

MDE REIMBURSEMENT FOR ACCELERATED PROGRAMS

APPLICATION

Directions

In accordance with Mississippi House Bill 1643 (2019), \$300,000 shall be for courses, curriculum and training, and exam costs including Advanced Placement, dual credit, International Baccalaureate, Cambridge, and diploma endorsements (career and technical, academic, and distinguished academic).

School districts and charter schools shall be required to submit documentation of current fiscal year expenditures for the above activities prior to claiming for reimbursement of related expenditures. This documentation of expenditures and the request for reimbursement may be submitted beginning on November 1 of the current fiscal year. All documentation of expenditures and request for reimbursement must be received no later than June 2nd of the fiscal year for reimbursements to be processed.

Process for submitting documentation for reimbursement:

1. Complete Section A and Section B, noting student numbers for reimbursement for Advanced Placement, dual credit, International Baccalaureate, Cambridge, and diploma endorsements.

Upload fillable form and supporting paid invoices to SharePoint (<https://mdek12.sharepoint.com/sites/GuestUserPortal> and click on Professional Development Navigator)

2. For SharePoint questions contact the Help Desk at 601-359-2837. For questions concerning reimbursement contact Mandy Hackman at ahackman@mdek12.org no later than June 2, 2023.
3. MDE will verify reimbursement total per school district and work through the Office of School Financial Services to make reimbursement available.



Allocation Process

Each school district and charter school shall receive an allocation based on a per-pupil basis amount. The per pupil amount shall be calculated as follows:

Per Pupil Amount = $\$300,000 \div$ Total Previous School Year's Month 1 Total Number of Enrollment of grades 9-12 in school districts and charter schools

2021-2022 State Enrollment Numbers:

Grade	Student Totals	Total Reimbursement Per Student
Grade 9	37,284	$\$300,000 \div 128,876 =$ \$2.33
Grade 10	32,584	
Grade 11	30,552	
Grade 12	28,456	
Total	128,876	

Allocation = Per Pupil Amount x Participating School District's or Charter School's Previous School Year's Month 1 Enrollment of grades 9-12.

Sample District:

Grade	Student Totals	Total Reimbursement Available
Grade 9	104	$309 \times \$2.33 =$ \$719.97
Grade 10	65	
Grade 11	61	
Grade 12	79	
Total	309	

Districts that receive reimbursement for assessments funded by outside entities shall use reimbursement funds only for allowable activities described in the priorities above.

Reallocation

If there are funds remaining from school districts and/or charter schools allocations that will not be requested for reimbursements, the remaining funds will be redistributed based on the following process:

Eligible Schools Districts and Charters must have a reimbursement request that exceeds the allocation amount.

Remaining Funds Per Pupil Amount = Remaining Funds After Reimbursement to Participating Schools \div Total Previous School Year's Month 1 Total Number of Enrollment of grades 9-12 in Eligible School Districts and Charter Schools

Reallocation = Remaining Funds Per Pupil Amount x the Eligible School District's or Charter School's Previous School Year's Month 1 Total Number of Enrollment of grades 9-12



Section A

District Information

School District _____ School Year _____

Contact Person _____ Contact Position _____

Contact E-mail _____ Contact Phone _____

Superintendent Signature

Business Manager Signature

Contact Person Signature

*Wendy Clemons, Mississippi Department of
Education*



Section B

Accelerated Program Information

District Name	School Name	Reimbursement Options	Amount of Reimbursement	Invoice Included

To access the application and the excel spreadsheet, log onto <https://www.mdek12.org/ESE/Home> and click on MDE Reimbursement for Accelerated Assessments under links on the right side of the page.

NOTE: Paid invoices MUST be provided for each expense in order to be considered for reimbursement.