

OFFICE OF QUALITY PROFESSIONALS & SPECIAL SCHOOLS
Summary of State Board of Education Agenda Items
May 16-17, 2013

OFFICE OF EDUCATOR LICENSURE

20. Approval of Proposal from William Carey University to Modify the Education Specialist Degree Program to Include a Secondary Education Concentration as Recommended by the Commission on Teacher and Administrator Education, Certification and Licensure and Development.

Background Information:

For the past eight years, teacher candidates at William Carey University have successfully completed all requirements and graduated with an Education Specialist degree that provided a concentration in Elementary Education. The institution more recently considered inquiries from candidates about the possibility of expanding their qualifications and endorsements by adding a Secondary Education track.

For the institution to provide this option requires a modification to the program requirements; however, both concentrations could be satisfied through a candidate's choice of using 4 elective courses for 12 credit hours toward a concentration. This change would not require any new courses to be added in order to satisfy the secondary concentration.

Recommendation: Approval

Backup material attached

**EDUCATION PROGRAM APPROVAL REQUEST
PROGRAM EXTENSION PROPOSAL**

Institution William Carey University

Submitted by Dr. Barry Morris

Date Submitted to TAP: _____

Contact Phone 601-318-6587

Commission approval date: _____

Contact Email bmorris@wmcarey.edu

State Board approval date: _____

Proposed date of program implementation/modification: Fall 2012

Proposed request and support materials are provided for approval to implement:
Modifications to Existing Program

Specific Request:

The request is to modify the **Specialist in Education** with a concentration in Elementary Education to be expanded to a second concentration: Secondary Education.

State Rationale:

Students have successfully completed all requirements and graduated with the Ed. S. with a concentration in Elementary Education from William Carey University for the past eight years. Inquiries from students into the possibilities of an Ed. S with a concentration in Secondary Education prompted this request for an expansion to include Elementary and Secondary. This is a simple change not requiring any modifications in the program requirements. Both concentrations are satisfied through the candidate's choice of elective courses (12 hours). No other courses will change.

I. Contents

- A. Curriculum Plan for Proposed Extension (Curriculum Plan) which includes information concerning:
 - 1. Proposed modification information
 - 2. Course of study information
 - 3. Evidence of qualified faculty (as noted in relation to those already teaching in the elementary education specialist program)
- B. Copy of Existing Program (elementary education specialist) Course Outline
- C. Copy of Extension (secondary education specialist) Course Outline – See draft Market brochure

Specialist in Education Concentrations (Elementary & Secondary)		
Elementary	Secondary	Hours
Professional Educational Core		
EDU 701	Seminar in K-12 Education	3
EDU 702	Advanced K-12 School Curriculum	3
EDU 703	Theories of Learning	3
Research Component		
RSH 720	Research Foundations	3
Special Education Requirements		
EDU 721	Field Research Project	6
EDU 660	Organizational Procedures for Special Education	3
EDU 663	Learning Disabilities	3
Electives		Electives
600 Level or higher Elementary Subject Specific or Special Education or Gifted Education (Advisor Approval)	600 Level or higher Secondary Subject Specific or Special Education or Gifted Education (Advisor Approval)	12
Total Program Hours		36

II. Curriculum Plan

A. Model Used

The model already in existence at William Carey University is the model that would be used.

B. Program Goals

The same goals already in place for the elementary education specialist can be utilized since students can use the elective hours to further their knowledge in a particular secondary subject area.

C. Program Length

The program length will be the same as the existing elementary education specialist program.

D. Student Learning Outcomes

Student Learning Outcomes will be the same as the existing elementary education specialist program since students can use the elective hours to further their knowledge in a particular subject area.

E. Courses Included

The courses and courses format will be the same as the existing elementary education specialist program since students can use the elective hours to further their knowledge in a particular subject area.

F. Place of Program in connection with general education, graduation requirements, or other programs, including total hours required for each component.

The courses and course format will be the same as the existing elementary education specialist program since students can use the elective hours to further their knowledge in a particular subject area.

G. Course Descriptions

No additional course descriptions are necessary. All courses are already in existence.

H. Admission/Progression/Graduation Requirements

The same requirements, progression and graduation requirements will be the same as they are for the elementary education specialist program.

I. Review of Accreditation Processes and Criteria

1. The courses and the specialist in elementary education have already been approved that lead to a Mississippi teacher licensure (AAA). The extension of the existing program (to include secondary education) is submitted for approval from the Mississippi Department of Education (MDE).
2. A notification and request for approval will be submitted to the Southern Association of Colleges and Schools – Commission on Colleges (SACS – COC).

J. Staffing Plan

1. Currently, there are four (4) professors who teach in the elementary education specialist program. The specialist numbers in cohort groups has thus far been quite small. Therefore, the existing four (4) professors would continue to teach the same courses as already scheduled.
2. No new faculty will be required.

K. Marketing and Student Recruitment

1. Based on student inquiry at this time, the same marketing techniques already utilized will continue to be utilized.
2. Based on student inquiry at this time, the same recruitment techniques already utilized will continue to be utilized.

L. Resources

Resources (Personnel, scholarships, facilities, supplies and equipment) will be the same as the existing elementary education specialist program since students can use the elective hours to further their knowledge in a particular subject area.

M. Support Services

Support services (admission, recruitment, registrar, student accounts, financial aid, bookstore, learning support services, computer services, technology services, library services) will be the same as the existing elementary education specialist program since students can use the elective hours to further their knowledge in a particular subject area.

N. Library

Library services will be the same as the existing elementary education specialist program since students can use the elective hours to further their knowledge in a particular subject area. The library also already has existing holdings, technology, support, online resources, and personnel to support other departments who teach courses for specific subjects areas.

O. Budget

The existing budget will not be ^{need to} amended since secondary specialist students may already choose from existing courses with already designated professors.

William Carey University – School of Education
Elementary Education Outline – Specialist Program

<u>Term</u>	<u>Course</u>	<u>Hours</u>
<u>FA-Year 1</u>	EDU 701 Seminar in K-12 Education	(3)
<u>FA-Year 1</u>	EDU 703 Theories of Learning	(3)
<u>WI-Year 1</u>	EDU 702 Advanced K-12 School Curriculum	(3)
<u>SP-Year 1</u>	RSH 720 Advanced Educational Research	(3)
_____	EDU 660 Organizational Procedures for Special Education	(3)
_____	EDU 663 Learning Disabilities	(3)
_____	EDU 721 Field Research Project	(6)
Total		24

Electives

<u>Term</u>	<u>Course</u>	<u>Hours</u>
_____	_____	(3)
_____	_____	(3)
_____	_____	(3)
_____	_____	(3)
Total		12

Total for degree 36 Hours

Courses Offered by Trimester:

Fall: 701 and 621
 Winter: 702, 660, 663, and 721
 Spring: 720 and 721
 Summer: 660, 663, (and 721 if needed)

William Carey University – School of Education
Secondary Education Course Outline – Specialist Program

<u>Term</u>	<u>Course</u>	<u>Hours</u>
<u>FA-Year 1</u>	EDU 701 Seminar in K-12 Education	(3)
<u>FA-Year 1</u>	EDU 703 Theories of Learning	(3)
<u>WI-Year 1</u>	EDU 702 Advanced K-12 School Curriculum	(3)
<u>SP-Year 1</u>	RSH 720 Advanced Educational Research	(3)
_____	EDU 660 Organizational Procedures for Special Education	(3)
_____	EDU 663 Learning Disabilities	(3)
_____	EDU 721 Field Research Project	(6)
Total		24

Electives (Specific to Secondary Education Subject Area)

<u>Term</u>	<u>Course</u>	<u>Hours</u>
_____	_____	(3)
_____	_____	(3)
_____	_____	(3)
_____	_____	(3)
Total		12

Total for degree 36 Hours

Courses Offered by Trimester:

Fall: 701 and 621
 Winter: 702, 660, 663, and 721
 Spring: 720 and 721
 Summer: 660, 663, (and 721 if needed)



William Carey University

Specialist in Education Degree

in

Secondary Education

Admission Requirements

To fulfill requirements for admission to the specialist in elementary education degree program, the student must:

- Hold (or qualify to hold) a master's degree in secondary education or a specific subject area related to secondary education from an institution fully accredited by a recognized accrediting agency.
- Hold (or qualify to hold) a Class AA certificate in secondary education or a specific subject area related to secondary education.

Present evidence of acceptable scholarship with an average of at least 3.25 on previous master's degree work **and** have made a minimum composite score of 800 on the verbal and quantitative sub sections of the Graduate Record Exam **or** 370 on the Miller Analogy Test.

OR

Present evidence of acceptable scholarship with an average of at least 3.50 on previous master's degree work and have made a minimum composite score of 750 on the Graduate Record Exam, or 350 on the Miller Analogy Test.

- Have completed at least two years of successful teaching experience.
- Complete and file with the graduate admissions office the proper application for admission to graduate school.

Admission Procedure and Status

It is recommended that persons make application for admission at least four weeks prior to their first registration. The Monday before the general registration will be the final date for considering applications.

Students meeting all requirements for admission as previously stated are usually granted REGULAR status.

Requirements for All Candidates

The academic requirements for a specialist in education degree are the 36-hour program outlined below, successful completion of a research component and a comprehensive examination taken during the final trimester of coursework.

Professional Education Core (12 hours)

- EDU 701 Seminar in K-12 Education
- EDU 702 Advanced K-12 School Curriculum
- EDU 703 Theories of Learning
- RSH 720 Research Foundations

Research Component (6 hours)

- EDU 721 Field Research Project

Special Education Requirement (6 hours)

- EDU 660 Organizational Procedures for Special Education
- EDU 663 Learning Disabilities

Electives (12 hours)

Choose *four* courses with approval of advisor. All courses must be at the 600 or higher level.

Graduate Education Department

498 Tuscan Avenue
Hattiesburg, MS 39401
(601) 318-6139

19640 Hwy. 67
Biloxi, MS 39532
(228) 702-1775

EDUCATION PROGRAM APPROVAL REVIEW FORM

New or Modified Program

Internal Assessment

Institution Submitting Request:

William Carey University

Summary of Request: To add a secondary (7-12) concentration to the Specialist in Education (Ed.S.) degree program.

Proposal Request Submitted for Approval to:

- ☐ Implement a New Education Program
☒ Modify an Existing Education Program

The proposed program or modification:

- ☐ Requires a New Licensure Code and/or Guideline
☒ Aligns with Existing Approved Licensure Code and/or Guideline

MDE Reviewer's Name: Nathan Oakley

MDE Reviewer's Title: Director, Curriculum and Instruction

Through the responsibility charged to the Commission on Teacher and Administrator Education, Certification and Licensure and Development (MS Code, Section 37-3-2), the Mississippi Department of Education must approve or disapprove all educator preparation programs in the state as recommended by the Commission; thus implementation of any new programs or modifications to existing programs by all education units shall be reviewed by MDE and recommended for approval by the Commission and/or State Board of Education.

Please review the attached proposal and syllabi for evidence that instruction throughout the proposed program or modification is developed using appropriate elements of state standards, guidelines and/or curriculum frameworks (where applicable) to adequately prepare teacher candidates for K-12 instruction or administration in Mississippi.

After your review of the proposed program's course content, please ensure the content contains appropriate references or inclusion of the following currently approved:

- State-Adopted Standards
- State Curriculum Frameworks (if applicable)
- Other Applicable K-12 Content or Instructional Requirements

Based on your professional expertise, please include specific recommendations to ensure the program's success based on best practices and state guidelines.

☒ I have reviewed the syllabi/course content and found that the infusion of appropriate state standards, frameworks or other related requirements are sufficiently addressed within the proposed new program or program modification for elementary, middle and/or secondary instruction/administration.

☐ I have reviewed the syllabi/course content and found that the infusion of appropriate state standards, frameworks or other related requirements are NOT sufficiently addressed within the proposed new program or program modification for K-12 instruction/administration.

Commission Approval Date _____

State Board Approval Date _____

EDUCATION PROGRAM PROPOSAL REVIEW FORM (R)

Reviewer Name: Dr. Shelley Bock Reviewer Title/Position: Assist. Prof. & Director of the MUW Office of Field Experiences	Reviewer Phone: 662-329-7191 Reviewer Email: sbrock@edhs.muw.edu
Institution Submitting Proposal: Wm. Carey Univ.	Deadline to submit review to MDE: 02/14/13
Proposed Date of Implementation: Fall 2013	Proposal to Implement a New or to <u>Modify</u> an Existing: <input checked="" type="checkbox"/> Teacher Education Program (Specialist) Ed Leadership Program <input checked="" type="checkbox"/> Licensure Requirement
In addition to the <u>current education program outline/course description</u> , the proposal material should include for your review, where applicable, <ul style="list-style-type: none"> ➤ a copy of the current program ➤ outline of the proposed program with clear indication of any proposed modifications ➤ proposed course syllabi and course descriptions ➤ a list of faculty who will provide instruction for the proposed courses/program of study and their curriculum vitae ➤ a list and copies of program outline for similar (or same) programs/courses of study at two or more IHLs (instate or out-of-state), or provide URLs if posted online ➤ documentation of institution administrative approval and MS IHL approval (if MS public institution) ➤ current special program recognition ➤ any other documentation that further supports the rationale for the proposal <p>As a qualified education professional and reviewer, you should ensure that in addition to meeting the applicable requirements above, the program offers viable programs with current content that are infused with state (INTASC) standards and national (NCATE unit and professional association) standards and also instructs program candidates on the most recently adopted state curriculum frameworks for the subject area.</p>	
Synopsis of proposal request for review (<i>see attached proposal for more details</i>): William Carey Univ. seeks to expand an option that will provide specialist candidates to add a secondary education concentration through adding approved elective courses.	
Provide findings/comments/recommendations (<i>if needed, please use additional space or provide an attachment</i>): <i>As long as the existing courses in the elementary education specialist program (to be designed for the elementary <u>and</u> secondary specialists concentrations) include relevant middle-level and secondary methodologies, then the concentration should be easily satisfied through the content-related electives.</i>	
<input checked="" type="checkbox"/> I recommend approval of this proposal for submission to the Licensure Commission on Teacher and Administrator Education, Certification and Licensure and Development. <input type="checkbox"/> I do not recommend approval of this proposal for submission to the Licensure Commission on Teacher and Administrator Education, Certification and Licensure and Development.	

E-mail this form to MDE at teached@mde.k12.ms.us or fax to 601-359-1728.