TO: HOSA Advisors and Perspective HOSA Advisors

FROM: Charlotte Bryant, HOSA State Coordinator
       Office of Student Organizations

DATE: August 16, 2019

RE: 2019 Fall Update

Welcome back to another exciting year for Mississippi HOSA. The information in this memo will help you as you begin your year with HOSA. Please check the MDE website periodically throughout the year for new information and possible date changes. All future correspondence will be available on the state website at http://www.mdek12.org/CTE/ST/HOSA. Please bookmark this page and check back regularly for updates and any important information during the year.

INTERNATIONAL LEADERSHIP CONFERENCE
The 2019 HOSA International Leadership Conference was held June 19-22, 2019, in Orlando, FL. Mississippi HOSA had 197 students, advisors, and guests in attendance. A complete list of winners is posted at www.hosa.org. Congratulations to the following:

**Gold Winner**
Barbara James Award          Deyounce Roberson          A.P. Fatherree

**Bronze Winners**
Barbara James Award          Jasmine Abney          Wayne County
                            Markayla Lewis          Wayne County
                            Kayla Jackson          Lowndes County
                            Prisila Cano          A.P. Fatherree
                            Carlton Williams      Wayne County
                            Victoria Sandoval     Petal High School

**Silver Winners**
Barbara James Award          Brianna Stephenson      Florence High School

**Recognition Awards**
National Service Project State Officer Team MS HOSA

Outstanding HOSA Chapter      John C. Stennis CTC
                              A.P. Fatherree CTC

**Largest Post-Secondary Chapter**
Meridian CC

MEMORANDUM # 19.039
Jenny Bryan of Meridian Community College, Roshanda Alexander, of Lawrence County CTC, and Traci Sanders, Greenwood Middle School received the International Outstanding Advisors of the Year for College, High School, and Middle School. Outstanding State Officer for Mississippi was Kennedi Fantroy of Forrest County AHS.

MEMBERSHIP INFORMATION
Remember that HOSA is for students who 1) are, or were enrolled in middle, secondary, postsecondary/collegiate health science or sports medicine education classes and/or 2) are interested, planning to pursue, or currently pursuing a career in the health professions. Any student interested in HOSA can join and compete in any category. Also, if you have students who will be attending a community college or university where active HOSA Charters are not yet established, they can still be a part of HOSA as a Member-At-Large and be eligible for competition.

HOSA AFFILIATION/MEMBERSHIP PROCESS
All membership affiliation must be completed online at www.hosa.org. When you get to the national site, click on Advisor and then Local Advisors. You will then click the on-line affiliate to begin the affiliation process. If you are a new teacher, please do not set up a new Charter until you contact me. I have a password for all Charters – please call me at 601-359-2371 or e-mail me at cbryant@mdekt2.org, and I will provide you with your password if you don't have one or can't remember it. Your password remains the same every year so be sure to retain it in your files for future reference.

After you have finished entering your names, be sure to press “DONE” or your affiliation/registration will not be submitted. Click on “Home” and then “View Account Statement” – this is your invoice – send to the HOSA National Office with your payment. If you have any problems, please contact me at 601-359-2371.

HOSA dues are $15.00 this year. This includes $10.00 national and $5.00 state. Write ONE check to cover both state and national dues. The entire amount should be sent to National HOSA – 548 Silicon Drive, Suite 101, Southlake, TX 76092. The National Office will then send a check to our office for the Mississippi Association’s part. DO NOT send any membership correspondence or money to my office. The National Office will send copies of the Membership Forms to me. If you send a check for membership to our office, it will be returned to you. We do not handle membership dues. Remember that all advisors must be paid members of HOSA.

The Membership Payment of $15.00 per person is the only payment that will be made to National HOSA. All payments for FALL, DISTRICT, STATE, AND INTERNATIONAL CONFERENCES ARE MADE PAYABLE TO MS HOSA (unless otherwise stated in the specific conference memo). Please share this information with the person who will be processing and mailing your payment so that the payment is made payable to the correct corresponding conference.
100% AFFILIATION
If the total number of HOSA members that you register equals the total number of students in your classes, you have a 100% HOSA Charter. You must print the certificate for this distinction and submit with your affiliation application. You will print this form on the National HOSA site where you affiliate. MS HOSA will give two free registrations to a 2020 District Conference to each 100% Charter who affiliates and are PAID IN FULL to the National Office by November 1, 2019. After you have affiliated online at www.hosa.org, complete the 100% Verification Form found on the MDE Website and mail it with a copy of the certificate to MS HOSA at P. O. Box 771 – Jackson, MS – 39205. This form must be postmarked by Fri, Nov 1, 2019. Remember – ALL STUDENTS in your classes must be paid members of HOSA to have a 100% HOSA Charter.

ALUMNI MEMBERSHIP
Be sure to encourage your graduating seniors or any former members that you know to go to www.hosa.org and click on the link Free Alumni Membership and then complete the Alumni Membership Form. National HOSA has implemented an Alumni Membership Campaign. Let me encourage you to do all you can to recruit those students who have been HOSA members to become part of the Alumni Division. There is no cost associated with being an alumni member. Please sign your students up as alumni when they graduate.

CONFERENCE PAYMENTS
Please take note – your students will not be registered for ANY conference without the inclusion of a check, money order, or purchase order. All payments must be received by the deadline date. When you register your students, we prepare for that number and our expense does not decrease if your students do not attend. Payment is still required for those registered. No refunds will be made after the registration deadline date.

CONFERENCE REGISTRATION
All conference registration will be completed online at www.hosa.org – after you log-in there will be a drop-down box for you to choose the specific conference. You and your students must be affiliated – names added for membership - by the conference registration deadline. The Conference Online Registration Instructions are posted on the MDE Website. All conference deadlines are posted on the 2019-2020 Calendar. Again, the system will not allow you to register you or your students for a conference until your membership has been completed. If you have new students to join your class, you can always go back into the membership area, add them to your membership list, and then register them for the specific conference. The only exception is the Fall Leadership Conference. Students do not have to be a member yet to attend this conference, but you must have an active Charter. This conference is designed to expose students to the many advantages of being in HOSA. If you are not an active Charter, you will not be able to enter or vote on the T-Shirt and Lapel Pin Design. An active Charter must have 5 or more paid members in their Charter to affiliate.

FALL LEADERSHIP CONFERENCE – FLC
This year’s Fall Leadership Conference will be hosted on Thursday and Friday, November 14-15, 2019 on the MS Gulf Coast. We anticipate registration will begin at 5:00 p.m. on
Thursday and again on Friday at 7:30 a.m. The closing session should end by 12:00 p.m. on Friday, November 15th.

The 2019-2020 State Officer Team is making every effort to provide leadership and event workshops that will be just what you and your students need for a successful year in Mississippi HOSA. I am also working to include updates for advisors. Additional information will be sent in September. Please visit the MS HOSA website for continuous updates.

Registration cost is $25.00 (this DOES NOT include lunch) for students, family, and guests. Lunch will be on your own. MS HOSA will provide registration and lunch for 1 advisor/chaperone per 10 students complimentary.

For the 2019 Fall Conference, make check payable to MS HOSA and mail a copy of your “Invoice/Registration” and check, money order, purchase order, or a letter from your director stating that the money will be forthcoming to:

**MS Department of Education**  
**Charlotte Bryant, State HOSA Coordinator**  
**P.O. Box 771**  
**Jackson, MS 39205**

A copy of the “Invoice/Registration” and payment or payment process must be postmarked on or before **Friday, October 18, 2019**. An extra charge of **$10.00 per person** will be assessed for all registrations completed **after Friday, October 18th**. The last day to register for the FLC is Friday, **October 25, 2019**. Registration will close after this day.

Dress for Fall Conference will be casual – example – Khaki pants with polo or school t-shirt, or scrubs. Students may wear jeans (not frayed or holes) and school approved shorts on **Thursday only**.

Members at the Fall Leadership Conference will be voting on the 2019-2020 Mississippi T-Shirt and the 2019-2020 Lapel Pin. Students must be members of HOSA for the 2019-2020 calendar year to vote. The rules for both of these events can be found on the MDE MS HOSA Website [http://www.mdek12.org/CTE/SO/HOSA](http://www.mdek12.org/CTE/SO/HOSA). Each Charter should select two delegates to vote for these designs. Each voting delegate must have a delegate ribbon, which will be provided in your registration packet.

**CALL FOR CHAPERONES**
Registration for Advisors at all MS HOSA conferences is complimentary. Registration for chaperones (1 per 10 paid participants) is also free. MS HOSA will provide lunch for advisor/chaperone at a rate of 1 per 10 paid students. We recommend you have at least one chaperone per 10 students. Lunch for bus drivers not free. If you require a lunch for a bus driver, you will need to register them as a guest and pay the $5.00 fee for their lunch. Be sure that all names appear on your registration list – all attendees must have a name badge.
NEW ADVISORS
There will be a time for all new advisors to meet at the Fall Conference. Be sure to bring this memo and attachments with you. We will discuss the activities for the year, dress, competitive events, and answer any questions and/or address any concerns that you may have. You will also receive updates from HSTE and Program Supervisor for Health Science. This will also be a time for you to get acquainted with veteran advisors who will be able to assist you as you plan for the year. All advisors are asked and encouraged to attend this session.

ATTENDANCE PERKS
At each conference, beginning with the Fall Conference, the names of all Advisors in attendance will be entered into a drawing. At the Closing Session, there will be a drawing and three Advisors will receive one free registration to attend the next conference. Your Advisor must be present to receive the free registration certificate. The certificate must be mailed in with your registration to receive the free registration.

NEW SECTION B
The revised Section B (National HOSA Competitive Events) can be found on the web at www.hosa.org. Be sure to check this website periodically for updates, changes, and information on the 2019-2020 Competitive Events from the HOSA National Office. Please wait to print this document after the revised updated date of September 2019.

COMPETITIVE EVENTS UPDATE 2019-2020
There have been numerous updates to the competitive events for this year. Please visit the HOSA.org website for those changes. Please note there are two list for competitive events, Middle School and Secondary, Post-Secondary.

MISSISSIPPI COMPETITIVE EVENTS GUIDELINES
I will post the Mississippi HOSA State Guidelines on the Mississippi HOSA website by the end of September. These guidelines are a companion to the National Competitive Events Guidelines in Section B. Any differences apply to MS district and state conferences only. Please be sure to read carefully before District or State Conferences so your students will not be at a disadvantage. Be sure that your MS Guidelines state Revised September 2019.

SECTIONS A & C
Section A (HOSA National – The Organization) and Section C (A Guide to Organizing and Managing a HOSA Charter) are on the web at www.hosa.org. I encourage all advisors to read these important sections of the HOSA Handbook. Especially if you are a new advisor, these sections will give you the knowledge that you will need to have a successful Charter.

DRESS CODE
Please be sure to give the Dress Code to your students so they will be dressed accordingly at competitive events and sessions during the 2019-2020 year. You will find the dress code on the MDE MS HOSA Website http://www.mdek12.org/CTE/EL/HOSA.
LIABILITY RELEASE AND CODE OF CONDUCT FORMS - Revised
You will find on the MDE Website a 2019-2020 liability release form, which includes a code of conduct. Please complete this two-page form for each of your students and for every advisor. At each conference, the contact advisor will sign a form stating that he/she has the liability release and code of conduct forms in possession for all members, advisors, and guests in attendance. PLEASE DO NOT MAIL THESE FORMS TO ME. These forms will also be used at the International Leadership Conference – you will not have to complete new forms to attend the ILC but you will need to provide me a copy to attend ILC.

DISTRICT CONFERENCES AND COMPETITOR ELIGIBILITY
The 2020 district competitions will be held for Secondary members only. [Postsecondary and middle school members will compete at State and International Conferences, and all events will be open to Postsecondary members at the State Conference.] The top five event winners from Northern district and the top 8 from Central and Southern District will be named and these secondary competitors will be eligible for competition at the State Conference. The top three winners in each event at state conference (Middle, Secondary, and Postsecondary) will be eligible to compete at the International Leadership Conference. The dates and places for the District Conferences are listed on the 2019-2020 Calendar found on the MDE HOSA Website http://www.mdek12.org/CTE/SO/HOSA. (PLEASE BE SURE THAT YOUR CALENDAR HAS AUGUST 2019 and is not marked draft.) The District Conference/Winter Update Memo and other information will be posted on the MS HOSA website by mid-September. Monday, December 9th will be the registration deadline for all district conferences. Registration forms will be completed online at www.hosa.org. Registration cost is $25.00 (this DOES NOT include lunch) for students, family, and guests. Lunch can be provided at a cost of $5.00. Please indicate and make lunch on the online registration form. If you do not want lunch provided, please be sure to make provisions for your students – some advisors bring a cooler with snacks and then take their students out to eat after the conference. Registration and lunch for advisors is complimentary. Registration and lunch is complimentary for chaperonness (1 per 10 paid student registrations).

A copy of the “Invoice/Registration” and payment or P.O must be postmarked on or before Thursday, December 12, 2019. An extra charge of $10.00 per person will be assessed for all registrations completed after Monday, December 9th. The last day to register for all district conferences is Thursday, December 12, 2019 (late registration). The online registration area will close after this day. Be sure to make a copy of your “Invoice/Registration” when you complete your registration – if you make any changes after December 9th, the $10.00 late fee will be added.

2020 STATE LEADERSHIP CONFERENCE (SLC)
HOSA State Leadership Conference will be held in Natchez, Mississippi at the Natchez Convention Center & Natchez Grand Hotel, on Wednesday, Thursday, and Friday, March 25-27, 2020. The State Conference Memo and other information will be posted on the MS HOSA website in November. Registration Packets will be ready for pick up on Wednesday, March 25th at 11:00 a.m. and the Awards’ Session will end by noon on Friday, March 29th. Cost to attend the State Conference is $35.00 for students, guests, or family. Registration for advisors
is complimentary. Registration for chaperoness is complimentary (1 per 10 paid student registrations).

**2020 INTERNATIONAL LEADERSHIP CONFERENCE (ILC)**
HOSA International Leadership Conference will be held at Marriott Marquis Houston, TX, June 24-27, 2020. Start now with fund raising plans so Mississippi HOSA will be well represented.

Cost to attend the ILC for 2018 was $90.00 per person. Additional information will be posted on the state and national websites in the spring.

**2019 WASHINGTON LEADERSHIP CONFERENCE (WLA)**
In addition to the WLA for State Officers, will be Local Charter Leaders, offering training experience for future HOSA leaders who are interested in learning more about running for local Charter office, becoming a more effective leader, understanding and valuing people, interacting with others and serving the organization and others. WLA will be September 21-24, 2019. Hotel accommodations will be at the Doubletree Crystal City at $191.00 per room and registration is $500.00 per person. Please visit the national HOSA website [www.hosa.org](http://www.hosa.org) for additional information.

**LATE FEES FOR CONFERENCE REGISTRATION**
If your conference registration is not completed by the posted deadline date, a late fee of $10.00 per person is added to the online registration area at [www.hosa.org](http://www.hosa.org). After you have registered your students for a conference, be sure to immediately print two copies of the “Invoice/Registration”, one for your records and one to send with your payment.
If you wait until after the deadline date, the copy of your registration list will have the added late fee of $10.00 per person.

**Advisor of the Year**
Every year brings new and better opportunities for both students and advisors. Each year we recognize a regional advisor to receive the Advisor of the Year award. All HOSA advisors who attend their regional/district conference will be eligible to be the regional/district advisor of the year. Names will be listed on a ballot and the advisors will be given the opportunity to vote during the conference. The State Advisor of the year will come from the three regional/district advisors of the year. The State Advisor will be recognized at the International Conference also.

**SPIRIT AWARD**
We will continue this year with the district spirit award. At each of the Conferences, during roll call, each Charter in attendance will have the opportunity to show their spirit. The winner will receive a trophy and bragging rights for the year.

**MISSISSIPPI HOSA SCHOLARSHIP**
The Mississippi HOSA Executive Board has voted to set aside $1,000.00 for HOSA Scholarships to be awarded at the State Conference every spring. The Scholarship Application will be posted on the MDE Website in November.
AWARDS UNLIMITED
HOSAs Charters can receive a catalog and an order-form from Awards Unlimited, which is the supplier of the official emblematic items - trophies, pins, notebooks, clothing items, stationery, jewelry, and other items bearing the HOSA emblem. For more information call 1-800-950-3553.

2019-2020 THEME
The theme for this year is: Towards Tomorrow

MIDDLE SCHOOL MEMBERSHIP
We are excited to announce MS HOSA continues to offer membership to Middle School Students. Students who are in the 7th and 8th grades may be members. Students can participate in middle school competitive events at State and International Conferences. We will not host a district conference for middle school students.

RIGHT RESPONSE PARTNERSHIP
MS HOSA has joined with International HOSA and have become an officially endorsed partner with Right Response Fundraising. Because everyone needs to have a first aid kit, this partnership could yield huge profits for our chapters. Right Response has created a variety of first aid k:ts to meet the needs of every family, individuals and businesses. The kits come in many sizes and most of the kits are compact enough to allow easy transport. They can fit in a glove box, purse, golf bag, backpack, picnic basket, or suitcase, and they make wonderful gifts too.

Any of our HOSA chapters that conduct a Right Response fundraiser will earn 50% profit, AND Right Response will make a donation to be used for scholarships for our HOSA students and also at the international HOSA level. This is a win-win-win situation for all. If you are looking for a fundraiser, this might be the one for you. We want to provide resources that might help you meet your goals. As with any fundraiser, please ensure you follow the proper channels through the local school system.

To get more information or to register to conduct a fundraiser contact: Candise Nolan-Fine 360-609-0333 fundraisingwithcandise@gmail.com www.FundraisingWithCandise.Org

STATE OFFICER PACKET
MS HOSA is always looking for strong leaders to serve as State Officers. This is a great opportunity for your students to receive leadership experience while serving the students of MS HOSA. This is also a great opportunity for your students to earn leadership credentials for their college applications. If you have students who would like to run for State Officer, please contact me to request the application. These packets should be postmarked on or before December 16th.

HOSA PATCH EXCHANGE PROGRAM
HOSAs "Patch Exchange Program" will take place from June 19, 2019 (at the ILC) to December 31, 2019!
Exchange Program During the ILC. Members and advisors are encouraged to bring as many old patches in your chapter’s possession to the ILC and HOSA will exchange all old patches for HOSA’s new patch at NO COST. You do NOT have to bring the uniform – just the patch.

**One old patch for one new patch = equal exchange! (During ILC)**

Exchange Program June 23, 2019 (after the ILC) until December 31, 2019. Patches can be exchanged with HOSA for $1 per patch if they are mailed to HOSA-Future Health Professionals, 548 Silicon Drive, Suite 101, Southlake, TX 76092. Or patches may be purchased directly from Awards Unlimited, however, the cost is $3.80 per patch. Starting January 1, 2020, HOSA’s new patch will be required on the blazer to qualify an official HOSA Uniform. Patches can be purchased from Awards Unlimited for $3.80.

**NATIONAL SERVICE PROJECT**
HOSA’s National Service Project this year is the National Pediatric Cancer Foundation (NPCF) [https://nationalpcf.org/](https://nationalpcf.org/). HOSA is excited to work with NPCF for the next two years in raising funds and awareness for pediatric cancer. This is a great way to become involved, inspire participation in local community service, and enter a competitive event at State and International Conferences. For more information on state and national recognition with NPCF, please review the HOSA Service Project Guidelines.

I am looking forward to a great year with Mississippi HOSA. If you have concerns, comments, or ideas, please call our office at 601-359-2371, fax at 601-359-3507, or e-mail to [cbryant@mdek12.org](mailto:cbryant@mdek12.org). Please provide your administrator with a copy of this memo and ask him/her to contact me if there are additional questions or concerns.

c: Wendy Clemons
   Dr. Aimee Brown

CB:cb