the current contract scope of work were completed.