EMPLOYMENT OPPORTUNITY
MISSISSIPPI DEPARTMENT OF EDUCATION
359 North West Street
P. O. Box 771
Jackson, Mississippi 39205-0771
Hinds County
POSITION ANNOUNCEMENT

EDUC-BUREAU DIRECTOR II
(NON-STATE SERVICE)
MISSISSIPPI SCHOOL FOR THE DEAF
Starting Salary: $74,119.09

The Mississippi Department of Education (MDE) is seeking an EDUC-Bureau Director II to serve as the Director of Special Education. This position will be located on the campus of Mississippi Schools for the Blind and Deaf. This is managerial and/or administrative work in which the incumbent serves as director of a multiple division bureau within a very large agency, department, or institution. Work involves formulating, directing, and controlling the operations of a bureau through division directors and/or highly specialized professional and technical personnel. An incumbent exercises authority in establishing objectives, standards, and control measures within the context of broad, general policy guidelines for large programs having significant statewide impact. The incumbent also determines major departmental policy and provides input into other significant agency operations.

SPECIAL QUALIFICATIONS:
This position may require extensive knowledge of Special Education laws, policies, and procedures. Experience with IEPs for deaf, hard of hearing, visually impaired, and or deafblind helpful.

EXPERIENCE/EDUCATIONAL REQUIREMENTS:
A Master's Degree from an accredited four-year college or university; AND eight (8) years in the special experience defined below, four (4) years of which must have included line or functional administrative or advanced technical supervision.

OR
A Bachelor's Degree from an accredited four-year college or university; AND nine (9) years in the special experience defined below, four (4) years of which must have included line or functional administrative or advanced technical supervision.

SPECIAL EXPERIENCE:
Employment must have been in an administrative, professional capacity in an area of work related to the functional responsibility of the bureau in which the position exists. In those bureaus where registered specialists provide the primary sources of functional and technical knowledge for planning and accomplishing the mission of the bureau, the incumbent must also be registered and experienced in that profession. Work experience must have included supervising and coordinating a variety of functions.

DOCUMENTATION REQUIRED:
Applicant must attach a valid copy of his/her certification or registration, when applicable.

Applicants for the position should apply online at www.mspb.ms.gov. (To inquire about this position, please contact Donna Sorensen at DSorensen@mdek12.org.)

The deadline for application submission is May 1, 2020. Applicants selected for an interview will be contacted by phone.

(Mississippi Department of Education is an Equal Opportunity Employer)