EMPLOYMENT OPPORTUNITY
MISSISSIPPI DEPARTMENT OF EDUCATION
359 North West Street
P. O. Box 771
Jackson, Mississippi 39205-0771
(Hinds County)

POSITION ANNOUNCEMENT

STAFF OFFICER III
COORDINATOR OF EDUCATOR EFFECTIVENESS
(NON-STATE, TIME-LIMITED POSITION)
OFFICE OF TEACHING AND LEADING/EDUCATOR EFFECTIVENESS

Starting Salary: $59,320.07

The Mississippi Department of Education (MDE) provides resources and technical support to Mississippi’s public school system. The MDE seeks to create a world-class educational system that gives students the knowledge and skills to be successful in college and in the workforce, and to flourish as parents and citizens. This agency, which is located in Jackson, MS, serves 82 counties with more than 1200 schools and 490,000 students.

Responsibilities will include, but are not limited to the following:

- Assist with the development and implementation of a strategic plan for accomplishing goals and objectives of the Division of Educator Effectiveness
- Assist with all activities related to the Mississippi Educator and Administrator Professional Growth System (PGS)
- Carry out vision and strategic direction for the state’s administrator and teacher effectiveness priorities with a specific focus on growing school leader and teacher practice to effectively drive student achievement
- Assist with developing, managing and facilitating evidence-based statewide professional learning to school and district administrators focused on providing strategies to eliminate educator equity issues
- Provide evidence-based technical support to districts on developing and implementing a teacher mentoring program with a goal to support inexperienced teachers
- Assist with the development of teacher leadership systems that allow great teachers to expand their reach to more students and colleagues through coaching and other leadership opportunities.
- Assist with process of collecting, analyzing and reporting of Every Student Succeeds Act (ESSA) required equity data
- Research and remain abreast of evidence-based equity strategies
- Assist with the development of communication mechanisms to engage shareholders in the identification and elimination of educator equity issues and create sustainable solutions.
- Assist with the cultivation of and leading high performing teams, including building a strong performance-based culture and implementing and managing supporting systems and structures
- Assist with managing budgets, ensuring alignment of financial resources with the mission and vision of the Mississippi Department of Education
- Display ability to work collaboratively with other internal and external human capital/technical assistance partners on a team
- Perform other tasks, duties, or services consistent with this position as assigned

EXPERIENCE/EDUCATIONAL REQUIREMENTS:
A Master’s Degree from an accredited four-year college or university; AND seven (7) years of special experience defined below, five (5) years of which must have been in line or functional administrative or advanced supervision.

OR

A Bachelor’s Degree from an accredited four-year college or university; AND eight (8) years of special experience defined below, five (5) years of which must have been in line or functional administrative or advanced technical supervision.

SUBSTITUTION STATEMENT:
Above high school diploma or equivalent (GED or High School Equivalency Diploma), related education and special experience may be substituted on an equal basis, except there shall be no substitution for the five (5) years of line or functional administrative or advanced supervision.

SPECIAL EXPERIENCE:
Employment must have been in an administrative, professional capacity in an area of work related to the functional responsibility of the bureau in which the position exists. In those agencies where registered specialists provide the primary source of functional and technical knowledge for planning and accomplishing the mission of the agency, the incumbent may also be required to be registered and experienced in that profession. Work experience must have included supervising and coordinating a variety of functions.

DOCUMENTATION REQUIRED:
Applicant must attach a valid copy of his/her certification or registration, when applicable.

Applicant must apply on-line at www.mspb.ms.gov. (To inquire about this position, please contact Dr. Courtney Van Cleve at cvanclave@mdek12.org.)

The deadline for application submission is September 2, 2020. Applicants selected for an interview will be contacted by phone.

(Mississippi Department of Education is an Equal Opportunity Employer)