

**OFFICE OF CHIEF SCHOOL PERFORMANCE OFFICER**  
**Summary of State Board of Education Agenda Items**  
**November 12, 2014**

**OFFICE OF SCHOOL PERFORMANCE**

04. Approval to contract with Dr. Bob Thompson to facilitate the Mississippi Superintendents Academy

Vendor: Dr. Bob Thompson  
Beaumont, Texas

Scope of Project: The purpose of this contract is to retain the services of Dr. Bob Thompson to work with the Mississippi Superintendents Academy as a coordinator/director for the Mississippi Department of Education, Office of School Performance.

Personnel associated with this contract is not a former Department employee or related to any Department employee. The Contractor is not a PERS retiree.

Scope of Contract:

- Term of Contract: December 1, 2014 – June 30, 2015
- Total Amount to be Awarded: \$ 93,500
- Method of Award: Pool of Service Providers

Funding Source: State funds

Recommendation: Approval

Back-up material attached

# **Mississippi Superintendents Academy**

## **Scope of Work of Academy Director (Bob Thompson)**

### **Academy Coordinator**

1. In conjunction with the MDE, plan all Academy sessions and activities
2. Be the lead faculty member for all Academy sessions
3. Recommend Academy calendar of meetings
4. Select speakers for the Visioning session
5. Be available for phone calls or private meetings with Academy members as needed

### **Curriculum**

1. Develop the Academy curriculum
2. Create curriculum materials
3. Develop reading list

### **Presenters:**

1. Select presenters for specialized presentations
2. Coordinate with presenters so that their presentations integrate well with the Academy curriculum

### **Training**

1. Train new Director to oversee and teach subsequent Academies
2. Provide teaching materials to new Director
3. Provide database of backup curriculum materials to new Director

### **Supervision:**

1. Provide direction to the Logistician for all academic support activities
2. Oversee the work of the Logistician during all negotiations with vendors