

OFFICE OF QUALITY PROFESSIONALS AND SPECIAL SCHOOLS
Summary of State Board of Education Items
June 20-21, 2013

OFFICE OF EDUCATOR LICENSURE

- H. Approval to Enter into an Agreement with the Mississippi Community College Foundation to Continue to Administer the Alternate Route Administrator Program Known as the Mississippi Alternate Path to Quality School Leadership (MAPQSL) for the 2013-2014 School Year

Specifications:

In 2005, the State Board approved the Mississippi Alternate Path to Quality School Leadership (MAPQSL) program to alternatively train and license K-12 administrators. The contract was awarded at that time to the Mississippi Community College Foundation (MCCF) to operate this program under the supervision of the Mississippi Department of Education (MDE).

For the 2007-2008 to 2012-2013 school years, MCCF conducted the MAPQSL program through funds generated through tuition fees gleaned from the participants. Because there are no state funds allotted for the MAPQSL program, MDE and MCCF are again entering into an agreement to continue to operate the program.

The State Board is being asked to consider approval of the Memorandum of Agreement between the Mississippi Community College Foundation and MDE to operate the MAPQSL alternate route administrator program for the 2013-2014 school year.

Recommendation: Approval

Back-up material attached

Qualifications

This program will be available to K-12 educators who meet the following qualifications:

- Currently employed in a Mississippi school system
- Master's degree or higher from an accredited Institution of Higher Learning
- Valid Class AA Mississippi educator license
- Minimum three (3) years of teaching experience

Application Process

The application process for the MAPQSL program for candidates includes the following steps:

1. Applicants should complete, sign, and submit the MAPQSL application along with the required documents listed below:
 - Copy of a valid Class AA Mississippi Educator License
 - Verification of teaching experience from school district or districts (minimum of 3 years)
 - *Sealed transcripts for bachelor's and master's degrees

**All college transcripts from all institutions must be submitted in a sealed envelope(s) bearing the seal or signature of the registrar. Do not ask the institution to mail your transcript to this office! Transcripts should be mailed to you, but do not open the sealed envelope.*



- Two to four page typed essay stating personal and professional goals, intent to be a school leader, prior leadership experience in the classroom, commitment to an experience working as an advocate for children and families, and why the candidate should be selected for the MAPQSL program
- Signed Recommendation by Superintendent form (included in application packet)
- Letter of recommendation from a MS school superintendent for the district in which the applicant will be employed during the 2013-14 school year. The letter must verify the candidate's interest in becoming a school leader and provide examples of the candidate's leadership experiences, excellence in teaching, and commitment to students. In the letter the superintendent must also agree to provide for a 40 hour per week internship for one year with a successful district principal. The internship may include leadership team responsibilities such as a lead teacher, coach, administrative intern, or a district position. The internship cannot be fulfilled if

the applicant has full day classroom teaching responsibilities.

The superintendent must also state that upon successful completion of the program the candidate will be given priority for consideration for any administrative job in the district for which he/she is qualified

- Letter of reference from the supervising principal
 - Letter of reference from a professional colleague
 - Letter of reference from a parent of a current or former student
2. Top candidates will be chosen to participate in an interview for final selection of the top 75 applicants to attend one of three regional cohorts.
 3. Submit a \$50.00 non-refundable fee, which will be applied to the \$3350.00 tuition if the applicant is selected. If selected, \$2150.00 will be due by May 1, 2013. The balance of \$1150.00 will be due in two installments - \$575.00 by September 6, 2013 and \$575.00 by November 8, 2013. All payments are to be made by cashier's check or money order, with your name on the "memo" line.
 4. The application, along with all other required documents must be submitted as a single packet to the MS Community College Foundation at the address below between December 3, 2012 and March 1, 2013. Incomplete packets will not be considered.

If you are interested in the Business Track application, please call the MS Community College Foundation at 601-321-3903

5. *Packets should be mailed or delivered to:*
MAPQSL
MS Community College Foundation
Attention: Marilee Gregory
1900 Lakeland Drive, # 941
Jackson, MS 39216

Training Program

The training program for MAPQSL candidates includes the following components:

1. *Summer Training* – Participants accepted into the program must successfully complete the 15-day administrator training program offered from May 30 – June 25, 2013 from 8:00 a.m. – 4:30 p.m., at one of three community college program sites. Participants must attend all sessions to obtain the One-Year Alternate Route Assistant Administrator license #494.
2. *Saturday Sessions* – Participants must complete the MAPQSL Practicum, including nine (9) Saturdays during the school year following the summer program (one per month from August to May). All summer program participants will complete the Practicum while they are serving the one year internship so that they will be eligible for the five-year alternate route license when an administrative position becomes available.

3. *Internship* – Program participants must participate in an internship for 40 hours a week under an approved successful principal or district administrator. The one-year internship will include supervision and mentorship by NISL MAPQSL faculty and the approved district mentor. During the internship, the mentor must validate work completed toward goals of the program decided by the district mentor and NISL MAPQSL faculty through provided logs. In order to receive the 5 year administrator's license, participants must also successfully complete the School Leadership Licensure Assessment (SLLA) test. The cost of the SLLA is \$480.00 and is at the participant's expense.

Program Completion

When program participants have completed the summer training program, the 9-day practicum, and have passed the SLLA, they may apply for a five (5) year Entry-level Administrator license. This five-year license is non-renewable. Licensure guidelines require that new alternate route administrators holding the Five-Year Entry-level license will be required to complete SEMI Entry-level Orientation to School Leadership (OSL) training and six (6) hours of Educational Leadership coursework to be eligible for a Career-level Administrator license. The university coursework will be at the participant's expense. The university credit and OSL work can also be completed during the internship year.

If you would like to be considered as a candidate for the MAPQSL program, please visit our website at mccfms.org, click on MAPQSL and you will be able to download the application. **The deadline for MAPQSL applications to be submitted to the MS Community College Foundation is March 1, 2013.** No tuition fee beyond \$50.00 deposit is required unless you are notified that you have been selected as a participant in the MAPQSL program.

MAPQSL will host at 3 of the following sites:

Hinds Community College, Pearl
 Itawamba Community College, Tupelo
 Coahoma Community College, Clarksdale
 Pearl River Community College, Hattiesburg



The Mississippi Community College Foundation is pleased to offer the Mississippi Alternate Path to Quality School Leadership (MAPQSL). This program is offered in collaboration with the Institute for Education and Workforce Development. This program utilizes the National Institute for School Leadership's research-based curriculum.

- Fifteen (15) days summer training beginning May 30th and end June 25th.
- Nine (9) Saturday sessions during the school year which may include a combination of webinars, online coursework, and/or face-to-face training
- One year internship consisting of 40 hours per week in a school district and completion of a portfolio and action learning project with an approved successful principal as a mentor
- Forty (40) hours per week of leadership duties will serve as the internship. A full-time classroom teacher cannot serve a 40-hour per week internship
- Supervision and mentorship through a certified NISL MAPQSL Faculty member with onsite visits twice a year.

**For questions, please contact
 MS Community College Foundation
 601-321-3903
 or
 Dr. Howell Garner
 601-321-3904
 or
 Dr. Susan Rucker
 662-915-2707**

**MS ALTERNATE PATH
 TO QUALITY SCHOOL
 LEADERSHIP**



**MS Community College Foundation
 1900 Lakeland Drive, Box 941
 Jackson, MS 39216
www.mccfms.org**