

**DOMAIN: COURSE SECTION** 

**NON-PUBLIC SCHOOLS** 

All data elements will be collected via file upload.

Element Name	Definition	MDE Definition/ Additional Information	MDE Option Set	Collected from Districts
Class Period	An indication of the portion of a typical daily session in which students receive instruction in a specified subject (e.g., morning, sixth period, block period, or AB schedules).		None	Yes
Course Code System	A system that is used to identify the organization of subject matter and related learning experiences provided for the instruction of students.		State - State course code LEA - LEA course code	Yes
Course Identifier	The actual code that identifies the organization of subject matter and related learning experiences provided for the instruction of students.	MDE Course Code for State course code system. Local Course Code for LEA course code system	None	Yes
High Grade	Highest Grade Level served in the course section.		IT - Infant/toddler PK - Prekindergarten KG - Kindergarten 01 - First grade 02 - Second grade 03 - Third grade 04 - Fourth grade 05 - Fifth grade	Yes

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			<ul> <li>06 - Sixth grade</li> <li>07 - Seventh grade</li> <li>08 - Eighth grade</li> <li>09 - Ninth grade</li> <li>10 - Tenth grade</li> <li>11 - Eleventh grade</li> <li>12 - Twelfth grade</li> <li>13 - Grade 13</li> <li>AE - Adult Education</li> </ul>	
Low Grade	Lowest Grade Level served in the course section.		IT - Infant/toddler PK - Prekindergarten KG - Kindergarten 01 - First grade 02 - Second grade 03 - Third grade 04 - Fourth grade 05 - Fifth grade 06 - Sixth grade 07 - Seventh grade 08 - Eighth grade 09 - Ninth grade 10 - Tenth grade 11 - Eleventh grade 12 - Twelfth grade 13 - Grade 13 AE - Adult Education	Yes
Student Count	The number of students in the course section.		None	Yes

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Available Carnegie Unit Credit	Measured in Carnegie units, the amount of credit available to a student who successfully meets the objectives of the course. A course meeting every day for one period of the school day over the span of a school year offers one Carnegie unit. A Carnegie unit is thus a measure of "seat time" rather than a measure of attainment of the course objectives.	Values should be expressed as 0, 0.25, 0.5, or 1	None	Yes
Classroom Position Type	The type of position the staff member holds in the specific course section.	For online courses, the facilitator or other staff that is supervising students should be listed as "Course Proctor". Teachers should be listed as "Instructor of Record".	03187 - Administrative staff 73071 - Co-teacher 04725 - Counselor 73073 - Course Proctor 05973 - Instructor of record 01234 - Intern 73072 - Lead Team Teacher 00069 - Non-instructional staff 09999 - Other 00059 - Paraprofessionals/teacher aides 05971 - Primary instructor 04735 - Resource teacher 05972 - Secondary instructor 73074 - Special Education Consultant 00080 - Student teachers 01382 - Volunteer/no contract	Yes

Element Name	Definition	MDE Definition/ Additional Information	MDE Option Set	Collected from Districts
Staff Member Identification System	A coding scheme that is used for identification and record-keeping purposes by schools, social services, registry, or other agencies to refer to a staff member.		State - State-assigned number	Yes
Staff Member Identifier	A unique number or alphanumeric code assigned to a staff member by a school, school system, a state, registry, or other agency or entity.	Teacher ID (SSN)	None	Yes
Course Section Identifier	A unique number or alphanumeric code assigned by an institution, school, school system, state, or other agency or entity for a particular course-section.	Locally defined course section number	None	Yes
Instructional Minutes	The total number of instruction minutes in a given session, as determined by time in class, time on task (e.g., engaged in a class), or as estimated by a qualified course designer.		None	Yes
School Identifier	A unique number or alphanumeric code assigned to an institution by a school, school system, a state, or other agency or entity.	For SEA type, 8 digit value in 0000-000 format. First four digits are district number and last three digits are school number.	None	Yes

Element Name	Definition	MDE Definition/ Additional Information	MDE Option Set	Collected from Districts
Session Sequence Number	The position of this session in a sequence of sessions.	Legacy mapping: S1,T1 = 1 S2,T2 = 2 T3 = 3 T4 = 4	None	Yes
Session Type	A prescribed span of time when an education institution is open, instruction is provided, and students are under the direction and guidance of teachers and/or education institution administration. A session may be interrupted by one or more vacations.	Legacy mapping: Schools that only use S1 or T1 should use FullSchoolYear. Schools that use S1 and S2 should use Semester. Schools that use T1,T2,T3, and T4 should use Quarter. Schools that use SU should use SummerTerm.	FullSchoolYear - Full School Year Quarter - Quarter Semester - Semester SummerTerm - Summer Term	Yes