

Mississippi Succeeds: Digital Learning Plan

PART 4: EDLA Reimbursement, Digital
Learning Plans and Submission Process

August 20, 2020



John Kraman

Chief Information Officer

VISION

To create a world-class educational system that gives students the knowledge and skills to be successful in college and the workforce, and to flourish as parents and citizens

MISSION

To provide leadership through the development of policy and accountability systems so that all students are prepared to compete in the global community

Digital Learning Plan Components

- 1. Devices and services:** Laptops or tablets for all students who need one
- 2. Connectivity:** Data plans with hotspots to connect to the internet
- 3. Digital curriculum and learning management systems:** High-quality instructional materials and the best online platform(s) to deliver them
- 4. Professional development for teachers, parents and school staff:** Training teachers how to deliver instruction online and training parents how to support their children with technology at home
- 5. Computer security, planning, and support:** Device management, software, network configuration and accessibility
- 6. Tele-health/Tele-therapy:** Support student access to tele-health/tele-therapy and social-emotional learning

District Eligibility

1. Prioritize purchase of products listed in SB3044
2. Match 20% of the funds received under this grant program
3. Purchase products from vendors listed on the Express Products List (EPL)
4. Submit the original, itemized receipt of purchase with district's request for reimbursement
5. Secure insurance and submit proof of insurance
6. **Submit by September 1:** Distance Learning Plan, Technology Sustainability Plan and Responsible Use Policy
7. Compile and maintain inventory

SB3044 SECTION 6. (1) The department shall:

- (b)(i) A reimbursement process for schools to submit expenditures and receive reimbursement for eligible expenses from the department;
- (d) Solicit bid proposals from vendors to establish an EPL;
- (e) Seek an emergency exemption from the procurement laws and bidding established in Section 31-7-13 to expedite the compilation of an EPL and to minimize the cost of relevant devices or other technology for school districts through bulk purchasing.

SB3044 SECTION 7. To be eligible...a school shall:

- (a) Schools shall equip every student with a grade-appropriate device, as recommended by the department
- (c) Purchase products from vendors listed on the EPL, if using funds under this grant program, unless the school can demonstrate, to the department*, that the products it purchases from vendors not listed on the EPL:
 - (i) Meet or exceed the *technological specification and functionality required by the department*; and
 - (ii) Can be purchased at a price that is less than any of the prices listed on the EPL for a comparable product;

* See specification/requirements below (slides #11-14)

July Update/Verification of the June Needs Assessment

- In July, the MDE asked each LEA to review the information in the “**NEEDS ASSESSMENT**” column below and use the “**UPDATE & VERIFY**” column to provide the final information that MDE will use to negotiate vendor contracts. If you enter new information – including increasing to decreasing values – please explain the changes made. Change could include that your districts has already purchased devices or Learning Management System (LMS) licenses.
- If you did not complete the form, the MDE used the information you provided in June.

EPL Contracts Based on LEA Verified Need on July 31st

DEVICES & LEARNING MANAGEMENT SYSTEMS	ORIGINAL NEEDS ASSESSMENT	UPDATE & VERIFY PURCHASED	UPDATE & VERIFY STILL NEEDED	UPDATE & VERIFY TOTAL
Requested Device Purchase Support	Yes			
Devices TOTAL	710			690
• Chromebook	650	0	680	680
• Windows Laptop		60	10	
• MacBook	0	0	0	0
• iPad	0	0	0	0

MAR 14 – Jul 31
Reimbursable

AUG 1 – DEC 28
Reimbursable

EDLA Reimbursement Eligibility Time Frame

Type of Purchase	Before MAR 14	MAR 14- JULY (Pre-EPL)	AUG-DEC (EPL in Place)	After DEC
EPL Devices (or Equivalent) NOT through EDLA EPL	Not Reimbursable through EDLA	Reimbursable up to Max Allocation	N/A	N/A
EPL Devices through EDLA EPL based on Needs Assessment	N/A	N/A	Reimbursable up to Max Allocation	N/A
Allocation Funds Still Available for Additional Purchases				
Additional EPL & non-EPL Devices (e.g., Devices, Promethean Boards, Swivel Camera)	Not Reimbursable through EDLA	Reimbursable up to Max Allocation	Reimbursable up to Max Allocation	N/A

Apple Device Specifications: iPads

- 10.2-inch iPad Wi-Fi 32GB
- 3-Year AppleCare+ for Schools - iPad 7th Gen.
- 1-Year AppleCare OS Support – Alliance
- STM Dux Plus Duo for 10.2-inch iPad (7th generation) with built-in holder for Apple Pencil
- APS Custom IPAD Deploy Offsite SVCS-USA
- APS NP Deployment Support
- APS PMO Bundled Services-USA
- Jamf for macOS, iOS and tvOS
- Apple Professional Learning Virtual Support
- Cisco Umbrella

Apple Device Specifications: MacBook Air

- 13-inch MacBook Air: 1.1GHz dual-core 10th generation Intel Core i3 processor, 128GB
- 3-Year AppleCare+ for Schools - MacBook Air
- 1-Year AppleCare OS Support – Alliance
- STM Dux Case for MacBook Air 13”
- APS Custom MAC Deploy Offsite SVCS-USA
- APS NP Deployment Support
- APS PMO Bundled Services-USA
- Jamf for macOS, iOS and tvOS
- Apple Professional Learning Virtual Support
- Cisco Umbrella

CDW-G Device Specifications

Windows	
Student Windows Laptop	HP Probook 11.6 " X360 G6 4GB RAM/128GB SSD W10P
Student Windows Laptop	ThinkPad 11e Yoga Gen 6 Intel Core m3-8100Y 4GB RAM/128GB 720 HD Camera&Mic W10P
Teacher Windows Laptop	HP Probook 450 G7 I5 15.6 inch screen 8GB RAM/256 SSD 720p HD WebCam W10P
Student Windows Laptop	Thinkpad L13 i3-10110U Processor 4GB RAM /128GB 720p Camera&Mic Win10
Chrome	
Student 11 Inch Chrome Book	HP 11A G8 EE 11.6" A4 9120C 4GB RAM /32GB 720p HD Webcam - AUE June 2026
Teacher 13" Chrome Book	HP 14A G5 14" A4 9120C 4GB RAM / 32GB 720p HD Webcam - AUE June 2026
Student 11 Inch Chrome Book	Lenovo 100e G2 11.6" A4 9120C 4GB RAM/ 32GB 720p Webcam &Mic -AUE June 2026
Student 11 Inch Chrome Book	Lenovo 300e AMD Gen2 A4-9120C 4GB RAM /32GM 720p Webcam&Mic - AUE June 2026
Teacher 13" Chrome Book	Lenovo 14e AMD A4-9120C 4GB RAM/32G 720P Webcam&Mic - AUE June 2026

CDW-G Device Specifications: Included in All Devices

- Protective Case (Transparent for Chrome, Always on for Laptop)
- Chromebook Mgmt License - only applicable to chrome devices
- Chrome White Glove and Asset Tag - only applicable to chrome devices
- Microsoft Intune License - only applicable on windows devices
- Windows Intune Imaging and Asset Tag - only applicable to windows devices
- 3-Year ADP (Case Required)
- 3-Year Onsite Break Fix
- Cisco Umbrella
- Engineering Support Services
- Ed Tech Impact Analytics
- Digital Learning Training and Professional Development
- Project Oversight and Last Mile Delivery

Device-Related Technical Assurances

1. The grantee assures and agrees to
 - a. Purchase the volume of devices reported in your district's Verified Needs Assessment (or original June Needs Assessment if the grantee did not submit a verification in July) through the approved vendors on the EPL, or risk losing eligibility for reimbursement from the ELDA Fund; and
 - b. Complete all device purchases listed in your district's Final EDLA Allocation Document through the approved vendors on the MDE EDLA Express Products List no later than September 11, 2020.

2. The grantee assures that
 - a. All students and teachers will be issued a device as defined by SB3044 that meets the MDE's defined minimum specifications through this device purchase; reimbursement and existing devices, unless otherwise noted in your district's Digital Learning Plan; and
 - b. All students and teachers will have access to the above devices through June of 2023 (unless they otherwise leave your district).

EDLA Required

Digital Learning Plan

Digital Learning Plan: Technical

Local Education Agency:			EDLA Digital Learning Plan: Technical
LEA Point of Contact:			Explain your Digital Learning Plan (if any answer is final, please indicate by when you are final)
#	Topic	Questions	
1	Devices	<ul style="list-style-type: none"> Including the laptops/tablets you have in place today, and adding the new laptops/tablets you plan to purchase through the EDLA Program (based on your verified needs assessment), please provide assurance that all students and teachers will have a laptop/tablet beginning this fall through at least June 2023. If you do NOT plan to provide a laptop/tablet to ALL students and/or teachers, please explain which students/teachers will not get a laptop/tablet, why they do not need a such a device, and your plan to teach students via digital learning without a device. 	
2	Configuration	<ul style="list-style-type: none"> How will your laptops/tablets be configured so your technical staff can manage them remotely via the internet (versus working within your network)? Are all software packages up to date? How will you keep them up to date? 	
3	Configuration	<ul style="list-style-type: none"> How will your district ensure all district-owned devices will have web content filtering? Explain the policies and procedures for reviewing and testing to ensure that inappropriate content is blocked. 	
4	Other Technology	<ul style="list-style-type: none"> Beyond laptops/tablets, describe other technology and network equipment you are requesting to be purchased through the EDLA Program to support digital learning and the technology needs of students and/or teachers working from home. 	
5	Learning Management Systems (LMS)	<ul style="list-style-type: none"> Including the LMS licenses you have in place today, and adding the new licenses you will purchase through the EDLA Program (based on your verified needs assessment), please provide assurance that all students and teachers will have an LMS license beginning this fall through at least June 2023. If you do NOT plan to provide an LMS (license) to all students and/or teachers, explain which students/teachers will not get an LMS license, why they do not need one, and your plan to teach students via digital learning without an LMS. 	
		<ul style="list-style-type: none"> Please detail your district's list of approved software and other online tools that 	

Technical = “TechDLP” with Assurances

1. Devices: how will your LEA reach “one-to-one” for devices
2. Configuration: how will your LEA manage remote devices (MDM)
3. Configuration: how will your LEA filter internet content
4. **Other Technology**: what other tech will you use to support/enhance digital learning
5. Learning Management Systems (LMS): how will your LEA reach “one-to-one” for LMS
6. **Other Software**: what other tech will you use to support/enhance digital learning
7. Connectivity: how will your LEA utilize funding to connect students and teachers

Technical = “TechDLP” with Assurances

8. **Technical Professional Development:** Is your technical team ready to support digital learning
9. **Technical Professional Development:** How will your technical team receive the training/PD they need to support digital learning
10. **Technical Professional Development:** How have your technical team’s duties changed in the new digital learning environment
11. **On-Demand Support:** Who should your students and teachers call for help
12. **Sustainability:** How will your LEA refresh devices before June 2023
13. **Sustainability:** How will your LEA fund new devices before June 2023
14. **Sustainability:** How will your LEA replace devices you may sell to graduates

Digital Learning Plan: Policy, Teaching & Content

EDLA Digital Learning Plan: Policy, Teaching and Content

Local Education Agency:		Explain your Digital Learning Plan (if any answers are not final, please indicate by when you will be final)
LEA Point of Contact:		
#	Topic	
15	Responsible Use	<ul style="list-style-type: none"> Describe how your district has updated your acceptable use policy to address the use of devices and other technology purchased under the EDLA Program. The policy shall include a provision requiring students, parents or guardians, teachers, administrators and other staff to agree in writing to the provisions in the policy, and may include fines for intentional loss or damage to devices. The policy shall also include a provision acknowledging that the school shall assume control of ownership and liability for devices and other equipment purchased under this grant program. Do your security and privacy policies reflect the needs and risks of students and teachers working from home?
16	Modality	<ul style="list-style-type: none"> Describe your district's policies and expectations regarding attendance and student/teacher interactions in the traditional, synchronous, asynchronous, or hybrid settings.
17	Continuity	<ul style="list-style-type: none"> Explain your plan for instruction to continue -- whether you are starting the school year in a traditional, hybrid, or digital (synchronous or asynchronous) mode -- in the event that COVID-19 leads to school closures or groups of students are quarantined at home. Are you able to continue essential functions remotely, including instruction, technical operations, child nutrition, and leadership (including school board meetings)?
		<ul style="list-style-type: none"> How has the district designed and deployed a robust digital communication

Policy, Teaching & Content (“InstDLP”) with Assurances

- 15. Responsible Use:** How your LEA has revisited/revised your acceptable use policy to address digital learning with student studying at home
- 16. Modality:** How your LEA will approach digital learning instruction (i.e., traditional, synchronous, asynchronous, or hybrid) and how does your approach align with the home connectivity of your students and teachers
- 17. Continuity:** How your LEA plans to adjust your approach to digital learning instruction if/when students, classrooms or school need to learn at home
- 18. Communications:** How your LEA will communicate with teachers and families
- 19. Data:** How your LEA will determine teacher effectiveness in digital learning
- 20. Data:** How your LEA will determine effectiveness of your digital learning program

Policy, Teaching & Content (“InstDLP”) with Assurances

21. Data: How your LEA will report meta-data on the performance of your digital learning program
22. Teacher PD: The digital learning-related knowledge and skills of your teachers and administrators
23. Teacher PD: The digital learning-related readiness levels of your teachers and administrators
24. Teacher PD: How your LEA will help teachers reach the readiness goal of supporting all teachers to reach Level 2: Influencer and at least 1 teacher per 100 (or 1 in every site) to reach Level 3: Trainer
25. Teacher PD: Whether your LEA will use MDE provided PD
26. Teacher PD: How many hours per teacher your LEA will commit to PD

Policy, Teaching & Content (“InstDLP”) with Assurances

27. **Teacher PD:** How your LEA will ensure teachers remain connected
28. **Teacher PD:** How have your teachers and administrators’ duties changed in the new digital learning environment
29. **Assessment:** How your LEA’s assessments work in your digital learning environment
30. **Assessment:** How online assessments supporting your LEA’s decision making
31. **Curriculum:** Your LEA’s approach to providing high-quality instructional materials
32. **Curriculum:** How your LEA will ensure all digital content is properly licensed

Policy, Teaching & Content (“InstDLP”) with Assurances

- 33. Curriculum:** How your LEA will train teachers to use the high-quality instructional materials in your digital learning environment
- 34. Curriculum:** How your LEA will gather feedback on the high-quality instructional materials
- 35. Student Readiness:** How your LEA is supporting students and their families so that they can fully engage in your digital learning program
- 36. Student Readiness:** How your LEA will continue to provide all students digital citizenship instruction
- 37. Student Readiness:** How your LEA will support the social and emotional health of your students

Digital Learning Plan: Special Education & Populations

EDLA Digital Learning Plan: Special Education and Populations

Local Education Agency:

LEA Point of Contact:

Explain your Digital Learning Plan (if any final, please indicate by when)

#	Topic	Questions
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Student needs vary by population; districts need to address the needs of all populations -- students with disabilities, students from poverty, English learners, and students in foster care -- learning from home through digital learning.

38	Supporting Parents	<ul style="list-style-type: none"> Describe how your district will provide training and supports to parents and external providers to ensure that students with special needs are provided the services required. How can you assist parents with collecting data to track student progress? How will you work with parents to help increase student performance?
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39	Providing Services	<ul style="list-style-type: none"> Describe how your district will provide appropriate services at home to ALL students receiving special services in school. What access and support issues require special attention or accommodation? How will the student's learning environment in a digital learning program ensure that all required special education and related services are provided?
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40	Accessibility	<ul style="list-style-type: none"> Describe your district's capacity to provide students access to accessibility features such as audiobooks, closed captioned hearing, and access to enlarged print on computer.
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Additional Notes/Comments:

Special Education & Populations (“SpedDLP”)

- 38. Supporting Parents:** How your LEA will support and work with the parents of students with special needs
- 39. Providing Services:** How will your LEA support at home students who need special services normally provided at school
- 40. Accessibility:** How will your LEA ensure accommodations for students who receive accommodations while at school

EDLA Required

Submission Process

- New SharePoint Online site, please accept invitation
- Invitation sent by gauravmasram@mdek12.org
- Need help, email survey@mdek12.org
- DigitalLearning folder contains final allocation pdf

Plan Spreadsheet Templates

- DigitalLearning folder same place you will upload digital learning plan spreadsheets
- New spreadsheet templates with word wrap being sent out today
- Do not rename the filename of the spreadsheets
- You will get notification email for successful file submission

Plan Approval /Rejection Process

- Status for uploaded will show pending in SharePoint
- Once reviewed you will receive acceptance email or rejection email
- Body of rejection email will tell which answers need revision, spreadsheet will be attached with more detailed notes from reviewer
- Once revised, re-upload with same file name to begin process again

HB1788

Connectivity

- HB1788 Allocations
 - Share with LEAs early next week
 - LEAs to confirm amount by end of next week
- Vendor Information
 - AT&T, Comcast, C-Spire, T-Mobile, Verizon
 - Vendors invited to host individual webinars on Aug. 25th & 26th (Tues-Wed)
 - Links to vendor programs and pricing

Next Steps

8/6

- The MDE negotiates vendor contracts and board approval

Week
of 8/24

- Final Digital Learning Plan Guidance and Process Webinar

Week
of 8/24

- HB1788 Connectivity Allocations and Guidance Webinars

Week
of 9/1

- *Districts submit applications w/required plans & assurances*

9/11

- Final date for district to submit purchase orders to vendors

Sept

- Vendor webinars and Professional Development begins

FALL

- Delivery, deployment, training & professional development

"Equity in Distance Learning Act"

Questions?