



DATA QUALITY DASHBOARD: ORGANIZATION

Business Rule	Error/Warning	Tab Name	Description	Resolution
60% Days	Warning	60% Days	There are more than 2 late arrival/early dismissal days reported for the school year.	There are more than two (2) late arrival or early dismissal days being reported for this school year. Late arrival/early dismissal days are 60% days. If this is not correct, update the calendar in your SIS.
Event Date	Error	Event Date	The event date does not fall within the school calendar.	Ensure the event date is within the school calendar year in your SIS.
Instructional Days	Warning	Instructional Days	Instructional days are less than 180 days.	The number of instructional days are less than 180 days for the school year including 60% days. If this is not correct, update the calendar in your SIS.
Calendar	Error	Calendar	Calendar data is not being reported for an active school.	Ensure calendar data has been entered for all active schools in your SIS.
Session Dates	Error	Session Dates	Session begin or end date is outside of school year dates.	Ensure the session begin date and session end date are within the school year in your SIS.
Mailing Address	Error	Mailing Address	Mailing address is incomplete.	Ensure the mailing address is complete in your SIS. The mailing address must include the street address, city, state, and zip code. Example: 123 Some Street, Jackson, MS 39123.
Physical Address	Error	Physical Address	Physical address is incomplete.	Ensure the physical address is complete in your SIS. The physical address must include the street address, city, state, and zip code. Example: 123 Some Street, Jackson, MS 39123.
Grades Offered and Enrollment	Error	Grades Offered and Enrollment	Grades Offered do not match reported enrollment.	Ensure students are only enrolled in grades offered in your SIS. Example: Grades offered are 9-12, but a student is enrolled in grade 8.
Grades Offered	Error	Grades Offered	No grades offered are reported for an active district.	Ensure grade values have been entered for the district in your SIS. Example: Grades offered may include IT, PK, KG, 1-13, and AE.

Website	Error	Website	No website reported.	Ensure the website address is entered in your SIS.
Name	Error	Name	No District name reported.	Ensure the district name is entered in your SIS.
Telephone	Error	Telephone	No telephone number reported.	Ensure the telephone number is entered in your SIS.
Board Members	Error	Board Members	No active board members reported.	Ensure board members have been entered and all board member term end dates are not in the past.
Board Member Term	Error	Board Member Term	Board member term start date is after the term end date.	Ensure board member term start date is before the board member end date. Example: Start date is 07/01/2023, end date cannot be 06/30/2023.
Salary Schedule	Error	Salary Schedule	No salary schedule reported for the current school year.	Ensure a salary schedule has been entered for the current school year.
School Mailing Address	Error	School Mailing Address	Incomplete school mailing address.	Ensure the mailing address is complete in the SIS. The mailing address must include the street address, city, state, and zip code. Example: 123 Some Street, Jackson, MS 39123.
School Physical Address	Error	School Physical Address	Incomplete school physical address.	Ensure the physical address is complete in the SIS. The physical address must include the street address, city, state, and zip code. Example: 123 Some Street, Jackson, MS 39123.
School Grades Offered and Enrollment	Error	School Grades Offered and Enrollment	A student is enrolled in an invalid grade.	Ensure students are only enrolled in grades offered in your SIS. Example: Grades offered are 9-12, but a student is enrolled in grade 8.
School Grades Offered	Error	School Grades Offered	No grades offered values reported for an active school.	Ensure grades offered values have been entered for the school in your SIS. Example: Grades offered may include IT, PK, KG, 1-13, and AE.
School Website	Error	School Website	No website reported.	Ensure the website address is entered in your SIS.
School Name	Error	School Name	No School name reported.	Ensure the school name is entered in your SIS.
School Telephone	Error	School Telephone	No telephone number reported.	Ensure the telephone number is entered in your SIS.

Charter School	Error	Charter School	Charter school indicator set to Yes for a non-charter LEA.	Ensure the Charter school indicator and LEA type are correct in your SIS.
Instructional Minutes	Error	Instructional Minutes	No value reported for Instructional Minutes Per Day.	Ensure Instructional Minutes per Day are entered for the school in your SIS.
Lunch Minutes	Error	Lunch Minutes	No value reported for Lunch Minutes Per Day.	Ensure Lunch Minutes per Day are entered for the school in your SIS.
Recess Minutes	Error	Recess Minutes	No value reported for Recess Minutes Per Day.	Ensure Recess Minutes per Day are entered for the school in your SIS.
Active District	Error	Active District	Operational status for a district is not Open, New, or Reopened.	Ensure the LEA is in a valid operational status of open, new, or reopened and the operational status effective date is not in the future.