

**Subcommittee for the Commission on Teacher and Administrator Education,
Certification and Licensure and Development
Southpointe Business Park
500 Clinton Center Drive, 4th Floor Multipurpose Room
Clinton, MS
12:30 p.m.
February 19, 2016**

In accordance with Miss. Code Ann. § 37-3-2(10) and § 25-41-5, a subcommittee of the members of the Commission on Teacher and Administrator Education, Certification and Licensure and Development (Commission) met 12: 30 p.m. on Friday, February 19, 2016, in the 4th Floor Multipurpose Room of the Southpointe Business Park located at 500 Clinton Center Drive, Clinton, MS.

Members in Attendance: Pamela Manners, Dr. Debra Mays-Jackson, and Dr. Cindy Melton.
Commission Counsel: Erin Meyer, Special Assistant Attorney General

Mississippi Department of Education (MDE) Personnel Attending:

Michael C. Martin, Director of Office of Educator Misconduct
Holley Haywood, Office of Educator Misconduct Investigator
Joseph A. Runnels, Special Assistant Attorney General, Counsel to Office of Educator Misconduct

I. Case of Sara Smith, Educator License No.: 271717

Pamela Manners serving as presiding officer for the Commission Hearing Subcommittee called the hearing to order at 12:47 p.m.

After all exhibits were received into evidence and testimony heard, Cindy Melton moved to consider going into executive session. Dr. Debra Mays-Jackson seconded the motion and the Commission Hearing Subcommittee unanimously voted to consider going into executive session.

Once the parties cleared the room, Cindy Melton moved that the Commission Hearing Subcommittee go into executive session for deliberation and findings concerning the License of Educator Sara Smith. Dr. Debra Mays-Jackson seconded the motion and the Commission Hearing Subcommittee unanimously voted to go into executive session.

Dr. Cindy Melton moved that the Commission Hearing Subcommittee approve Educator License No.: 271717 for processing. Dr. Debra Mays-Jackson seconded the motion and the Commission Hearing Subcommittee unanimously approved Sara Smith's license for processing.

On a motion by Dr. Cindy Melton, seconded by Dr. Debra Mays-Jackson, the Commission Hearing Subcommittee unanimously voted to come out of executive session.

II. Case of Chandra German-Flowers, Educator License No.: 242862

Pamela Manners serving as presiding officer for the Commission Hearing Subcommittee called the hearing to order at 2:06 p.m.

After all exhibits were received into evidence and testimony heard, Cindy Melton moved to consider going into executive session. Dr. Debra Mays-Jackson seconded the motion and the Commission Hearing Subcommittee unanimously voted to consider going into executive session.

Once the parties cleared the room, Cindy Melton moved that the Commission Hearing Subcommittee go into executive session for deliberation and findings concerning the License of Educator Chandra German-Flowers Dr. Debra Mays-Jackson seconded the motion and the Commission Hearing Subcommittee unanimously voted to go into executive session.

Dr. Cindy Melton moved that the Commission Hearing Subcommittee approve Educator License No.: 242862 for processing. Dr. Debra Mays-Jackson seconded the motion and the Commission Hearing Subcommittee unanimously approved Chandra German-Flowers' license for processing.

On a motion by Dr. Cindy Melton, seconded by Dr. Debra Mays-Jackson, the Commission Hearing Subcommittee unanimously voted to come out of executive session.

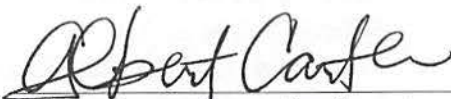
III. Adjournment

On a motion made by Cindy Melton and seconded by Debra Mays-Jackson, the Commission unanimously voted to adjourn.

Approved:



Pamela Manners, Subcommittee Chair
Commission on Teacher and Administrator
Education, Certification and Licensure and
Development



Albert Carter, Executive Secretary
Commission on Teacher and Administrator
Education, Certification and Licensure and
Development