

**OFFICE OF QUALITY PROFESSIONALS AND SPECIAL SCHOOLS**  
**Summary of State Board of Education Agenda Items**  
**April 19-20, 2012**

**OFFICE OF EDUCATOR LICENSURE**

22. Approval to begin the Administrative Procedures Act process: To Approve Revision to License for Career/Technical Counseling as Recommended by the Commission on Teacher and Administrator Education, Certification and Licensure and Development

Background Information:

On March 2, 2012, the Certification Commission approved a proposal from the Office of Career Technical Education (CTE). CTE is proposing changes to the current supplemental Endorsement license 314 in Vocational Counseling. The current is an add-on requiring two courses. These courses are not offered at many colleges and the endorsement is difficult to obtain. CTE is requesting the name of the license be changed from Vocational Counselor to Career Technical Counseling. They have developed a new training module that will replace the current requirements of two specified courses. CTE Counselor license is a supplemental endorsement that will still require the educator to hold a 5-year standard license in Guidance & Counseling.

Specifications:

1. Change the title of license 314 from Vocational Counseling to Career Technical Counseling
2. Change the requirements for the 314 to include the following:
  - Technology competency exam such as IC3
  - Replace two required college courses with newly developed training module designed for CTE counselors

Recommendation: Approval

Back-up material attached

Re: Status Report of Progress on Training Module for CTE Counselors

The changes from current to proposed endorsement requirements are:

1. Add the requirement: "Applicant must successfully complete a Certification for online learning workshop, module, or course that is approved by the Mississippi Department of Education."
2. Modify a requirement:  
From: "Successfully complete two, three-credit courses (with grades of "C" or higher), or two workshops (with Certification of completion), or two education modules (with Certification of completion)." "The course, workshops and/or modules must be approved by MDE/OCTE prior to offering and consist of: 1) Student Recruitment, Placement , and Follow Up, and 2) History and Philosophy or Principles of Vocational Education."  
To: "Applicant must successfully complete a CTE Counselor workshop, module, or course that is approved by the Mississippi Department of Education."

The module in item 2 above is being developed by a team of practicing Mississippi school counselors under the authority of the Office of Career and Technical Education. Following is a set of guidelines established to guide the development of this module of instruction.

- The module of instruction is to be ready for implementation July 1, 2012.
- The module of instruction will be delivered online.
- The module of instruction will cost each participant \$200.
- The module of instruction is estimated to require 30-40 clock hours to complete.
- The module of instruction will consist of about one dozen topics.
- Each topic will follow a format of:
  - virtual instruction activity for each topic
  - application and/or evaluation activity for each topic
  - maintenance of a set of comprehensive notes and references for each topic
- Topics to include:
  - Introduction to and history of CTE (with emphasis on philosophy, purposes of CTE)
  - Review of ASCA standards (with emphasis on application to CTE)
  - Mississippi Pathways to Success (to include clusters, pathways, and courses)
  - Effective use of "Choices"
  - Establishment, maintenance, and modification of iCAP
  - Diploma options (with emphasis on graduation requirements, community college and IHL admissions, and NCAA regulations)
  - Special needs students and IEP
  - Dual credit and dual enrollment courses
  - CTE courses approved to satisfy Mississippi high school graduation
  - CPAS
- Each participant will develop and maintain his/her personal handbook to include resources for each component of this module

## Current

### 314 Vocational Counselor

- This is an “add on” endorsement that may be earned only by persons who hold a currently valid Mississippi Educator License with endorsement #436—Guidance Counselor.

A #314 endorsement allows a person to serve as a vocational counselor.

This endorsement requires the following:

1. Currently valid Mississippi Educator License with endorsement in Guidance Counselor #436
2. Applicant must validate technology competency by attaining the established minimum score or higher on an assessment approved by the Mississippi Department of Education (MDE). The assessment must be directly related to technology competency required by the grade level and subject matter being taught. Approved assessments for this license are IC3, Propulse, or other specific assessment created by third-party vendors, authorized by the Local Education Agency (LEA) and approved by the MDE.
3. Successfully complete two, three-credit-hour courses (with grades of “C” or higher), or two workshops (with Certification of completion), or two education modules (with Certification of completion). The courses, workshops and/or modules must be approved by MDE/OCTE prior to offering and consist of: 1) Student Recruitment, Placement, and Follow Up, and 2) History and Philosophy or Principles of Vocational Education. Contact Office of Educator Licensure for a list of courses/workshops/education modules that meet these requirements.

## Proposed

### 314 Career and Technical Counselor

This is an “add on” endorsement that may be earned only by persons who hold a currently valid Mississippi Educator License with endorsement #436—Guidance Counselor.

A #314 endorsement allows a person to serve as a career and technical counselor.

This endorsement requires the following:

1. Currently valid Mississippi Educator License with endorsement in Guidance Counselor #436
2. Applicant must validate technology competency by attaining the established minimum score or higher on an assessment approved by the Mississippi Department of Education (MDE). The assessment must be directly related to technology competency required by the grade level and subject matter being taught. Approved assessments for this license are IC3, Propulse, or other specific assessment created by third-party vendors, authorized by the Local Education Agency (LEA) and approved by the MDE.
3. Applicant must successfully complete a Certification for online learning workshop, module, or course that is approved by the Mississippi Department of Education.
3. Applicant must successfully complete a CTE Counselor workshop, module, or course that is approved by the Mississippi Department of Education.