EMPLOYMENT OPPORTUNITY
MISSISSIPPI DEPARTMENT OF EDUCATION
359 North West Street
P. O. Box 771
Jackson, Mississippi 39205-0771
Hinds County

POSITION ANNOUNCEMENT
EDUC-BUREAU DIRECTOR II
OFFICE OF DISTRICT AND SCHOOL PERFORMANCE
OFFICE OF ACCOUNTABILITY
(NON-STATE, TIME-LIMITED)

Salary Range: $74,119.09 - $129,708.40

The Mississippi Department of Education (MDE) is seeking an Educ-Bureau Director II for the Office of District and School Performance to serve as the Director of Accountability Services. This position serves as the primary contact for schools and districts regarding accountability measures and the application of student performance metrics in driving improved student outcomes. Ideal candidates should demonstrate knowledge and experience in K-12 education, communications, public policy, and education analytics. Candidates should also have excellent communication skills and be knowledgeable of the Mississippi Statewide Accountability System or large-scale educational accountability systems.

RESPONSIBILITIES WILL INCLUDE, BUT ARE NOT LIMITED TO THE FOLLOWING:

- Communicate processes and provide education to stakeholders
- Facilitate and direct engagement with stakeholders through regular meetings
- Visualize and report data using analytical tools and presentation software
- Work cross-functionally with MDE program offices and Subject Matter Experts
- Assist public schools and districts in understanding data and policy
- Assist in the review and interpretation of measures of student performance

EXPERIENCE/EDUCATIONAL REQUIREMENTS:

A Master's Degree from an accredited four-year college or university; AND eight (8) years in the special experience defined below, four (4) years of which must have been in line or functional administrative or advanced supervision.

OR

A Bachelor's Degree from an accredited four-year college or university; AND nine (9) years in the special experience defined below, four (4) years of which must have been in line or functional administrative or advanced technical supervision.

SPECIAL EXPERIENCE:

Employment must have been in an administrative, professional capacity in an area of work related to the functional responsibility of the bureau in which the position exists. In those agencies where registered specialists provide the primary source of functional and technical knowledge for planning and accomplishing the mission of the agency, the incumbent may also be required to be registered and experienced in that profession. Work experience must have included supervising and coordinating a variety of functions.

Documentation Required:

Applicant must attach a valid copy of his/her certification or registration, when applicable.

Applicant must apply online at www.mspb.ms.gov. (To inquire about this position, please contact Alan Burrow at aburrow@mdek12.org.)

The deadline for application submission is September 15, 2021. Applicants selected for an interview will be contacted by phone.

(Mississippi Department of Education is an Equal Opportunity Employer)