

Minutes of Data Governance Committee Meeting

March 10, 2023

The members of the Data Governance Committee met via teleconference on Friday, March 10, 2023, at 9:00 a.m. The meeting was available to all members via livestream. The meeting was held pursuant to Miss. Code Annotated Section 25-41-5.

Members were present via teleconference. The following were present, and locations were recorded: Wendy Clemons (Brandon, MS), Jill Dent (Madison, MS), Tenette Smith (Jackson, MS), Judy Nelson (Jackson, MS), Lea Johnson (Jackson, MS), Donna Hales (Sims, AL), Brian McGairty (Jackson, MS), Sonja Robertson (Jackson, MS), Tammy Crosetti (Jackson, MS), Jackie Sampsell (Philadelphia, MS), Cory Murphy (Jackson, MS), Elizabeth Simmons (Jackson, MS), Sarita Donaldson (Jackson, MS).

- I. Deborah Donovan called the meeting to order at 9:00 a.m. and attendance was recorded.
- II. A quorum of the committee was present so the meeting could be conducted. Voting members were reminded to have their cameras turned on while voting.
- III. Deborah Donovan asked for a motion to approve the minutes from the previous meeting. A motion was made by Brian McGairty and seconded by Tammy Crosetti. The committee voted unanimously to approve the minutes for the January 13, 2023, meeting. (No further discussion.)
- IV. Deborah Donovan asked for a motion to approve the agenda for today's meeting. A motion was made by Wendy Clemons and seconded by Lea Johnson. The committee voted unanimously to approve the agenda for today's meeting. (No further discussion.)
- V. Workgroup Reports:
 1. Information: Data Sharing Agreement Workgroup - Update [Donna Hales] - Five different ones that we executed or updated: The first one is Catapult (Math coaches) was executed and a new agreement/renewal with NCIEA. We did a new agreement with CIID AEM which has been done in the past, but this was a renewal. We added some additional schools to the MS Charter Schools Authorizer Board and base. We executed a new NSPARC DSA. The last one was with NCIEA was extended by two years. No new inter-agency agreements. (No further discussion.)
 2. Information: Course Code Workgroup - Update [Tammy Crosetti] - Thank you everyone that has been actively participating in our Course Code workgroup. We are very excited. You should have received an email from Tina with a draft of the manual that Chancey has done. Our goal is to get it out next week. We did have feedback from Jean Cook and Shan Minor in Communications. They gave some really good feedback. We are in the process of finishing up and then we will roll it out including brief training. (No further discussion.)
 3. Information: Chair Update [Deborah Donovan] - MSIS 2.0 Update – some stakeholder engagement sessions have taken place with the districts; we have been traveling across the state doing roadshows or attending various conferences. District users have been given a first look and provide input on the dashboards and some features. We have also conducted a survey to gauge their interests in different areas that those contacts would like to engage in. We gave them some areas like accreditation, assessment, child nutrition, special education, career & technical (CTE). Accreditation had the highest number of responses. We broke up different sections and scheduled focused groups. These will be set up over the next few weeks. You may have received an email inviting you to your area/session. EdFacts update – this is how we get all of our data reports to the US DoE. Sammie Wilson in my

department is our EdFacts coordinator for MDE. So, some of you get emails from him or me asking about data quality issues from time-to-time when they are looking at year-over-year changes or if something doesn't match up in some of the data. EdFacts is going through a modernization project of its own. They are going to have a new system called EdPass that was going to be rolling out very soon. What this means for you is instead of passing out spreadsheets and sending emails and calling meetings, you'll have a role and access into that system to be able to log into that system to be able to make edits and updates yourself. As of the email I received yesterday, the system is not going to roll out as scheduled. They have been holding their own focus groups and realized they have more work to do. We do not have a revised date yet but will probably be rolling it out incrementally. There should be some training as well. Hopefully the new system will be a lot easier to use. (No further discussion.)

4. Data Governance update [Tina Mason] - the annual workshop is coming up and is scheduled for Friday, April 14. I am super excited about it because we should be back on site and can be together again. We are currently finalizing the agenda. There is a workgroup that is focusing on a new version of the Data Quality Plan. If there are no changes then we will be able to push that out. I am excited about our theme for this year which is Fishing for Data. We are going to have a special video presentation. No spoilers! You are just going to have to be there. The other item I was going to touch on, in respect to what Tammy Crosetti was speaking to is the Course Code Workgroup. They have been doing a lot of work rolling up their sleeves and they have created a process for the course requests and modifications and such. We do have that captured now; it is in the Data Governance procedure manual. All of you have access and it is on the Data Governance SharePoint site. If you have trouble finding it or locating it, please let me know and I will send it to you directly. It is located there, and we have added that to our procedure manual and as we grow and mature together, through all our little processes that manual will become that guide for us as we continue to grow in Data Governance. That's all I have. Are there any questions? (No further discussion.)

Deborah asked if there were any other comments or updates and there were none.

- VI. Deborah Donovan asked for a motion to adjourn the meeting. A motion was made by Jo Ann Malone and seconded by Brian McGairty. (No further discussion.) The committee voted unanimously to adjourn the meeting.

Deborah Donovan

Deborah Donovan (Nov 17, 2023 07:23 CST)

Data Governance Committee Chair

Nov 17, 2023

Date

Barbara Young

Barbara Young (Nov 20, 2023 08:29 CST)

Data Governance Committee Secretary

Nov 20, 2023

Date