

Attendance & Enrollment Reporting



PS User Group: October 2023



VISION

To create a world-class educational system that gives students the knowledge and skills to be successful in college and the workforce, and to flourish as parents and citizens

MISSION

To provide leadership through the development of policy and accountability systems so that all students are prepared to compete in the global community



ALL Students Proficient and Showing Growth in All Assessed Areas

EVERY School Has Effective **Teachers and Leaders**

EVERY Community Effectively

EVERY Student Graduates from High School and is Ready for College and Career

Uses a World-Class Data System to Improve Student Outcomes

EVERY Child Has Access to a High-Quality Early **Childhood Program**

EVERY School and District is Rated "C" or Higher





Session Norms





Be an active participant

Ask questions

Share thoughts and opinions

Respect one another



ACCESS

various student data reports and understand their layout and features

NAVIGATE

Student, District, and School Profiles

EXPLORE

Attendance & Enrollment and Data Quality Dashboards





Aligning Expectations

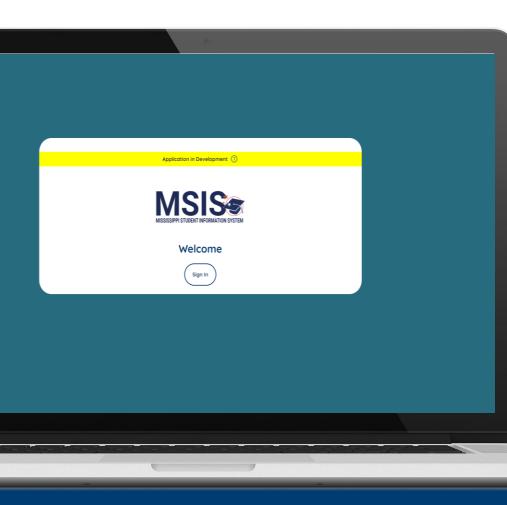




MSIS 2.0 is in active development.

Expect bugs, crashes, and changes in look and functionality.





This is a parallel year.

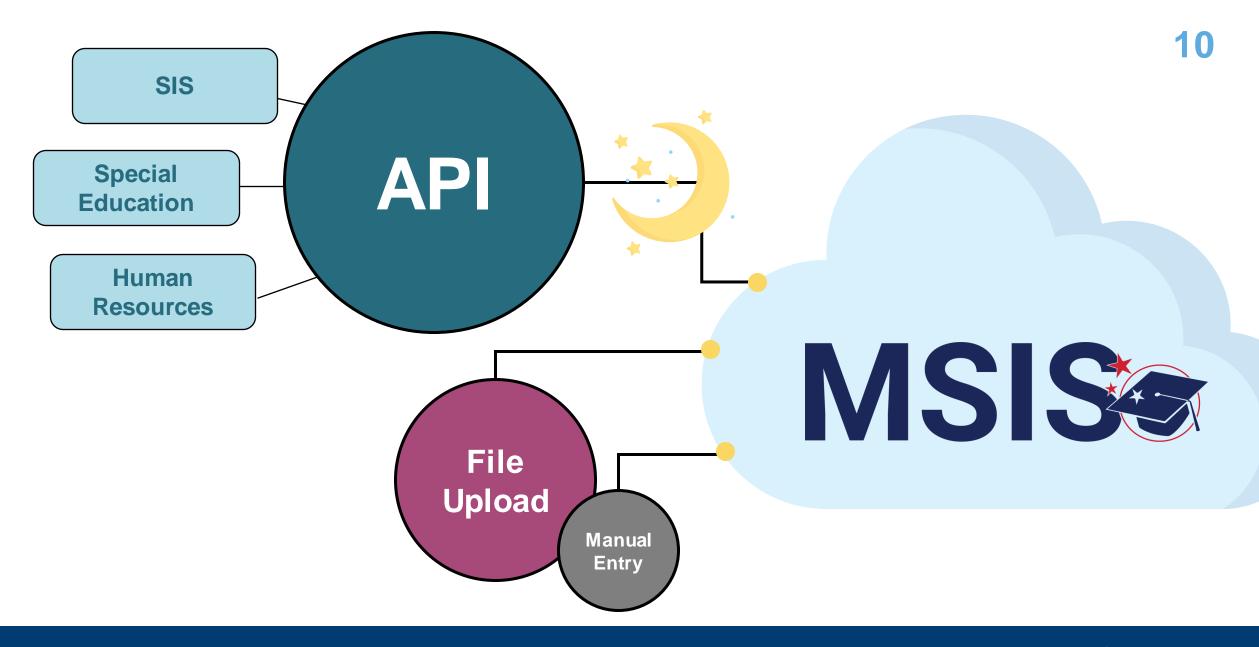
- The current MSIS (using Java) is the system of permanent record for 2023-24.
- Continue to use the current MSIS to enter/update/maintain all records.
- Data visible in the new system (MSIS 2.0) is for viewing purposes only.





MSIS 2.0 is designed to be a daily reflection of the data in your systems.







Join the Hunt!











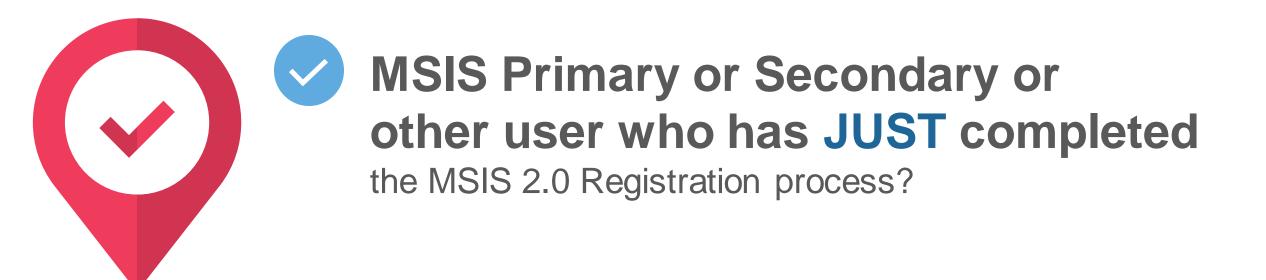
Checkpoint

User Registration & Permissions



MSIS Primary or Secondary or other user who has NOT completed the MSIS 2.0 Registration process?

the MSIS 2.0 Registration process?





Anyone who still SEES this screen

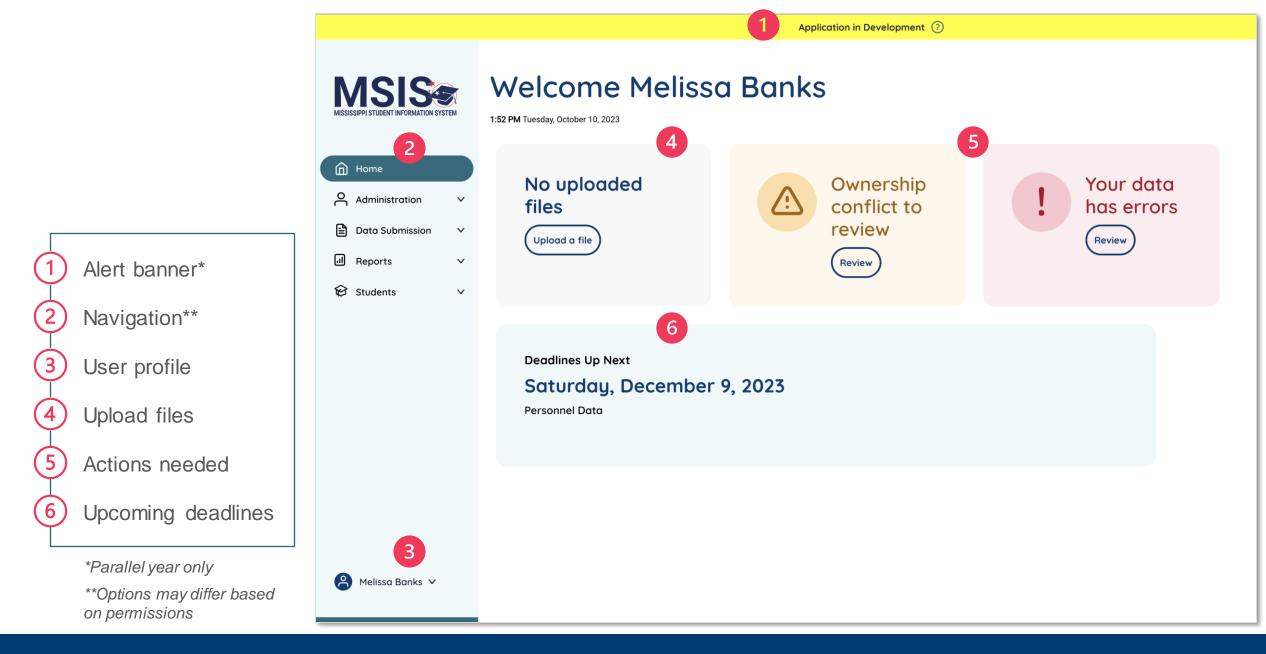
after logging in to MSIS 2.0?

| | Application in Development ③ |
|-------------------|---|
| | Welcome to MSIS 2.0 |
| Home | Next Steps Congratulations! You have successfully registered for MSIS 2.0. Currently, you do not have permissions assigned nor is there any data in the system. NEW District MSIS Primaries: please contact MDEAPPS@mdek12.org to request access. |
| | Existing District Users: please contact your MSIS Primary to request access. |
| | |
| | |
| 😩 Barbara Young 🗸 | |
| | |



Basic Navigation











Reporting

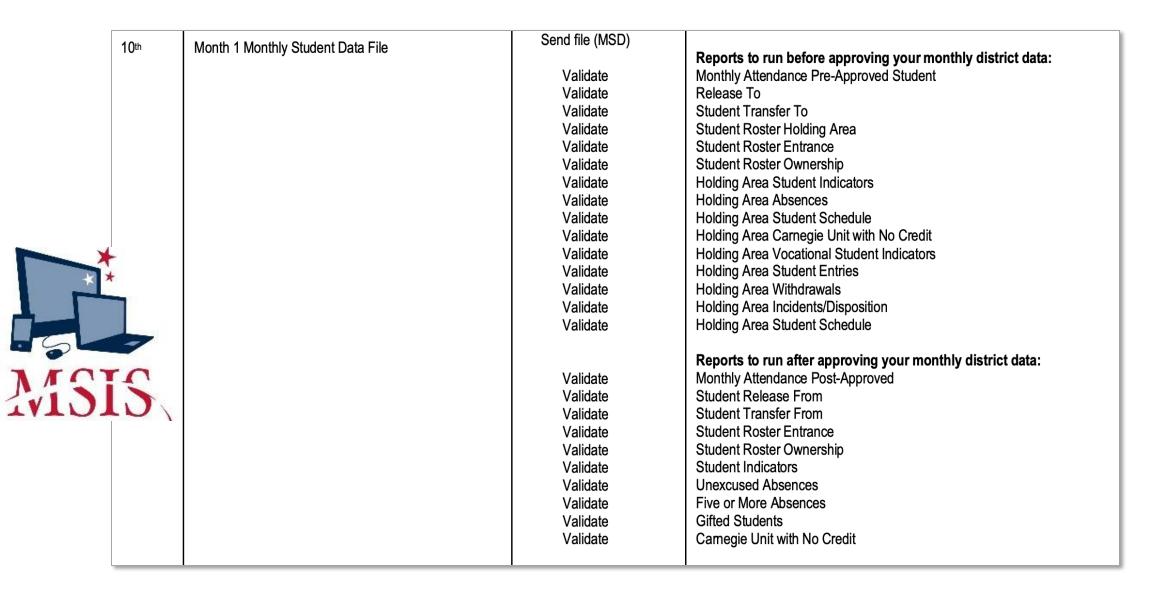
Attendance and Enrollment





What reporting date just passed?













 Upload Monthly Student Data Transaction File (MSD) (Interfaces > Send Data to MSIS)

| MSIS - Send Data - Windows Internet Explorer |
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| File Edit View Favorites Tools Help |
| ≽ 🍄 🏉 MSIS - Send Data 🛛 🖓 👻 🗟 👻 🖶 Page 💌 🎯 Tools |
| Send Data to MSIS |
| You can upload one file at a time from this page. |
| Browse |
| Upload |





- Upload Monthly Student Data Transaction File (MSD) (Interfaces > Send Data to MSIS)
- 2. Review upload errors

| 90- 1 | https://msis.k12.ms.us/cgi-bin/list_dir.pl?user_pass | wd=Dfns{013 | Goog 🖌 🔒 🖌 🖌 | le |
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| | View/Download Res | ults for ı | ıser dist0130 | |
| Extension | File Description | Date | District | School |
| SSD.htm | Summer School Student Data Transaction Result Report | 07/28/2009 | NATCHEZ- ADAMS SCHOOL DIST | MC LAURIN ELEMENTARY SCHOOL |
| | Summer School Student Data Transaction Result Report | 07/27/2009 | NATCHEZ- ADAMS SCHOOL DIST | MC LAURIN ELEMENTARY SCHOOL |
| SSD.htm | | | | |





- Upload Monthly Student Data Transaction File (MSD) (Interfaces > Send Data to MSIS)
- 2. Review upload errors
- **3. View current status** of student data (Modules > District/School > Approve Imported Student Data)

| terfaces | Maintenance Modules Reports Security Query | Block He | elp | | | | | |
|----------|--|---------------------|------|----------------------|---------|----------------|-----------------------|--|
| | | | | | | | | |
| | Mississippi Student Infor Approve Imported St | | | m | | | | |
| District | Name | Reporting Period | Year | | Approve | d Date | Status | |
| 0130 | NATCHEZ-ADAMS SCHOOL DIST | 8 - | | Approved Date Status | | | | |
| | | | | | | | a sector balance i ha | |
| | [Schools in | Holding A | rea] | | | C | | |
| School | Name | | | Holding Date | Valid? | Report Run? | Approved Dat | |
| 020 | MC LAURIN ELEMENTARY SCHOOL | | | 04/30/2015 | Y | Y | 05/07/2015 | |
| 026 | MORGANTOWN LEADERSHIP ACADEMY | | | 04/30/2015 | Y | Y | 05/07/2015 | |
| 027 | MORGANTOWN COLLEGE PREP ACADEM | ΛY | | 05/04/2015 | Y | Y | 05/07/2015 | |
| 028 | MORGANTOWN ARTS ACADEMY | | 1 | 04/30/2015 | Y | Y | 05/07/2015 | |
| 036 | ROBERT LEWIS MAGNET SCHOOL | | | 04/30/2015 | Y | Y | 05/07/2015 | |
| 040 | JOSEPH L FRAZIER ELEMENTARY | | | 04/30/2015 | Y | Y | 05/07/2015 | |
| 043 | NATCHEZ EARLY COLLEGE ACADEMY | | | 05/05/2015 | Y | Y | 05/07/2015 | |
| 044 | NATCHEZ HIGH SCHOOL | | | 05/07/2015 | Y | Y | 05/07/2015 | |
| 045 | NATCHEZ FRESHMAN ACADEMY | | | 04/30/2015 | Y | Y | 05/07/2015 | |
| 056 | SUSIE B WEST ELEMENTARY SCHOOL | | | 04/30/2015 | Y | Y | 05/07/2015 | |
| 1 Cal | | | | | | 1 | | |
| | | | | | | 1 | | |
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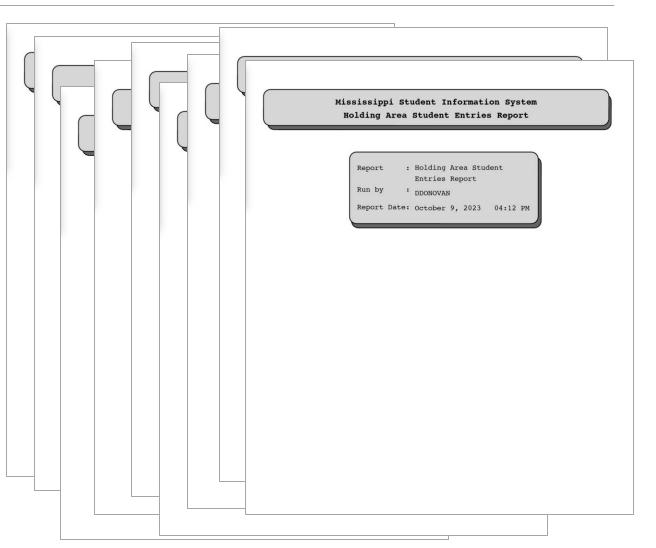
- Upload Monthly Student Data Transaction File (MSD) (Interfaces > Send Data to MSIS)
- 2. Review upload errors
- **3. View current status** of student data (Modules > District/School > Approve Imported Student Data)
- 4. Run the Pre-Approved Reports for every school (Reports > Monthly Attendance > Pre-Approved)

| 🍰 Mississippi Student Information System | | |
|--|--|--|
| 2 Mississippi Student Information System : Report Selection Criteria Screen - Produc | tion - Enter Mode | |
| Eile Interfaces Maintenance Modules Reports Security Query Block Help | | |
| | | |
| Mississippi Student Information Syste Report Selection Criteria Screen | em | |
| Student Indicators | | |
| District Name School Name | 9 | |
| | | |
| All Districts All Schools | | |
| MSIS ID Last Name First Name | MI | |
| Reporting Period School Year | | |
| Start Month End Month | | |
| Start YearEnd YearDisplay User NameDisplay Employee SSNDisplay Employee Salary | Gifted Type Indicator Vocational Indicator Technical Program Indicator Special Ed Indicator | Titleielig Indicator Titleiread Indicator Titleilang Indicator Titleimath Indicator |
| School Type | LE Indicator | Titleihome Indicator |
| ORegular OVocational OSPED | Migrant Indicator | Titleisocial Indicator |
| District Record Type | CEIS Indicator 504 Indicator | Titleiscience Indicator Titleisupport Indicator Pathway Indicator |





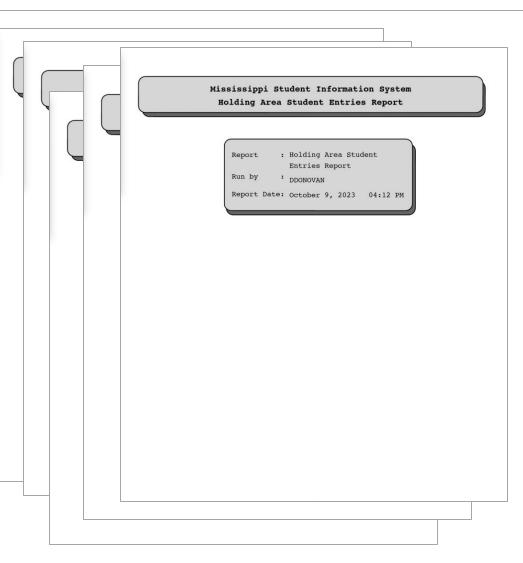
- **5. Run Holding Area Reports** to help verify the data (Reports > Student Roster > Holding Area):
 - Holding Area Student Indicators
 - Holding Area Absences
 - Holding Area Student Schedule
 - Holding Area Carnegie Unit With No Credit
 - Holding Area Vocational Student
 Indicators
 - Holding Area Student Entries
 - Holding Area Student Withdrawals
 - Holding Area
 Incidents/Dispositions
 - Holding Area Student Schedule







- 6. Run additional reports to help verify the data (Reports > Student Roster > Holding Area) and run the report:
 - Release To
 - Student Transfer To
 - Student Roster Holding Area
 - Student Roster Entrance
 - Student Roster Ownership





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|--|---------------------------------|---|---|--|--|----------------|--------------------------------|---------|---------|----------|--|------------------------|-------------|-------------------|----------|
| | | | Stud | ents with 5 or more Unexcus | ed Adsences | | MSIS | | | October | 0 2023 | | | Page 1 c | |
| | August 24, 2 Thursday, 01 | | | ABERDEEN SCHOOL DIST | | Pa | age 1 of 31 | | G | | 04:12 PM 4820 ABERDEEN HIGH SCHOOL | - ABERDEEN SCHOOL DIST | | Page 1 c | DI 8 |
| TOTO | | | | | | | | | Student | Indicat | tors Report | | | ENNOLL CODE 81 | |
| ISIS | MSISID | Last Name First Na | me MI | GRADE LEVEL EXC | JS DDONOVAN | | | | Dencent | 2023 - | | | MSI | s III | |
| | | | | | August 24, 2023 | _ | | _ | _ | _ | | | Page 1 of 2 | #1 #1 | |
| October 9, 2023 Monday, 12:16 PM | District: School: | ABERDEEN SCHOOL DIST ABERDEEN ELEMENTARY S | CHOOL | | Thursday, 01:18 PM | | | | | | | TITLE 1 | | 81 | |
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| Nightrian 0150 Martin | 0010370396 | ALABAMI BARAMERA | | 43 | 008-ABERDEEN HIGH SCHOOL | | RIING PERIOD I | 2023 | | | | | | 81 | |
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| District Vetalar | 001786286 | 020-MC LAURIN ELEMENT | ARY SCHOOL | | 001155429 00888 | 1.1 | | | | | Holding Area Student Wi | thdrawals Report | | | |
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| REF- LONG CREAT | 001000000 | ARCENT REPFORM | Million Sold | | 001166606 8754 | 6110 | Grade Count: | 1 | | | | | | | |
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| | | | | | | | Grade Count: | 1 | | | | | | | |
| | | | | | | | hool Count: 2 port Count: 2 | | | | | | | | |
| | | | | | | Re] | pore count: Z | | | | 111 AMMON CAMELIA GALIAR | 98/87 | /2623 89 | *1 | |
| 64-Kindergarten 54-Kinder | garten Self-Cont | ained SPED 56-Elementary Self-Co | ontained SPED 58-Seco | ondary Self-Contained SPED 78-Secondar | y GED | | | | | 001377 | | 752-45-9291 88/97 | | #1 #1 | |





- 6. Run additional reports to help verify the data (Reports > Student Roster > Holding Area) and run the report:
 - Release To
 - Student Transfer To
 - Student Roster Holding Area
 - Student Roster Entrance
 - Student Roster Ownership
- 7. Review Data...
- 8. Wait for error reports.







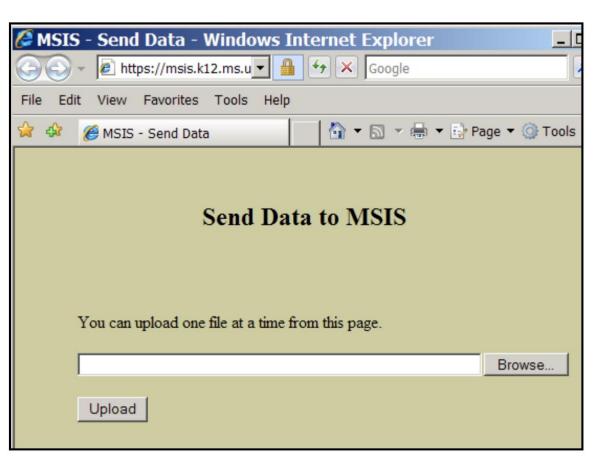
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 - Student Transfer To
 - Student Roster Holding Area
 - Student Roster Entrance
 - Student Roster Ownership
- 7. Review Data...
- 8. Wait for error reports.
- 9. Interpret error messages.

| District Number | er: 9999 | | | |
|------------------------|------------------------|-----------------|---------------------------|-----------------|
| School Number | r: 004 | | | |
| Period: 09 | | | | |
| Tracking ID: 9 | 9999-004-05-26-2006-00 |)147 | | |
| Transaction St | atus: FAILURE | | | |
| Error Status | MSIS ID | SAP Uid | Field Value | Line # |
| FAILURE | 000999999 | 587999999 | 200200 | 147352 |
| | AMOS, TORI | | | |
| Field in Error: | SAP TRANS>TR ST | UDENT>STUDEN | F>SCHEDULE>C | OURSE>CARNEGIE> |
| Error Reason: | CODE NOT FOUND C | R IS INACTIVE F | OR COURSE 132 | 129 |
| F G () | | | | T • " |
| Error Status | | | Field Value | Line # |
| FAILURE | | 587999999 | 70060 | |
| | SIMPSON, LISA | | | |





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- **10. Correct errors** in the SIS and reupload files.







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Data transfers from SIS nightly

- 2 M
 - **MSIS Staff** reviews dashboards and reports daily to check for errors



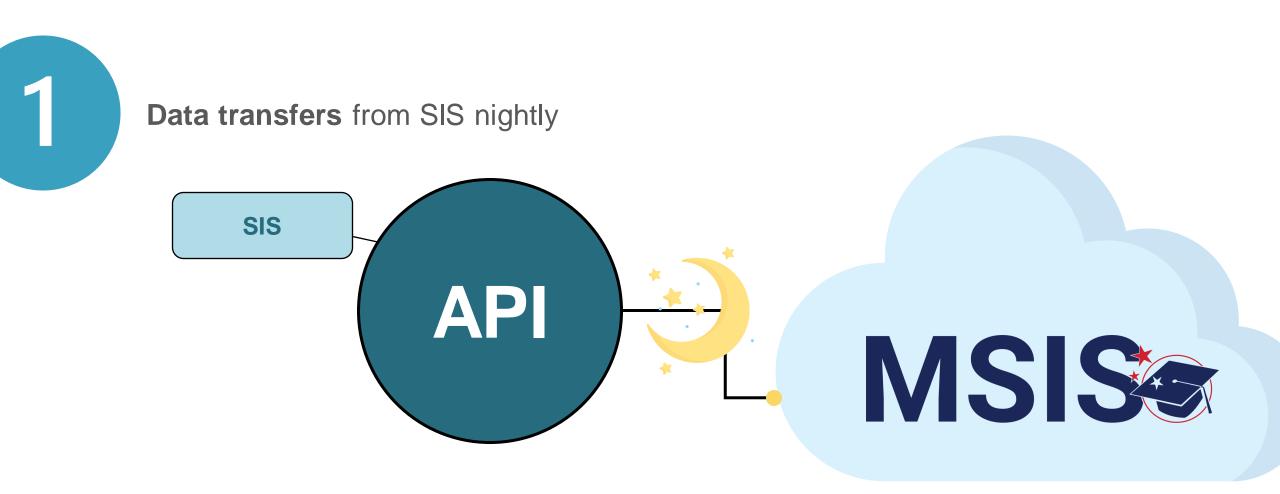
MSIS Staff makes corrections in the SIS



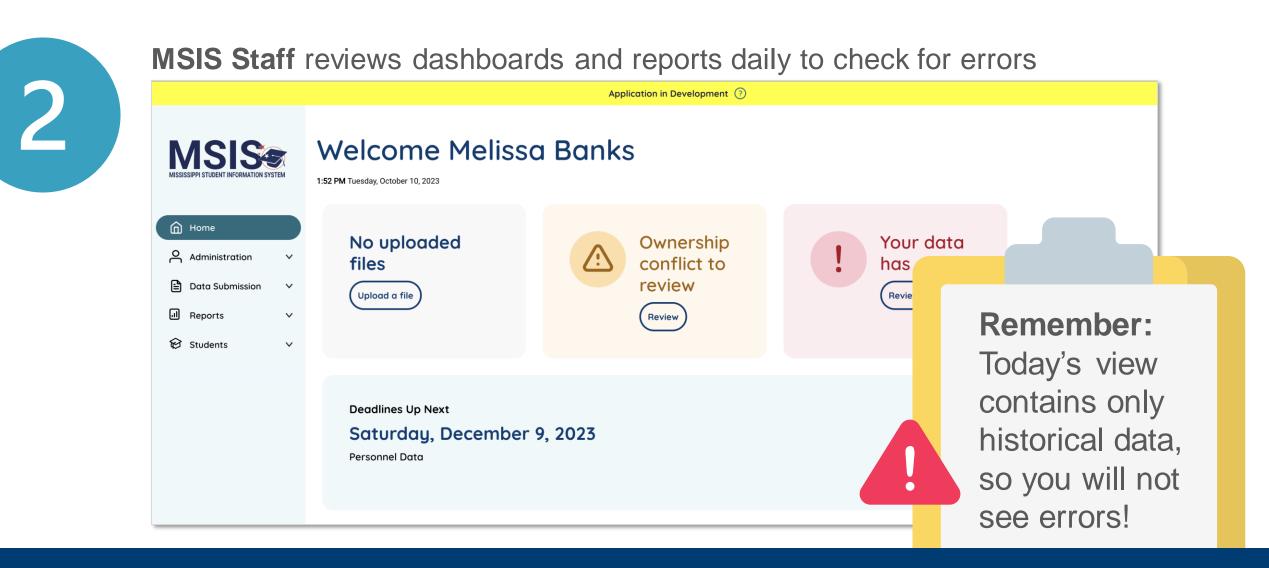
Data transfers from SIS nightly



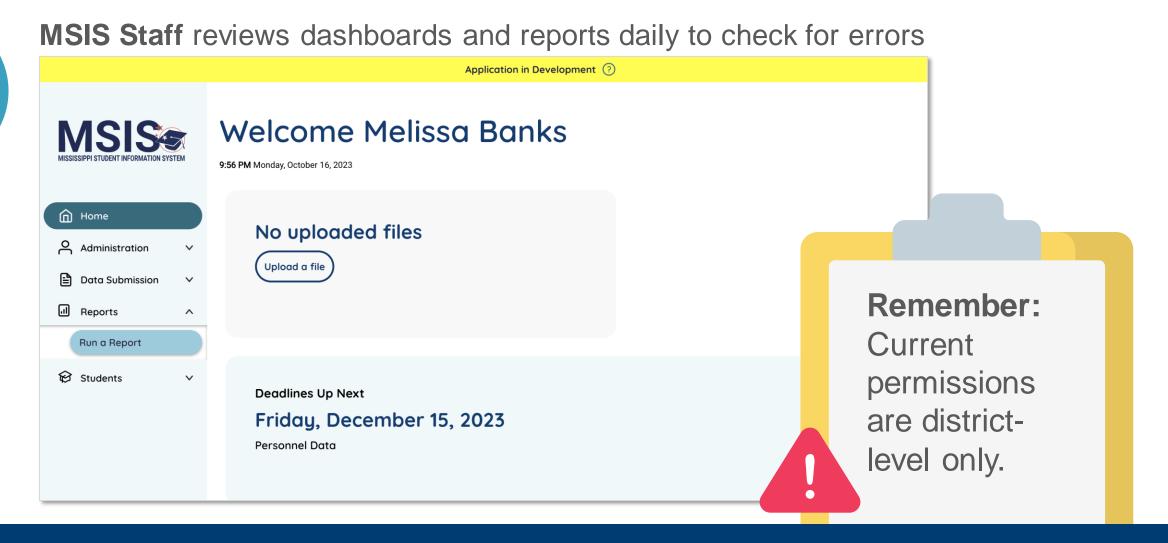
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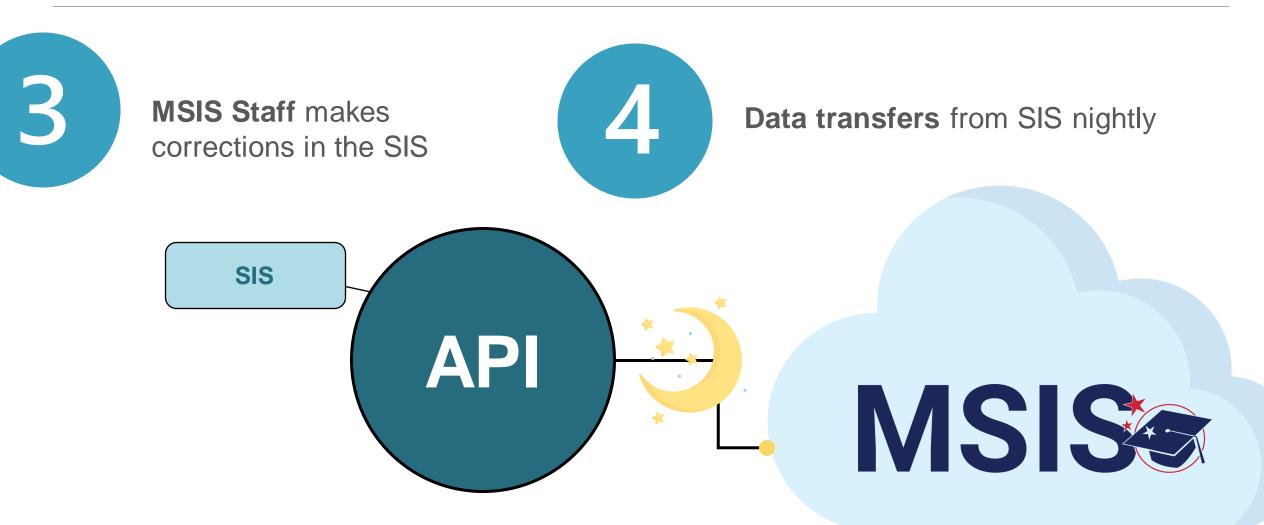








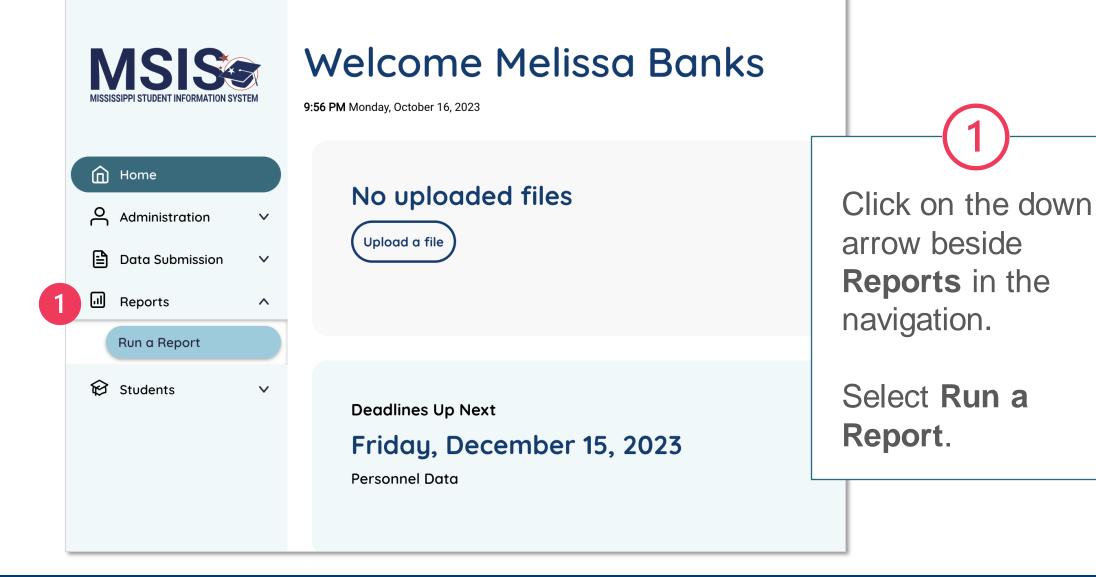
Uploading and Reviewing Student Data





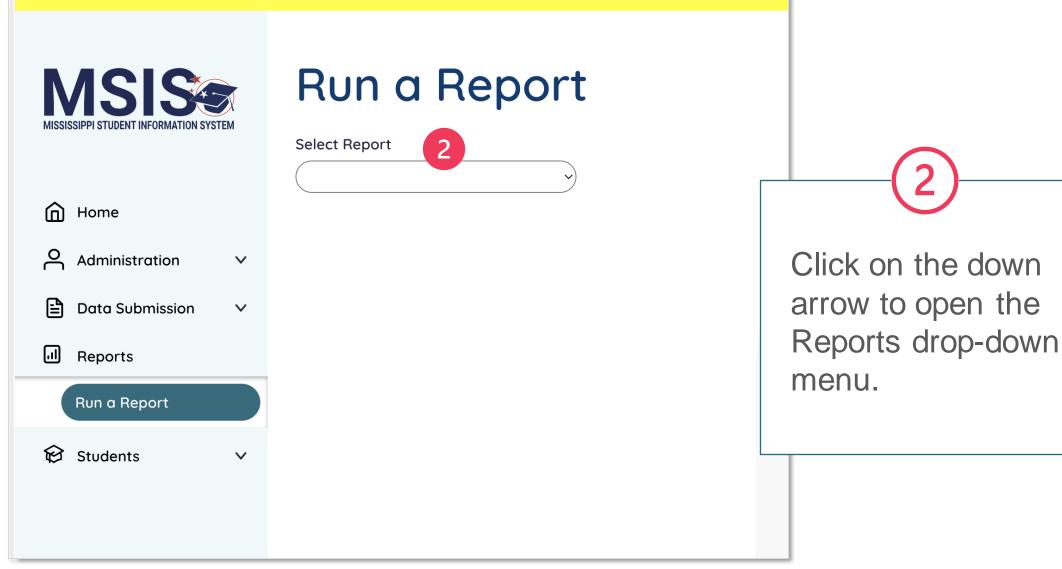
Application in Development (?)

40





Application in Deve





Application in Development (?)



Mome Administration ✓ Data Submission ✓ Reports Run a Report Students ✓

| Run | a | Re | port |
|-------------|-------|------------|------|
| Select Repo | Selec | t a report | |
| v | | | |

3

Average Daily Attendance Report District Profile Enrollments & Transfers Report Five or More Absences Report Net Membership Report Student Indicators Report Enrollment & Attendance Certification Report Student Profile School Profile Student Indicators Report - Stage Five or More Absences Report - Stage District Profile - Stage Select a report to view. Additional reporting will become available as development continues.

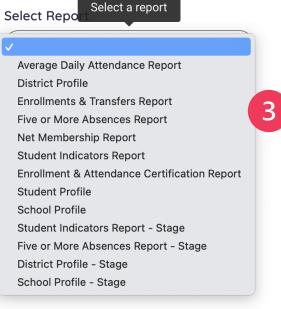


Application in Development (?)



| ඛ | Home | |
|-----|-----------------|---|
| റ് | Administration | ~ |
| | Data Submission | ~ |
| | Reports | |
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| Run | a | Report |
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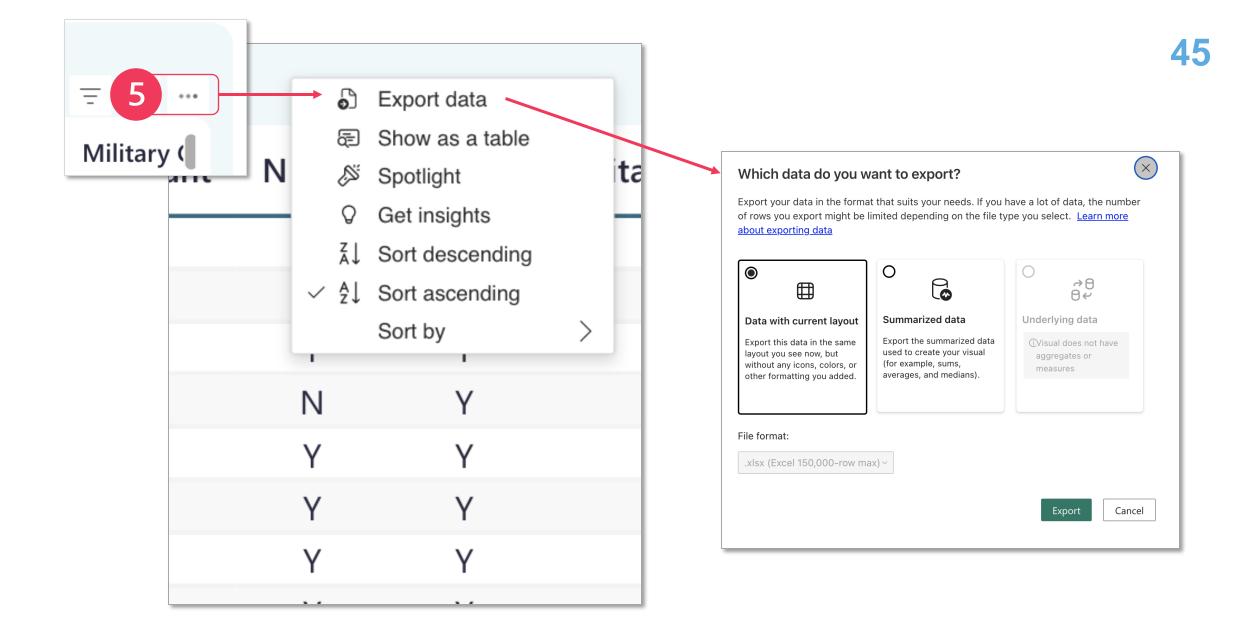


Select a report to view. Available reports will vary as permissions are refined.



| | | 0 | | | | | | | | | | 44 | 1 |
|---|---------------------------|---------------------|-----|-------------------|-----|----------------------------|-----------------|----------|---------|--------|-----------|------------|--------------|
| | District | School | | School Year | | Grade Level | Race | Gend | er | S | pecial Po | pulation | |
| | All | All | | ∨ 2022-2023 | | × All × | Áll | ∽ All | | ✓ A | ll | | \checkmark |
| | 2 Student I | ndicators Report | | | | | | | | | | 6 | •• |
| | 3 MSIS ID | Student Name | 504 | Special Education | SCD | Economically Disadvantaged | English Learner | Homeless | Migrant | N or D | Foster | Military (| ī |
| | 476 | Abrahart, Orion G. | Y | Ν | Ν | Ν | Y | Ν | Ν | Y | Y | | |
| | 4 879 | Acomb, Josepha D. | Ν | Y | Ν | Υ | Ν | Y | Y | Ν | Ν | | |
| | 289 | Acuna, Felicle I. | Y | Ν | Υ | γ | Y | Ν | Ν | Y | Υ | | |
| | 595 | Adelberg, Antony W. | Y | Υ | Ν | Ν | Ν | Ν | Ν | N.1 | Υ | | |
| | | ı, Darbie F. | Υ | Ν | Y | Υ | Υ | Y | N | | Y | | |
|) | Report filters* | ford, Eryn H. | Y | Ν | Y | Υ | Υ | | | | | | |
| | | , Kai L. | Y | Ν | Ν | Ν | Υ | | | | | | |
|) | Report name | lde, Gian R. | Y | Ν | Y | Y | Y | | | | | | |
| | | vy, Margareta E. | Y | Ν | Y | Y | Y | | • | | | | |
| | | , Susie D. | Y | Ν | Y | Y | Y | | Spec | ial | | | |
|) | Column headers | vay, Peyton W. | Y | Ν | Y | Y | Y | | | | | | |
| | | pp, Noe L. | Y | Ν | Ν | Ν | Y | | popul | latio | n | | |
|) | Data rows | rogini, Emilia W. | Y | Ν | Y | Y | Y | | | | | | |
| | | rosoli, Phelia R. | Y | Y | Ν | Ν | Ν | | filter | is no | Dt | | |
| | Mara antiana | rozewicz, Emilee F. | Ν | Y | Ν | Y | Ν | | f | : | | | |
| | More options | r, Lowrance W. | Y | Y | Ν | Ν | N | | funct | iona | ll at | | |
| | *School filter may differ | riss, Margareta S. | Y | Y | Ν | Ν | N | • | | | | | |
| | based on permissions | ric, Felic R. | Ν | Y | Y | Y | N | | this p | oint | | | |
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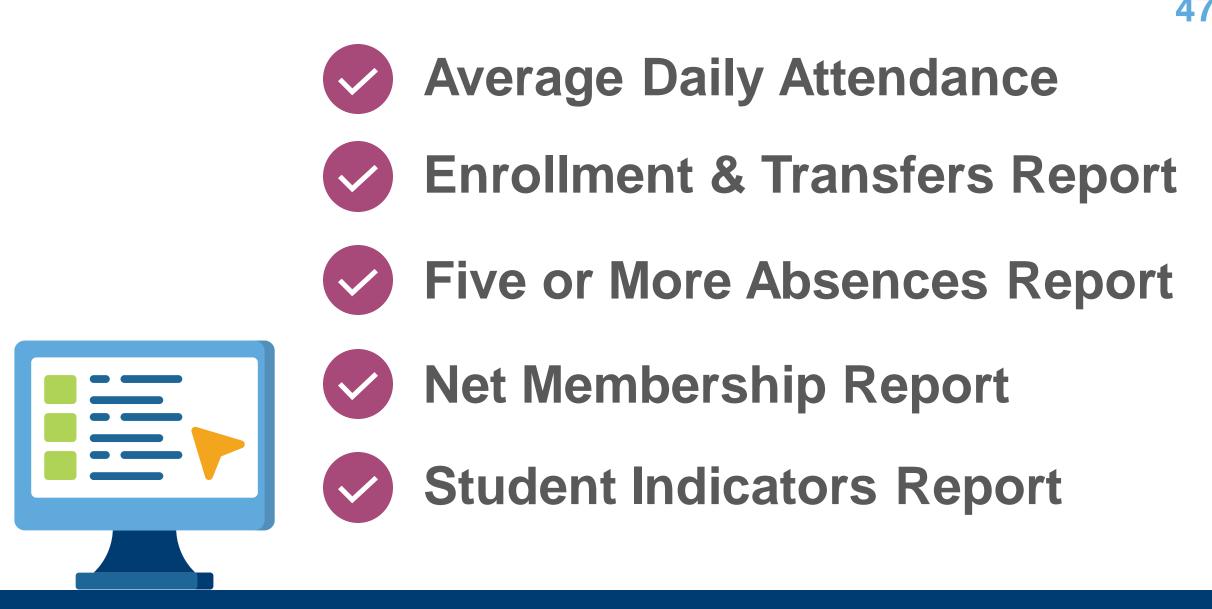


















Questions?







District Total ADA for Month 5 of the 2013-14SY



Sort Student Indicator Report by English Learners and export



What is the description for the Withdrawal (Exit) Code 01908





Do these new reports and functionality affect your current processes?





Do these new reports and functionality allow you to analyze data in new ways?

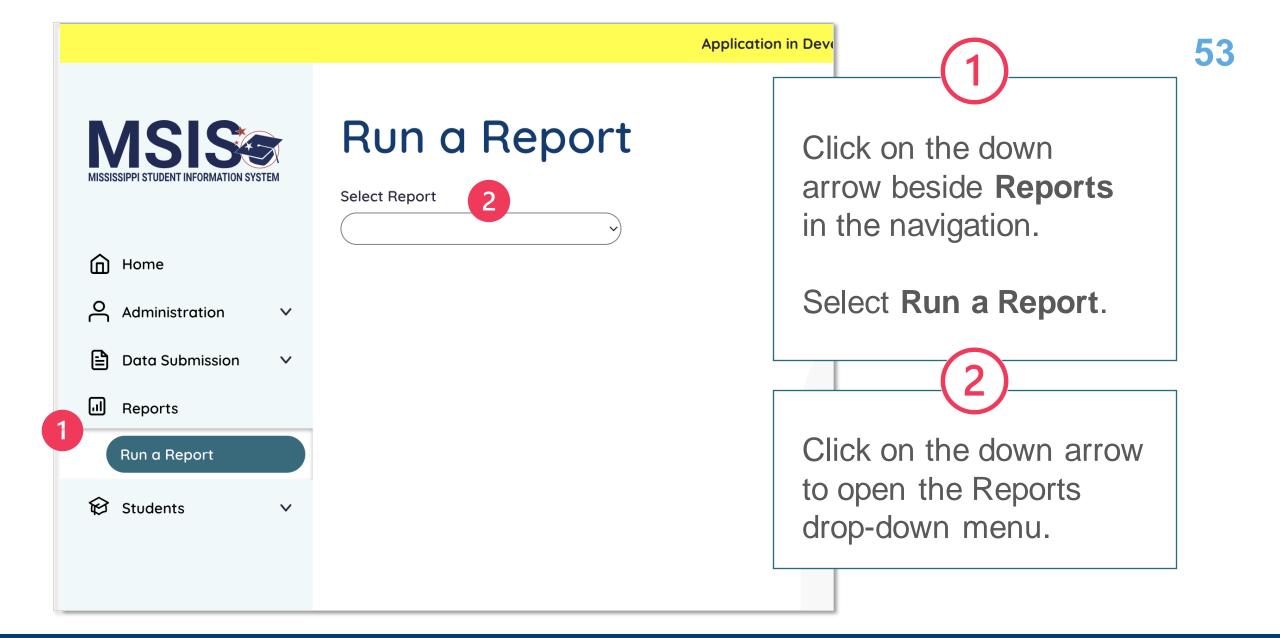


Profiles

Student, School, and District



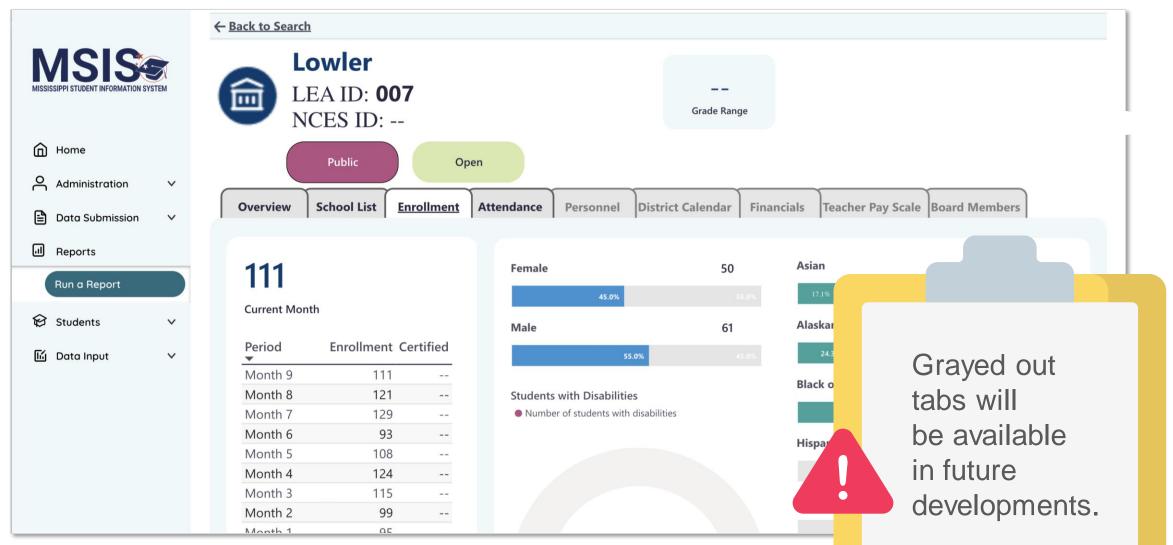






| | Application in Development 🧿 | 54 |
|--|--|--|
| MISSISSIPPI STUDENT INFORMATION SYSTEM | Select Report District Profile | |
| Home | 3 Search for District Name, LEA ID, or NCES ID Q × | Depending on selected |
| Administration V | | Profile, search for school or |
| 🖹 Data Submission 🗸 🗸 | 5 District Profile → | student name. |
| I Reports | 4 | |
| Run a Report | District List: | (4) |
| | Lowler, LEA ID: 007, NCES ID: 4567 | |
| Data Input ∨ | | Check the box for the district, school, or student you want to view. |
| 🎱 Melissa Banks ∨ | | Click profile name to view selected profile. |

























Questions?







Student Profile: Entry date and Entry type for any student

School Profile: % Absence rate and ADA for any school



District Profile: # and % of Male students enrolled in the district





Do these new reports and functionality affect your current processes?





Do these new reports and functionality allow you to **analyze data in new ways?**

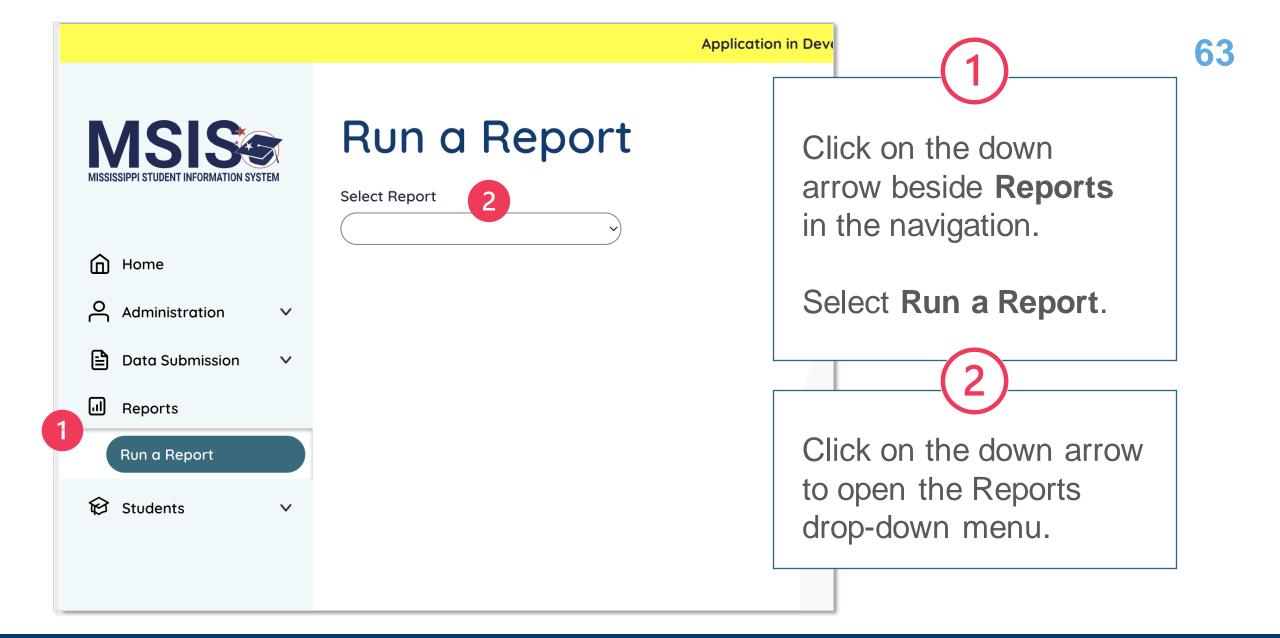


Enrollment & Attendance

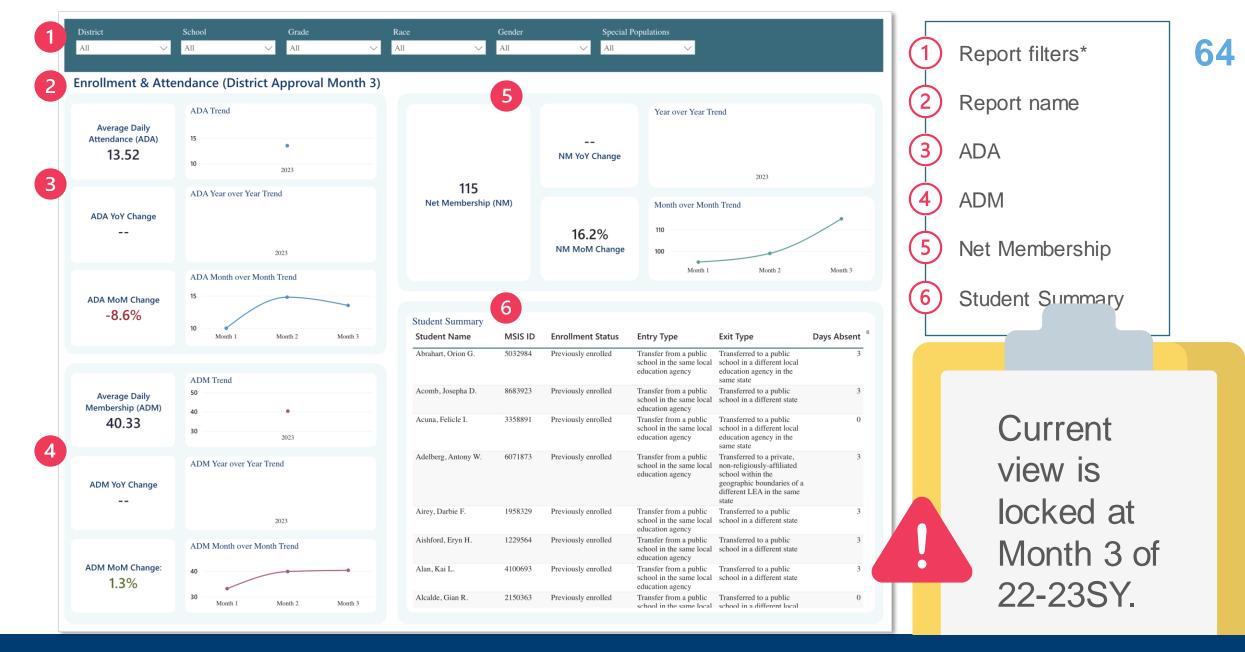
Certification Dashboard

















Enrollment & Attendance Certification Report



msis.mdek12.org





ADA MoM Change %

Enrollment status of the last student in the Student Summary table





Questions?





Do these new reports and functionality affect your current processes?





Do these new reports and functionality allow you to analyze data in new ways?









| | | | at | lants with E on mone " | ad Theorem | | | | | DDONOVAN | | rea Student Entries | Report | MSI | IS |
|---|---------------------------------|---|---|--|--|------------|--------------------------------|---------|---------|----------|--|------------------------|-------------|-------------------|----------|
| | | | Stud | ents with 5 or more Unexcus | ed Adsences | | MSIS | | | October | 0 2023 | | | Page 1 c | |
| | August 24, 2 Thursday, 01 | | | ABERDEEN SCHOOL DIST | | Pa | age 1 of 31 | | G | | 04:12 PM 4820 ABERDEEN HIGH SCHOOL | - ABERDEEN SCHOOL DIST | | Page 1 c | DI 8 |
| TOTO | | | | | | | | | Student | Indicat | tors Report | | | ENNOLL CODE 81 | |
| ISIS | MSISID | Last Name First Na | me MI | GRADE LEVEL EXC | JS DDONOVAN | | | | Dencent | 2023 - | | | MSI | s | |
| | | | | | August 24, 2023 | _ | | _ | _ | _ | | | Page 1 of 2 | #1 #1 | |
| October 9, 2023 Monday, 12:16 PM | District: School: | ABERDEEN SCHOOL DIST ABERDEEN ELEMENTARY S | CHOOL | | Thursday, 01:18 PM | | | | | | | TITLE 1 | | 81 | |
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- 6. Run additional reports to help verify the data (Reports > Student Roster > Holding Area) and run the report:
 - Release To
 - Student Transfer To
 - Student Roster Holding Area
 - Student Roster Entrance
 - Student Roster Ownership
- 7. Review Data...
- 8. Wait for error reports.







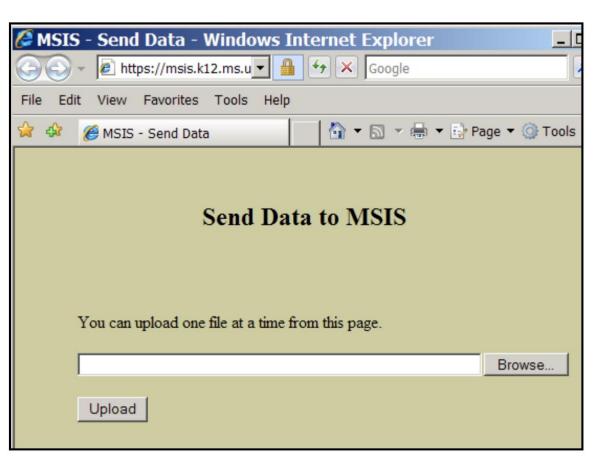
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 - Student Roster Holding Area
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 - Student Roster Ownership
- 7. Review Data...
- 8. Wait for error reports.
- 9. Interpret error messages.

| District Numb | er: 9999 | | | |
|-----------------|------------------------|--------------|---------------------------|-----------------|
| School Numbe | r: 004 | | | |
| Period: 09 | | | | |
| Tracking ID: 9 | 9999-004-05-26-2006-00 | 0147 | | |
| Transaction St | atus: FAILURE | | | |
| Error Status | MSIS ID | SAP Uid | Field Value | Line # |
| FAILURE | 000999999 | 587999999 | 200200 | 147352 |
| | AMOS, TORI | | | |
| Field in Error: | SAP TRANS>TR ST | UDENT>STUDEN | I>SCHEDULE>C | OURSE>CARNEGIE> |
| | CODE NOT FOUND (| | | |
| | | | | |
| Error Status | MSIS ID | SAP Uid | Field Value | Line # |
| FAILURE | 000999999 | 587999999 | 70060 | |
| | SIMPSON, LISA | | | |





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- **10. Correct errors** in the SIS and reupload files.







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- 8. Wait for error reports.
- 9. Interpret error messages.
- **10. Correct errors** in the SIS and reupload files.





Data transfers from SIS nightly

- 2 M
 - **MSIS Staff** reviews dashboards and reports daily to check for errors



MSIS Staff makes corrections in the SIS



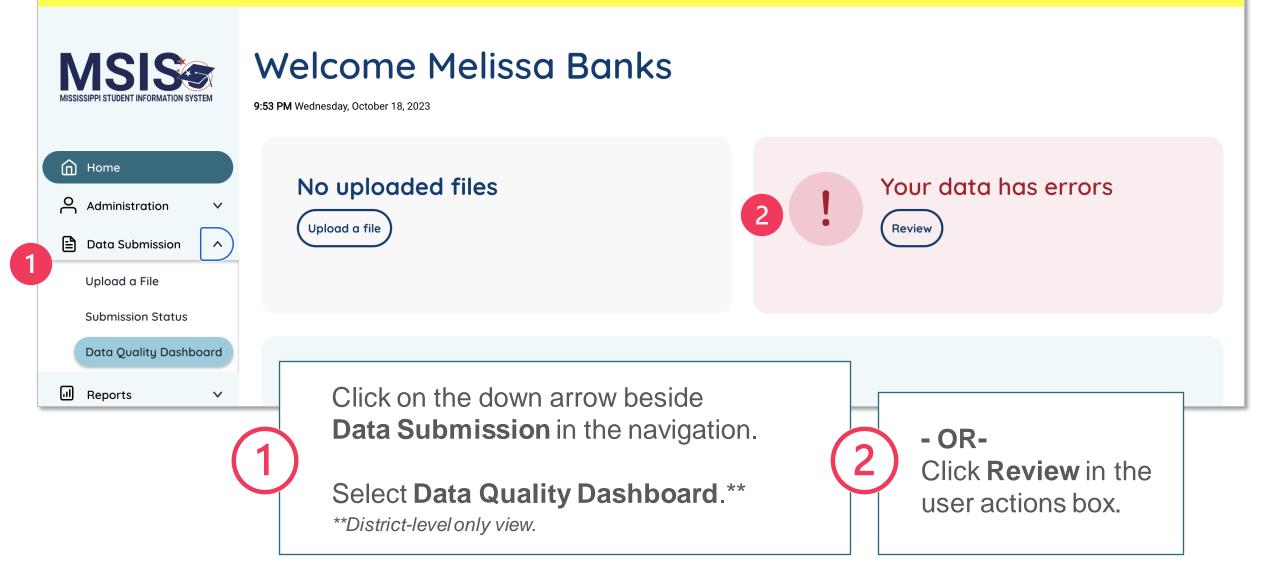
Data transfers from SIS nightly



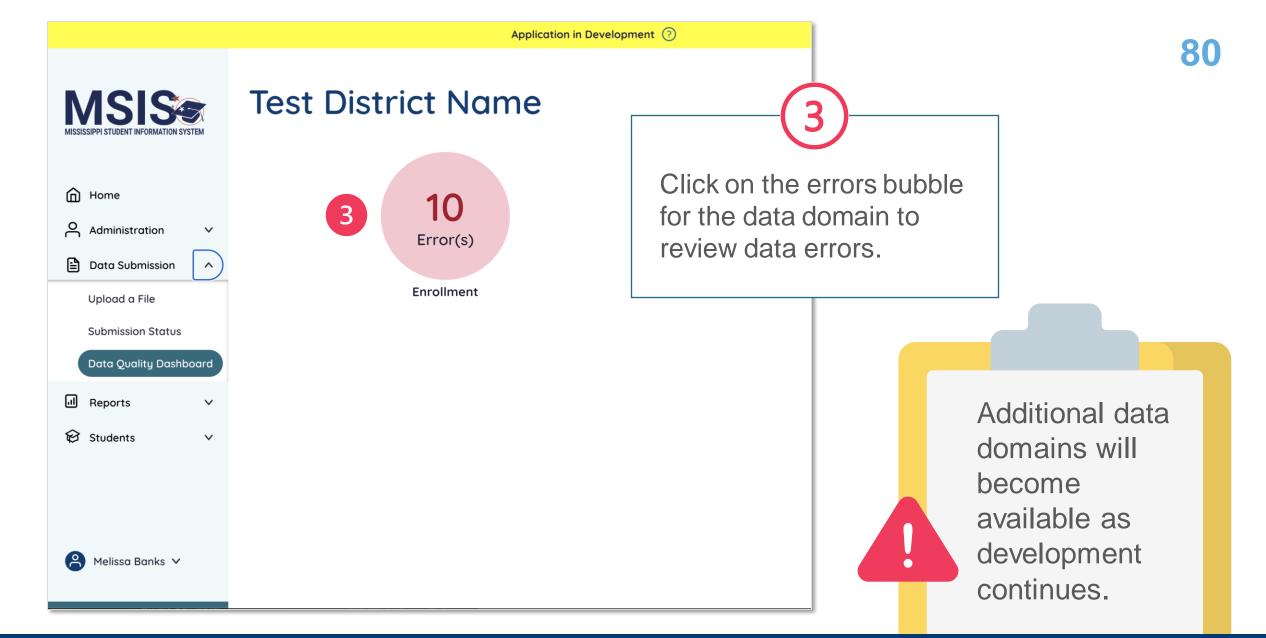
Data Quality Dashboard



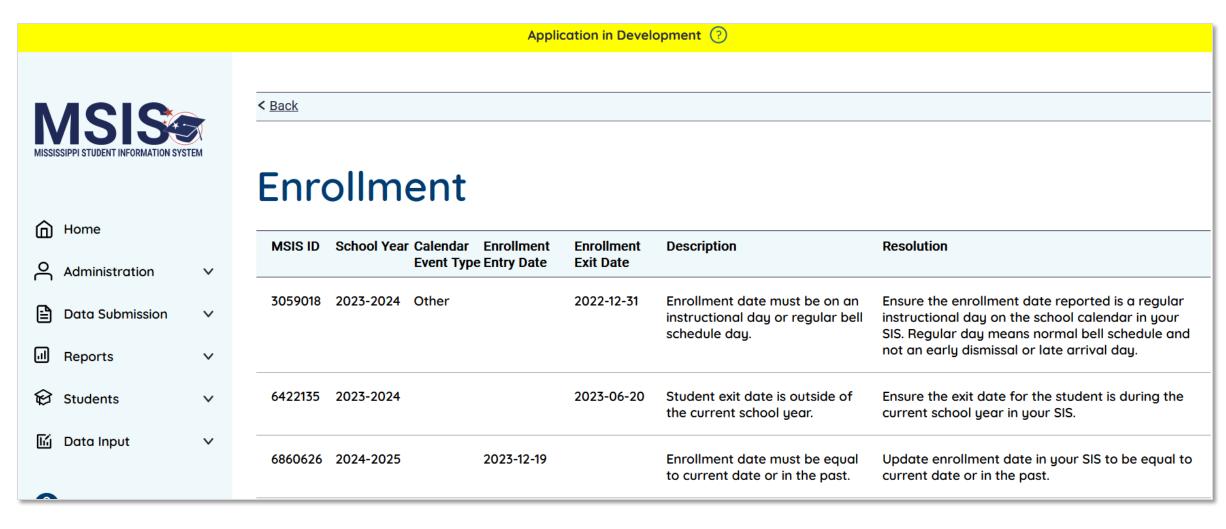




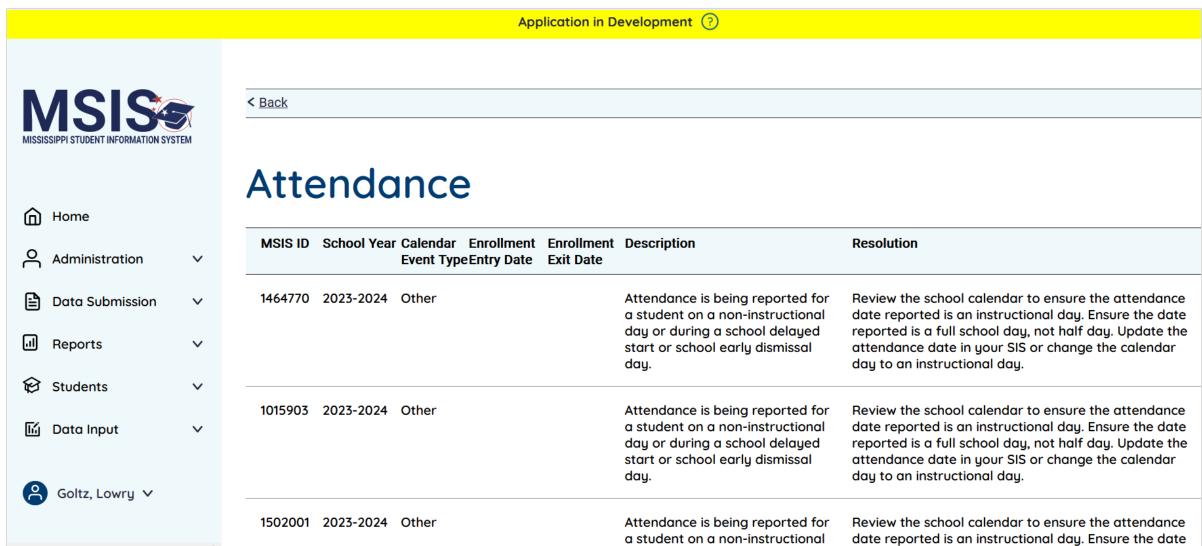








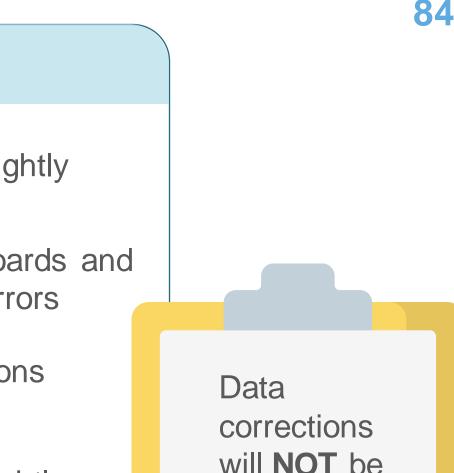












Remember...

Data transfers from SIS nightly



MSIS Staff reviews dashboards and reports daily to check for errors



- **MSIS Staff** makes corrections 3 in the SIS
- Data transfers from SIS nightly 4

will **NOT** be made in MSIS 2.0.





Questions?





Do these new reports and functionality affect your current processes?





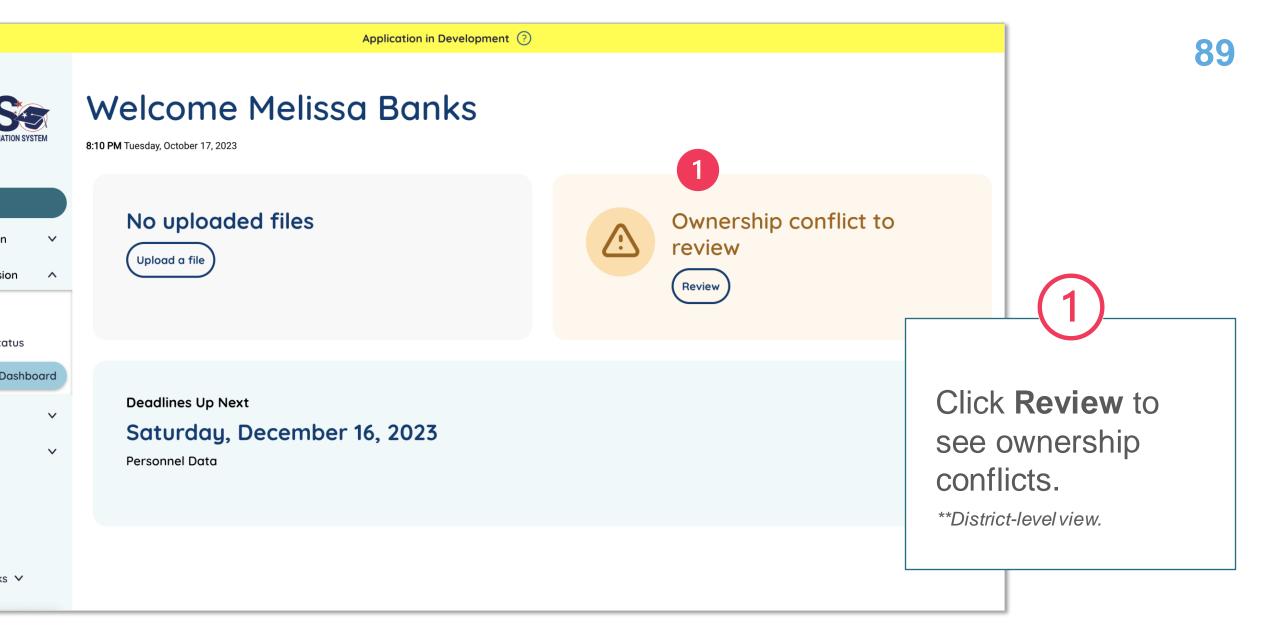
Do these new reports and functionality allow you to analyze data in new ways?



Student Ownership









Application in Development 📀



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Student Ownership

| | | Name | MSIS ID | Ownership Conflict |
|-----------------|---|----------------------------|-----------|------------------------------------|
|) Home | | Ariel Thompson | 001099189 | Pascagoula-Gautier School District |
| Administration | ~ | <u>Terrika Thompson</u> | 001099193 | Pascagoula-Gautier School District |
| Data Submission | ~ | Colton Lott | 001099202 | Pascagoula-Gautier School District |
| Reports | ~ | Jeremiah Johnson | 001099572 | Pascagoula-Gautier School District |
| Students | ~ | <u>Quintarus Mccray Jr</u> | 001099574 | Pascagoula-Gautier School District |
| | | <u>Ca'Mya Howard</u> | 001734732 | Pascagoula-Gautier School District |
| | | <u>Alya Butts</u> | 001739996 | Pascagoula-Gautier School District |
| | | Jaycee Burden | 001740013 | Pascagoula-Gautier School District |
| | | | | |



| | Application in Development 🕜 |
|---|--|
| MISSISSIPPI STUDENT INFORMATION SYSTEM | < Back MSIS ID: # |
| image: Home image: Administration image: Data Submission image: Reports image: Students ima | Student is being claimed by more than one district Student ownership conflicts found. Please correct the student's data. How to fix this problem: Please reach out to the listed district to resolve ownership issue. Students may not be enrolled in different districts for overlapping days. Once owner is resolved, resend the data to clear. |









Questions?





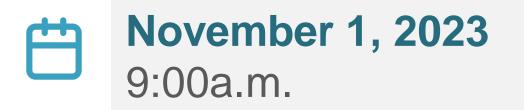
Do these new reports and functionality affect your current processes?



Upcoming Training



Basic Navigation and Initial Reports









2

Webinar Registration



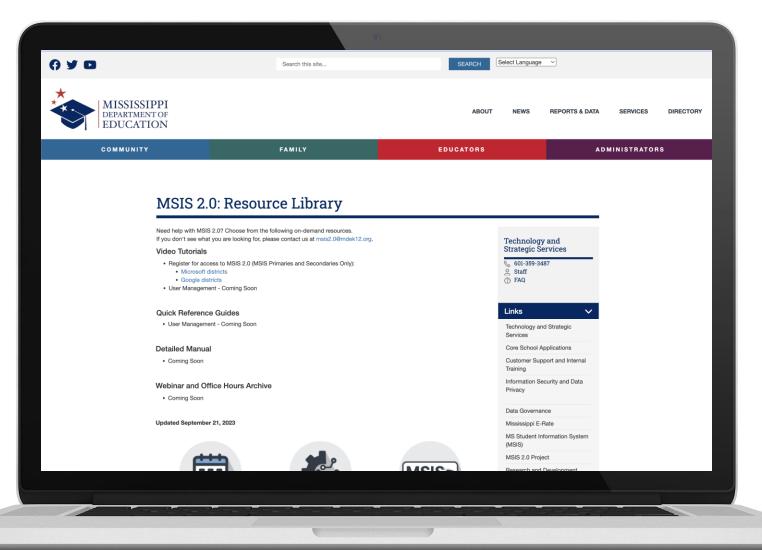




Questions?



Check back often for new releases!



mdek12.org/msis2.0/resources







msis2.0@mdek12.org

Melissa Banks

Director of Data Use & Professional Learning

mebanks@mdek12.org

Barbara Young

Training & Development Project Manager

byoung@mdek12.org







mdek12.org/msis2.0/resources

