EDUCATION PROGRAM SUPERVISOR  
OFFICE OF CAREER AND TECHNICAL EDUCATION  
STATE SERVICE

Salary Range: $47,426.00 - $71,208.00  
Salary will be negotiable and commensurate with experience.

RESPONSIBILITIES:  
The Mississippi Department of Education is seeking an individual to serve the role of Education Program Supervisor in the Office of Career and Technical Education (CTE) as Director of Program Quality. Incumbents are responsible for working with CTE program supervisors and the State CTE Director to provide leadership and guidance related to the growth and promotion of secondary CTE programs in Mississippi. The ideal candidate must be dependable, detail-oriented, and a team player with the ability to communicate in writing and verbally and manage multiple priorities within established timelines.

SPECIAL QUALIFICATIONS:  
- Analyzing information to ensure compliance.
- Providing statewide technical assistance to CTE instructors and directors.
- Managing statewide national certification and ACT WorkKeys reporting and reimbursements.
- Making recommendations to State CTE Director and Associate State Superintendent of Secondary Education.
- Curriculum writing and leadership.
- Providing individual and statewide CTE training modules.
- Working with individuals from other state agencies and stakeholders.
- Perform related or similar duties as required or assigned.

EXPERIENCE/EDUCATION REQUIREMENTS:  
Typically requires a Master’s Degree and 5 years of experience.

APPLY  
- Visit Mississippi State Personnel Board to apply  
- Deadline: May 13, 2024

BENEFITS  
- mdek12.org/OHR/MDE-Employee-Benefits

INQUIRIES  
- Brett Robinson
  - brobinson@mdek12.org
  - 601-359-3974