Mississippi Student Services Professional Growth Cycle

Step 1: Review Growth Rubric for Student Services Coordinator

Step 2: Develop SMART Goals Based Upon Previous Year’s Feedback

Step 3: Collect Evidence Aligned to the Growth Rubric

Step 4: Align Collected Evidence to the Growth Rubric

Step 5: Plan/Schedule Observations Based on Evidence Collected & SMART goals

Step 6: Sort Evidence & Score Standards based on Additional Evidence Collected During Visit

Step 7: Determine one to Three High Leverage Feedback Pieces

Step 8: Plan Powerful Feedback Conversation

Step 9: Deliver Feedback Conversation

Step 10: Record Summative Score

This process should be used at least three (3) times during a school year. At the conclusion of both opportunities for growth, the school should provide a summative score of the student services coordinator’s effectiveness.

Office of Educator Effectiveness
https://www.mdek12.org/OEE/Student-Services