EMPLOYMENT OPPORTUNITY MISSISSIPPI
DEPARTMENT OF EDUCATION
359 North West Street
P. O. Box 771
Jackson, Mississippi 39205-0771
(Hinds County)

POSITION ANNOUNCEMENT

V/H IMPMT HOUSEPARENT, SUPV
Mississippi School for the Blind

Salary: $27,321.11

The Mississippi Department of Education is seeking to fill the V/H IMPMT Houseparent, Supervisor position for the Mississippi School for the Blind. This is supervisory work in the directing of subordinate staff engaged in work related to operating student dormitories at the Mississippi School for the Blind. The incumbent reports directly to the Director of the Bureau of Residential Services.

DUTIES WILL INCLUDE, BUT ARE NOT LIMITED TO:
Work includes assisting the Bureau Director to schedule and conduct staff meetings; preparing and monitoring staff schedules; preparing reports and records related to dormitory activities; and evaluating the job performance of V/H Impairment Houseparent. The incumbent will be required to work any shift/rotating shift and participate in the homegoing procedures and transportation of students by chaperoning bus routes and/or driving a school bus. The incumbent may be required to have a valid Mississippi Commercial Driver’s License (CDL) to drive a school bus and transport students. Related additional duties may be assigned by the Bureau Director and/or the Superintendent of the Mississippi School for the Blind.

EXPERIENCE/EDUCATIONAL REQUIREMENTS:
Bachelor's Degree from an accredited four-year college or university in psychology, social work, counseling, education, or a directly related field AND (2) years of experience in work related to the above described duties.

OR

Graduation from a standard four-year high school or equivalent (GED or High School Equivalency Diploma) AND (6) years of related experience, four (4) years of which must be directly related to the above described duties.

SUBSTIUTUTION STATEMENT:
Above graduation from a standard four-year high school or equivalent (GED or High School Equivalency Diploma), related education and experience may be substituted on an equal basis except four (4) years must be directly related.

Applicants for the position must apply on-line at www.mspb.ms.gov. To inquire about this position, please contact Lillie Young at LYoung@mdek12.org.

The deadline for application submission is March 19, 2020. Applicants selected for an interview will be contacted by phone.

(Mississippi Department of Education is an Equal Opportunity Employer)