EMPLOYMENT OPPORTUNITY
MISSISSIPPI DEPARTMENT OF EDUCATION
359 North West Street
P. O. Box 771
Jackson, Mississippi 39205-0771
Hinds County

POSITION ANNOUNCEMENT

EDUC-SPECIALIST, SENIOR
OFFICE OF SAFE AND ORDERLY SCHOOLS/TRANSPORTATION

Starting Salary: $37,964.54

The Mississippi Department of Education (MDE) is seeking to employ an Educ-Specialist, Senior for the Office of Safe and Orderly Schools/Transportation. This is administrative work in which the incumbent serves as a bus driver instructor supervisor. Work involves formulating, overseeing, coordinating and supervising state and local school district transportation programs in compliance with the state laws and federal regulations. The incumbent collaborates with transportation directors at the district level in establishing schedules for bus schools and recertification of bus drivers. The incumbent also provides technical and leadership support to local school districts in establishing school bus route plans, fleet replacement assistance, developing minimum standards for school buses, receiving bids and establishing the approval price for school transportation equipment.

EXPERIENCE/EDUCATIONAL REQUIREMENTS:

A Master's Degree from an accredited four-year college or university in the area assigned by the agency; AND three (3) years of experience in professional education or closely related work, two (2) years of which must have been in a supervisory or consultative capacity in the field to which assigned.

OR

A Class “AA” Certification from the Department of Education in the area assigned by the agency; AND three (3) years of experience in professional education or closely related work, two (2) years of which must have been in a supervisory or consultative capacity in the field to which assigned.

OR

A Bachelor's Degree from an accredited four-year college or university in the area assigned by the agency; AND four (4) years of experience in professional education or closely related work, two (2) years of which must have been in a supervisory or consultative capacity in the field to which assigned.

OR

A Class “A” Certification from the Department of Education in the area assigned by the agency; AND four (4) years of experience in professional education or closely related work, two (2) years of which must have been in a supervisory or consultative capacity in the field to which assigned.

REQUIRED DOCUMENTATION:

Applicant must attach a copy of his/her current Mississippi “AA” or “A” teaching certificate, whichever is applicable.

Applicants must apply online at www.mspb.ms.gov. (To inquire about this position, please contactBrian McGairty at bmcgairty@mdek12.org.)

The deadline for application submission September 9, 2021. Applicants selected for an interview will be contacted by phone.

(Mississippi Department of Education is an Equal Opportunity Employer)