Office of School Improvement
FY20 SIG Guidance - UPDATES

Cohort IV

May 8, 2020

Ms. Shakinna Patterson
Director of School Improvement Programs
spatterson@mdek12.org
VISION

To create a world-class educational system that gives students the knowledge and skills to be successful in college and the workforce, and to flourish as parents and citizens.

MISSION

To provide leadership through the development of policy and accountability systems so that all students are prepared to compete in the global community.
State Board of Education Goals  

**STRATEGIC PLAN**

1. **ALL**  
   Students Proficient and Showing Growth in All Assessed Areas

2. **EVERY**  
   Student Graduates from High School and is Ready for College and Career

3. **EVERY**  
   Child Has Access to a High-Quality Early Childhood Program

4. **EVERY**  
   School Has Effective Teachers and Leaders

5. **EVERY**  
   Community Effectively Uses a World-Class Data System to Improve Student Outcomes

6. **EVERY**  
   School and District is Rated “C” or Higher
Learning Targets – UPDATES

- To review SIG Guidance for funding flexibilities
- To review the **FY20 SIG monitoring** process - UPDATES
- To provide context for the **SIG Renewal process** - UPDATES
- To review the **process for completing** the School Improvement Grant (SIG) 2020-2021 Renewal Application - UPDATES
- To provide general **timelines** for completion - UPDATES
Goal for Today
Schools should complete **Year 2 ACTUAL** data for all Metrics that apply.

Schools will upload their updated PFDC in **MCAPS** by March 20, 2020.

**REVISED DUE DATE:** FRIDAY, MAY 15, 2020
Schools should complete Year 2 Actual data for FY 18-19

### METRIC 6 PROFICIENCY ON STATE ASSESSMENTS

Identify the percentage (%) of students by each proficiency level (minimal, basic, proficient, advanced) on the State assessments for reading/language arts and mathematics by grade and by student subgroup.

#### Reading/Language Arts

<table>
<thead>
<tr>
<th>Grade 3</th>
<th>Baseline/Pre-data</th>
<th>FY 16-17</th>
<th>4 Yr. Goal</th>
<th>Year 1 – Goal FY 17-18</th>
<th>Year 1 – Actual FY 17-18</th>
<th>Year 2 – Goal FY 18-19</th>
<th>Year 2 – Actual FY 18-19</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>M 18.6</td>
<td>B 35.5</td>
<td>PA 33.9</td>
<td>PR 11.8</td>
<td>0</td>
<td>13.6</td>
<td>30.5</td>
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<td>17</td>
<td>47</td>
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<td>8.6</td>
<td>25.5</td>
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</tbody>
</table>

#### Math

<table>
<thead>
<tr>
<th>Grade 3</th>
<th>Baseline/Pre-data</th>
<th>FY 16-17</th>
<th>4 Yr. Goal</th>
<th>Year 1 – Goal FY 17-18</th>
<th>Year 1 – Actual FY 17-18</th>
<th>Year 2 – Goal FY 18-19</th>
<th>Year 2 – Actual FY 18-19</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>M 15.2</td>
<td>B 31.36</td>
<td>PA 39.83</td>
<td>PR 12.71</td>
<td>0.85</td>
<td>13.2</td>
<td>30</td>
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<td>5</td>
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<td></td>
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<td></td>
<td>8.2</td>
<td>30</td>
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</tr>
</tbody>
</table>
PFDC Upload to MCAPS
PFDC Upload to MCAPS

Contact MDE
1. MCAPS Sign Out

Patterson, Shakinna
Production

- Emergency Impact Aid (EIA)
- Equitable Services to Private Schools
- LEA Documents
- Monitoring
- No Prohibition of Prayer
- Restart Program
- Schools At Risk
- School Improvement Documentation

Folders
- CSI (Comprehensive Support and Improvement)
- TSI (Targeted Support and Improvement)
- ATSI (Additional Targeted Support and Improvement)
- SAR (Schools At-Risk)
- SIG (School Improvement Grants)

Documents
- (SIG) Performance Framework Data Collection [Edit Documents]
- School Leadership Team (SLT) Meeting Documentation [Edit Documents]
- (SIG) Observation Tool [Edit Documents]
- (SIG) External Providers [Edit Documents]
- (SIG) Fixed Asset Inventory [Edit Documents]
- (SIG) Benchmark Data [Edit Documents]
- (SIG) Monthly Updates (provided during local school board meetings) [Edit Documents]
- 2018-19 Approved CSI, TSI, ATSI or SAR Plan (for repeating schools only)

Session Timeout
00:59:12
PFDC Upload to MCAPS

Schools should complete **Year 2 ACTUAL** data for all Metrics that apply

**MAY 15, 2020**

*DON’T MISS THE DEADLINE!*
### Mississippi School Improvement Grant (SIG) 1003(g)
#### 2019–2020 SIG Grant Renewal Criteria
##### Cohort IV - Year 3

<table>
<thead>
<tr>
<th>Indicator</th>
<th>School Goal</th>
<th>Below Expectations</th>
<th>Achieved Expectations</th>
<th>Above Expectations</th>
<th>Data Not Yet Available</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minutes in school day</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Student participation rate</td>
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<tr>
<td>• Reading/Language Arts</td>
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<tr>
<td>• Mathematics</td>
<td></td>
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<tr>
<td>Dropout rate</td>
<td>N/A</td>
<td></td>
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<tr>
<td>Student attendance rate</td>
<td>96%</td>
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<td>96%</td>
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<td>Advanced coursework</td>
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<td>• Dual Enrollment</td>
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<td>• IB/AP</td>
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<tr>
<td>Discipline incidents</td>
<td>327</td>
<td></td>
<td>130</td>
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<tr>
<td>Chronic Absenteeism</td>
<td>4.8%</td>
<td>5.7%</td>
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<tr>
<td>Distribution of teachers</td>
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Schools should complete Metric 5 AND Metric 7 in the Performance Framework.
Schools should complete Metric 6, Metric 9, Metric 10, AND Metric 14 in the Performance Framework, if applicable.
FY20 Fiscal Guidance
Funding Flexibility

The current obligation date for Year 3 funds is July 31, 2020 based on the approved grant with a current liquidation date of September 12, 2020. Due to COVID-19 disruptions to the academic school year, we recommend granting SIG awarded schools an extension to obligate Year 3 funds through December 31, 2020 and an extension to liquidate Year 3 funds by February 12, 2021 internally.
SIG – UPDATE – FY20 – Year 3 Funding

FY20

- Last day to submit revision – June 30, 2020
- Obligated – December 31, 2020
- Liquidated – February 12, 2021
- No Carryover Granted for Year 3
Technology Purchases – Implementation Plan (Required)

Components to include:

- Why is there a need for this purchase
- What will technology purchases include (i.e., computers, etc.)
- Timeline for implementation
- Professional development for teachers
Technology Purchases – Implementation Plan (Required)

Components to include:

- How the school plans to monitor the effectiveness of technology integration
- How does the school/district plan to sustain technology, post SIG
Lack of district funding

- Several things impacting the district to receive funding
- Speak to the challenge when addressing the modification on the revision form
Schools will be expending Year 3 and Year 4 funds concurrently

What is your **PLAN** of ACTION?

**CHECKS AND BALANCES**

**WHAT’S THE PROCESS?**
FY21

- July 1, 2020 – July 31, 2021
- Obligation – July 31, 2021
- Liquidation period ending – September 12, 2021
- NO extension NO flexibility beyond September 12, 2021
SIG Year 4 Funding – SY (20-21)

FY21

- No Carryover Granted

- Revisions as early as July 1, 2020, once Year 4 renewal has been approved.

- Revisions for indirect cost Deadline August 31, 2020
SIG Revisions – Decision Making Process

Last day to submit FY20 revision – June 30, 2020
Last day to submit FY21 revision – January 31, 2021

Things to Consider

1. Who determines when a revision is needed?
2. Determination of a revision is based on __________.
3. How does your school decide what resources/interventions will be adjusted/removed/added to the budget?
4. Who is involved in the process of completing and submitting the revision?
Extended School Yr./Summer Programs

Things to Consider

- How will the school engage students in summer learning, if applicable to the grant?

**MUST**

- Be open to *ALL* students
- Have Summer Program Announcement
- Have Parental Participation Forms
FY20 SIG Monitoring
Year 3
End of Year Monitoring

SIG Components

- Organizational Structures
- Leadership
- Personnel and Professional Development
- Curriculum and Instruction
- Support System/Strategies
FY20 – End of Year Monitoring

Monitoring Process

- MCAPS Review – Prior to Monitoring Date (OSI)
- Entrance Meeting
- Interview Team
- Monitoring Team Debrief (OSI)
- Debrief Session
VIRTUAL – Monitoring Process
FY20 – End of Year Monitoring – UPDATE

VIRTUAL – Monitoring Process

- MCAPS Review – Prior to Monitoring Date (OSI)
- 1 – 1.5 Hours
- June 2020
- Fiscal Monitoring – TBD
- Fixed Assets (SIG Only) – TBD
Documents reviewed by OSI prior to monitoring date

Upload on or before **Friday, March 27, 2020**

**REVISED DUE DATE**: May 15, 2020

Include Pre-Assessment

- (SIG) Performance Framework Data Collection [Edit Documents]
- School Leadership Team (SLT) Meeting Documentation [Edit Documents]
- (SIG) Observation Tool [Edit Documents]
- (SIG) External Providers [Edit Documents]
- (SIG) Fixed Asset Inventory [Edit Documents]
- (SIG) Benchmark Data [Edit Documents]
- (SIG) Monthly Updates (provided during local school board meetings) [Edit Documents]
Additional Documents to Review

Please upload in the School Leadership Team Folder in MCAPS

- Intervention Programs (Form Provided)
- 2019 Summer Program Announcement/Correspondence
- Data to support extended learning time effectiveness
## SIG-Funded Activities

### FY20 – YEAR 3

<table>
<thead>
<tr>
<th>Intervention Program/Activities/Staff/Resources/Etc....</th>
<th>Years of Implementation</th>
<th>How is effectiveness measured?</th>
<th>Evidence (Data) over the last 2 years that supports “The Return on Investment”</th>
<th>School plans to implement this intervention for Year 4</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>YES</td>
<td>NO</td>
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</tbody>
</table>
## SIG Virtual Monitoring Dates

<table>
<thead>
<tr>
<th></th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
</tr>
</thead>
<tbody>
<tr>
<td>31</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>9:00 – 10:30</td>
<td>12:00 – 1:30</td>
<td>3:00 – 4:00</td>
<td>9:00 – 10:30</td>
<td>12:00 – 1:30</td>
<td>10:00 – 11:30</td>
</tr>
<tr>
<td>7</td>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
<td>13</td>
</tr>
<tr>
<td></td>
<td>10:00 – 11:30</td>
<td>12:00 – 1:30</td>
<td>3:00 – 4:00</td>
<td>10:00 – 11:30</td>
<td>2:00 – 3:30</td>
<td></td>
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<tr>
<td>14</td>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
<td>20</td>
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<td>28</td>
<td>29</td>
<td>30</td>
<td></td>
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</tr>
</tbody>
</table>

**School/District Interview Team Must Include:**
- Superintendent
- District Transformation Officer
- Federal Programs Director
- Principal
- SIG Officer

### June 2020
School/District Interview Team Must Include:

- Superintendent
- District Transformation Officer
- Federal Programs Director
- Principal
- SIG Officer
## FY20 – End of Year Monitoring

### SIG MONITORING DOCUMENT

**DLT/SLT Self Assessment Team Members:** ____________________________________________

**School District:** _____________________________________________________________

**Date of Pre-Assessment:** ________________

**School:** _________________________________________________________________

<table>
<thead>
<tr>
<th>A. Organizational Structures</th>
<th>No Development</th>
<th>Beginning</th>
<th>Emerging</th>
<th>Effective</th>
<th>Exceeds Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. LEA/school conducted needs assessment to inform the SIG implementation plan</td>
<td>0</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>2. LEA personnel are organized and assigned to support schools in their SIG implementation</td>
<td>0</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>3. LEA modified policies and practices to support full and effective implementation</td>
<td>0</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>4. LEA provides sufficient operational flexibility to the principal to lead transformation or turnaround</td>
<td>0</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>5. LEA has established a district turnaround office to support SIG implementation</td>
<td>0</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>6. LEA/school recruits, screens, and selects external partners</td>
<td>0</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>7. LEA/school clearly specifies expectations of external partners in contracts and continuously evaluates their performance</td>
<td>0</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>8. All teachers meet in teams with clear expectations and time for planning</td>
<td>0</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>9. LEA/school has increased learning time for all students.</td>
<td>0</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
</tbody>
</table>
FY 21 SIG Renewals
SIG Grantees are **required** to implement the MDE **originally approved** proposal or an MDE **approved amendment** to the originally approved grant.
Requirement 1

- Renewal decisions for each school will be based on whether the school has satisfied the requirements regarding the annual performance targets for leading and lagging indicators.
Evaluating Progress for Renewal – Two Requirements

Requirement 2

SEA Monitoring

- MDE will monitor LEA/school progress in meeting leading and lagging indicators through the performance framework, uploaded in MCAPS, in which districts report baseline data, goals, and actual performance measures.
Requirement 2

SEA Monitoring

- MDE will conduct annual evaluative monitoring for each school (virtually/onsite) that receives a School Improvement Grant. Additionally, technical assistance visits will occur throughout the year to ensure the LEA and school are on track to meet annual targets.
Evaluating Progress for Renewal – Two Requirements

Requirement 2

SEA Monitoring

- MDE will provide ongoing technical assistance to all SIG schools through the Office of School Improvement.
Continuation of Funding

- Performance on leading and achievement data
- Implementation of the approved plan
- Fiscal responsibility
- Adherence to overall SIG transformation requirements
Components of the Renewal Application

- Leading and Achievement (Lagging) Indicators
- Implementation
- Cover Page
- LEA Assurances
- Executive Summary
- Budgetary Documents
Leading and Lagging Indicators

Grant renewal for 2020-2021 will be based on the following:

• a high school meeting 5 of 9 leading indicators and on target to meet 50% of the applicable achievement indicators following the release of the 2019-2020 final accountability data.

• a middle or elementary school meeting 4 of 7 leading indicators and on target to meet 50% of the applicable achievement indicators following the release of the 2019-2020 final accountability data.
The level of implementation will be based on the school’s end of year monitoring report.

The school should demonstrate a continuum of progress toward meeting implementation standards.
REMINDER
Executive Summary

- Intervention Requirements
- Implementation of Grant Milestones
## Executive Summary

### APPENDIX A: EXECUTIVE SUMMARY

**Intervention Requirements**

All grant renewals must address each intervention requirement. If the intervention requirement was marked as "full implementation" (as noted in the Renewal Application) and has been sustained at this level, please mark (sustained full implementation). Schools should complete the chart below to demonstrate that the school has adequately addressed each requirement.

<table>
<thead>
<tr>
<th>Transformation Requirement</th>
<th>Implementation and Explanation of Progress</th>
<th>Technical Assistance Needs</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>U.S. Department of Education requirements for the model</strong></td>
<td>Mark the district’s perception of implementation progress. Provide evidence to support this perception. Describe successes and/or challenges/barriers. <em>Schools should review the response provided in the explanation of progress outlined in the YEAR 3 Renewal Application and address specific activities the school has implemented based on what was documented.</em></td>
<td>List any areas of technical assistance the LEA or school may need to continue making progress toward its goals.</td>
</tr>
</tbody>
</table>
### Executive Summary

<table>
<thead>
<tr>
<th>Transformation Requirement</th>
<th>Implementation and Explanation of Progress</th>
<th>Implementation and Explanation of Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rigorous, Transparent, and Equitable Evaluation Systems for Teachers and Principals</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Use of student growth as a significant factor</td>
<td>□ Not Implemented</td>
<td>□ Not Implemented</td>
</tr>
<tr>
<td>- Teacher and principal involvement in the development</td>
<td>❌ Partial Implementation</td>
<td>❌ Partial Implementation</td>
</tr>
</tbody>
</table>

**Explanation of Progress:**

**Rigorous, Transparent, and Equitable Evaluation Systems for Teachers and Principals**

Teachers will participate in at least two formal observations, weekly informal observations, and multiple daily walk-throughs. All observations will incorporate components of the Mississippi Professional Growth System. Teachers will receive concise, actionable, and timely feedback from all observations.

**Explanations of Progress:**

Teachers participated in at least two formal observations, weekly informal observations, and multiple daily walk-throughs were conducted. However, school administrators will work to ensure all teachers receive clear, actionable, timely and specific feedback to strengthen teacher capacity and instructional delivery.

Information here was documented from the school’s Year 3 Renewal Application.
### Implementation of Grant Milestones

In the chart below, identify milestones which demonstrate the school is implementing the chosen model fully and effectively. Milestones in this chart should encompass work for **YEAR 3** as outlined in the original grant. This completed chart will be reviewed and compared with the milestones submitted with the final approved grant to monitor progress toward accomplishment of reaching milestones.

<table>
<thead>
<tr>
<th>Grant Milestones</th>
<th>Individual Responsible</th>
<th>Evaluation Metric</th>
<th>Timeline for Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Ex: Establish a School Leadership Team (SLT) to build teacher leadership capacity and to determine the school’s educational vision, goals, and priorities.</strong></td>
<td><strong>Ex: School administrator(s) and SiG Officer</strong></td>
<td><strong>How will the LEA determine that a milestone, as outlined in the original grant, has been effectively met?</strong></td>
<td><strong>Start</strong> August 2018</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>End</strong> September 2019</td>
</tr>
</tbody>
</table>

**Modification:**
- October 2020
Appendix B

Budgets

A. Attach MDE Year 4 Approved LEA Federal Budget Summary

B. Attach MDE Year 4 School Detailed Budget Summary Narrative

C. Identify LEA’s strategy for ensuring all funds (Year 4) are expended for full grant implementation
All funds **approved** within this Grant Renewal Application are for the 2020-2021 school year, beginning **July 1, 2020 through July 31, 2021**.

All funds must be **obligated** by **July 31, 2021**.

All funds made available under this Grant Renewal Application must be **liquidated** by **September 12, 2021**.
The Federal Programs Director should ensure that the budget entered into the district’s accounting software package is aligned to the approved Year 4 budget.
### Leading Indicator Report

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Data</th>
<th>Year 3 Performance Target</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of minutes within the school year (first day of school – May 15, 2020)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student participation rate on State Assessment</td>
<td>Not currently available</td>
<td></td>
</tr>
<tr>
<td>Dropout Rate (High School Only)</td>
<td>If available</td>
<td></td>
</tr>
<tr>
<td>Number and percentage of students completing advanced coursework (early-college high schools, or dual enrollment courses) (High School Only)</td>
<td></td>
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<tr>
<td>Distribution of teachers by performance level on an LEA’s teacher evaluation system</td>
<td>L1- L2- L3- L4-</td>
<td></td>
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</tbody>
</table>
# Leading Indicators

## Leading Indicator Cumulative Data Report

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<tbody>
<tr>
<td>School Enrollment</td>
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**Leading Indicators**

**Performance Targets for YEAR 3**

**METRIC 17 DISTRIBUTION OF TEACHERS BY PERFORMANCE LEVEL**

Identify number of teachers and report teacher distribution by performance levels.

Performance levels should be one of the following: Level 1, Level 2, Level 3, or Level 4.

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<tr>
<th>Performance Levels used for the Teacher Evaluations</th>
<th>Number of teachers rated as Level 1</th>
<th>Number of teachers rated as Level 2</th>
<th>Number of teachers rated as Level 3</th>
<th>Number of teachers rated as Level 4</th>
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## Performance Targets for YEAR 3

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<th>Metric 15 Discipline Rates</th>
<th>Defendant Offenses</th>
<th>Drug Offenses</th>
<th>Assaults / Fights</th>
<th>Bullying / Harassment</th>
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REVISED Due Date:

All applications should be submitted on or before

May 1, 2020

May 15, 2020

sig@mdek12.org
Please contact your assigned school improvement coach or the Office of School Improvement if you have any questions.
Upcoming Meeting Dates - UPDATE

SIG Leadership Institute

- June 10 – 11, 2020

Mississippi Civil Rights Museum
222 North Street
Suite 2205
Jackson, MS 39201

CANCELED
Questions
Shakinna Patterson
Director of School Improvement Programs
spatterson@mdek12.org
601-359-1009