

OFFICE OF EDUCATIONAL ACCOUNTABILITY
Summary of State Board of Education Agenda Items
June 20-21, 2013

OFFICE OF SCHOOL FINANCIAL SERVICES

37. Approval of reports which contain student, fiscal and personnel data subject to State Board of Education policy on withholding Mississippi Adequate Education Program Funds for the 2013-2014 School Year (SBP - 4904)

The Office of School Financial Services requests approval of the following reports for school year 2013-2014:

- **Monthly Attendance Summary Report**
Report Due Date: 10th of each calendar month – except October due date being the 15th; and January due date being the 31st.
- **Personnel Accreditation Data Report**
All personnel data should be entered into MSIS no later than October 1, 2013. All updates and corrections to personnel data should be entered no later than December 10, 2013.
- **FETS Data**
Report Due Date: October 15, 2013
- **FY2013 Consolidated Federal Programs Application**
Report Due Date: October 31, 2013
- **Student Discipline and Incidents Reports**
(as related to Unsafe School Choice Option Policy)
Report Due Date: 10th of each calendar month
October 2013 through June 2014

Recommendation: Approval

Back-up material provided



Mississippi Department of Education

DESCRIPTOR TERM: Withholding Mississippi Adequate Education Program Funds	CODE: 4904
ADOPTION DATE: May 19, 1995	REVISION: November 21, 2008

STATE BOARD POLICY

WITHHOLDING OF FUNDS FOR FAILURE TO SUBMIT STUDENT, FISCAL, AND PERSONNEL DATA

The State Superintendent of Education may withhold payment of Mississippi Adequate Education Program funds to a school district which fails to submit reports containing student, fiscal and personnel data necessary to meet state and/or federal requirements on or before the due dates established by the State Superintendent of Education.

Upon written notification to the Department of Education from the Department of Finance and Administration, Office of Insurance, the State Superintendent of Education shall withhold payment of Mississippi Adequate Education Program funds to those districts that fail to remit premiums, interest penalties and/or late charges under the State and School Employees' Life and Health Insurance Plan.

Noncompliance with these rules and regulations shall result in a violation of compulsory accreditation standards as established by the State Board of Education and Commission on School Accreditation.

Authority: Mississippi Code of 1972 as amended 1994 Section 37 19 342002 Section 37-151-95.



Mississippi Department of Education
Lynn J. House, Ph.D. • Interim State Superintendent of Education

Todd Ivey • Bureau Manager • Office of School Financial Services
S. Melissa Barnes, Director • Office of School Financial Services • 601-359-3294 • Fax: 601-359-3414

May 16, 2013

TO: Robert Massey, Chief Information Officer
Office of Management Information Systems

FROM: Melissa Barnes, Director *MB*
Office of School Financial Services

Each year we submit to the Mississippi Board of Education the critical reports and reporting dates for submission to the Department from local school districts. Pursuant to this policy (SBP - 4904), we are submitting the following for your approval:

- **Monthly Attendance Summary Report**
Report Due Date: 10th of each calendar month - except October due date being the 15th; and January due date being the 31st.
- **Personnel Accreditation Data Report**
All personnel data should be entered into MSIS no later than October 1, 2013.
All updates and corrections to personnel data should be entered no later than December 10, 2013
- **FETS Data**
(MS Code Section: 37-61-21)
Report Due Date: October 15, 2013

Do these dates meet with criteria and deadlines established in your office?

Dates are acceptable:

Robert Massey
Robert Massey, Chief Information Officer *RS*

5/17/13
Date



Mississippi Department of Education
Lynn J. House Ph.D. • Interim State Superintendent of Education

Todd Ivey • Bureau Manager • Office of School Financial Services
S. Melissa Barnes, Director • Office of School Financial Services • 601-359-3294 • Fax: 601-359-3414

May 16, 2013

MAY 16 2013

TO: Dr. Kim Benton, Interim Deputy State Superintendent
Office of Instructional Enhancement and Internal Operations

FROM: Melissa Barnes, Director *MB*
Office of School Financial Services

Each year we submit to the Mississippi Board of Education the critical reports and reporting dates for submission to the Department from local school districts. Pursuant to this policy (SBP - 4904), we are submitting the following for your approval:

- **FY13 Consolidated Federal Programs Application**
Report Due Date: October 31, 2013

Does this date meet with criteria and deadlines established in your office?

Date is acceptable:

Kim S. Benton, Ed.D.

Dr. Kim Benton, Deputy State Superintendent

5/23/2013

Date



Mississippi Department of Education
Lynn J. House, Ph.D. • Interim State Superintendent of Education

Todd Ivey • Bureau Manager • Office of School Financial Services
S. Melissa Barnes, Director • Office of School Financial Services • 601-359-3294 • Fax: 601-359-3414

May 16, 2013

TO: Dr. Larry Drawdy, Interim Deputy State Superintendent
Office of School Improvement, Oversight & Recovery

FROM: Melissa Barnes, Director *MB*
Office of School Financial Services

Each year we submit to the Mississippi Board of Education the critical reports and reporting dates for submission to the Department from local school districts. Pursuant to this policy (SBP - 4904), we are submitting the following for your approval:

- **Student Discipline and Incidents Reports**
(as related to Unsafe School Choice Option Policy)
Report Due Date: 10th of each calendar month
October 2013 through June 2014

Do these dates meet with criteria and deadlines established in your office?

Dates are acceptable:

Larry Drawdy
Dr. Larry Drawdy, Interim Deputy State Superintendent

5/22/13
Date