POSITION ANNOUNCEMENT

<u>LEAD BUSINESS SYSTEMS ANALYST</u>
OFFICE OF TECHNOLOGY AND STRATEGIC SERVICES (OTSS)

Starting Salary: $61,309.81

The Mississippi Department of Education (MDE) is recruiting a Lead Business Systems Analyst for the Office of Technology and Strategic Services (OTSS). The Lead Business Systems Analyst will create and maintain current applications; work closely with application developers; ensure there is proper written documentation of all requirements and business rules; and provide production support to end users and implement changes to source systems code.

Responsibilities will include, but are not limited to the following:
- Developing new or enhanced systems to support user needs.
- Testing applications for functionality and errors.
- Analyzing user requirements, written business rules, and application modifications.
- Creating or modifying current applications.
- Providing technical guidance to staff, ensuring issues are resolved or escalated to confirm deliverables and timelines are met.
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<u>**Special Qualifications:**</u>
This position may require:
- Experience with programming using SQL, PL/SQL, ASP.NET, RUBY.
- Prior use of version control, code analysis, testing.
- Experience with K-12 data, and Azure DevOps.
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<u>**Experience/Educational Requirements:**</u>
A Bachelor's Degree from an accredited four-year college or university in computer science, data processing, business information systems, or a related field;
AND
Eight (8) years of any combination of the following:
- directly related technology experience;
- experience directly related to the functional expertise required for the implementation and maintenance of an enterprise or agency wide technology system; and/or
- experience directly related to the business processes and system functionality of an enterprise or agency wide technology system.

OR
An Associate's Degree in Applied Science in a Technical Program in an area of Information Technology approved by the IT Professional Development Committee or a Certificate of Completion from a Mississippi Coding Academy, or its equivalent;
AND
Eight (8) years of any combination of the following:
- directly related technology experience;
- experience directly related to the functional expertise required for the implementation and maintenance of an enterprise or agency wide technology system; and/or
- experience directly related to the business processes and system functionality of an enterprise or agency wide technology system.

OR
An Associate's Degree from an accredited two-year college in computer science, data processing, business information systems, or a related field;
AND
Ten (10) years of any combination of the following:
- directly related technology experience;
- experience directly related to the functional expertise required for the implementation and maintenance of an enterprise or agency wide technology system; and/or
- experience directly related to the business processes and system functionality of an enterprise or agency wide technology system.

OR
Graduation from a standard four-year high school or equivalent (GED or High School Equivalency Diploma);
AND
Twelve (12) years of any combination of the following:
- directly related technology experience;
- experience directly related to the functional expertise required for the implementation and maintenance of an enterprise or agency wide technology system; and/or
- experience directly related to the business processes and system functionality of an enterprise or agency wide technology system.
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<u>**Substitution Statement:**</u>
Related education and directly related experience may be substituted on an equal basis

Possession of an Institute for Certification of Computer Professionals (ICCP) certificate based on successful completion of an examination may be substituted for one year of the required experience. Certificate must be attached.

Applicants for the position must apply online at www.mspb.ms.gov. **(Inquiries may be made to Sarita Donaldson at SDonaldson@mdek12.org.)**
The deadline for application submission is November 19, 2021. Applicants selected for an interview will be contacted by phone.