

## Minutes of Data Governance Committee Meeting

November 30, 2022

The members of the Data Governance Committee met via teleconference on Wednesday, November 30, 2022, at 9:00 a.m. The meeting was available to all members via livestream. The meeting was held pursuant to Miss. Code Annotated Section 25-41-5.

Members were present via teleconference. The following were present, and locations were recorded: Alan Burrow (Brookhaven, MS), Jo Ann Malone (Lucedale, MS), Wendy Clemons (Brandon, MS), Tenette Smith (Jackson, MS), Judy Nelson (Cook County, NV), Scott Clements (Jackson, MS), Kristen Wynn (Brandon, MS), Lea Johnson (Jackson, MS), Donna Hales, (Madison, MS), Brian McGairty (Lucedale, MS), Letitia Johnson (Madison, MS), Sonja Robertson ( Jackson, MS), Tammy Crosetti (Jackson, MS), Jackie Sampsell (Philadelphia, MS), Cory Murphy (Jackson, MS), and Sarita Donaldson (Jackson, MS).

- I. Deborah Donovan called the meeting to order at 9:00 a.m. and attendance was recorded.
- II. A quorum of the committee was present so the meeting could be conducted. Voting members were reminded to have their cameras turned on while voting.
- III. Deborah Donovan asked for a motion to approve the minutes from the previous meeting. A motion was made by Donna Hales and seconded by Cory Murphy. The committee voted unanimously to approve the minutes for the September 16, 2022, meeting. (No further discussion.)
- IV. Deborah Donovan asked for a motion to approve the agenda for today's meeting. A motion was made by Brian McGairty and seconded by Jackie Sampsell. The committee voted unanimously to approve the agenda for today's meeting. (No further discussion.)
- V. Workgroup Reports:
  1. Information: Data Sharing Agreement Workgroup - Update [Donna Hales] - We extended the date to December 2023 for the ELPT/DRC data sharing agreement. We revised the agreement with EIS/SAS/MSU/RCU to provide an additional year of data. We executed an agreement between the MS Charter School authorizer board to conduct an analysis required for the annual Charter School Report. We revised the agreement with Human Services/BCS/Conduent to provide additional data for the summer 2022. Executed two agreements, one with Mississippi State RCU for Algebra Nation, the other is NCIEA where they evaluate the necessity for annual standardized testing for accountability purposes. No new MOUs have been executed through our office. (No further discussion.)
  2. Information: Course Code Workgroup - Update [Tammy Crosetti] - We have been having our course code workgroup meetings about every other week and it is going really well. We are excited to say we are ahead of the game of where we were this time last year. So, we have plans to start meeting individually with those different offices who the course manual will impact their area and we have started getting those lined up. Dr. Fort has done an amazing job. For instance, Dr. Murphy with licensure, we want to ensure that all endorsements needed to teach specific courses are in there and that we have everything correct. Our goal is to have it in the districts' hands by the end of January because we know that is when they start preregistration for the new school year. We are also planning to have meetings with the districts and their MSIS (Mississippi Student Information System) clerks to discuss the new timeline for the course code requests. We want to ensure that every district has had the training. We did host training at the beginning of this school year about

those deadlines, but we want to ensure that every district has heard the word from MDE (Mississippi Department of Education). Thank you for your support. (No further discussion.)

3. Information: DG MSIS 2.0 work sessions [Deborah Donovan] - We have been meeting bi-weekly as a group which involves most of the people on this call. We have been meeting to go over the data domains for MSIS 2.0. We have been going through each type of data that we collect. So, data about districts, about schools, calendars, students, enrollments, the full gamut. Working through these to determine how we are going to collect data and MSIS 2.0, what changes should be made, what things we should do differently or keep the same. We are using that information to send to all the vendors that work with the school districts to get their data into MSIS right now. and, to make sure we get the right information so the data can flow up to MSIS 2.0. A high-level update of some decisions that we've made in the work group: the 7<sup>th</sup> and 8<sup>th</sup> grade classification that we are currently collecting will no longer be collected because it is no longer needed; we are removing special education self-contained grades (56, 58, etc.), we are adding professional development days to district calendars; for gifted education, we are combining creative and autistic for MSIS reporting; and for ISPs, we are going to collect the type of ISP (Individual Success Plan) and the date so that we can track this information. There are many other areas of discussion that are in progress that we have not finalized yet including details about the course code catalog, and different types of LEAs or institutions that report data to MSIS and trying to nail down exactly what needs to be reported by each one. I appreciate everyone's efforts and getting your hands dirty working through all those details. (No further discussion.)

VI. Items for discussion and/or approval are as follows:

1. Approval: Data Dictionary [Deborah Donovan] - A motion was made by Tammy Crosetti and seconded by Lea Johnson. The committee voted unanimously to approve the document. Discussion (Lea Johnson) - if the data dictionary is not complete, since we have approved it, if we need to make any changes can we do that? (Deborah Donovan) Yes, if we need to make changes, we can bring them to the next meeting to approve and publish. We do not have to wait until next year. (No further discussion.)
2. Deborah Donovan asked for a motion to approve future meeting dates. A motion was made by Letitia Johnson and seconded by Tenette Smith. (No further discussion.) The committee voted unanimously to approve the future meeting dates.
  - January 13
  - March 10
  - May 12

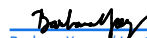
VII. Deborah Donovan asked for a motion to adjourn the meeting. A motion was made by Lea Johnson and seconded by Tammy Crosetti. (No further discussion.) The committee voted unanimously to adjourn the meeting.

  
Deborah Donovan (Jan 17, 2023 11:35 CST)

Data Governance Committee Chair

01/17/2023

Date

  
Barbara Young (Jan 17, 2023 11:20 CST)

Data Governance Committee Secretary

01/17/2023

Date