

**OFFICE OF INSTRUCTIONAL ENHANCEMENT AND INTERNAL OPERATIONS**  
**Summary of State Board of Education Agenda Items**  
**April 18-19, 2013**

**OFFICE OF SPECIAL EDUCATION**

17. Approval to renew the contract with The Riverside Publishing Company “dba” HM Receivables LLC, for Fiscal Year 2014, to provide an assessment system as required by the State Performance Plan and Annual Performance Report (SPP/APR)

Awarded Vendor:                   The Riverside Publishing Company  
  “dba” HM Receivables, LLC  
  Rolling Meadows, Illinois

Scope of Project: The Riverside Publishing Company “dba” HM Receivables, LLC contract renewal includes services for Fiscal Year 2014. The contractor will provide an assessment system for preschool children with disabilities as required under the Individuals with Disabilities Education Act (IDEA) in the Annual Performance Report (APR) in the third year of a ten year procurement.

Renewal of the contract for years four through ten will be determined annually and shall be contingent upon the successful completion of the preceding year’s contract and the availability of funds.

Personnel associated with this contract are not former Department employees or related to any Department employees.

Scope of Contract:

- Term of Contract Renewal:                   September 15, 2011 – June 30, 2014
- Cost of Current Contract:                   \$145,634.44
- Renewal Increase:                                 \$ 77,976.12
- Total Cost of Contract Renewal:             \$ 223,610.56
- Method of Award:                                 Request for Proposals

Funding Source: Federal Funds

Recommendation: Approval