

OFFICE OF QUALITY PROFESSIONALS
Summary of State Board of Education Items
June 14-15, 2012

OFFICE OF EDUCATOR LICENSURE

21. Approval to begin the Administrative Procedures Act process: To Approve Proposed New License for Career/Technical Director as Recommended by the Commission on Teacher and Administrator Education, Certification and Licensure Development

Background Information:

On May 4, 2012, the Certification Commission approved a proposal from the Office of Career/Technical Education for a new supplemental endorsement in Career/Technical Director. This new endorsement would be added to an Administrator K-12 license with specific training for those serving as Career/Technical Directors. In the last several years, there have been many changes to Career/Technical Education and the Redesign and transition of Vocational Education to Career/Technical Ed and Career Pathways. New Directors need newly developed professional development to be effective administrators of Career/Technical programs across Mississippi.

Recommendation: Approval

Back-up material attached

Proposal for Career and Technical Education Administrator License

Currently, a person is licensed as a district Career and Technical Education (CTE) Administrator if he or she holds a valid 486 Administrator's license. However, a number of changes have occurred which highlight the desirability for additional licensure requirements to assure that CTE administrators can function at a high level in this position. Furthermore, all other CTE personnel (teachers, counselors and student services) are required to meet the additional and more rigorous requirements including the first two listed below.

The Office of Career and Technical Education is proposing a newly hired CTE administrator be given a non-renewable, provisional three-year license, **#911 C.T. E. Administrator**. This provisional and non-renewable CTE Administrator license would be an "add on" endorsement awarded to an applicant who holds a currently valid 486 license. During the three-year provisional period, the applicant must successfully complete all three requirements stated below. At the time of the successful completion of all requirements, the applicant would be awarded a standard #911 CTE Administrator license.

1. Completion of the C.O.O.L./Blackboard module.

With the expansion of online learning for students, the use of the Blackboard software by students, instructors and directors and the fact that students going into higher education after completing high school will be utilizing Blackboard for class assignments and other purposes, we feel it is essential that a new director have a thorough understanding of online learning in general and Blackboard specifically. Both the Community College system and the Institutions of Higher Learning use Blackboard. Additionally, students in secondary school level Auto Mechanics, Health Sciences and Agricultural programs have access to online software programs provided by CTE to expand their learning opportunities.

2. Successful completion of the Propulse or IC3 test.

Over the past five to seven years, a significant amount of money has been spent on interactive technology in the CTE classroom including such items as wired labs, smartboards, iPads, etc. The Propulse or IC3 test helps determine the ability of the person being tested to utilize technology in the classroom. For the CTE administrator to truly be an instructional leader, they must have a full understanding of how this technology is being used in classrooms and be proficient in this area educational technology.

3. Completion of the CTE Administrator's Academy.

The CTE Administrator's Academy covers topics such as certification, instructional management, assessment, student organizations and other relevant items for the administrator as well as pairing the administrator with a mentor. This process is spread over the three year provisional period to allow the administrator to complete each module in an in-depth fashion. The Academy consists of three modules, each consisting of 13

hours (10 SEMI credits) of work. These modules are: (1) Leading Curriculum, Instruction, and Assessment in CTE; (2) Building a Culture of Accountability; and (3) Using Assessment and Data to support College and Career Readiness.

The Office of Career and Technical Education is further requesting a “grandfather” provision related to this license. Any currently practicing CTE Administrator may be awarded a standard #911 CTE Administrator license if he or she meets the following criteria.

1. Is a currently practicing CTE Administrator
2. Has completed at least 4 years of service as a CTE administrator
3. Has a letter of recommendation from the local school superintendent stating that the applicant meets criteria 1 and 2 above and is recommended for the #911 CTE Administrator license.