Suicide Prevention Policy Submission in SharePoint Online

Overview

Step 1: Complete self-service sign up using your business email and password: Request access to MDE M365 environment using access package

Step 2: Wait 24 hrs.

Step 3: Go to link: to submit the form at link. Click Here.

Now, please follow the below mentioned guidebook

Step 1

please navigate to link https://myaccess.microsoft.com/@mdek12.org#/access-packages/8d630bfaca34-4ecc-830c-52c8a43f0a0d, and follow the steps shown in the screenshots below.
This package enrolls you as a guest user on MDE Microsoft tenant and gives you rights to GuestUserPortal. This portal can be used to request help and request access. It has other valuable resources for guest users.

You will see the contents of the package if approved.

Business Justification:

I am a business manager.

Request for specific period?

- No

When requesting access, you are sharing your name, email address, and organization name with Mississippi Department of Education. If your request is approved, you’ll be invited to participate in Mississippi Department of Education and your information will be managed in accordance with Mississippi Department of Education’s privacy policies.

Submit  Cancel
Request access:

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Submit Cancel

Request history

1 request

X Cancel request

Filter

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
<th>Requested by</th>
<th>Description</th>
<th>Date requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>GuestUserPortal</td>
<td>Submitted</td>
<td>Giaour Mocam</td>
<td>This package enrols you as a guest user on</td>
<td>Jul 1, 2021 7:50 AM CDT</td>
</tr>
</tbody>
</table>
Step 2: Wait for 24 hrs for M365 Admin at MDE to approve your request. When the access package request is approved, you will get an email like this. Now move to Step 3.

Step 3: Click Here and submit the information and finally click save. Save means your information has been submitted.