

## **School of Innovation Application**

**Kosciusko School District  
229 W. Washington Street  
Kosciusko, MS 39090  
662-289-4771**

**December 10, 2018**

# Kosciusko School District

229 W. Washington St. • Kosciusko, MS 39090  
Phone (662) 289-4771 • Fax (662) 289-1177

Billy Ellzey  
*Superintendent of Education*

December 10, 2018

Dr. Dana M. Bullard  
Mississippi Department of Education  
Office of Secondary Education  
P.O. Box 771  
Jackson, MS 39205-0771

Dr. Bullard,

I am submitting this school of innovation plan from the Kosciusko School District on behalf of Kosciusko High School. We have spent the past year and a half in discussion with Holmes Community College and the Kosciusko Foundation for Excellence in Education to prepare for this innovation in Kosciusko. We have discussed this with other stakeholders as well as the Kosciusko School Board and our 32 member strategic planning team that includes members from all parts of the community. Our district also became part of the Mississippi Innovative Lab network last year to learn from other districts on best practices in becoming innovative for our students. We believe we are prepared to bring this innovation and increase opportunities for students in our high school as well as raise the standard for our students graduating from Kosciusko. We ask that you consider this application for the increased opportunity of students in Kosciusko and Mississippi.

Sincerely,



Billy Ellzey  
Superintendent  
Kosciusko Schools

**School of Innovation Application**  
2019-2024

Kosciusko School District

Billy Ellzey - Superintendent

229 W. Washington Street

Kosciusko

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1. Innovative Program/Design

Kosciusko High School in conjunction with Holmes Community College will implement and follow the Middle College Program design. Students who meet qualifications will take college level classes at Kosciusko High School, Holmes Community College Attala Center and Holmes Community College Goodman Campus. The Kosciusko School District will offer transportation to all locations. Students will complete both their high school diploma and receive an Associates Degree during their final two years of high school.

2. Accountability, Effectiveness and Performance Targets

Students enrolled in this program will have already completed all necessary state tests required for graduation by the end of their sophomore year of high school. We started this year scheduling all sophomores in US History to allow for this program. We will track effectiveness through students making progress and earning enough credits to graduate from Holmes on an annual basis. We will have a high school counselor assigned to making sure adequate progress is being made each semester. We will have a performance target of 100% graduation rate for all students entered into the program. This will be tracked and measured over a two year process of each student entering into the program. Tracking will be checked quarterly to assure adequate progress with each student. After two years and each subsequent year a report of graduation rate for each cohort of students will be presented to the Kosciusko School Board for approval.

### 3. Students

Students will be selected by meeting necessary criteria for entry into the Holmes Community College program of their choice. We will initially follow the guidelines already in place for students to qualify for Dual Enrollment. This will include ACT score required and teacher recommendation to succeed in college level classes. Students who enroll in this program will graduate from Kosciusko High with a high school diploma and either an Associate of Science or Associate of Arts degree from Holmes Community College. This will specifically allow our students to be prepared for University level work with true college experience or allow them to be certified in a skill and ready to enter their career choice. Students may be dismissed from the program for not making adequate progress as defined by Holmes Community College for full time students on track to graduate. This program will address student achievement gaps as we will use funds from the Kosciusko Foundation for Excellence in Education to meet funding needs for low income students in our district. Providing transportation to the college campus also helps close the gap for students that would not have the ability to get to a college campus. This will allow students to pursue degrees they would not otherwise be capable of pursuing. We will serve students in grades 11 and 12 with this program. We anticipate the first cohort of students to be 10-12 students and then increase to 20 students per grade level each year as the program becomes more mainstream for our district. This would allow us to have a total of 40 students each year involved in the program.

### 4. Funding

We will use a combination of funding sources for our students to complete the program which include funds from the local Sumner Grant that pays a portion of college fees for students in Attala County, the Kosciusko Foundation for Excellence in Education (KFEE), state and local sources, as well as federal rural grant money where it is applicable. The costs for this program will include tuition to Holmes Community College, books and materials, transportation and meals for students.

### 5. Staffing

We will use current staff at Kosciusko High School and Holmes Community College jointly in this program. We will have Mrs. Scribner, counselor at Kosciusko High, assigned to this program who will work in collaboration with Dr. Jones, Academic Dean of Holmes Community College. We will also have both dual enrollment teachers at Kosciusko High and Holmes Community College teachers that are currently in their positions continue in current positions. We will have a bus driver assigned to transport students to and from Holmes Community College Campuses.



6. Stakeholder Collaboration

I am including minutes from our Kosciusko Foundation for Excellence in Education (KFEE), previous MOU agreement between Holmes Community College and the Kosciusko School District. I will also include our strategic plan that is currently in progress showing stakeholder collaboration and input for emphasis on innovative change. The liaison for Holmes Community College will be Dr. Jenny Jones, Academic Dean for Holmes and Cory Blaylock, Principal of Kosciusko High for the Kosciusko School District.

7. Governance

We have established a governing advisory board that includes the high school principal, high school counselor, dual enrollment teacher, district superintendent and the academic dean from Holmes Community College. The Kosciusko School District will monitor and maintain all records of enrollment in the program as well as any dismissals from this program. Data will be collected and tracked on the success of students as they work through classes at Holmes Community College. This data will include hours attempted and completed at Holmes, as well as students semester and cumulative GPA from Holmes Community College.

8. Waivers and Exemptions

We will need a waiver for all junior and senior level courses taken at Holmes Community College to be counted as credits required for graduation. We will also need a waiver for actual minutes and days in class for these particular students. Holmes Community College operates on a four day week and therefore does not provide as much seat time as traditional high school.

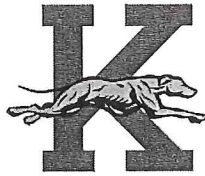
9. Timeline of Activities

Meetings with Kosciusko High School leadership to discuss opportunity for middle college August 2017. February 26, 2018 meeting with KFEE to discuss funding for this innovation. A second meeting was held with KFEE on April 30, 2018 for further verification of the process. The district superintendent met with the president of Holmes Community College on October 11, 2018 to discuss collaboration. On November 15, 2018 Holmes Community College academic dean met as part of our advisory board with high school counselors, high school principal and district superintendent. Completed application for school of innovation and sent to MDE December 10, 2018.

10. Assurances

The Kosciusko School District assures that we are in compliance with all Mississippi Revised Statutes and Mississippi Administrative Regulations. We are requesting a waiver for process standard 13.2 referring to minimum hours instruction to earn a carnegie unit for this cohort of students participating in the middle college program with Holmes Community College

## **Supporting Documents**



# Kosciusko School District

## Strategic Planning

### Proposed Items

#### BELIEFS

- We believe the education process includes schools, families, and community.
- We believe our schools will prepare students for a purpose driven life.
- We believe a safe, positive school culture will instill pride in our community.
- We believe everyone is a teacher.
- We believe relationships matter.
- We believe highly effective teachers are essential to student success.
- We believe every student deserves a quality education.

#### MISSION STATEMENT

The Kosciusko School District, in partnership with families and community, will build relationships and provide a quality education to empower students to become productive citizens.

#### GOAL AREAS (and considerations from Key Stakeholder Group)

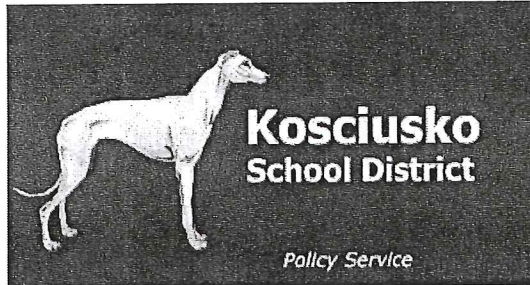
- Communication
  - Effectively and actively communicate the positive opportunities taking place within KSD
- Productive Citizens
  - College Ready
  - Career Ready
  - Curriculum Alignment
  - Career/Technical Education
- Positive Relationships
  - School Culture
  - Effective Teachers
- Cultural Understanding
  - Race Relations – students, staff and community
- Competition
  - Retention of Students
  - Retention of Educators



## Policies

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**Selected Document****Section: I** Instructional Program**Policy Code:** IDAG Dual Enrollment**Policy:****DUAL ENROLLMENT CREDIT**

Eligible students may participate in the dual enrollment program established by this school district in compliance with the Mississippi Code of 1972, Section 37-15-38.

(a) A dual enrolled student is a student who is enrolled in a community or junior college or state institution of higher learning while enrolled in high school.

(b) A dual credit student is a student who is enrolled in a community or junior college or state institution of higher learning while enrolled in high school and who is receiving high school and college credit for postsecondary coursework.

1. Dual credit program allowances. A student may be granted credit delivered through the following means:

- a. Examination preparation taught at a high school by a qualified teacher. A student may receive credit at the secondary level after completion of an approved course and passing the standard examination, such as an Advanced Placement or International Baccalaureate course through which a high school student is allowed CLEP credit by making a three (3) or higher on the end-of-course examination.
- b. College or university courses taught at a high school or designated postsecondary site by a qualified teacher who is an employee of the school district and approved as an instructor by the collaborating college or university.
- c. College or university courses taught at a college, university or high school by an instructor employed by the college or university and approved by the collaborating school district.
- d. Online courses of any public university, community or junior college in Mississippi.

2. Admission criteria for dual enrollment in community and junior college or university programs. Students may be admitted to enroll in community or junior college courses under the dual enrollment programs if they meet that individual institution's stated dual enrollment admission requirements.

3. Tuition and cost responsibility. Tuition and costs for university-level courses and community and junior college courses offered under a dual enrollment program shall be the responsibility of the parents or legal guardians of the student. Payment for tuition and any other costs shall be made directly to the credit-granting institution.

4. Transportation responsibility. Any transportation required by a student to participate in the dual enrollment program is the responsibility of the parent, custodian or legal guardian of the student.

5. School district average daily attendance credit. When dually enrolled, the student shall be counted, for adequate education program funding purposes, in the average daily attendance of the public school district in which the student attends high school.

6. High school student transcript transfer requirements. Grades and college credits earned by a student admitted to a dual credit program shall be recorded on the high school student record and on the college transcript at the university or community or junior college and high school where the student attends classes.

7. Ineligible courses for dual credit programs. Any course that is required for subject area testing as a requirement for graduation from a public school in Mississippi is not eligible for dual credit.

8. Eligible courses for dual credit programs. Courses eligible for dual credit include, but are not necessarily limited to, foreign languages, advanced math courses, advanced science courses, performing arts, advanced business and technology, and career and technical courses.

9. High school Carnegie unit equivalency. One (1) three-hour university or community or junior college course is equal to one (1) high school

Carnegie unit.

10. Maximum dual credits allowed. It is the intent of the dual enrollment program to make it possible for every eligible student who desires to earn a semester's worth of college credit in high school to do so. A qualified dually enrolled high school student shall be allowed to earn an unlimited number of college or university credits for dual credit.

The superintendent and/or designee shall develop procedures to support this policy.

Legal Reference – 37-15-38 Mississippi Code of 1972

Last Review Date:12/12/16  
Review History:[1/1/1900][1/1/1901]

**Exhibits:**

IDAG Local Dual Enrollment Dual Credit 2016.pdf

**Regulations:**

**References:**

**Original Adopted Date:** 8/12/2013  
**Approved/Revised Date:** 12/12/2016

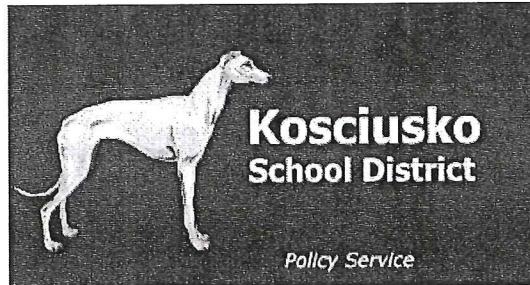
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**Record Id:** 212809

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**Selected Document****Section:** I Instructional Program**Policy Code:** IHF Graduation Requirements**Policy:****Graduation Requirements**

Students in this School District shall graduate from this district utilizing one Mississippi Department of Education (MDE) graduation options and by meeting all other requirements as defined by the Mississippi Department of Education.

Graduation/diploma options shall be listed in the student handbook.

Any person who has withdrawn from high school before graduation before graduation may be granted a diploma from the Mississippi public high school that the person last attended if the person has:

(a) Completed all requisite graduation course work requirements and has achieved the equivalent requirements a passing score on an assessment reasonably comparable to the respective assessments that would qualify the person for high school graduation that as such assessments existed at the time that the student would have graduated;

(b) Made a request to the public high school district that the person last attended in Mississippi that includes relevant transcripts of course work completed.

The superintendent or designee shall establish procedures to support this policy. Please refer to the student handbook for specific information regarding graduation.

The Mississippi Public School Accountability Standards for this policy are standards 14 and 21.

**LEGAL REF:** MS CODE as cited

*Mississippi Public School Accountability Standards*

**CROSS REF:** Policies IB Instructional Goals

IH Student Achievement Improvement Act of 1999



**Exhibits:**

**Regulations:**

**References:**

37-16-11 - Special diploma or certificate of completion for handicapped students; occupational diploma for students with disabilities.  
37-16-7 - Establishment of graduation standards established by district school boards; standard diploma.  
37-23-1 - Purpose of §§ 37-23-1 through 37-23-159; design of programs and services; accountability system.  
MPSAS - Public School Accountability Standards

**Original Adopted Date:** 11/13/2017  
**Approved/Revised Date:** 11/13/2017

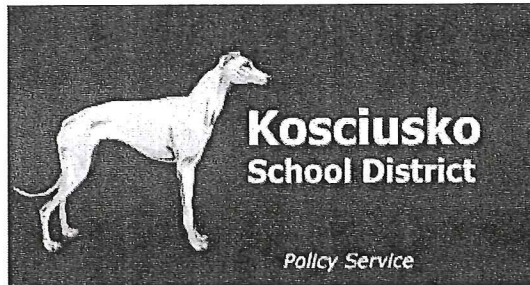
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## Selected Document

**Section:** I Instructional Program**Policy Code:** IB Instructional Goals**Policy:**

### **INSTRUCTIONAL GOALS**

The Kosciusko School Board believes that all children can learn and is committed to high levels of achievement for all students in the district. The following goals apply to the district's program of instruction:

#### **ACADEMIC GOALS**

1. Mastery of basic skills and fundamental processes
2. Acquisition of basic knowledge and skills needed to comprehend and express ideas through words, numbers and symbols
3. Ability to utilize all available sources of information
4. Ability to think rationally, use problem solving skills, and apply logic and skill of enquiry
5. Acquisition of a general fund of knowledge, including information and concepts in mathematics, literature, natural and social sciences
6. Development of positive attitudes towards intellectual activity including curiosity and a desire for further learning

#### **VOCATIONAL GOALS**

1. Career and vocational educational
2. Ability to select and prepare for an occupation that will be personally satisfying and suitable to one's skills and interests
3. Ability to make decisions based on awareness and knowledge of career options
4. Acquisition of skills and specialized knowledge that will help prepare one to become economically independent
5. Positive attitudes towards work, including acceptance of the necessity of making a living and an appreciation of the social value and dignity of work

#### **SOCIAL AND CIVIC GOALS**

1. Understanding and appreciation of cultures and beliefs different one's own
2. Interpersonal understanding and self-realization
3. Understanding of how members of a family function under different family patterns as well as within one own's family
4. Acquisition of a knowledge of various value systems and their influence on the individual and society
5. Ability to assess realistically, and live in accordance with personal potential, strengths and limitations
6. Development of productive and satisfying relationships with others based on respect, trust, cooperation and caring
7. Knowledge of the history and basic workings of government, economics, politics, and social systems
8. Development of a commitment to be civic-minded and socially responsible in one's endeavors

#### **MISSISSIPPI DEPARTMENT OF EDUCATION**

1. The State Department of Education shall provide an instructional program and establish guidelines and procedures for managing such program in the public schools as part of the State Program of Educational Accountability and Assessment of Performance as prescribed in Section 37-3-46. Public school districts may (a) elect to adopt the instructional program and management system provided by the State Department of Education; or (b) elect to adopt an instructional program and management system which meets or exceeds criteria established by the State Department of Education for such. This provision shall begin with the courses taught in Grades K-8 which contain skills tested through the Mississippi Basic Skills Assessment Program and shall proceed through all secondary school courses mandated for graduation and all secondary school courses in the Mississippi end-of-course testing program. Other state core objectives must be included in the district's instructional program as they are provided by the State Department of Education along with instructional practices, resources, evaluation items and management procedures. Districts are encouraged to adapt this program and accompanying procedures to all other instructional areas. The department shall provide that such program and guidelines, or a program and guidelines developed by a local school district which incorporates the core objectives from the curriculum structure are enforced through the performance-based accreditation system. It is the intent of the Legislature that every effort be made to protect the instructional time in the classroom and reduce the amount of paperwork which must be completed by teachers. The State Department of Education shall take steps to insure that school districts properly use staff development time to work on the districts' instructional management plans.
2. The State Department of Education shall provide such instructional program and management guidelines which shall require for every public school district that:
  - a. All Courses taught in Grades K-8 which contain skills which are tested through the Mississippi Basic Skills Assessment Program, all secondary school courses mandated for graduation, and all courses in the end-of-course testing program shall include the State Department of Education's written list of learning objectives.
  - b. The local school board must adopt the objectives that will form the core curriculum which will be systematically delivered throughout the district.
  - c. The set of objectives provided by the State Department of Education must be accompanied by suggested instructional practices and resources that would help teachers organize instruction so as to promote student learning of the objectives. Objectives added by the school district must also be accompanied by suggested instructional practices and resources that would help teachers organize instruction. The instructional practices and resources that are identified are to be used as suggestions and not as requirements that teachers must follow. The goal of the program is to have students to achieve the desired objective and not to limit teachers in the way they teach.
  - d. Standards for student performance must be established for each core objective in the local program and those standards establish the district's definition of mastery for each objective.
  - e. There shall be an annual review of student performance in the instructional program against locally established standards. When weaknesses exist in the local instructional program, the district shall take action to improve student performance.
3. The State Board of Education and the board of trustees of each school district shall adopt policies to limit and reduce the number and length of written reports that classroom teachers are required to prepare.
4. This section shall not be construed to limit teachers from using their own professional skills to help students master instructional objectives, nor shall it be construed as a call for more detailed or complex lesson plans or any increase in testing at the local school district level.
5. Districts meeting the highest levels of performance, as defined by the state Board of Education shall be exempted from the provisions of subsection (2) of this section. 37-3-49 (2006)

The Mississippi Public School Accountability Standards for this policy are 27, 32, and 33.

LEGAL REF.: MS CODE as cited

*Mississippi Public School Accountability Standards*

CROSS REF.: Policies BA - Board Operations Goals and Objectives Mission Statement

CA - General School Administration Goals and Objectives

IC - Instructional Development

ID - Instructional Program Management

IH - Student Achievement Improvement Act of 1999

Last Review Date: \_\_\_\_\_

Review History:[1/1/1900][1/1/1901]

#### Exhibits:

#### Regulations:

#### References:

37-3-49 - Adoption by school district of instructional program and management system; paperwork reduction.

MPSAS - Public School Accountability Standards

**Original Adopted Date:** 8/12/2013

**Status:** Adopted

**Approved/Revised Date:** 8/12/2013

**Record Id:** 77751



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Students must have passed at least 3 courses in each subject area and one additional course listed below to be eligible for Honors, Valedictorian, or Salutatorian. An Advanced Placement (AP) Course and/or one Dual Credit Course (DC) may be used to fulfill the course requirements.

**Math:** Algebra III, Calculus, or DC College Algebra

**English:** Honors English I,II,III, or IV, AP English, DC English Comp I or II, DC Literature I or II

**Science:** Zoology I and II, Chemistry, Physics, Anatomy & Physiology, DC Biology I or II

**One additional course:** A student may choose from a Foreign Language, a 4th class in a higher level Mathematics or Science course, an additional Dual Credit Course, or a Dual Enrollment course.

**The following courses will be considered Honors courses and will be given weight of 1.05 in the cumulative average.**

**Math:** Algebra III, Calculus, DC College Algebra

**English:** Honors English I,II,III, or IV, AP English, DC English Comp I or II, DC Literature I or II

**Science:** Chemistry, Physics, Anatomy & Physiology, DC Biology I or II

**Additional courses:** DC Music, DC Music Appreciation, DC American History, AP US History, AP Gov./Econ, or any Dual Enrollment Course as long as the course is not deemed a remediation course.

## **DUAL CREDIT/ENROLLMENT**

Dual enrollment is a program that allows high school juniors and seniors to simultaneously earn college or vocational credit toward a postsecondary diploma at a Mississippi public college that may or may not also count as credit toward a high school diploma through Kosciusko School District Dual Credit program and Holmes Community College Campus Dual Enrollment.

Admission Requirements for Dual Enrollment/Dual Credit Students must:

1. Have earned a minimum ACT subscore as established by Holmes Community College or a SAT Combined Score of 990, and an overall GPA of a 3.0 on a 4.0 scale.
2. Have earned a minimum of 14 credits and be classified as a junior or senior. Passed a minimum of 5 credits from courses taken in the preceding school year.
3. Complete appropriate forms indicating if student will take course for dual enrollment only or dual enrollment/dual high school credit.
4. Obtained an unconditional written recommendation from their high school principal and/or guidance counselor prior to enrollment in course.
5. Not have any disciplinary infractions resulting in expulsion or placement at the Success School during the preceding semester.

### **Important Facts**

1. **Prior to enrollment**, the student must receive written permission from the high school principal for participation. A specific form will be provided for that purpose. The student will register

- online and will attach a copy of the official student class schedule to the form, indicating days and time for the class. This must be turned in to the school counselor **prior to the college**
2. **classes beginning.**
  3. It is the responsibility of the student to meet admissions requirements of the college and pay all fees required by Holmes Community College for credit.
  4. The student will be expected to follow the attendance policy at the college and will suffer all financial and academic penalties that accrue for tardiness, absence and/or withdrawal.
  5. Textbook costs for the college course are the responsibility of the parent and/or student.
  6. If the student wants to drop out of a dual enrollment/dual credit course, the student must electronically submit the official college Withdrawal Request Form.
  7. If the student chooses to earn dual credit, the letter grade earned at the college will be the grade assigned the corresponding numeric value set by Kosciusko School Board. The numeric grade will be calculated as a part of the grade point average and affect class ranking. Course weight will be assigned based on school board policy for courses earning dual credit at the high school.
  8. Transportation is the responsibility of the parent and/or student.
  9. If a numerical grade can not be provided by the college, the following conversion chart will be used.

**Dual Credit/High School Grade Translation for online courses or courses taught at a college.**

**A= 99          B= 89          C= 79          D= 69          F= 64          W= NC**

**DISTRICT GRADUATION REQUIREMENTS**

Students may not enroll in the next level of English until the previous course has been successfully completed (i.e. a student may not be enrolled in English I and English II, English II and English III, or English III and English IV during the same semester). **Exception** to this policy would be a **Junior or Senior** needing the course for graduation or a student who meets all requirements per the Early Graduation Policy.

\*For requirements for college bound students entering one of the eight major universities as a freshman, see your school counselor for any questions concerning entrance requirements or visit one of the suggested websites below: <http://www.mississippi.edu> <http://www.ihl.state.ms.us>

**MISSISSIPPI SCHOLARS PROGRAM OR TECHMASTERS PROGRAM**

Students may graduate from high school as a Mississippi Scholar or TechMaster by meeting the requirements of the Mississippi Scholars/TechMasters Course of Study Program. Students will need to speak with the counselors or visit the Kosciusko School District website for the course requirements.

**Classification**

<b>Kosciusko High School Promotion Policy Entering 9th Graders of 2016 - 2017 and beyond</b>	
Promotion from 9th Grade to 10th Grade	6 Credits
Promotion from 10th Grade to 11th Grade	12 Credits
Promotion from 11th Grade to 12th Grade	18 Credits

## **Kosciusko School District Dual Enrollment Procedures (Recommended for Approval)**

The Kosciusko School District students that meet the following eligibility requirements may participate in the dual enrollment program in compliance with the Mississippi Code of 1972, Section 37-15-38.

Students must meet **all** eligibility requirements below (1-3) as agreed upon by the Institution of Higher Learning (IHLs) Articulation Agreement:

1. Minimum overall GPA of 3.0 on a 4.0 scale on all high school courses;
2. Successful completion of at least 14 core high school units and/or junior status

**OR**

- 30 ACT composite score or equivalent SAT score; and
3. District/school & university student approval agreement (or recommendation from the principal or the counselor).

Notes:

- Placement into college credit courses at IHL universities will be based on appropriate ACT/ SAT (or equivalent) scores.
- 3 to 12 credit hours per term are recommended at IHL universities as long as a B average is earned in first two approved courses. The university and district may waive maximum or minimum credit hours attempted per term based on sufficient student academic information.

Students in the Kosciusko School District who meet **all** of the following eligibility criteria in either Option One **or** Option Two as agreed upon by the Community/Junior College (CJs) Articulation Agreement may participate in **academic** general education courses as dual credit/dual enrollment:

- Option One: Students may be admitted to this dual enrollment/dual credit program with a minimum overall 3.0 GPA on a 4.0 scale on all high school courses **and** with successful completion of 14 core high school units and/or high school junior status. Each student seeking admission to this program must submit an unconditional written recommendation from his/her high



school principal or guidance counselor.

- Option Two: Students may also be admitted to the dual enrollment/dual credit program with a minimum of an overall 3.0 GPA on all high school courses **and** a minimum composite ACT score of 30 or the equivalent SAT score. Each student seeking admission to this program must submit an unconditional written recommendation from his/her high school principal or guidance counselor.
- A semester's worth of credit for academic general education courses is defined as 15 credit hours for the CJsCs. Developmental education courses **cannot** be taken for dual credit. Local placement scores may be used to determine college-readiness placement.

**The Kosciusko School District will use the dual credit course codes located in the Approved Course manual. The Mississippi Department Education (MDE) can track dual credit course enrollment through the use of these codes. Each dual credit course listed under the academic education sections will be worth 1 full Carnegie unit.**



## **Memorandum of Understanding**



## Holmes Community College Dual Enrollment/Dual Credit Program Memorandum of Understanding

This Memorandum of Understanding between Holmes Community College and Kosciusko High School establishes a plan whereby eligible students will take courses listed as currently active and authorized Dual Enrollment/Dual Credit courses. Courses will be taught by Holmes Community College, beginning the 2014-015 term.

The purpose of this program is to provide the opportunity for advanced high school students to earn college credit prior to graduation from high school. Holmes Community College does not wish to encourage students to participate in this program if it conflicts with their high school activities. Therefore, students in this category will be considered for admission only when this program has the explicit endorsement of the high school principal.

A ***Dual Enrolled Student*** is a student who is enrolled in a community or junior college or state institution of higher learning while enrolled in high school. Upon completion of each Dual Enrollment course, the student will receive the appropriate number of college credits (college credit is reserved until after high-school graduation) as listed in the Holmes Community College Bulletin.

A ***Dual Credit Student*** is a student who is enrolled in a community or junior college or state institution of higher learning while enrolled in high school and who is receiving both high school credit and college credit for postsecondary coursework. Upon completion of each Dual Credit course, the student will receive the appropriate number of college credits (college credit is reserved until after high-school graduation) as listed in the Holmes Community College Bulletin and will receive credit that will also be applied to meet high school graduation requirements as verified by the high school principal. Articulation of college credits will be left to the discretion of the high school, although recommendations will be made by Holmes Community College.

### **Student Role and Responsibilities**

The student who is currently enrolled in high school may also enroll in Holmes Community College Dual Enrollment/Dual Credit courses if the following requirements are met:

1. The student must have earned 14 core high school units such as English, mathematics, science, social science, or foreign language and/or have a high school junior status, or the student must have scored a minimum composite ACT score of 30 or the equivalent SAT score.
2. The student must have an overall "B" average on all high school courses. Prerequisites and co-requisites as stipulated in the Holmes Community College Bulletin will be followed.

3. The student shall request that the high school principal send an official copy of his/her high school transcript to the Admissions and Records Office at Holmes Community College at least 10 days before the beginning of the enrollment period.
4. The principal or counselor of the high school must submit an unconditional recommendation supporting the student's enrollment in the program. The unconditional recommendation should verify that the student is academically advanced and has the maturity and self-discipline required to benefit from this type of program. This recommendation may be in the form of a list of all participating students and should be included with the high school transcripts.
5. The student must complete the Holmes Community College Registration and Orientation processes for enrollment. ACT or Compass placement tests may be required for certain courses.
6. The student or parents/legal guardians of the participating student are responsible for the tuition charges and other costs for the college course unless these costs are covered by grants, scholarships, or the school district. Regardless of the source of payment, all levied charges and fees must be paid directly to Holmes Community College. The student's final grades will not be released to the high school until all student debts are paid in full. Tuition charges for the student participating in this program will be reviewed annually and, if changes are made, notice will be given to the high school before courses begin.
7. The student is responsible for the cost and acquisition of textbooks.
8. The student must follow the Attendance/Absence/Withdrawal policies of the Holmes Community College Bulletin. A student who wants to drop a college course must complete the "Withdrawal Request Form" accessible through My Doghouse.

### **Instructor Role and Responsibilities**

The instructor must be approved by, and will be mentored by, Holmes Community College, and must meet the following minimum standards and requirements:

1. The instructor must meet the criteria for the Commissions on Colleges of the Southern Association of Colleges and Schools (SACS) regarding the credentials for the instructor.
2. The instructor shall be required to maintain a one (1) hour office period each week per every three (3) hour credit course.
3. The instructor must attend a required training course and other Holmes Community College directed meetings as necessary.
4. The instructor must submit all required absences, grades, etc. to Holmes Community College.

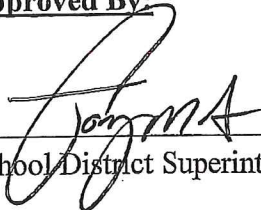
### **Holmes Community College Role and Responsibilities**

Holmes Community College will be responsible for monitoring the quality of instruction to assure compliance with this Agreement and all applicable standards.

1. Holmes Community College shall be responsible for procuring sufficient qualified instructors to teach the College's Dual Enrollment/Dual Credit courses.

2. Holmes Community College shall select, supervise, and evaluate instructors who teach Dual Enrollment/Dual Credit courses. Evaluation will be conducted through various methods such as student evaluation surveys, observation, etc.
3. Holmes Community College will maintain official transcripts of all instructors and other criteria used to determine the qualifications of each instructor.
4. Upon completion of each course, the appropriate credit will be granted on the student's Holmes Community College transcript, but will be reserved until the student graduates from high school and submits a final high school transcript showing graduation or submits an official GED transcript from an official testing center or GED state office.
5. All regular academic policies applicable to courses taught at Holmes Community College shall also apply to Dual Enrollment/Dual Credit courses, except that Holmes Community College's policy on Satisfactory Academic Progress shall not apply to Program students until/unless they matriculate to Holmes Community College as regular full-time or part-time students.

**Approved By:**

  
\_\_\_\_\_  
School District Superintendent/Headmaster

Date: 8/27/14

\_\_\_\_\_  
David C. Cole, Ph.D.  
Interim President, Holmes Community College

Date: \_\_\_\_\_

6/25/14



## Funding

KFEE  
Board Meeting  
2/26/18  
5:00 pm at City Hall

Board Members Present: Hart Pettit-Secretary, Wes Carter-Treasurer, Jennie Cook, Rachel Hawkins, Henry Coats, Superintendent Billy Ellzey and Alishia Jonson.

Hart Moved That Evelyn Cason be added to the KFEE Board. Wes Seconded the motion. All present voted in favor.

Next Mr. Ellzey advised the Board that he had been pursuing "Middle College" to imitate a Gulf Coast Community College (GCCC) program which would allow high school juniors and seniors to attend Holmes CC concurrently with KHS and graduate with a high school diploma and an associate's degree after high school. The cost for approx. 40 students to attend GCCC is roughly \$20,000. Mr. Ellzey asked if the KFEE Board was interested in partnering in this type of endeavor locally, and the board members present thought it could be a positive project for the KFEE. Mr. Ellzey agreed to continue pursuing it.

With the recent school shooting in Florida fresh on everyone's mind, Rachel asked the Board if they would be interested in providing some type of security at the schools for the remainder of the school year. Mr. Ellzey informed the Board of a \$1.5M building improvements project in the early stages going on at the schools to address security. The Board felt that while the safety of our students is of great importance, providing security did not fit with the mission of the KFEE.

Next, the Board was made aware that some teachers are required to spend their own money on CEUs. Mr. Ellzey expressed that he was interested in the District picking up this tab in the future.

The focus of KFEE Teacher Scholarships having been narrowed in recent years to subject area secondary degree pursuit only lead to the mention of a new type of degree through the Leadership Masters Program at Mississippi State University. This degree would give the teachers a secondary degree and grant them a different type of certification that would give them a \$9,000/yr pay increase from the federal and/or state government. The Board considered allowing this type of degree to be included in our Teacher Scholarship Program. However, no action was taken.

The LEAP Center was next discussed. Mrs. Nowell had offered to hold the Center in Lower Elementary last year. The Board was enthusiastic about re-establishing the LEAP Center and asked Mr. Ellzey to look into the details.

Mr. Ellzey graciously offered to plan the previously approved dinner for the Teachers of the Year and retiring teachers. The KFEE will pick up the tab for the meal. Mr. Ellzey presumed that there would be no more than 40 attendees including spouses.

Having surpassed our agreed upon meeting time limit of 1 hour, the board set the next meeting date for March 26, 2018, at 5:00 PM at City Hall

Respectfully Submitted

Hart Pettit  
Secretary

KFEE  
Board Meeting  
4/30/18  
5:00 pm at City Hall

Board Members Present: President Tim Alford, Hart Pettit-Secretary, Jenni Cook, Rachel Hawkins, Henry Coats, Superintendent Billy Ellzey, Amy Terrell and Alishia Jonson.

Rachel moved that the minutes of the March 26, 2018 KFEE Board Meeting be approved as written. Mr. Ellzey seconded the motion. All present voting in favor of said motion, and the motion passed.

Next, the Board discussed the possibility of reopening the LEAP Center in the Training Room of the Central Office. The initial construction cost would be \$5,000-10,000 to close of the main office and build an exterior door n the back of the building. The Board decided to continue looking into the operation costs of running the LEAP Center and to look for the right person to run the program. All costs to the program would be funded by the KFEE other than utilities.

Mr. Ellzey informed the Board that he is still pursuing the Middle College program, but that we are only in the early stages.

Next, Mr. Ellzey updated the Board on the C-Spire Coding Program. Katie Wallace will coordinate bringing C-Spire into our schools next Fall. Hopefully, after we know more about their program the school will be able to develop curriculum around it for our students.

The board is still planning to feed 300+ teachers and staff on August 1<sup>st</sup> at 11:00 am at the Johnson Commons. The Board will prepare the food.

Next, Dr. Alford brought up the need for a National Merit Scholars class. In depth discussion took place to determine the best way to implement the class. Some of the ideas were as follows:

- Get at top notch English teacher to lead the program
- Let KFEE pay a stipend to the teacher and hold the class in a zero period
- Start the program in Jr. High and work our way up
- Make it competitive
- Have speakers and field trips

Finally, the board set the next meeting date for May 21, 2018, at 5:00 PM at City Hall.

Respectfully Submitted

Hart Pettit  
Secretary

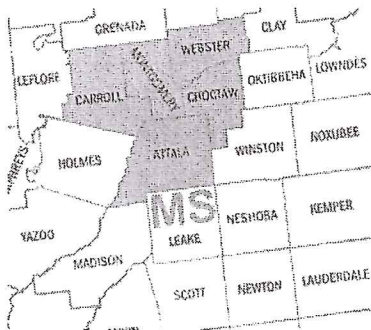
# E.H. Sumners Endowed Scholarship Fund

Home The University Of Mississippi Holmes  
Missaps UMMC MSU

## E.H.Sumners Endowed Scholarship Fund

Residency must be verified by the Sumners Foundation on all students. Verification for first time applicants is often a lengthy process.

**Obtaining money under False Pretense as defined in Section 97-19-53 of the Mississippi Code and may be subject to prosecution.**



Applications for the E. H. Sumners Endowed Scholarship Fund are available for any high school senior, a limited number of transfer students, and returning undergraduate students who are residents of Attala, Carroll, Choctaw, Montgomery or Webster Counties in Mississippi.

E. H. Sumners Endowed Scholarship Fund recipients must reside in one of the designated counties. Residency status for dependent students will be based on their parents residing in one of the five counties for at least 12 continuous months prior to the award period; residency status for independent students will be based on the student residing in one of the five counties for at least 12 continuous months prior to the award period. Dependency status requirements for an E. H. Sumners Endowed Scholarship Fund award are the same as the requirements for federal aid. The E. H. Sumners Foundation verifies residency in the appropriate county for all applicants. Verification for the first time is often a lengthy process.

The E. H. Sumners Endowed Scholarships are awarded from endowed funds to full-time undergraduate academically qualified students who legally reside in one of the five counties of Mississippi. The specific amounts for awards will be determined by an annual review of



available funds. E. H. Sumners Endowed Scholarships will not be awarded with other non-need based institutional funds.

Receipt of the E. H. Sumners Endowed Scholarship Fund is contingent upon meeting satisfactory academic progress requirements, as defined by federal regulation, and remaining in good standing with the college.

The award amount is based on campus residency. Certain Institutions may reduce award if living off campus. Check the guidelines at the school you are attending for further information.

The E. H. Sumners Endowed Scholarship Fund Application must be completed annually, as well as maintaining continued legal residency in one of the five counties in Mississippi.

The E. H. Sumners Endowed Scholarship funds will not be used for summer school. Those students receiving the E. H. Sumners Endowed Scholarship may qualify for Mississippi Resident Tuition Grant (MTAG) and the Mississippi Eminent Scholars Grant (MESG) as well as need-based financial assistance as indicated by submitting the Free Application for Federal Student Aid (FAFSA).

The priority deadline for incoming students is February 1, and for returning undergraduate students, the priority deadline is March 1. By completing the On-line E. H. Sumners Endowed Scholarship Fund Application, you the parent(s) and student certify that you are a bona fide, legal resident, physically residing in one of the following Mississippi counties: Attala, Carroll, Choctaw, Montgomery, or Webster.

Applicants claiming to be independent must live in an eligible county for at least one year prior to obtaining

funds. Applicants to medical or dental school must reside in an eligible county for two (2) years.

Applicants cannot attend other schools during this time. Applicants must be gainfully employed and may not be claimed by parents as a dependent.

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To complete the E.H. Sumners Endowed Scholarship Application, "Click" on the Institution where you are, or will be enrolled.

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**Holmes Community College**  
**Academic Dual Enrollment/Dual Credit Program**  
**Memorandum of Understanding**

This Memorandum of Understanding between Holmes Community College and Kosciusko School District establishes a plan whereby eligible students will take academic courses as Dual Enrollment and/or Dual Credit students. This agreement is effective beginning with the 2019 – 2020 school year and is effective until notification of updates, revisions, or cancellation of the agreement is required.

- A **Dual Enrolled Student** is a student who is enrolled in a community or junior college or state institution of higher learning while enrolled in high school. The student receives only postsecondary credit for coursework.
- A **Dual Credit Student** is a student who is enrolled in a community or junior college or state institution of higher learning while enrolled in high school and who is receiving both high school and college credit for postsecondary coursework. The student receives credit for coursework regardless of the course location (high school campus, postsecondary campus, or online). One three-hour postsecondary course is equal to one high school Carnegie unit.

This Dual Enrollment/Dual Credit (DEDC) Program may include courses taught at the college, courses taught at district high schools, and/or online. In all cases, courses offered for DEDC will meet the content standards of the college. The college will have final approval of all instructors and courses for which college credit will be awarded. Students enrolled in the school district and admitted to the DEDC program will be eligible to enroll in all courses offered by the college for which they qualify. Students participating in the DEDC program are required by the college to meet eligibility requirements and prerequisites for college courses as determined by the college. Academic dual credit will be limited to the approved Mississippi Community and Junior College course list.

Students may be admitted to the Academic DEDC Program by meeting the following eligibility criteria:

- The student must have earned 14 core high school units such as English, mathematics, science, social science, or foreign language and/or have a high school junior status or the student must have scored a minimum composite ACT score of 30 (or equivalent SAT score).
- The student must have a minimum overall 3.0 GPA on a 4.0 scale on all high school courses. The student's current GPA must be listed on the transcript.
- Each student seeking admission to this program must submit an unconditional written recommendation from his/her high school principal or guidance counselor.

Students who are eligible to participate in this program, as well as their parents, will be made aware of the option to participate during each registration period. Students who are interested in program participation should contact the designated DEDC liaison at their high school to receive information and the procedure for enrollment. This will be a coordinated effort of the college and high school to ensure the appropriate dissemination of information to all parties and to ensure the appropriate course selection for the student. It is important that all stakeholders understand the concept of academic control, responsibility, and Family Educational Rights and Privacy Act (FERPA) requirements.

The student must complete the Holmes Community College application, orientation, and appropriate registration processes. Students or parents/legal guardians of the participating student are responsible for the tuition charges, fees, textbooks, and other costs for the college course unless these costs are covered by grants, scholarships, or the school district. Regardless of the source of payment, all levied charges and fees must be paid directly to Holmes Community College. Final grades will not be released to the high school until student debts are paid in full. The student is responsible for acquisition of textbooks, required course materials, and transportation. In addition, students are responsible for following the student policies as listed in the Holmes Community College Bulletin.



The principal or counselor of the high school must submit an unconditional recommendation supporting the student's enrollment in the DEDC program. The unconditional recommendation should verify that the student is academically advanced and has the maturity and self-discipline required to benefit from this type of program. This recommendation may be in the form of a list of all participating students and should include an official high school transcript for each student. This letter of recommendation and class rosters for students must be submitted to the college by provided deadlines to ensure that students can be registered for a given enrollment period. Holmes Community College does not wish to encourage students to participate in this program if it conflicts with their high school activities or if participation is not in the best interest of the student. Therefore, students will be considered for admission only when this program has the explicit endorsement of the high school principal or counselor.

All courses and programs offered by Holmes Community College will meet the standards established as part of the institution's Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) accreditation as well as any other specialized accreditations that may apply. The college shall select, supervise, and evaluate instructors who teach DEDC courses. High school instructors of dual credit courses are adjunct instructors of the postsecondary institution and must meet the faculty qualifications and comply with the SACSCOC accreditation requirements. For classes offered at the high school location, the college representative and the high school principal will collaborate on course and instructor selection; however, final course and instructor approval must be granted by the college prior to announcing and/or scheduling students for dual enrollment classes. All DEDC instructors must attend a required training course and other college directed meetings as necessary. The high school instructor must submit all required absences, grades, and other records as needed to Holmes Community College.

Holmes Community College will monitor the quality of instruction to assure compliance with this Agreement and all applicable standards. Evaluation will be conducted through various methods such as student evaluation surveys, observation, etc. Annual evaluations and enrollment will be utilized and analyzed with respect to the continuation of a DEDC instructor and/or course. All regular academic policies applicable to courses taught at Holmes Community College shall also apply to DEDC courses, except that Holmes Community College's policy on Satisfactory Academic Progress shall not apply to Program students until/unless they matriculate to Holmes Community College as regular full-time or part-time students.

Upon completion of each course, the appropriate credit will be granted on the student's Holmes Community College transcript, but will be reserved until the student graduates from high school and submits a final high school transcript showing graduation or submits an official GED transcript from an official testing center or GED state office.

**Approved By:**



School District Superintendent/Headmaster

Date:

11/11/19



Date: 07/22/2019

Jim Haffey, Ph.D.  
President, Holmes Community College

07/19/2018