

INSTRUCTIONAL ENHANCEMENT AND INTERNAL OPERATIONS
Summary of State Board of Education Agenda Items
June 14-15, 2012

OFFICE OF FEDERAL PROGRAMS

14. Approval to contract with Hamilton Educational Services, LLC to provide consultative services to execute required Office of Federal Programs Cycle III monitoring

Awarded Vendor: Hamilton Educational Services, LLC
Long Beach, Mississippi

Scope of Project: The purpose of this contract is to retain the services of Hamilton Educational Services, LLC as a consultant to the Mississippi Department of Education to execute required Office of Federal Programs Cycle III monitoring.

It is anticipated that the consultant firm will provide monitoring assistance for approximately 200 days. The consultant will serve as the fiscal specialist for a team conducting activities including, but not limited to, the following duties:

- Complete research and documentation in preparation of site visit;
- Conduct on-site monitoring; and
- Complete and submit monitoring report to the Mississippi Department of Education.

Personnel associated with this contract are not former Department employees or related to any Department employees.

Scope of Contract:

- Term of Contract: July 1, 2012 – June 30, 2013
- Total Amount to be Awarded: \$70,000
- Method of Award: Pool of Service Providers

Funding Source: Federal funds

Recommendation: Approval