1. In what implementation phase are you?

2. Does your school have a vision and mission?   Yes or No

3. How does HQIM implementation align with your vision and mission?

4. Create an implementation team that includes
   (A) District Content Specialist
   (B) School Administration
   (C) Instructional Coach
   (D) Teacher Leaders (grade level)

5. Essential Agreements:
   5a.
   5b.

6. Determine how you will ensure teachers have the materials they need for implementation.

7. Who will oversee what was ordered and what was received, and how will you disburse materials?

8. How will you communicate your vision and mission to all stakeholders?