**Educator Quick Start Guide**

Go to **EVERFI.com/newteacher** to begin

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### 1. Locate Your School

- Find your state/province
- Enter your school name
  (if your school isn’t listed, select “Can’t find your school?”)

### 2. Create Your Profile

- Enter your first & last name
- Enter your school email address
- Create & confirm your password
- Select a course from the drop-down
  (You can add additional courses after logging in)
- Agree to terms of service

### 3. Create Your Classes

- Click “Create Class” to create a class code for each class section
- Assign a course or multiple courses to the class code
- **Register students in one of two ways:**
  - Allow students to self-register with course code at EVERFI.com/register
  - Mass upload student accounts under the “Students” tab

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**Questions?** Reach out to your local Schools Manager:

Carmen Gross | 601.206.0397 | carmen@everfi.com