POSITION ANNOUNCEMENT

OP/MGMT ANALYST PRINCIPAL
(NON-STATE; TIME-LIMITED)
OFFICE OF CHILD NUTRITION

Starting Salary: $38,652.35

The Mississippi Department of Education (MDE) is seeking a OP/MGMT Analyst Principal for the Office of Child Nutrition. The Child and Adult Care Food Program/Summer Food Service Program (CACFP/SFSP) Policy Analyst will support division staff through the development of procedures, conducting training for external stakeholders and assistance with monitoring and technical assistance. Knowledge of USDA programs.

CHARACTERISTICS OF WORK:
This is administrative work conducting projects which involves planning, evaluation, operational auditing, financial and management analysis, applied research, and related areas. This level is distinguished from the Senior Analyst level by the increased supervisory responsibilities; the size, scope, and impact of the projects to which assigned; the specialized knowledge or skill required for job performance; and the wider latitude given for independent action.

SPECIAL QUALIFICATIONS:
• Frequent travel required, including often overnight
• Experience interpreting federal regulations and policies

EXPERIENCE/EDUCATIONAL REQUIREMENTS:
Master's Degree from an accredited four-year college or university; **AND** four (4) years of experience related to the described duties.

OR

A Bachelor's Degree from an accredited four-year college or university; **AND** five (5) years of experience related to the described duties.

OR

Graduation from a standard four-year high school or equivalent (GED or High School Equivalency); **AND** nine (9) years of experience related to the described duties.

SUBSTITUTION STATEMENT:
Above graduation from a standard four-year high school or equivalent (GED or High School Equivalency Diploma), related education and related experience may be substituted on an equal basis.

Applicants for the position must apply online at www.mspb.ms.gov. (To inquire about this position, please contact Susie Evans at Susie.evans@mdek12.org or 601-576-4964.)

The deadline for application submission is February 20, 2020. Applicants selected for an interview will be contacted by phone.

(Mississippi Department of Education is an Equal Opportunity Employer)