# Making the Most of Your Mac

The Wonderful World of Mac

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#### **Mississippi Department of Education**

#### **VISION**

To create a world-class educational system that gives students the knowledge and skills to be successful in college and the workforce, and to flourish as parents and citizens

#### **MISSION**

To provide leadership through the development of policy and accountability systems so that all students are prepared to compete in the global community



## MISSISSIPPI STATE BOARD OF EDUCATION STRATEGIC PLAN GOALS

1

All
Students
Proficient
and Showing
Growth in All
Assessed
Areas



2

Every
Student
Graduates
from High
School and
is Ready for
College and
Career



3

Every
Child Has
Access
to a HighQuality Early
Childhood
Program



4

Every
School Has
Effective
Teachers and
Leaders



5

Every
Community
Effectively
Uses a
World-Class
Data System
to Improve
Student
Outcomes



6

Every
School and
District is
Rated "C" or
Higher



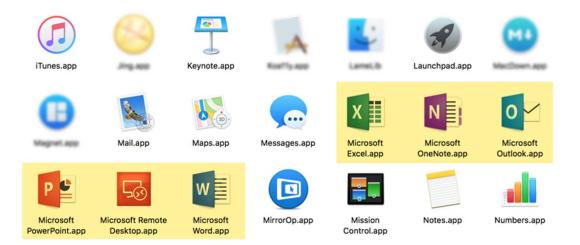
## **Agenda**

- Microsoft apps
- Finder features
- The Dock
- Preview app "The Swiss Army Knife"
- General Mac features
- Questions



#### **Microsoft Apps**

Microsoft apps work the same on Mac as on Windows





#### **Finder Features**

- Finder preferences / customize toolbar
- Sidebar
- File viewing options
- Quick look
- Files and folders







#### The Dock

- Adding, removing, and ordering
- Stacks
- Dock Preferences
- Monitoring open apps
- Switching apps





## Preview App "The Swiss Army Knife"

- Open and edit graphics
- Open and fill PDFs
- Capture and save signatures
- Print to PDF
- Capture screenshots







#### **General Mac Features**

- \*Using Time Machine
- Right clicking
- Dictation
- Reading text
- Backspacing

- Closing windows vs. closing apps
- Ejecting drives
- Screenshots
- Screen recording





## **Questions**





#### Feedback Survey

# http://bit.ly/METIS2019Mac







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