**K-3 LITERACY COACH**  
OFFICE OF ELEMENTARY EDUCATION AND READING

**Salary Range: $32.86 Hourly**  
Salary will be negotiable and commensurate with experience.

The Mississippi Department of Education (MDE) is seeking a K-3 Literacy Coach for the Office of Elementary Education and Reading.

**RESPONSIBILITIES:**  
The main duties of a contractual K-3rd grade Literacy Coach is to provide coaching supports to identified Literacy Support Schools. Literacy coaching supports may include, but are not limited to:
- Collaborating with teachers, administrators, other literacy staff.
- Planning, developing, and conducting professional development that meets the individualized needs of their assigned Literacy Support School(s).
- Assisting with developing strategies and plans for their Literacy Support Schools, including providing guidance and support in developing school-wide literacy plans.
- Providing support on best practices that support literacy instructions.
- Attending monthly professional development; and
- Other duties as assigned.

**LICENSE/CERTIFICATION:**  
- Valid Mississippi Educator Professional License

**EXPERIENCE/EDUCATION REQUIREMENTS:**

**Education:**
- Master’s Degree in Education with 3 years documented experience teaching reading -or-
- Bachelor’s Degree with 5 years documented successful experience teaching reading with a minimum of 3 years of literacy experience at the State, District, or School Level.

**Experience:**
- At least 3 years experience mentoring, coaching, and providing feedback about instruction to classroom teachers
• At least 3 years experience leading others in a collaborative process (i.e., professional development, grade-level meeting, or grade-level planning).
• At least 3 years experience analyzing and using student achievement data for instructional purposes.

APPLICATION PROCESS:
Applications must be submitted by email to HRContractApps@mdek12.org. Please include in the subject of the email, "K-3 Literacy Coach." The application must include all the required documents to proceed to the Interview Phase. Applications without all required components will not proceed to the next phase.

REQUIRED APPLICATION COMPONENTS:
• Application—Required Signature
• Resume
• Certification and Valid MS Educator’s License
• References (3)

The deadline for applicants to apply is August 26, 2022.

INQUIRIES
• Kristen Wynn
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  601-359-2925