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MEMORANDUM

TO: Federal Programs Directors

FROM: Marcus E. Cheeks, Director 
Office of Federal Programs

SUBJECT: Supplies for Class Size Reduction (CSR) Teacher

Supplies can only be purchased with Title II, Part A funds for educators' professional development. Student and/or classroom supplies are not allowable even if it is for a CSR teacher paid with Title II, Part A funds.

Improving Teacher Quality State Grants Non-Regulatory Guidance
October 5, 2006

E-10. May LEAs use *Title II, Part A* funds to purchase supplies or instructional materials that are used as part of professional development activities?

Yes, but only if the expenditures, like any costs paid for by Federal program funds, are reasonable and necessary to carry out these activities. *Title II, Part A* funds may be used to purchase materials and supplies used in professional development activities, including the materials (such as graphing calculators) that a teacher will need in order to apply the professional development in a classroom setting. However, *Title II, Part A* does not permit the use of program funds to purchase materials and supplies (e.g., graphing calculators) that, although they may benefit students, are not directly connected to the teachers' professional development. Other ESEA funds, most notably *Title V, Part A* funds, may be used to purchase instructional materials or technology for students if the purchases are part of an "innovative assistance program" as this term is used in *Title V*.