

Community Engagement Councils (CECs)

Training Webinar

Office of School Improvement

mdek12.org



MISSISSIPPI
DEPARTMENT OF
EDUCATION

April 18, 2023



Please scan the QR code to record your attendance or click on the link in the chat.



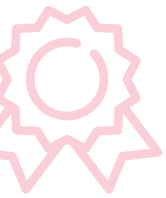
VISION

To create a world-class educational system that gives students the knowledge and skills to be successful in college and the workforce, and to flourish as parents and citizens



MISSION

To provide leadership through the development of policy and accountability systems so that all students are prepared to compete in the global community



1

ALL Students Proficient and Showing Growth in All Assessed Areas



2

EVERY Student Graduates from High School and is Ready for College and Career



3

EVERY Child Has Access to a High-Quality Early Childhood Program

EVERY School Has Effective Teachers and Leaders

4



EVERY Community Effectively Uses a World-Class Data System to Improve Student Outcomes

5



EVERY School and District is Rated “C” or Higher

6



What is a Community Engagement Council (CEC)?

Community-led group focused on improving a school or district.

Includes parents, educators, students, and community members.

Self-governed and members are responsible for running meetings.

The CEC and schools/districts must work together to be successful.

The CEC is not the same as the school board and does not have the authority to set policy.





It takes an engaged community to support the improvement of a school or district.



CECs represent the local community and supports school improvement efforts, offers feedback, and helps provide additional resources.



What is your why?

CEC



Establishing Councils

Step 1: Communicate information about CECs

- Describe what a CEC is
- Share opportunities to get involved in CECs
- Schedule and publicize upcoming information session
- Use a variety of communication methods throughout the community

Step 2: Hold an information session about CECs

- Emphasize the importance of CECs in the community
- Offer multiple sessions at a variety of times to accommodate varying work schedules

Step 3: Gather interest forms or nominations

- Collect forms/nominations
- Provide options of submitting forms electronically, by mail, or in person

Step 4: Host elections to select CEC members

- Provide adequate notice (at least two weeks' notice) of the elections prior to the event using a variety of communication methods
- Community votes to select members (not teachers and school/district staff)
- CEC members will select officers

CEC

Where Are We Now?

- Designate an individual or team responsible for setting up CEC elections
- Review Mississippi's CEC Guidance
 - Identify ways the district will establish and support CEC
 - Determine desired CEC composition (i.e., number and type of stakeholders)
- Attend MDE-provided training
- Communicate information about CECs
 - Draft communications that describe the CEC

- Hold information session(s)
 - Agenda and sign-in sheet
 - Communication materials
- Communicate about potential participation in the CEC
 - Distribute interest forms
- Gather interest forms or nominations for CEC membership
- Post notification for timing of CEC elections

- Hold first meeting
 - All meetings should be open to the public
 - MDE recommends that meetings be between 60 – 90 minutes
- Select officers/roles
 - CECs can select officers or identify specific roles to ensure that meetings are productive
 - Each CEC should set its own principles to govern how meetings will run (See Appendix C in the Guidance)

Example:

Officer/Role	Responsibilities
Chair/Facilitator	<ul style="list-style-type: none">• Co-creates meeting agendas with Vice-Chair• Leads meetings• Ensures CEC members feel comfortable sharing information• Identifies next steps• Ensures the CEC publicly reports progress to the community
Vice-Chair/Co-Facilitator	<ul style="list-style-type: none">• Assumes responsibilities of the Chair when Chair is absent
Secretary/Notetaker	<ul style="list-style-type: none">• Sends the agenda at least three days prior to the meeting• Takes attendance• Takes notes during meetings• Sends notes to CEC members
Communications Liaison	<ul style="list-style-type: none">• Serves as liaison between CEC and school/district• Shares information about the CEC with the community• Creates and maintains CEC social media pages

CEC



End of The Year Expectations

- Ensure the local school board is aware of its role to support the CEC
- Establish meeting schedule
 - MDE recommends that established CECs meet at least six times per academic school year
 - The CEC should establish a meeting schedule at the beginning of the academic school year
- Gather and submit information needed to meet reporting requirements



Districts are accountable for setting up CECs and ensuring they meet regularly (MS Public School Accountability Standard 12).



Districts should submit all required evidence through the Mississippi Comprehensive Automated Performance-based System (MCAPS). Deadline to submit June 30, 2023

Required Information	Examples of Supporting Evidence
Date(s) communications shared about the opportunities to serve on the CEC	<ul style="list-style-type: none"> • Copies of flyers • Screenshots of social media postings • Minutes from CEC meetings highlighting information shared
Date(s) of CEC information sessions	<ul style="list-style-type: none"> • Sign-in sheets • Meetings agendas
Date range during which interest/nominations forms were solicited and collected	<ul style="list-style-type: none"> • Copies of forms submitted by interested community members
Membership list	<ul style="list-style-type: none"> • Names of CEC members and roles if applicable • Email addresses for members
Meeting calendar	<ul style="list-style-type: none"> • Meeting calendar
Meeting details	<ul style="list-style-type: none"> • Meeting attendance sheets and agendas
Date(s) of public reports from the CEC to the community	<ul style="list-style-type: none"> • Reports, presentation recordings, videos, etc.



- Reports
- Inbox ▶
- Planning ▶
- Funding ▶
- Requests for Funds ▶
- Project Summary
- LEA Document Library**
- Address Book
- MDE Document Library
- Help
- Contact MDE
- MCAPS Sign Out**

Norwood, Chris

Production
Session Timeout
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LEA Document Library Search

Enter Search Text:

Root Folders:

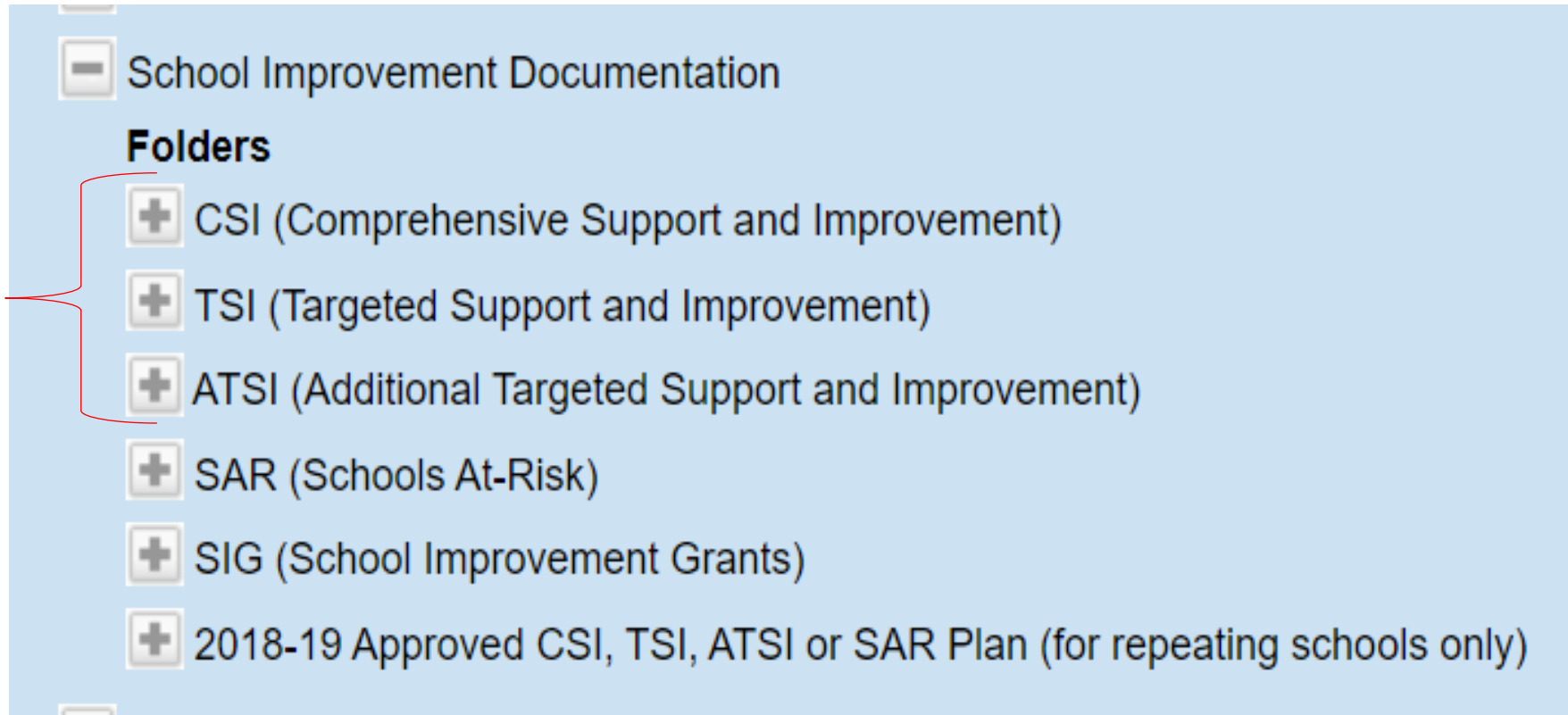
- General ▲
- 2024
- 2023
- 2022
- 2021 ▼

LEA Document Library [Expand All] [Collapse All]

- General
- 2023** ←

- 2023
- Folders**
- Emergency Impact Aid (EIA)
- Equitable Services to Private Schools
- LEA Documents
- Monitoring
- No Prohibition of Prayer
- Restart Program
- Schools At Risk
- School Improvement Documentation**
- Schools Not Meeting AMOs
- SNS
- Title I, Part D - Neglected and Delinquent
- Title III, Part A - English Language Learners
- Parent Liasons and Coordinators



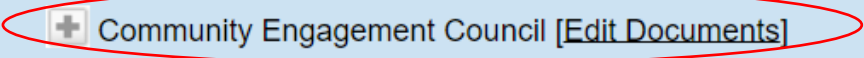


The screenshot shows a document library interface with a light blue background. At the top, there is a folder icon with a minus sign and the text "School Improvement Documentation". Below this, the word "Folders" is written in bold. A list of folders follows, each with a plus sign icon in a square box:

- CSI (Comprehensive Support and Improvement)
- TSI (Targeted Support and Improvement)
- ATSI (Additional Targeted Support and Improvement)
- SAR (Schools At-Risk)
- SIG (School Improvement Grants)
- 2018-19 Approved CSI, TSI, ATSI or SAR Plan (for repeating schools only)

A red arrow on the left side of the image points to the first three folders (CSI, TSI, and ATSI), which are grouped by a red bracket.

- School Improvement Documentation
 - Folders**
 - CSI (Comprehensive Support and Improvement)
 - Documents**
 - Power Point Presentation [[Edit Documents](#)]
 - School Staff Summary [[Edit Documents](#)]
 - Intervention Programs [[Edit Documents](#)]
 - District/School Assessment Schedule [[Edit Documents](#)]
 - External Providers [[Edit Documents](#)]
 - Dropout Prevention Plan for High Schools [[Edit Documents](#)]
 - School and District Professional Development Plans [[Edit Documents](#)]
 - Master Schedule [[Edit Documents](#)]
 - Parent Notification [[Edit Documents](#)]
 - Monthly Updates (provided during local school board meetings) [[Edit Documents](#)]
 - School Leadership Team (SLT) Meeting Documentation [[Edit Documents](#)]
 - Community Engagement Council [[Edit Documents](#)]



Guidelines for Community Engagement Councils

Community Engagement Councils (CECs), formerly referred to as P-16 Community Engagement Councils or P-16 Councils, are required under Miss. Code Ann. § 37-18-5. The purpose of CECs is to implement broad-spectrum community-based support for schools and districts implementing improvement plans to improve outcomes for learners. For a list of schools and districts meeting the CEC implementation requirement please click [here](#).

Mississippi Community Engagement Council Guidance

CEC Regional Trainings ([PowerPoint](#)) ([Webinar](#))

CEC Resources

[Communications Toolkit](#)

[Information Session Agenda](#)

[Interest Form](#)

[Ballot](#)

[Sign-In Sheet](#)



Councils of Promise



Councils of Distinction

Please complete this survey to help the OSI improve its training and supports for CECs.

The survey should take no more than five minutes to complete.







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