



**GUIDELINES FOR MISSISSIPPI  
EDUCATOR LICENSURE K-12**

**MISSISSIPPI DEPARTMENT OF EDUCATION  
DIVISION OF EDUCATOR LICENSURE  
359 NORTH WEST STREET  
JACKSON, MISSISSIPPI 39201**

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## INTRODUCTION

The Commission on Teacher and Administrator Education, Certification and Licensure and Development was created under the Mississippi Education Reform Act of 1982 and is charged with the responsibility of making recommendations to the State Board of Education regarding standards for the preparation, licensure, and continuing professional development of those who teach or perform tasks of an educational nature in the public schools of the State of Mississippi. In compliance with Miss. Code Ann. §37-3-2, as amended by Mississippi Laws 1997, Ch. 545, the Commission on Teacher and Administrator Education, Certification and Licensure and Development and the State Board of Education have approved guidelines for licensure.

This manual contains information necessary to understand the licensure processes, class levels of licensure, and pathways to licensure. Proper use of this manual should provide answers to most, if not all, general and specific questions related to educator licensure in the State of Mississippi.

The Division of Educator Licensure is the sole program office within the Mississippi Department of Education to issue licenses and to implement Mississippi's laws and policies adopted by the Mississippi State Board of Education relating to the licensing of teachers, instructional support personnel, and administrators for preschool through Grade 12 (P-12). Policies, rules, standards, directives, and memoranda written prior to this version are invalid and shall not be used to determine the application of these guidelines unless otherwise noted herein.

Applicants for educator licensure must meet all requirements for the selected approach in effect on the date the complete application is received in the Division of Educator Licensure.

*NOTE: The full document may be accessed and downloaded through the Internet at the following web address:*

<http://www.mdek12.org/otl/oel>

### Division of Educator Licensure

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**GENERAL GUIDELINES  
MISSISSIPPI EDUCATOR LICENSURE**

**Validity Periods**

Licenses will be valid from the day the completed application packet is received and validated by the Division of Educator Licensure. All licenses expire on June 30<sup>th</sup> of the year of expiration. A five-year license issued at any time during the school year shall be valid for five (5) school years including the school year in which it is granted. A school year is from July 1 to June 30.

For example, a standard license issued January 2019, (2018-2019 school year), would be valid from the date the completed packet is received until June 30, 2023. The remainder of the 2018-2019 school year is considered a full year.

**Renewal of License**

Only a five-year, standard license is eligible for renewal. Current requirements for renewal of a five-year standard license for each class are as follows:

**Class A:**

Ten (10) continuing education units (CEU's) in content or job/skill related area

**OR**

Three (3) semester hours in content or job/skill related area AND Five (5) continuing education units (CEU's) in content or job/skill related area

**OR**

Six (6) semester hours in content or job/skill related area

**OR**

Completion of the National Board for Professional Teaching Standards process

**Class AA, AAA or AAAA:**

Three (3) semester hours in content or job/skill related area

**OR**

Five (5) continuing education units (CEU's) in content or job/skill related area

**OR**

Completion of the National Board for Professional Teaching Standards process

**Standard Career Level Administrator:**

Seventy (70) School Executive Management Institute (SEMI) credits

**OR**

Six (6) hours of coursework

**OR**

35 SEMI credits AND 3 hours coursework

**OR**

Completion of a specialist or doctoral degree in educational administration/leadership. When **all** requirements are completed, college transcripts and/or original continuing education unit (CEU) certificates may be submitted for license renewal. The college credit courses may be completed on the undergraduate or graduate level with a grade of "C" or higher at regionally/nationally accredited senior colleges, universities, or community colleges. Official transcripts must be submitted in sealed envelope(s) or e-Scrip bearing the seal or signature of the registrar. **The license may be renewed for one five-year period beyond the present expiration date. Only credits earned within the renewal cycle indicated on the educator's official Mississippi educator license may be used for licensure renewal.** Renewal requirements referencing content area courses refer to the area of endorsement (e.g., mathematics, science, special education, etc.).

References to job/skill related area include pedagogy and skills for effective teaching and leadership (e.g., computer technology, cooperative learning, learning styles, methodology, etc.). **Only one renewal method may be utilized during a five-year period.** For a list of CEU providers, go to: <https://www.mdek12.org/OTL/OEL/Renewal>.

The Mississippi Department of Education no longer approves programs for CEU credit. School districts, organizations, or individuals wishing to prepare and offer a program for CEU credit must submit an application to an accredited CEU granting agency. Any Continuing Education Office at a college, university, or community/junior college is an accredited CEU granting agency. Once programs are approved, they may be offered and certificates will be issued to successful participants by the approving agency. **Ten contact hours of professional development is equal to one CEU credit. The Division of Educator Licensure does not accept CEU certificates for less than .5 CEU's or five contact hours.** Official verification of CEU credit(s) must be submitted to document completion of CEU credit(s).

Educators can complete and submit an application for licensure renewal and upload a PDF copy of the original CEU certificates and/or National Board documentation to be used for renewal via the his/her Educator Licensure Management System (ELMS) account. If submitting documentation of coursework, official sealed copies of the applicant's transcript(s) must be mailed to the Mississippi Department of Education, Division of Educator Licensure, P.O. Box 771, Jackson, MS 39205-0771 or submitted electronically directly from the respective college/university and administering testing company. For instructions on this process, please visit: <https://www.mdek12.org/OTL/OEL/licensureapplication>.

### **Document Submission**

All documents submitted to the Division of Educator Licensure become the property of the Mississippi Department of Education and will not be returned to the applicant, unless otherwise stated, nor will the Department provide copies of the documents to the applicant or third parties. Only the following documents will be duplicated and returned to the applicant if submission is required: Original – Out-of-state license, Professional Association Card, Marriage License, Birth Certificate, and Licensure Test Score Report. It is the responsibility of the educator to obtain copies of documents prior to submission to the Division of Educator Licensure.

### **SPECIAL NOTE**

**A grade of "C" or higher must be obtained on all coursework taken for renewal of license, reinstatement of license or the adding of supplemental endorsements. This includes all coursework outlined on planned programs required to convert a special license to a standard license.**

### **Acceptable Degrees or Coursework for Licensure**

The Division of Educator Licensure accepts degrees or coursework from any nationally or regionally accredited institution. An institution's accreditation status can be verified using the United States Department of Education website (<http://www.ope.ed.gov/accreditation/>) or the Council on Higher Education Accreditation website (<http://www.chea.org/search/default.asp>). Section 37-3-2 of the Mississippi Code authorizes the Certification Commission and State Board of Education to approve all teacher preparation programs for any license in MS. The Commission does not approve programs completed in other states.

If a Mississippi educator completes a degree program in another state with the intention of becoming certified, he/she must provide to the Division of Educator Licensure documentation that the out of state program is approved for licensure in that state. An “Institutional Program Verification” form can be accepted as documentation and can be found in the “Paper License Application” packet at (<http://www.mde.k12.ms.us/educator-licensure/licensure-application-k12>).

### **Degrees Earned Outside of the United States and Other Correspondence**

The applicant is responsible for having all transcripts representing degrees earned outside of the United States, as well as any other correspondence, translated and evaluated by an evaluation agency prior to submission of a licensure application to the Mississippi Department of Education. Please submit a detailed course-by-course foreign credential evaluation report. Information regarding acceptable evaluation agencies may be accessed at [www.naces.org](http://www.naces.org) (click on “Choose An Agency” to gain access to contact information for those listed as “Current Members”).

Please note the State of Mississippi does not offer the option to obtain a license by way of International Reciprocity. Mississippi Code Ann. § 37-3-2(8)(a) only addresses reciprocity of an educator license held by an individual “who possesses a valid standard license from *another state*”.

### **Name or Address Change**

It is the responsibility of the educator to make a Name or Address Change with the Division of Educator Licensure. You may request a Name Change by submitting a notarized letter of request for Name Change and an unexpired photocopy of your driver’s license or an unexpired photocopy of a United States passport or passport card, or if applicable, a photocopy of an official marriage license. Request for Name Change must be submitted via postal mail only, to the **Mississippi Department of Education; Division of Educator Licensure**; P.O. Box 771; Jackson, MS 39205. To update address, the educator can log into the Educator Licensure Management System (ELMS) at: <https://sso.mde.ms.gov/Login/Login.aspx> and edit this information as needed.

### **Duplicate License**

An individual may request a duplicate copy of a license by applying online and paying with a debit or credit card or by submitting a completed paper Licensure Application and a \$5 money order (**Personal checks are not accepted**) to the **Mississippi Department of Education; Division of Educator Licensure**; P.O. Box 771; Jackson, MS 39205. Download the [Licensure Application Packet](http://www.mde.k12.ms.us/educator-licensure/licensure-application-k12) at: <http://www.mde.k12.ms.us/educator-licensure/licensure-application-k12> or complete an online application through the Educator Licensure Management System (ELMS) at: <https://sso.mde.ms.gov/Login/Login.aspx>.

### **Expert Citizen Educator License**

MS Code Ann. §37-3-2 (6)(c): The Mississippi Department of Education may grant an Expert Citizen License to local business or other professional personnel in order to allow a school district to offer specialized or technical courses. This is a one-year license that can only be requested by an employing local school district or an eligible nonpublic school in the state of Mississippi. This license is issued at the Class A level.

### **Special, Non-Renewable License**

MS Code Ann. §37-3-2 (6)(d): The Mississippi Department of Education may grant a Special, Non-renewable License to a candidate who has not met all certification requirements under the Miss. Code Ann. § 37-3-2(6)(a), (b), and (c), at the time the application is submitted to the Division

of Educator Licensure. This is a one-year license that can only be requested by an employing local school district or an eligible nonpublic school in the state of Mississippi for up to three (3) years. This license is issued at the Class A level.

### **Use of Non-licensed Teaching Personnel**

MS Code Ann. §37-3-2 (6)(e) allows for the utilization of a non-licensed person, to teach a maximum of three (3) periods per teaching day in a public or nonpublic school accredited by the state. The applicant shall submit to the local superintendent a transcript and/or other documents of education and related experience, which substantiate preparation for the subject to be taught. In no case, shall any local school board hire non-licensed personnel in excess of five percent of the total number of licensed personnel in any single school.

### **Denial, Revocation, or Suspension**

According to MS Code 37-3-2 (11) an application for licensure may be **denied** for one or more of the following reasons:

Lack of qualifications which are prescribed by law or regulations adopted by the State Board of Education;

The applicant has a physical, emotional or mental disability that renders the applicant unfit to perform the duties authorized by the license, as certified by a licensed psychologist or psychiatrist; The applicant is actively addicted to or actively dependent on alcohol or other habit-forming drugs or is a habitual user of narcotics, barbiturates, amphetamines, hallucinogens, or other drugs having similar effect, at the time of application for a license;

Revocation of an applicant's certificate or license by another state;

Fraud or deceit committed by the applicant in securing or attempting to secure such certification and license; Failing or refusing to furnish reasonable evidence of identification; The applicant has been convicted, has pled guilty or entered a plea of nolo contendere to a felony, as defined by federal or state law;

or the applicant has been convicted, has pled guilty or entered a plea of nolo contendere to a sex offense as defined by federal or state law.

According to MS Code 37-3-2 (12), teachers' or administrators' licenses may be **suspended** or **revoked** for a specified period for one or more of the following reasons:

- Breach of contract or abandonment of employment may result in the suspension of the license for one (1) school year as provided in Section [37-9-57](#);
- Obtaining a license by fraudulent means shall result in immediate suspension and continued suspension for one (1) year after correction is made;
- Suspension or revocation of a certificate or license by another state shall result in immediate suspension or revocation and shall continue until records in the prior state have been cleared;
- The license holder has been convicted, has pled guilty or entered a plea of nolo contendere to a felony, as defined by federal or state law;
- The license holder has been convicted, has pled guilty or entered a plea of nolo contendere to a sex offense, as defined by federal or state law; or
- The license holder knowingly and willfully committing any of the acts affecting validity of mandatory uniform test results as provided in Section [37-16-4](#) (1).



- The license holder has engaged in unethical conduct relating to an educator/student relationship as identified by the State Board of Education in its rules;
- The license holder has fondled a student as described in Section 97-5-23, had any type of sexual involvement with a student as described in Section 97-3-95;
- The license holder has failed to report sexual involvement of a school employee with a student as required by Section 97-5-24.

Dismissal of a licensed employee by a local school board may result in suspension or revocation of a license for a length of time, which shall be determined by the Commission and based upon the severity of the offense. Any offense committed or attempted in any other state shall result in the same penalty as if committed or attempted in this state.

A person may voluntarily surrender a license. The surrender of such license may result in the Commission's recommendation of any of the above penalties without the necessity of a hearing. However, any such license, which has voluntarily been surrendered by a licensed employee may be reinstated by a unanimous vote of all members of the Commission.

Any person, whose license has been suspended on any grounds, may apply for reinstatement of the license after one (1) year from the date of suspension, or after one half (1/2) of the suspension time has lapsed, whichever is greater. A license revoked on criminal grounds may be reinstated upon petition to the Commission filed after expiration of the sentence, parole, or probationary period imposed upon conviction, whichever is shorter. The Commission may require an applicant for reinstatement to furnish evidence satisfactory to the Commission of good character; good mental, emotional, and physical health; and such other evidence as the commission may deem necessary to establish the applicant's fitness to perform the duties authorized by the license.

### **Class Levels of Mississippi Licenses**

Class A = Bachelor's level license

Class AA = Master's degree level license

Class AAA = Specialist degree level license

Class AAAA = Doctorate degree level license

***(Juris Doctorate and Master of Fine Arts Degrees are Issued at the Class AAA Level)***

Note: To upgrade a standard license to a higher-class level, the degree earned must be from a regionally or nationally accredited college or university. An institution's Accreditation status can be verified using the United States Department of Education website (<http://www.ope.ed.gov/accreditation/>) or the Council on Higher Education Accreditation website (<http://www.chea.org/search/default.asp>).

## APPLICATION PROCESS

1. Read Licensure Instructions and Checklist (located within the paper application) to locate the license for which you are applying.
2. Download a Licensure Application Packet or apply online at: <https://www.mdek12.org/OTL/OEL/licensureapplication>. (The Division of Educator Licensure cannot, by law, process any requests without receipt of an official completed licensure application submitted by the prospective or practicing educator.)
3. All required supporting documents for the requested license must be submitted to the Division of Educator Licensure prior to application processing. Select supporting documents can be uploaded directly into the applicant's Educator Licensure Management System (ELMS) educator account. Official sealed copies of the applicant's transcript(s) and all pages of the official score report(s) must be mailed to the Mississippi Department of Education, Division of Educator Licensure, P.O. Box 771, Jackson, MS 39205-0771 or submitted electronically directly from the respective college/university and administering testing company.

## MISSISSIPPI LICENSES

Candidates for Mississippi educator or administrator license(s) may request licensure according to the following application categories:

### **Traditional Teacher Education Route Licenses**

Pre-Service Teacher License

Five Year Educator License

### **Non-traditional Alternate Route Licenses**

Mississippi Alternate Path to Quality Educators/ *Three or Five Year Alternate Route License*

Teach Mississippi Institute/*Three or Five Year Alternate Route License*

Master of Arts in Teaching/*Three or Five Year Alternate Route License*

American Board Certification/*One or Five Year Alternate Route License*

### **Special Subject Five Year Educator Licenses**

Audiologist (K-12)

Child Development (PreK-K)

Dyslexia Therapy (K-12)

Early Oral Intervention Hearing Impaired (B-K)

Emotional Disability (K-12)

Guidance and Counseling (K-12)

Library Media (K-12)

Performing Arts (K-12)

Psychometrist (K-12)  
School Business Administrator  
School Psychologist (K-12)  
Speech/Language Clinician (K-12)  
Speech Associate (K-12)  
Special Education Birth-Kindergarten (B-K)  
Special Education Mild/Moderate Disability (K-12)

**Career Technical Educator Licenses**

Career Technical Non-Education Degree (Associate's Degree)/*Three Year License*  
Career Technical Non-Education Degree (Bachelor's Degree)/*Three Year License*  
Career Technical Educator License Non-Degree or Non-Education Degree/*Five Year License*

**Licenses by District Request Only**

JROTC  
Expert Citizen  
One-Year License for Veteran Teachers  
Special, Non-Renewable

**Reciprocity**

Two Year License  
Five Year License

**Administrator License**

Non-practicing  
Entry Level  
Career Level  
Alternate Route  
Athletic Administrator  
District Superintendent

**MISSISSIPPI DEPARTMENT OF EDUCATION  
PRE-SERVICE TEACHER LICENSE**

The Pre-Service Teacher License provides a statewide structure to organize procedures related to pre-service teachers once admitted to state-approved teacher preparation programs. Such procedures are designed to:

- (a) Protect the health, safety, and general welfare of students and educators;
- (b) Provide opportunities for pre-service teachers to practice/demonstrate knowledge and skills;
- (c) Standardize the criminal background check process across the state for pre-service teachers eliminating those who are not eligible or suited to the profession;
- (d) Assist pre-service teachers in understanding the Mississippi Educator Code of Ethics, Standards of Conduct and hold them accountable under the Code; and
- (e) Require attainment of the Pre-Service Teacher License for anyone participating in field experiences and student teaching in Mississippi schools (to include candidates in Mississippi and out-of-state educator preparation programs).

**Requirements.**

To qualify for the Pre-Service Teacher License:

- (a) An applicant must be admitted to a teacher preparation program in the state of Mississippi or any other U.S. state which meets the following requirements:
  - 1. Leads to licensure in a teaching field; and
  - 2. Requires participation in field experiences or clinical practice including student teaching, residency work or any other program requirements in Mississippi schools;
- (b) The educator preparation provider (EPP) shall request the Pre-Service Teacher License on behalf of the applicant according to procedures outlined in the Mississippi Educator Licensure Guidelines compendium;
- (c) An applicant shall submit appropriate documentation indicating cleared criminal background check;

**NOTE:** The Pre-service Teacher License is not intended for individuals who hold a valid provisional or standard Mississippi license in a teaching field, or an expired Mississippi renewable standard license in a teaching field.

**Validity.** The Pre-Service Teacher License is valid for five (5) years, with the following exceptions:

- (a) Invalidated upon program completion;
- (b) Rescinded if an individual withdraws, transfers or is removed from a program:
  - 1. Previously-enrolled candidates who withdraw, transfer, or are removed from an educator preparation program and are subsequently re-admitted to the program or admitted to a different educator preparation program are eligible for the Pre-Service Teacher License:
    - (i) Under these circumstances the five (5)-year validity period begins again upon re-admission and issuance of the new license. Requirements (a), (b) and (c), listed above, must be met after re-admission to the educator preparation program in order to reissue the Pre-Service Teacher License; and
- (c) May be extended at the request of the EPP.

**NOTE:** Pre-Service Teacher License holders are in-field to participate in supervised field experience, clinical practice, student teaching, or residency work consistent with the grade levels of certification sought. Individuals holding valid Mississippi Licenses in teaching fields are also in-field to participate in these activities. These experiences provide license holders with an intensive and extensive culminating activity. License holders are immersed in the learning community and provided opportunities to develop and demonstrate competence in the professional roles for which they are preparing. Holding a Pre-Service Teacher License, even upon successful completion of an educator preparation program, does not automatically result in movement to the standard renewable license.

***Future Additions to Requirements Section:***

*Complete the Mississippi Educator Code of Ethics – Module/Assessment, with the following exception:*

*Applicants who have been continuously enrolled in the same educator preparation program since Month-Day-Year, or earlier are exempt from this requirement. Note: the term “enrolled” is defined as admitted to a program and actively taking coursework.*

**FIVE YEAR EDUCATOR LICENSE –  
TRADITIONAL TEACHER EDUCATION ROUTE**

*A five-year educator license is granted to applicants meeting all licensing requirements and completing a state approved or National Council for Accreditation of Teacher Education (NCATE) or Council for the Accreditation for Educator Preparation (CAEP) approved teacher education program from a regionally/nationally accredited institution of higher learning.*

License	Requirements	Validity	Renewal
Class A	<ol style="list-style-type: none"> <li>1. Bachelor’s degree or higher in Teacher Education with documentation of completion of student teaching from a state approved or NCATE/CAEP accredited program from a regionally/nationally accredited institution of higher education</li> <li>2. Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis CORE (Core Academic Skills for Educators) examination; and</li> <li>3. Praxis Subject Assessment</li> <li>4. Praxis: Principles of Learning and Teaching (PLT)</li> </ol>	5 years	<p>Ten (10) continuing education units (CEU’s) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area</p> <p align="center"><b>AND</b></p> <p>Five (5) continuing education units (CEU’s) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Completion of the National Board for Professional Teaching Standards process</p>

Class AA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five-Year Class A License</li> <li>2. Master's degree in the endorsement area in which license is requested</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEU's) in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Completion of the National Board for Professional Teaching Standards process</p>
Class AAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five-Year Class A License</li> <li>2. Specialist degree in the endorsement area in which the license is requested</li> </ol>	5 years	Same as for AA
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five-Year Class A License</li> <li>2. Doctoral degree in the endorsement area in which license is requested</li> </ol>	5 years	Same as for AA

**FIVE YEAR EDUCATOR LICENSE –  
TRADITIONAL TEACHER EDUCATION ROUTE  
ELEMENTARY EDUCATION**

*A five-year educator license is granted to applicants meeting all licensing requirements and completing a state approved or National Council for Accreditation of Teacher Education (NCATE) or Council for the Accreditation for Educator Preparation (CAEP) approved teacher education program from a regionally/nationally accredited institution of higher learning.*

All educators completing an approved program for elementary education must achieve a passing score of 229 on the Foundations of Reading assessment to obtain an endorsement in elementary education.

License	Requirements	Validity	Renewal
Class A	<ol style="list-style-type: none"> <li>1. Bachelor’s degree or higher in Elementary Education with documentation of completion of student teaching from a state approved or NCATE/CAEP approved program from a regionally/nationally accredited institution of higher education</li> <li>2. Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis CORE (Core Academic Skills for Educators) examination; and</li> <li>3. Foundations of Reading Assessment</li> <li>4. Praxis Subject Assessment</li> <li>5. Praxis: Principles of Learning and Teaching (PLT)</li> </ol>	5 years	<p>Ten (10) continuing education units (CEU’s) in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>AND</b></p> <p>Five (5) continuing education units (CEU’s) in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Completion of the National Board for Professional Teaching Standards process</p>



**FIVE YEAR EDUCATOR LICENSE –  
TRADITIONAL TEACHER EDUCATION ROUTE  
ELEMENTARY EDUCATION (CONTINUED)**

Class AA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five-Year Class A License</li> <li>2. Master’s degree in the endorsement area in which license is requested</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEU’s) in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Completion of the National Board for Professional Teaching Standards process</p>
Class AAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five-Year Class A License</li> <li>2. Specialist degree in the endorsement area in which the license is requested</li> </ol>	5 years	Same as for AA
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five-Year Class A License</li> <li>2. Doctoral degree in the endorsement area in which license is requested</li> </ol>	5 years	Same as for AA

**FIVE YEAR ADMINISTRATOR LICENSE  
APPROVED PROGRAM ROUTE**

*The Non-Practicing Administrator License is issued to an educator NOT currently employed in an administrative position. The Entry Level Administrator License is issued upon request to an educator employed as a beginning administrator. The Standard Career Level Administrator License is issued to a practicing administrator who has completed all requirements for conversion to Career Level.*

License	Requirements	Validity	Renewal
<p><b>Non-practicing Administrator License</b></p> <p>Class AA, AAA, or AAAA</p>	<ol style="list-style-type: none"> <li>1. Holds five-year standard educator license</li> <li>2. Verification of three years education experience</li> <li>3. Completion of an approved master's, specialist, or doctoral degree in educational administration/leadership from a state-approved or regionally/nationally accredited institution of higher education</li> <li>4. Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service</li> <li>5. Institutional recommendation documenting completion of an approved planned program in educational leadership/supervision through a state-approved or regionally/nationally accredited institution of higher education</li> </ol>	<p>5 years</p> <p align="center"><b>OR</b></p> <p>Based upon validity period of standard license currently held</p>	<p>Three (3) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Five (5) continuing education units (CEU's) in content or job/skill related area</p>

**FIVE YEAR ADMINISTRATOR LICENSE  
APPROVED PROGRAM ROUTE (CONTINUED)**

<p><b>Entry Level Administrator License</b></p> <p>Class AA, AAA, or AAAA</p>	<ol style="list-style-type: none"> <li>1. Holds five-year standard educator license</li> <li>2. Verification of three years education experience</li> <li>3. Completion of an approved master's, specialist, or doctoral degree in educational administration/leadership from a state approved or regionally/nationally accredited institution of higher education</li> <li>4. Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service (ETS)</li> <li>5. Institutional recommendation documenting completion of an approved planned program in educational leadership/supervision through a state-approved or regionally/nationally accredited institution of higher education</li> <li>6. Application for Entry Level license upon obtaining initial employment as an administrator</li> <li>7. Letter from District stating the administrative position and date of administrative employment</li> </ol>	<p>5 years</p>	<p><b>NON-RENEWABLE</b></p> <p><i>Five (5) years to complete requirements to convert to Career Level Standard License which include the following:</i></p> <ol style="list-style-type: none"> <li>1. Completion of School Executive Management Institute (SEMI) entry level requirements</li> </ol> <p>For current requirements, visit:  <a href="https://www.mdek12.org/sites/default/files/Offices/MDE/OA/OTL/Educator%20Preparation/list-of-approved-semi-and-osl-agencies-updated-5-4-2018.pdf">https://www.mdek12.org/sites/default/files/Offices/MDE/OA/OTL/Educator%20Preparation/list-of-approved-semi-and-osl-agencies-updated-5-4-2018.pdf</a></p>
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**FIVE YEAR ADMINISTRATOR LICENSE  
APPROVED PROGRAM ROUTE (CONTINUED)**

<p><b>Standard Career Level Administrator License</b></p> <p>Class AA, AAA, or AAAA</p>	<p><b>Completion of School Executive Management Institute (SEMI) entry level requirements (Orientation to School Leadership- OSL)</b></p>	<p>5 years</p> <p align="center"><b>OR</b></p> <p>Based upon validity period of standard license currently held</p>	<p>Seventy (70) School Executive Management Institute (SEMI) credits</p> <p align="center"><b>OR</b></p> <p>Six (6) hours of coursework</p> <p align="center"><b>OR</b></p> <p>35 SEMI credits plus 3 hours coursework</p> <p align="center"><b>OR</b></p> <p>Completion of a specialist or doctoral degree in educational administration/ leadership</p> <p><b>(Completion of these renewal requirements will also renew all existing standard educator licenses for the applicant)</b></p>
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**FIVE YEAR ADMINISTRATOR LICENSE – ALTERNATE ROUTE  
Business Track**

*Alternate Route Entry Level Administrator License is issued to an applicant who has not completed an educational administration/leadership program and is limited to entry-level administrative positions, such as assistant principals or assistant coordinators.*

License	Requirements	Validity	Renewal
<p>Class AA</p> <p><b>Alternate Route Entry Level Administrator License</b></p>	<ol style="list-style-type: none"> <li>1. Hold conferred degree in one of the following areas: <ul style="list-style-type: none"> <li>- Master of Business Administration (MBA)</li> <li>- Master of Public Administration (MPA)</li> <li>- Master of Public Planning and Policy (MPP)</li> <li>- Doctor of Jurisprudence</li> </ul> </li> <li>2. Five (5) years administrative/supervisory experience*</li> <li>3. Successful completion of School Leaders Licensure Assessment (SLLA)- Educational Testing Service</li> <li>4. Priority will be given to candidates recommended by Superintendent/Local School Board for admittance into an alternate route program</li> <li>5. Successful completion of alternate route training</li> </ol> <p><b>*NOTE:</b> <i>Administrative/supervisory experience is defined as direct supervision of individuals and/or programs within a business, industry, and/or organization.</i></p>	<p>5 years</p>	<p><b>NON-RENEWABLE</b> <i>Five (5) years to complete requirements to convert to Career Level Standard License which include the following:</i></p> <p>Completion of School Executive Management Institute (SEMI) entry level requirements</p> <p>Completion of Six (6) hours of Educational Leadership coursework from an approved educational leadership/administrator program</p> <p><b>(Coursework should be selected from the following areas: Curriculum and Instruction, Instructional Improvement or Leadership, School Law or School Finance.)</b></p>

**ADMINISTRATOR LICENSE – ALTERNATE ROUTE  
Education Track**

***Alternate Route Administrator License is issued to an applicant who has not completed an educational administration/leadership program and is limited to entry-level administrative positions, such as assistant principals, coordinators or assistant coordinators.***

License	Requirements	Validity	Renewal
<p><b>One-year Alternate Route Administrator License</b> Class AA</p>	<ol style="list-style-type: none"> <li>1. Master of Education (MED) degree or higher</li> <li>2. Three (3) years teaching experience for Education Track</li> <li>3. Letter of commitment from school district confirming an administrative position</li> <li>4. Successful completion of alternate route training</li> </ol>	<p>1 year</p>	<p>To convert to Five (5) year Entry Level Alternate Route Administrator License – Must:</p> <ol style="list-style-type: none"> <li>1. Complete Alternate Route program</li> <li>2. School Leaders Licensure Assessment (SLLA) - Educational Testing Service</li> <li>3. Verification of Completion of Practicum (9 Saturdays), with an Online Recommendation by MAPQSL</li> <li>4. Documentation of District Evaluation/Mentoring Program</li> </ol>

**ADMINISTRATOR LICENSE – ALTERNATE ROUTE  
EDUCATION TRACK (CONTINUED)**

<p><b>Five-year Entry Level Alternate Route Administrator License</b> Class AA</p>	<ol style="list-style-type: none"> <li>1. Master of Education (MED) or higher education degree</li> <li>2. Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service</li> <li>3. Three (3) years teaching experience for MED</li> <li>4. Successful completion of alternate route training</li> <li>5. Verification of Completion of Practicum (9 Saturdays), with an Online Recommendation by MAPQSL</li> <li>6. Documentation of District Evaluation/Mentoring Program</li> </ol>	<p align="center">5 years</p>	<p><b>NON-RENEWABLE</b></p> <p><i>Five (5) years to complete requirements to convert to Career Level Standard License which include the following:</i></p> <ol style="list-style-type: none"> <li>1. Completion of School Executive Management Institute (SEMI) entry level requirements</li> </ol> <p>For current requirements, visit: <a href="https://www.mdek12.org/sites/default/files/documents/OEL/k-12-administrator-licensure-renewal-requirements-for-traditional-route-administrators.pdf">https://www.mdek12.org/sites/default/files/documents/OEL/k-12-administrator-licensure-renewal-requirements-for-traditional-route-administrators.pdf</a>.</p> <ol style="list-style-type: none"> <li>2. Completion of Six (6) hours of Educational Leadership coursework from an approved educational leadership/administrator program</li> </ol> <p><b>(Coursework should be selected from the following areas: Curriculum and Instruction, Instructional Improvement or Leadership, School Law or School Finance)</b></p>
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**ADMINISTRATOR LICENSE – ALTERNATE ROUTE  
EDUCATION TRACK (CONTINUED)**

<p><b>Standard Career Level Alternate Route Administrator License</b> Class AA, AAA, AAAA</p>	<ol style="list-style-type: none"> <li>1. Master of Education (MED) or higher education degree</li> <li>2. Successful completion of School Leaders Licensure Assessment (SLLA)- Educational Testing Service</li> <li>3. Three (3) years teaching experience for Education Track</li> <li>4. Completion of School Executive Management Institute (SEMI) entry-level requirements.</li> </ol>	<p>5 years</p>	<p>Seventy (70) School Executive Management Institute (SEMI) credits</p> <p style="text-align: center;"><b>OR</b></p> <p>Six (6) hours of coursework</p> <p style="text-align: center;"><b>OR</b></p> <p>35 SEMI credits plus 3 hours coursework</p> <p style="text-align: center;"><b>OR</b></p> <p>Completion of a specialist or doctoral degree in educational administration/leadership</p> <p><b>(Completion of these renewal requirements will also renew all existing standard educator licenses for the applicant.)</b></p>
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**FIVE YEAR ATHLETIC ADMINISTRATOR LICENSE  
APPROVED PROGRAM ROUTE (495)**

*This license is only issued for athletic administration. It cannot be used for any other administrative positions.*

License	Requirements	Validity	Renewal
<b>Non-practicing Athletic Administrator License</b>  Class AA	1. Holds five-year standard Mississippi educator license  2. Completion of an approved master's degree in Interscholastic Athletic Administration	5 years	Three (3) semester hours in content or job/skill related area  OR  Five (5) continuing education units (CEU's) in content or job/skill related area
<b>Standard Athletic Administrator License</b>  Class AA	1. Holds five-year standard Mississippi educator license  2. Completion of an approved master's degree in Interscholastic Athletic Administration	5 years	70 SEMI credits  OR  6 semester hours of college/university courses*  OR  35 SEMI credits and 3 semester hours college/university courses*  <b>(Completion of these renewal requirements will also renew all existing standard educator licenses for the applicant)</b>

**\* Graduate hours in curriculum, instruction, or educational leadership, as well as pre-approved courses in technology and other job skill areas are acceptable.**

**MISSISSIPPI DEPARTMENT OF EDUCATION  
ALTERNATIVE QUALIFICATION FOR  
PROSPECTIVE DISTRICT SUPERINTENDENT OF EDUCATION**

**Initial Three-Year District Superintendents License Criteria:**

1. Holds at least a Master's degree or higher from an institution of higher education that was accredited at the time the degree was conferred;

**AND**

2. Have a minimum of six (6) years of documented successful leadership experience, as determined and verified by the appointing local school board (examples include, but are not limited to, for profit or not for profit organizations, state agencies, business, industry, K-12 education – district level senior/executive leadership direct report to local superintendent of education, higher education or law, senior leadership position such as CEO, Commissioned Officers – Pay Grade 03 or above);

**AND**

3. Obtain a position as district superintendent and submit local board resolution of appointment to that position.

**Note:** The Initial Three (3) Year District Superintendent License is non-renewable but, may be converted to a Standard Five-Year District Superintendent License if the following pre-conditions are met.

**The Initial Three-Year District Superintendent License may be converted to the Standard Five-Year District Superintendent License upon completion of the following:**

4. Successful completion of ongoing professional learning aligned to the responsibilities of Mississippi local school district superintendents as outlined in Miss. Code Ann. § 37-9-14. The professional learning activities must be completed during the three (3) year validity of the license while actively employed as district superintendent. This would include the completion of Mississippi Department of Education approved professional growth opportunities such as Superintendent's Academy or Executive Leadership Institute or Educational Administration/Leadership degree program or any other professional growth opportunity approved by the Mississippi Department of Education. If one or more of the specific aforementioned professional growth opportunities were completed prior to obtaining the initial District Superintendent License, the district superintendent shall not be required to complete again;

**AND**

5. Demonstrate evidence that the district increased its accountability rating by a minimum of one performance classification during the three (3) year period in which the license holder was employed as district superintendent if placed in a local school district that was rated a "C" or lower at the time of appointment as district superintendent or maintain the "A" or "B" rating in a local school district rated as such at the time of appointment;

**AND**

6. The district superintendent shall earn a successful evaluation rating consistent with the assessment components defined in Miss. Code Ann. § 37-7-301 and as outlined in the current edition of the *Mississippi Public School Accountability Standards*.

**Note:** The Standard Five (5) Year District Superintendent License is renewable. Five-Year District Superintendent License holders must meet current State Board approved license renewal requirements prescribed for Standard Career Level Administrator License. Current license renewal requirements may be found in the Guidelines for Mississippi Educator Licensure K-12.

**THREE YEAR ALTERNATE ROUTE LICENSE**  
**MISSISSIPPI ALTERNATE PATH TO QUALITY TEACHERS (MAPQT)**

***Areas available: Art, Biology, Business, Chemistry, Chinese, Economics, English, French, German, Health, Home Economics, Latin, Library Media, Music, Marketing, Math, Physics, Physical Education, Social Studies, Spanish, Speech Communications, Special Education***

License	Requirements	Validity	To Convert to a Five Year Alternate Route Educator License
Class A	<ol style="list-style-type: none"> <li>1. Hold a bachelor's degree (non-education) from a regionally/nationally accredited institution of higher education</li> <li>2. Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis CORE (Core Academic Skills for Educators)  No less than 2.75 GPA on content coursework in the requested area of certification or passing Praxis Subject Assessment at or above the national recommended score provided that the accepted cohort of candidates of the institution's teacher education program meets or exceeds a 3.0 GPA on pre-major coursework.</li> <li>3. Praxis Subject Assessment</li> <li>4. Acquire admission to the MAPQT Program. (See Appendix H)</li> <li>5. Complete 90 clock hours of training. (Times and dates determined by offering colleges.)</li> <li>6. *Apply for the Three Years Educator License-Alternate route</li> </ol>	3 years	<ol style="list-style-type: none"> <li>1. Complete New Teacher Practicum (Saturdays during first year of teaching)</li> <li>2. Pass evaluation by local school district after first year of teaching</li> <li>3. Complete a local school district mentoring program during first year of teaching</li> <li>4. Apply for a Five Year Alternate Route License</li> </ol>

**\*This license requires an online recommendation from the alternate route program. Once the online recommendation is made, the educator should apply for the license online.**

**THREE YEAR ALTERNATE ROUTE LICENSE**  
**TEACH MISSISSIPPI INSTITUTE**

***Areas available: Art, Biology, Business, Chemistry, Chinese, Economics, English, French, German, Health, Home Economics, Latin, Library Media, Marketing, Math, Music, Physical Education, Physics, Social Studies, Spanish, Speech Communications, Special Education***

<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>To Convert to a Five Year Alternate Route Educator License</b>
Class A	<ol style="list-style-type: none"> <li>1. Hold a bachelor’s degree (non-education) from a regionally/ nationally accredited institution of higher learning</li> <li>2. Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis CORE (Core Academic Skills for Educators) No less than 2.75 GPA on content coursework in the requested area of certification or passing Praxis Subject Assessment at or above the national recommended score provided that the accepted cohort of candidates of the institution’s teacher education program meets or exceeds a 3.0 GPA on pre-major coursework.</li> <li>3. Praxis Subject Assessment</li> <li>4. Acquire admission to the Teach MS Institute Program (<i>See Appendix H or <a href="http://www.mde.k12.ms.us/educator-licensure/alternate-route-programs">http://www.mde.k12.ms.us/educator-licensure/alternate-route-programs</a></i> )</li> <li>5. Complete an eight-week training session (<i>see Note</i>) or eight-week online training program. (<i>Times and dates determined by offering colleges/universities</i>)</li> <li>6. *Apply for the Three Years Educator License – Alternate Route</li> </ol>	3 years	<ol style="list-style-type: none"> <li>1. Completion of one-year internship period with mentoring and induction program in local school district.</li> <li>2. Secure recommendation by school district for continued licensure</li> <li>3. Apply for a Five Year Alternate Route License</li> </ol>

**\*This license requires an online recommendation from the alternate route program. Once the online recommendation is made, the educator should apply for the license online.**

**THREE YEAR ALTERNATE ROUTE LICENSE  
MASTER OF ARTS IN TEACHING**

***Areas available:* Art, Biology, Business, Chemistry, Chinese, Economics, English, French, German, Health, Home Economics, Latin, Library Media, Music, Marketing, Math, Physics, Physical Education, Social Studies, Spanish, Speech Communications**

License	Requirements	Validity	To Convert to a Five Year Alternate Route Educator License
Class A	<ol style="list-style-type: none"> <li>1. Hold a bachelor’s degree (non-education) from a regionally/ nationally accredited institution of higher learning</li> <li>2. Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis CORE (Core Academic Skills for Educators) No less than 2.75 GPA on content coursework in the requested area of certification or passing Praxis Subject Assessment at or above the national recommended score provided that the accepted cohort of candidates of the institution’s teacher education program meets or exceeds a 3.0 GPA on pre-major coursework.</li> <li>3. Praxis Subject Assessment</li> <li>4. Apply for entrance into MAT Program (<i>See Appendix H for information</i>)</li> <li>5. Complete 6 hours of pre-teaching courses in an approved MAT Program</li> <li>6. * Secure Verification of Program Completion</li> <li>7. Apply for a Three-Year Educator License – Alternate Route</li> </ol>	3 years	<ol style="list-style-type: none"> <li>1. Secure a teaching position.</li> <li>2. Complete 6 additional hours of coursework to include supervised internship</li> <li>3. Secure Verification of Program Completion</li> <li>4. Apply for a Five Year Alternate Route License</li> </ol>

**Note: This program requires 12 hours of coursework which may be applied toward completing a master’s degree.**

**\*This license requires an online recommendation from the alternate route program. Once the online recommendation is made, the educator should apply for the license online.**

**THREE YEAR ALTERNATE ROUTE LICENSE  
MASTER OF ARTS IN TEACHING  
117 ELEMENTARY EDUCATION (4-6 GRADES)**

All educators completing an approved program for elementary education must achieve a passing score of 229 on the Foundations of Reading assessment to obtain an endorsement in elementary education.

License	Requirements	Validity	To Convert to a Five Year Alternate Route Educator License
Class A	<ol style="list-style-type: none"> <li>1. Hold a bachelor's degree (non-education) from a regionally/ nationally accredited institution of higher learning</li> <li>2. Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis CORE (Core Academic Skills for Educators) No less than 2.75 GPA on content coursework in the requested area of certification or passing Praxis Subject Assessment at or above the national recommended score provided that the accepted cohort of candidates of the institution's teacher education program meets or exceeds a 3.0 GPA on pre-major coursework.</li> <li>3. Praxis Subject Assessment</li> <li>4. Foundations of Reading Assessment</li> <li>5. Apply for entrance into MAT Program (<i>See Appendix H for information</i>)</li> <li>6. Complete 6 hours of pre-teaching courses in an approved MAT Program</li> <li>7. * Secure Verification of Program Completion</li> <li>8. Apply for a Three-Year Educator License –Alternate Route</li> </ol>	3 years	<ol style="list-style-type: none"> <li>1. Secure a teaching position.</li> <li>2. Complete 6 additional hours of coursework to include supervised internship</li> <li>3. Secure Verification of Program Completion</li> <li>4. Apply for a Five Year Alternate Route License</li> </ol>

**\*This license requires an online recommendation from the alternate route program. Once the online recommendation is made, the educator should apply for the license online.**

**ONE YEAR ALTERNATE ROUTE LICENSE  
AMERICAN BOARD CERTIFICATION**

**Areas available: *Biology, Chemistry, English, Math, Physics***

<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>To Convert to a Five Year Alternate Route License</b>
Class A	<ol style="list-style-type: none"> <li>1. Hold a bachelor’s degree (non-education) from a regionally/ nationally accredited institution of higher education</li> <li>2. Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis CORE (Core Academic Skills for Educators)  No less than 2.75 GPA on content coursework in the requested area of certification or passing Praxis Subject Assessment at or above the national recommended score provided that the accepted cohort of candidates of the institution’s teacher education program meets or exceeds a 3.0 GPA on pre-major coursework.</li> <li>3. Praxis Subject Assessment</li> <li>4. Enroll in ABCTE program</li> <li>5. Pretesting assessment assign advisor</li> <li>6. ABCTE Passport to Teaching exam</li> <li>7. Apply for 1-year license</li> </ol>	1 year	<ol style="list-style-type: none"> <li>1. Secure a teaching position, complete 1-year internship with mentor</li> <li>2. Complete one of the following:               <ul style="list-style-type: none"> <li>* 6 hours of MAT coursework</li> <li>* 3-week MAPQT summer program</li> <li>* MDE online professional development</li> </ul> </li> </ol>

**FIVE YEAR EDUCATOR LICENSE - ALTERNATE ROUTE**

*A five-year educator license is granted to applicants who hold a minimum of a bachelor's degree from a regionally/nationally accredited institution of higher learning and who have met all requirements in one of the Mississippi Alternate Route Programs.*

License	Requirements	Validity	Renewal
Class A	<ol style="list-style-type: none"> <li>1. Bachelor's degree (non-education) from a regionally/ nationally accredited institution of higher education</li> <li>2. Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis CORE (Core Academic Skills for Educators)</li> <li>3. Praxis Subject Assessment</li> <li>4. Successful completion of a one or three-year alternate route program. (See Appendix H for information on these Programs or <a href="http://www.mde.k12.ms.us/OEL/ARP">http://www.mde.k12.ms.us/OEL/ARP</a> )</li> <li>5. Application for a five-year educator license</li> <li align="center"><b>OR</b></li> <li>6. Hold a bachelor's degree (with a minor or concentration in secondary education).</li> <li>7. Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis CORE (Core Academic Skills for Educators)</li> <li>8. Praxis Subject Assessment</li> <li>9. Documentation of completion of student teaching from a state or NCATE/CAEP approved program.</li> </ol>	5 years	<p>Ten (10) continuing education units (CEUs) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Completion of the National Board for Professional Teaching Standards process</p>



**FIVE YEAR EDUCATOR LICENSE  
ALTERNATE ROUTE (CONTINUED)**

<p>Class AA</p> <p>Class AAA</p> <p>Class AAAA</p>	<p>1. Meet the requirements for a Class A License</p> <p>Master's, Specialist, or Doctoral degree in the endorsement area in which license is requested</p>	<p>5 years</p>	<p>Three (3) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Five (5) continuing education units (CEU's) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Completion of the National Board for Professional Teaching Standards process</p>
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**RECIPROCITY**

**TWO YEAR EDUCATOR LICENSE – RECIPROCITY**

*Any applicant who possesses a valid license, which is less than standard from another state may apply for a two-year educator license through reciprocity.*

<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class A	<ol style="list-style-type: none"><li>1. Valid out-of-state license (Upload PDF copy of valid out-of-state educator license via Educator Licensure Management System (ELMS) account or submit photocopy of original educator license via postal mail)</li><li>2. Official Sealed copy of all college transcripts</li></ol>	Current teaching year plus one (1) additional school year to expire on June 30	<b>Non-Renewable</b>  Applicant must complete minimum requirements for obtaining a Five-Year Mississippi License

**FIVE YEAR EDUCATOR LICENSE  
RECIPROcity**

*A five-year license is granted to applicants who possess a valid standard license from another state in an area in which Mississippi issues an endorsement and meets Mississippi's minimum licensure requirements or equivalent.*

License	Requirements	Validity	Renewal
Class A	<ol style="list-style-type: none"> <li>1. Valid out-of-state license (Upload PDF copy of valid out-of-state educator license via Educator Licensure Management System (ELMS) account or submit photocopy of original educator license via postal mail)</li> <li>2. Official Sealed copy of all college transcripts</li> <li>3. Documentation must be provided to show a passing score on a subject assessment required for each endorsement area of certification by the issuing state, or documentation that verifies the out-of-state license was obtained in a manner equivalent with current Mississippi license guidelines for that license.</li> </ol>	5 years	<p>Ten (10) continuing education units (CEU's) in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>AND</b></p> <p>Five (5) continuing education units (CEU's) in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Completion of the National Board for Professional Teaching Standards process</p>

**FIVE YEAR EDUCATOR LICENSE  
RECIPROCIITY (CONTINUED)**

<p>Class AA or Class AAA or Class AAAA</p>	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Class A License</li> <li>2. Valid out-of-state Standard Class AA (master’s degree); Class AAA (specialist degree); or Class AAAA (doctoral degree) License in a Mississippi endorsement area (Upload PDF copy of valid out-of-state educator license via Educator Licensure Management System (ELMS) account or submit photocopy of original educator license via postal mail)</li> </ol>	<p>5 years</p>	<p>Three (3) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Five (5) continuing education units (CEU’s) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Completion of the National Board for Professional Teaching Standards process</p>
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**DISTRICT REQUESTED LICENSES**

**THREE YEAR EDUCATOR LICENSE**  
**JROTC INSTRUCTOR**

*The **JROTC Instructor License** must be approved by the appropriate branch of the military and may be used to teach JROTC/Military Science only. No other endorsements may be added to this license and districts may not use instructors with this license to teach other courses as “out of field” teachers.*

License	Requirements	Validity	Renewal
Class A Class AA Class AAA Class AAAA	REQUESTED BY LOCAL SCHOOL DISTRICT  1. Letter of request from the local school district  2. Completed licensure application  3. Current Letter of Verification of approval from appropriate branch of the military  4. Official Sealed Transcript(s)	3 years	May be renewed only through written request from the local school district which must include current letter of verification of approval from the appropriate branch of the military and submission of completed licensure application.

**ONE-YEAR CERTIFICATION  
FOR VETERAN TEACHERS TEACHING OUT-OF-FIELD**  
*(obtained by district request only)*

*This license is for a teacher who has documented teaching experience. Evidence of progress in completing the necessary requirements for adding the designated endorsement to become Highly Qualified must be documented to renew this license. Obtained by district request only.*

License	Requirements	Validity	Renewal
Class A	<ol style="list-style-type: none"> <li>1. Requested by local district superintendent using “Local District Request Packet” <a href="http://www.mde.k12.ms.us">www.mde.k12.ms.us</a></li> <li>2. Completed application for One-Year Certification</li> <li>3. Plan of action from school district showing process by which the needed endorsement will be permanently added to current license</li> <li>4. Official Sealed Transcripts, test scores and/or other specified documents necessary for endorsement</li> </ol>	1 Year	Renewable up to 3 years  (District must submit appropriate documentation that shows candidate is making progress toward completion of licensure requirements as specified in Plan of Action for consideration for license renewal.)

**Note: This license is referred to as the one-year Emergency Certificate (EC).**

**MISSISSIPPI DEPARTMENT OF EDUCATION  
SPECIAL, NON-RENEWABLE LICENSE FOR TRADITIONAL TEACHER PREPARATION PROGRAM  
COMPLETERS**

The special, non-renewable license for traditional teacher preparation program completers is a one-year license that can only be requested by an employing local school district or an eligible nonpublic school in the state of Mississippi for up to three (3) years for a candidate who has not met all certification requirements under the Miss. Code Ann. § 37-3-2(6)(a), (b), and (c), at the time the application is submitted to the Division of Educator Licensure. The special, non-renewable license for traditional teacher preparation program completers provides local school district officials with the ability to employ a candidate who has completed all requirements of a state approved or NCATE/CAEP accredited traditional teacher education preparation program from a regionally/nationally accredited institution of higher education except achieving a passing score on all Mississippi required licensure tests.

This provisional licensure option provides local school district officials with the ability to employ candidates who possess the potential to earn full educator certification while temporarily addressing the ongoing teacher shortage.

This Special, Non-renewable License type can be requested for a specific traditional teacher preparation program completer who meets one of the following conditions in addition to criteria outlined in the subsequent sections based on application year:

A. Holds at least a bachelor's degree in the endorsement area in which the license is requested from an institution of higher education that was regionally/nationally accredited at the time the degree was conferred;  
**or**

B. Holds at least a bachelor's degree in any area and eighteen (18) hours of undergraduate and/or graduate level coursework with a grade of "C" or higher in the endorsement area in which the license is requested. Both the degree(s) and the eighteen (18) hours of undergraduate and/or graduate level coursework must have been earned from an institution of higher education that was regionally/nationally accredited at the time the degree was conferred. Remedial courses (also referred to as compensatory, developmental, or basic skills) will not be recognized for certification purposes and are usually numbered below 100 on the transcript  
**(Elementary Education is not included under option B); or**

C. Holds at least a bachelor's degree in any area from an institution of higher education that was regionally/nationally accredited at the time the degree was conferred and a passing score on the appropriate Mississippi State Board of Education approved licensure Subject Area Assessment in the endorsement area in which the license is requested;

The candidate must meet all licensure requirements for a standard, five (5) year renewable license by the end of the third year.

Specific restrictions apply:

- The license is not transferable between Districts or eligible nonpublic schools. For example, if a candidate is employed one (1) year and wishes to transfer to another school district, the license is no longer valid, unless a new Local District Request Application is received by the Division of Educator Licensure from the local district to which the candidate is transferring. If the educator is nonrenewed by the local school district after the first year, the educator will not be issued a license for another district for the remaining two (2) years.
- The license can only be requested in one (1) endorsement area.
- Additional endorsements will not be added to the special, non-renewable license.

**Obtaining the initial Special, Non-renewable License for traditional teacher preparation program completers requires completion of the application process as outlined below in the Year One category. Subsequent year requirements addressing verification of progress toward the standard, five (5) year renewable license are specified under the Year Two and Year Three categories.**

### **Year One Documentation Requirements**

The employing local school district or eligible nonpublic school must submit the following documentation for each candidate who meets the following criteria to be granted the year one special, non-renewable license:

- a) Standard Mississippi Licensure Application; **and**
- b) Local District Request Packet; **and**
- c) Letter of Request and Justification; **and**
- d) Vita or résumé; **and**
- e) Official, sealed transcript showing completion of a Traditional teacher education preparation program documenting successful completion of student teaching experience with an earned grade of “C” or higher. Transcript must indicate the date on which the degree was conferred; **and**
- f) Official, sealed transcript showing degree conferred in the endorsement area in which the license is requested; **or**
- g) Official, sealed transcript(s) documenting eighteen (18) hours of undergraduate and/or graduate level coursework with a grade of “C” or higher in the endorsement area in which the license is requested; **or**
- h) Official test score report(s) documenting a passing score on the appropriate Mississippi State Board of Education approved licensure Subject Area Assessment in the endorsement area in which the license is requested.

### **Year Two Documentation Requirements**

The employing local school district or eligible nonpublic school must submit documentation indicating that the special, non-renewable license holder is making sufficient progress toward the completion of requirements for obtaining full state certification. Sufficient evidence includes the following for the Traditional teacher education preparation program completer:

- a) Official test score report(s) documenting attempt(s) to achieve a qualifying passing score on all required applicable Mississippi State Board of Education approved testing requirements during the time the year one Special, Non-renewable License was valid; **and**
- b) Standard Licensure Application; **and**
- c) Local District Request Packet; **and**
- d) Letter of Request and Justification.

### **Year Three Documentation Requirements**

The employing local school district or eligible nonpublic school must submit documentation indicating that the special, non-renewable license holder is making sufficient progress toward the completion of requirements for obtaining full state certification. Sufficient evidence includes the following for the Traditional teacher education preparation program completer:

- a) Official test score report(s) documenting attempt(s) to achieve a qualifying passing score on all required applicable Mississippi State Board of Education approved testing requirements during the time the year two Special, Non-renewable License was valid; **and**
- b) Standard Licensure Application; **and**
- c) Local District Request Packet; **and**
- d) Letter of Request and Justification.



**MISSISSIPPI DEPARTMENT OF EDUCATION  
SPECIAL, NON-RENEWABLE LICENSE FOR PROSPECTIVE NON-TRADITIONAL TEACHER  
PREPARATION PROGRAM COMPLETERS**

The special, non-renewable license for prospective non-traditional teacher preparation program completers is a one-year license that can only be requested by an employing local school district or an eligible nonpublic school in the state of Mississippi for up to three (3) years for a candidate who has not met all certification requirements under the Miss. Code Ann. § 37-3-2(6)(a), (b), and (c), at the time the application is submitted to the Division of Educator Licensure. The special, non-renewable license for prospective non-traditional teacher preparation program completers provides local school officials with the ability to employ a candidate who has the potential to obtain a standard Mississippi teaching license by the completion of a Mississippi State Board of Education approved alternate route teacher education preparation program.

This provisional licensure option provides local school district officials with the ability to employ candidates who possess the potential to earn full educator certification while temporarily addressing the ongoing teacher shortage.

This Special, Non-renewable License type can be requested for a prospective non-traditional teacher preparation program completer who meets one of the following conditions in addition to criteria outlined in the subsequent sections based on application year:

A. Holds at least a bachelor's degree in the endorsement area in which the license is requested from an institution of higher education that was regionally/nationally accredited at the time the degree was conferred;  
**or**

B. Holds at least a bachelor's degree in any area and eighteen (18) hours of undergraduate and/or graduate level coursework with a grade of "C" or higher in the endorsement area in which the license is requested. Both the degree(s) and the eighteen (18) hours of undergraduate and/or graduate level coursework must have been earned from an institution of higher education that was regionally/nationally accredited at the time the degree was conferred. Remedial courses (also referred to as compensatory, developmental, or basic skills) will not be recognized for certification purposes and are usually numbered below 100 on the transcript **(Elementary Education is not included under option B); or**

C. Holds at least a bachelor's degree in any area from an institution of higher education that was regionally/nationally accredited at the time the degree was conferred and a passing score on the appropriate Mississippi State Board of Education approved licensure Subject Area Assessment in the endorsement area in which the license is requested;

The candidate must meet all licensure requirements for a standard, five (5) year renewable license by the end of the third year.

Specific restrictions apply:

- The license is not transferable between Districts or eligible nonpublic schools. For example, if a candidate is employed one (1) year and wishes to transfer to another school district, the license is no longer valid, unless a new Local District Request Application is received by the Division of Educator Licensure from the local district to which the candidate is transferring. If the educator is nonrenewed by the local school district after the first year, the educator will not be issued a license for another district for the remaining two (2) years.
- The license can only be requested in one (1) endorsement area.
- Additional endorsements will not be added to the special, non-renewable license.

**Obtaining the initial Special, Non-renewable License for prospective non-traditional teacher preparation program completers requires completion of the application process as outlined below in the Year One category. Subsequent year requirements addressing verification of progress toward the standard, five (5) year renewable license are specified under the Year Two and Year Three categories.**

### **Year One Documentation Requirements**

The employing local school district or eligible nonpublic school must submit the following documentation for each candidate who meets the following criteria to be granted the year one special, non-renewable license:

- i) Standard Mississippi Licensure Application; **and**
- j) Local District Request Packet; **and**
- k) Letter of Request and Justification; **and**
- l) Vita or résumé; **and**
- m) Official, sealed transcript showing completion of at least bachelor's degree from an institution of higher education that was regionally/nationally accredited at the time the degree was conferred; **and**
- n) Official, sealed transcript showing degree conferred in the endorsement area in which the license is requested; **or**
- o) Official, sealed transcript(s) documenting eighteen (18) hours of undergraduate and/or graduate level coursework with a grade of "C" or higher in the endorsement area in which the license is requested; **or**
- p) Official test score report(s) documenting a passing score on the appropriate Mississippi State Board of Education approved licensure Subject Area Assessment in the endorsement area in which the license is requested.

### **Year Two Documentation Requirements**

The employing local school district or eligible nonpublic school must submit documentation indicating that the special, non-renewable license holder is making sufficient progress toward the completion of requirements for obtaining full state certification to be granted the year two special, non-renewable license:

- e) Official test score report(s) documenting achievement of qualifying passing scores on all required applicable Mississippi State Board of Education approved testing requirements; **and**
- f) Official letter of unconditional acceptance to a Mississippi State Board of Education approved non-traditional teacher preparation program from the appropriate State Board approved program provider. The Mississippi teacher preparation program provider must ensure that the candidate has met all minimum admission requirements prior to enrolling the candidate in the non-traditional teacher preparation program-- Official letter must be completed by the Dean of Education or Certification Officer; **and**
- g) Standard Licensure Application; **and**
- h) Local District Request Packet; **and**
- i) Letter of Request and Justification.

### **Year Three Documentation Requirements**

The employing local school district or eligible nonpublic school must submit documentation indicating that the special, non-renewable license holder is making sufficient progress toward the completion of requirements for obtaining full state certification to be granted the year three special, non-renewable license:

- e) Official test score results from attempt(s) to meet all testing requirements during the time the year two Special, Non-renewable License was valid (*only applicable if year two license was held during 2017-2018 school year*); **and/or**
- f) Official letter of unconditional acceptance into a Mississippi State Board of Education approved non-traditional educator preparation program from the appropriate State Board approved program provider. The

Mississippi educator preparation program provider must ensure that candidate has met all minimum admission requirements prior to enrolling the candidate in the non-traditional educator preparation program - Official letter must be completed by the Dean of Education or Certification Officer (*only applicable if year two license was held during 2017-2018 school year*); **and**

- g) Official, sealed transcript showing required course(s) status as “in progress” or “completed” with an earned grade of “C” or higher. Evidence of program progress and/or completion must reflect acceptable forms of documentation based on the specific non-traditional educator preparation program being completed; **and**
- h) Standard Licensure Application; **and**
- i) Local District Request Packet; **and**
- j) Letter of Request and Justification.

**NOTE:** Educator preparation program providers shall ensure that candidates have met all requirements in effect at the time the application for admission to a Mississippi State Board of Education approved non-traditional educator preparation program is received. Requirements include, but are not limited to, the following: **(To obtain the most accurate and up-to-date requirements, please visit the Educator Licensure Section at [www.mde.k12.ms.us/k12.org/OEL](http://www.mde.k12.ms.us/k12.org/OEL))**

- a) The candidate must hold at least a bachelor’s degree from an institution of higher education that was regionally/nationally accredited at the time the degree was conferred; **and**
- b) The candidate must present official score report(s) from the appropriate testing vendor documenting earned passing qualifying scores on all required non-traditional educator preparation program admission and licensure tests such as, Praxis Core Academic Skills for Educators\*, or minimum score of twenty-one (21) ACT equivalent, Praxis Subject Assessment(s)\*\* in the area in which the educator license is sought, and Foundations of Reading Assessment (if applicable to area of certification sought) \*\*\*.

\*Candidate must have achieved the Mississippi State Board of Education’s approved Minimum Passing Score requirement for Reading, Writing, and Mathematics prior to non-traditional program admission.

\*\*Candidate must have achieved the Mississippi State Board of Education’s approved Minimum Passing Score requirement for test(s) in the area in which the educator license is sought prior to non-traditional program admission.

\*\*\*Candidate must have achieved the Mississippi State Board of Education’s approved Minimum Passing Score requirement for Foundations of Reading assessment prior to non-traditional program admission for Elementary Education (4-6) certification.

*Meeting all testing requirements is but one criterion for completing the multi-step educator licensure process for obtaining full state certification in the state of Mississippi. Please visit the Educator Licensure Section of the MDE website to obtain the most accurate and up to date information.*

**MISSISSIPPI DEPARTMENT OF EDUCATION  
SPECIAL, NON-RENEWABLE LICENSE FOR ADJUNCT TEACHERS**

The special, non-renewable license for Adjunct Teachers is a one-year license that can only be requested by an employing local school district or an eligible nonpublic school in the state of Mississippi for up to three (3) years for a candidate who has not met all certification requirements under the Miss. Code Ann. § 37-3-2(6)(a), (b), and (c), at the time the application is submitted to the Division of Educator Licensure. This licensure option provides local school district officials with the ability to employ candidates who possess the potential to earn full educator certification while temporarily addressing the ongoing teacher shortage.

The special, non-renewable license for Adjunct Teachers can be requested for an individual who meets one of the following pre-conditions in addition to criteria outlined in the subsequent sections:

- a) Specific knowledge, skills, and experience in an engineering, medical, dental, pharmaceutical, veterinarian, legal, accounting, or any other professional position approved by the Mississippi Department of Education (MDE); **or**
- b) Instructional experience at a Mississippi Department of Education accepted accredited college or university; **and**
- c) Who is eligible to provide instruction in one or more of the following certification fields: English, Reading, Mathematics, Science, Physics, Biology, Chemistry, Earth/Space Science, History, Psychology, Geography, Social Studies, Economics, Art, Music, Behavioral Science, foreign language fields, **and** the fields of Dance and Drama.

**Requirements.** To be eligible for the Special, Non-renewable License for Adjunct Teachers, the applicant must be employed by a Mississippi local educational agency (LEA):

**(a) Option 1 - Academic Content Areas. The individual must:**

- 1. Hold at least a Master's degree or higher in any area from an institution of higher education that was regionally/nationally accredited at the time the degree was conferred; **and**
- 2. Verify a minimum of two (2) years of relevant occupational experience; **and**
- 3. Hold the appropriate professional licensure for the profession or field of instructional experience; **or**
- 4. Have a passing score on the appropriate Mississippi State Board of Education Subject Assessment approved for licensure in the endorsement area in which the license is requested; **and**
- 5. Be assigned a mentor/coach from the same LEA who holds a standard renewable license in the same general subject area(s) in which the licensee is teaching.

**(b) Option 2 - Performing Arts fields: Dance, Drama, Music, and Art. The individual must:**

- 1. Hold at least a bachelor's degree or higher in the endorsement area in which the license is requested from an institution of higher education that was regionally/nationally accredited at the time the degree was conferred; **and**
- 2. Verify a minimum of two (2) years of relevant occupational experience; **and**
- 3. Hold the appropriate professional licensure for the profession or field of instructional experience; **or**

4. Have a passing score on the appropriate Mississippi State Board of Education Subject Assessment approved for licensure in the endorsement area in which the license is requested; **and**
5. Be assigned a mentor/coach from the same LEA who holds a standard renewable license in the same general subject area(s) in which the licensee is teaching.

**Validity.**

(a) The Special, Non-renewable License for Adjunct Teachers is valid for one (1) year and may be issued for up to two (2) additional years if the Adjunct Teacher receives annually, a successful rating as measured on the Mississippi Educator and Administrator Professional Growth System.

(b) The Special, Non-renewable License for Adjunct Teachers will not be converted to any other type of license issued by the Mississippi Department of Education. Should the Adjunct Teacher desire to obtain a standard five (5) year license, all current requirements of a Mississippi State Board of Education approved Traditional or Non-traditional teacher education preparation program must be met.

**Note:** It is the responsibility of the LEA to assure that Adjunct License holders are assigned only within the subject field(s) associated with the license.

**SPECIAL LICENSES**

<b>FIVE YEAR EDUCATOR LICENSE CHILD DEVELOPMENT (Pre K – K) (153)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class A	<ol style="list-style-type: none"> <li>1. Bachelor’s degree or higher with child development emphasis from a regionally/nationally accredited institution of higher education</li> <li>2. Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis CORE (Core Academic Skills for Educators)</li> <li>3. Official verification of program accreditation by the American Association of Family and Consumer Sciences or National Association for Education of Young Children or National Council for the Accreditation of Teacher Education (NCATE) or Council for the Accreditation of Educator Preparation (CAEP) (Form #OEL 02-04 E)</li> <li>4. Praxis: Principles of Learning and Teaching (PLT) for Early Childhood</li> <li>5. Praxis Subject Assessment</li> </ol> <p align="center"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Hold a valid five-year license in Elementary Ed. K-3, K-4 or K-6</li> <li>2. Complete an approved supplemental endorsement program in Pre K-K</li> </ol> <p align="center"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Hold a valid five-year license in Elementary Ed. K-3, K-4 or K-6</li> <li>2. Praxis Subject Assessment</li> </ol> <p align="center"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Hold a valid five-year license in Special Education K-12 bearing endorsement code 221, or 222, or 223</li> <li>2. Praxis II (Specialty Area Test)</li> </ol>	5 years	<p>Ten (10) continuing education units (CEU’s) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area</p> <p align="center"><b>AND</b></p> <p>Five (5) continuing education units (CEU’s) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Completion of the National Board for Professional Teaching Standards process</p>

**FIVE YEAR EDUCATOR LICENSE  
CHILD DEVELOPMENT (PRE K – K) (153)  
(CONTINUED)**

License	Requirements	Validity	Renewal
Class AA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five-Year Class A License in Child Development</li> <li>2. Master's degree in the endorsement area in which license is requested</li> </ol>	5 years	Three (3) semester hours in content or job/skill related area  <b>OR</b>  Five (5) continuing education units (CEU's) in content or job/skill related area
Class AAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five-Year Class A License in Child Development</li> <li>2. Specialist degree in the endorsement area in which license is requested</li> </ol>	5 years	Same as for AA
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five-Year Class A License in Child Development</li> <li>2. Doctoral degree in the endorsement area in which license is requested</li> </ol>	5 years	Same as for AA

<b>FIVE YEAR EDUCATOR LICENSE GUIDANCE AND COUNSELING (436)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AA	<p style="text-align: center;"><b><u>Either</u></b></p> <ol style="list-style-type: none"> <li>1. Hold a five-year educator license</li> <li>2. Complete a master’s degree program in guidance and counseling</li> <li>3. Praxis Subject Assessment (Specialty Area Test for Guidance Counselor)</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Complete an approved master’s degree program for guidance and counseling which includes a full year internship</li> <li>2. Praxis Subject Assessment (Specialty Area Test for Guidance Counselor)</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Hold National Certified School Counselor (NCSC) credential issued by National Board for Certified Counselors (NBCC)</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEU’s) in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Completion of the National Board for Certified Counselors (NBCC) process for National Certified School Counselor (NCSC)</p>
Class AAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Class AA License</li> <li>2. Hold a specialist degree in guidance and counseling</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEU’s) in content or job/skill related area</p>
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Class AA License</li> <li>2. Doctoral degree in guidance and counseling</li> </ol>	5 years	<p>Five (5) continuing education units (CEU’s) in content or job/skill related area</p>



<b>FIVE YEAR LICENSE LIBRARY/MEDIA (440)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class A	<p style="text-align: center;"><b><u>EITHER</u></b></p> <ol style="list-style-type: none"> <li>1. Complete a bachelor’s degree program or higher in Library/Media</li> <li>2. Praxis Subject Assessment (Specialty Area for Library/Media)</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Hold a five-year educator license</li> <li>2. Complete an approved Library/Media program</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Hold a five-year educator license</li> <li>2. Praxis Subject Assessment (Specialty Area for Library/Media)</li> </ol>	5 years	<p>Ten (10) continuing education units(CEU’s) in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>AND</b></p> <p>Five (5) continuing education units (CEU’s) in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Completion of the National Board for Professional Teaching Standards process</p>
Class AA, AAA, or AAAA	<ol style="list-style-type: none"> <li>1. Meet requirements for a Five-Year Class A license</li> <li>2. Completion of an approved master’s, specialist, or doctorate in library/media from a state approved or regionally/nationally accredited institution of higher education</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEU’s) in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Completion of the National Board for Professional Teaching Standards process</p>

<b>FIVE YEAR EDUCATOR LICENSE- PERFORMANCE ARTS (Dance 121, Drama 123, Music 125, or Visual Arts 127)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class A For dance, drama, music, or visual art(s)	<p style="text-align: center;"><b><u>EITHER</u></b></p> <ol style="list-style-type: none"> <li>1. Complete a bachelor’s degree program or higher in the performing arts</li> <li>2. Praxis CORE (Core Academic Skills for Educators)</li> <li>3. Praxis: Principles of Learning and Teaching (PLT)</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Have at least a bachelor’s degree</li> <li>2. Praxis CORE (Core Academic Skills for Educators)</li> <li>3. Validate artistic competency by one of the following methods:               <ul style="list-style-type: none"> <li>* Certificate of Completion from a recognized performing arts school, school of fine arts, or conservatory</li> </ul> </li> </ol> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"> <li>* A record of inclusion in a regional and/or national competition with a listing of awards or placement in competition</li> </ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"> <li>* At least two (2) years of active membership in a performing arts company in the area for which performing arts is being considered</li> </ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"> <li>* At least two (2) years of full-time teaching experience in a specific art form at an elementary school, secondary school, performing arts school, school of fine arts conservatory, or college or university</li> </ul> <ol style="list-style-type: none"> <li>4. Praxis: Principles of Learning and Teaching (PLT)</li> </ol>	5 years	Ten (10) continuing education units (CEU’s) in content or job/skill related area  <p style="text-align: center;"><b>OR</b></p> Three (3) semester hours in content or job/skill related area  <p style="text-align: center;"><b>AND</b></p> Five (5) continuing education units (CEU’s) in content or job/skill related area  <p style="text-align: center;"><b>OR</b></p> Six (6) semester hours in content or job/skill related area  <p style="text-align: center;"><b>OR</b></p> Completion of the National Board for Professional Teaching Standards process

**FIVE YEAR EDUCATOR LICENSE- PERFORMING ARTS  
(DANCE 121, DRAMA 123, MUSIC 125, OR VISUAL ARTS 127)**

<p>Class AA For dance, drama, music, or visual art(s)</p>	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five-Year Class A License</li> <li>2. Master's degree in the endorsement area in which license is requested</li> </ol>	<p>5 years</p>	<p>Three (3) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Five (5) continuing education units (CEU's) in content or job/skill related area</p>
<p>Class AAA For dance, drama, music, or visual art(s)</p>	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five-Year Class A License</li> <li>2. Specialist degree or Doctoral degree in the endorsement area in which license is requested</li> </ol>	<p>5 years</p>	<p>Same as for AA</p>

**FIVE YEAR EDUCATOR LICENSE – PSYCHOMETRIST (213)**

<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AA	<p align="center"><b>EITHER</b></p> <ol style="list-style-type: none"> <li>1. Hold a five-year teaching license</li> <li>2. Complete a master’s degree program in psychometry</li> </ol> <p align="center"><b>OR</b></p> <p>Hold a master’s degree in another area and complete an approved program for psychometry</p> <p align="center"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Complete an approved master’s degree program in psychometry</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Five (5) continuing education units (CEU’s) in content or job/skill related area</p>

**FIVE YEAR EDUCATOR LICENSE  
SCHOOL PSYCHOLOGIST (451)**

License	Requirements	Validity	Renewal
Class AAA	<ol style="list-style-type: none"> <li>1. Complete an approved specialist degree or equivalent program in school psychology approved by the National Association of School Psychologist – NASP</li> <li>2. Praxis Subject Assessment (Specialty Area for School Psychology)</li> </ol>	5 years	Three (3) semester hours in content or job/skill related area  <b>OR</b>  Five (5) continuing education units (CEU's) in content or job/skill related area
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five-Year Class AAA License</li> <li>2. Doctoral degree in psychology</li> </ol>	5 years	Same as for AAAA

<b>FIVE YEAR EDUCATOR LICENSE – SPEECH/LANGUAGE CLINICIAN (215)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AA	<ol style="list-style-type: none"> <li>1. Complete an approved master’s degree program for speech pathology (American Speech Language Hearing Association-ASHA)</li> <li>2. Praxis Subject Assessment (Specialty Area for Speech Pathologist)</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>3. Complete an approved master’s degree program for speech pathology (American Speech Language Hearing Association ASHA)</li> <li>4. Original ASHA Membership Card</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEU’s) in content or job/skill related area</p>
Class AAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five-Year Class AA License</li> <li>2. Specialist degree in speech pathology</li> </ol>	5 years	Same as for AA
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five-Year Class AA License</li> <li>2. Doctoral degree in speech pathology</li> </ol>	5 years	Same as for AA

**FIVE YEAR EDUCATOR LICENSE –SPEECH ASSOCIATE (216)**

*This is a five-year license issued on the bachelor’s level for Speech Associate. The bachelor’s level Speech Associate may provide limited services to students. A bachelor’s level Speech Associate shall provide functional articulation therapy, articulation testing, write Individualized Educational Plans and provide speech therapy. The Speech Associate shall not provide language therapy, language assessments, voice or fluency or the corresponding assessments and shall not chair any type of eligibility determination committee. The bachelor’s level Speech Associate must be supervised by a master’s level fully certified Speech/Language Clinician.*

License	Requirements	Validity	Renewal
Class A	<ol style="list-style-type: none"> <li>1. Licensure Application</li> <li>2. Complete an approved bachelor’s degree program from an accredited institution in Speech Pathology, Communication Disorders, or Speech and Hearing Sciences</li> <li>3. Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis CORE (Core Academic Skills for Educators)</li> </ol>	5 years	<p>Ten (10) continuing education units (CEU’s) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area</p> <p align="center"><b>AND</b></p> <p>Five (5) continuing education units (CEU’s) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Completion of the National Board for Professional Teaching Standards process</p>

**SCHOOL BUSINESS ADMINISTRATOR LICENSE**

***No other endorsements may be added to this license. If an applicant desires to be licensed to teach academic subjects, the individual must meet standard approved testing and licensure requirements. This license cannot be used as a substitute for the District or School-based Administrator license. If an applicant desires to be licensed as a District or School-based Administrator, they individual must meet all requirements for that license. The license holder shall be bound by the MS Code of Ethics, Standards of Conduct.***

License	Requirements	Validity	Renewal
Class A Provisional	<ol style="list-style-type: none"> <li>1. Completed licensure application</li> <li>2. Transcript(s) verifying at least a bachelor’s degree in Accounting or a bachelor’s degree in another business-related field with a minimum of 15 hours of Accounting coursework as specified in SBE Policy</li> </ol>	3 years	Non-renewable
Class A Standard	<ol style="list-style-type: none"> <li>1. Completed licensure application</li> <li>2. Transcript(s) verifying at least a bachelor’s degree in Accounting or a bachelor’s degree in another business-related field with a minimum of 15 hours of Accounting coursework as specified in SBE Policy</li> <li>3. Holds the required certificate of training from the Office of School Financial Services.</li> </ol>	5 years	100 hours continuing education units (CEUs). One hour of credit will be given for each hour of training. Hours may be obtained by participating in approved local, state, regional or national school business related conferences, courses or workshops.
Class AA, AAA, or AAAA	<ol style="list-style-type: none"> <li>1. Meet requirements for a Five Year Class A license</li> <li>2. Master’s, Specialist, or Doctoral degree from a regionally/nationally accredited college or university.</li> </ol>	5 years	100 hours continuing education units (CEUs). One hour of credit will be given for each hour of training. Hours may be obtained by participating in approved local, state, regional or national school business related conferences, courses or workshops.



**FIVE YEAR EDUCATOR LICENSE  
SPECIAL EDUCATION/BIRTH TO KINDERGARTEN (211)  
(EARLY INTERVENTION)**

<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class A	<ol style="list-style-type: none"> <li>1. Bachelor's degree in Special Education/Birth to Kindergarten from a state approved or NCATE approved program from a regionally/nationally accredited institution of higher learning</li> <li>2. Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis CORE (Core Academic Skills for Educators) examination; and</li> <li>3. Praxis II Principles of Learning &amp; Teaching test 5622</li> </ol>	5 years	<p>Ten (10) continuing education units (CEU's) in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>AND</b></p> <p>Five (5) continuing education units (CEU's) in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Completion of the National Board for Professional Teaching Standards process</p>

**FIVE YEAR EDUCATOR LICENSE  
SPECIAL EDUCATION/BIRTH TO KINDERGARTEN (211)  
(EARLY INTERVENTION) (CONTINUED)**

Class AA	<p style="text-align: center;"><b><u> EITHER </u></b></p> <ol style="list-style-type: none"> <li>1. Hold a five-year educator license</li> <li>2. Complete a master’s degree program in Special Education/ Birth to Kindergarten</li> </ol> <p style="text-align: center;"><b> OR </b></p> <p>Hold a master’s degree in another area and complete an approved program for Special Education/Birth to Kindergarten</p> <p style="text-align: center;"><b> OR </b></p> <ol style="list-style-type: none"> <li>1. Complete an approved master’s program for a degree in Special Education/Birth to Kindergarten</li> <li>2. Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis CORE (Core Academic Skills for Educators) examination; and</li> <li>3. Praxis II Principles of Learning &amp; Teaching test 5622</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b> OR </b></p> <p>Five (5) continuing education units (CEU’s) in content or job/skill related area</p> <p style="text-align: center;"><b> OR </b></p> <p>Completion of the National Board for Professional Teaching Standards process</p>
Class AAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five-Year Class AA License</li> <li>2. Specialist degree in Special Education/Birth to Kindergarten</li> </ol>	5 years	Same as for AA
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five-Year Class AA License</li> <li>2. Doctoral degree in Special Education/Birth to Kindergarten</li> </ol>	5 years	Same as for AA

**FIVE YEAR EDUCATOR LICENSE  
SPECIAL EDUCATION - MILD/MODERATE DISABILITY K-12 (221)**

<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class A	<ol style="list-style-type: none"> <li>1. Bachelor’s degree in Special Education - Mild/Moderate Disability from a state approved or NCATE/CAEP approved program from a regionally/nationally accredited institution of higher learning</li> <li>2. Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis CORE (Core Academic Skills for Educators) examination; and</li> <li>3. Praxis II (Principles of Learning and Teaching Test)</li> <li>4. Praxis II (Specialty Area Test for Special Education)</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Hold a valid five-year license</li> <li>2. Praxis II (Specialty Area Test for Special Education)</li> </ol>	5 Years	<p>Ten (10) continuing education units (CEU’s) in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>AND</b></p> <p>Five (5) continuing education units (CEU’s) in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Completion of the National Board for Professional Teaching Standards process</p>

**FIVE YEAR EDUCATOR LICENSE  
SPECIAL EDUCATION - MILD/MODERATE DISABILITY K-12 (221)  
(CONTINUED)**

Class AA	<b><u>EITHER</u></b>	5 Years	Three (3) semester hours in content or job/skill related area
<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five-Year Class A License</li> <li>2. Master's degree in the endorsement area in which license is requested</li> </ol>	<b>OR</b>		
	<b>OR</b>		Five (5) continuing education units (CEU's) in content or job/skill related area
	<ol style="list-style-type: none"> <li>1. Complete an approved master's program for a degree in Special Education - Mild/Moderate Disability that includes a minimum of 18 semester hours in Special Education course work from a regionally/nationally accredited institution of higher learning</li> <li>2. Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis CORE (Core Academic Skills for Educators) examination; and</li> <li>3. Praxis II (Principles of Learning and Teaching Test)</li> <li>4. Praxis II (Specialty Area Test for Special Education)</li> </ol>		<b>OR</b> Completion of the National Board for Professional Teaching Standards process

**FIVE YEAR EDUCATOR LICENSE  
SPECIAL EDUCATION - MILD/MODERATE DISABILITY K-12 (221)  
(CONTINUED)**

Class AAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five-Year A or AA License</li> <li>2. Specialist Degree in Special Education</li> </ol>	5 Years	Same as for AA
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five-Year Class A or AA license</li> <li>2. Doctoral degree in Special Education</li> </ol>	5 Years	Same as for AA

<b>FIVE YEAR EDUCATOR LICENSE EMOTIONAL DISABILITY (206)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class A	1. Hold a five-year educator license in Special Education – Mild/Moderate Disability K-12 (221) <u><b>OR</b></u> Hold a three-year educator license in Special Education – Mild/Moderate Disability K-12 (221) <u><b>AND</b></u> 2. Completion of an approved program	5 years  3 years <i>(may be converted to five-year license but not renewed)</i>	Six (6) semester hours in content or job/skill related area <u><b>OR</b></u> Ten (10) continuing education units (CEU's) in content or job/skill related area
Class AA	<u><b>EITHER</b></u>	5 years	Three (3) semester hours in content or job/skill related area <u><b>OR</b></u> Five (5) continuing education units (CEU's) in content or job/skill related area
Class AAA	1. Meet the requirements for a Five-Year Class AA License 2. Specialist degree in emotional disability	5 years	Same as for AA
Class AAAA	1. Meet the requirements for a Five-Year Class AA License 2. Doctoral degree in emotional disability	5 years	Same as for AA

**FIVE YEAR EDUCATOR LICENSE – DYSLEXIA THERAPY (203)**

License	Requirements	Validity	Renewal
Class AA	<p align="center"><b><u>EITHER</u></b></p> <ol style="list-style-type: none"> <li>1. Hold a five-year teaching license</li> <li>2. Complete a master’s degree program in dyslexia therapy</li> </ol> <p align="center"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Hold a five-year teaching license</li> <li>2. Hold a master’s degree in another area and complete an approved program in dyslexia therapy</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Five (5) continuing education units (CEU’s) in content or job/skill related area</p>

<b>FIVE YEAR EDUCATOR LICENSE – AUDIOLOGIST (202)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AA	<p style="text-align: center;"><b><u>EITHER</u></b></p> <ol style="list-style-type: none"> <li>1. Hold a five-year educator license</li> <li>2. Complete a master’s degree program in audiology</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Hold a master’s degree in another area and complete an approved program for audiology.</li> <li>2. Praxis II (Specialty Area for Audiologist)</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Complete an approved master’s degree program for audiology</li> <li>2. Praxis II (Specialty Area for Audiology)</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEU’s) in content or job/skill related area</p>
Class AAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Class AA License</li> <li>2. Specialist degree in audiology</li> </ol>	5 years	Same as for AA
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Class AA License</li> <li>2. Doctoral degree in audiology</li> </ol>	5 years	Same as for AA



<b>FIVE YEAR EDUCATOR LICENSE – EARLY ORAL INTERVENTION (209) (Birth to Kindergarten Hearing Impaired)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AA	<p style="text-align: center;"><b><u>EITHER</u></b></p> <ol style="list-style-type: none"> <li>1. Hold a five-year teaching license</li> <li>2. Complete a master’s degree program in Early Oral Intervention for Hearing Impaired Children Birth to Kindergarten</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Complete an approved master’s degree program in Early Oral Intervention for Hearing Impaired Children Birth to Kindergarten</li> <li>2. Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis CORE (Core Academic Skills for Educators) examination; and</li> <li>3. Praxis II Principles of Learning and Teaching (PLT) for Early Childhood</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEU’s) in content or job/skill related area</p>

**THREE YEAR CAREER TECHNICAL EDUCATOR LICENSE  
FOR NON-EDUCATION DEGREE APPLICANTS  
(Applicants with an associate degree but less than a bachelor's degree)**

License	Requirements	Validity	Renewal
Class A Career Technical License	<ol style="list-style-type: none"> <li>1. Associate degree</li> <li>2. Two years of verifiable occupational experience in the past ten years. Experience must be appropriate to the subject area to be taught (Verify by submitting "Statement of Qualifications," Form OEL V1-03.)</li> <li>3. Verification of enrollment in the Career Technical Instructor Preparation (VIP) program through the local Career Technical administrator and approved by MDE/OVEWD.</li> </ol>	3 years	<p><i>Complete the following requirements to convert to a Five-Year Class A License:</i></p> <p>Complete 1<sup>st</sup> available Best Practices workshop during 1<sup>st</sup> year of employment</p> <p>Validate Occupational Competency during the 3-year validation period of license by attaining the established minimum score or higher on an occupational assessment approved by MDE.</p> <p>Validate Technology Competency during the first year of 3-year validation period of license by attaining the established minimum score of higher on a technology competency assessment approved by MDE.</p> <p>Complete all requirements of the Career Technical Instructor Preparation program during the three-year validity period.</p>

*\* Academic endorsements may not be added to the initial 3-year Career Technical Education license*

<b>THREE YEAR CAREER TECHNICAL EDUCATOR LICENSE  FOR NON-EDUCATION DEGREE APPLICANTS  (Applicants with a bachelor’s degree)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Non-Renewable</b>
Class A Career Technical License	<ol style="list-style-type: none"> <li>1. Bachelor’s degree or higher degree <i>*See note</i></li> <li>2. One year of verifiable appropriate occupational experience in past ten years. Experience must be appropriate to the subject area to be taught (Verify by submitting “Statement of Qualifications,” Form OEL V1-03).</li> <li>3. Verification of enrollment in the Career Technical Instructor Preparation (VIP) Program through the local Career Technical administrator and approved by MDE/OVEWD.</li> </ol>	3 years	<p><i>Complete the following requirements to convert to a Five-Year Class A License:</i></p> <p>Complete 1<sup>st</sup> available Best Practices workshop during 1<sup>st</sup> year of employment</p> <p>Validate Occupational Competency during the during the 3-year validation period of the license by</p> <p style="text-align: center;"><b><u>EITHER</u></b></p> <p>Holding a bachelor’s degree in the specific area to be taught</p> <p style="text-align: center;"><b>OR</b></p> <p>Attaining the established minimum score or higher on an occupational assessment approved by MDE.</p> <p>Validate Technology Competency during the first year of 3-year validation period of license by attaining the established minimum score of higher on a technology competency assessment approved by MDE.</p> <p>Complete all requirements of the Career Technical Instructor Preparation Program during the three-year validity period.</p>

*\*Note: The following areas of endorsement require a bachelor’s degree specific to the license requested:*

- *Career Technical Agriculture-Related Program (7-12)*
- *Career Technical Agriculture Occupations (7-12)*
- *Lodging and Hospitality (7-12)*
- *Career Technical Family and Consumer Science (7-12)*

*\*The related work experience requirements must be approved by the Superintendent, Principal or Career Technical Director to ensure the work experiences are relative to the teaching area. The administrator and the employer must provide verification of successful completion of these activities to be submitted in the application packet when renewal is requested.*

*\* Academic endorsements may not be added to the initial 3-year Career Technical Education license.*

**FIVE YEAR CAREER TECHNICAL LICENSE  
FOR NON-EDUCATION DEGREE APPLICANTS**

<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Five Year Class A Career Technical License	1. Satisfy all requirements to convert the Three-Year Career Technical License to a Five-Year Class A Career Technical License	5 years	<p>Ten (10) continuing education units (CEU's) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area</p> <p align="center"><b>AND</b></p> <p>Five (5) continuing education units (CEU's) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Two hundred forty (240) hours of related work experience*</p> <p align="center"><b>OR</b></p> <p>Three (3) semester hours in related area and one hundred twenty (120) hours of related work experience*</p> <p align="center"><b>OR</b></p> <p>Five (5) CEU's and one-hundred-twenty (120) hours of related work experience</p>

**FIVE YEAR CAREER TECHNICAL LICENSE  
FOR NON-EDUCATION DEGREE APPLICANTS  
(CONTINUED)**

<p>Five Year Class AA Career Technical License</p>	<ol style="list-style-type: none"> <li>1. Hold a Five-Year Class A Career Technical License</li> <li>2. Master's degree in the area of endorsement or Career Technical education</li> </ol>	<p>5 years</p>	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEU's) in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>One hundred twenty (120) hours of related work experience) *</p>
<p>Five Year Class AAA Career Technical License</p>	<ol style="list-style-type: none"> <li>1. Hold a Five-Year Class A Career Technical License</li> <li>2. Specialist degree in the area of endorsement or Career Technical education</li> </ol>	<p>5 years</p>	<p>Same as for Class AA</p>
<p>Five Year Class AAAA Career Technical License</p>	<ol style="list-style-type: none"> <li>1. Hold a Five-Year Class A Career Technical License</li> <li>2. Doctoral degree in the area of endorsement or Career Technical education</li> </ol>	<p>5 years</p>	<p>Same as Class for AA</p>

***\*The related work experience requirements must be approved by the Superintendent Principal or Career Technical Director to ensure the work experiences are relative to the teaching area. The administrator and the employer must provide verification of successful completion of these activities to be submitted in the application packet when renewal is requested.***

**FIVE YEAR LICENSE – REINSTATEMENT**

*Mississippi educators may reinstate an expired five-year standard license with one of the following options:*

<b>License</b>	<b>Requirements</b>	<b>Validity</b>
One-year Reinstatement (Issued at Class level of last five-year license)	1. Completed application requesting reinstatement <i>(During the validity of the one-year license, the educator must meet approved five-year <u>renewal</u> requirements with CEU's, coursework appropriate for the Class level of the standard license, required number of SEMI credits, or completion of National Board for Professional Teaching Standards process. Documentation submitted for renewal must have been completed within the last five-years. When renewal requirements are met, educators must reapply for the remaining four years of a standard five-year license).</i>	1 year (non-renewable)
Reinstatement by Reciprocity	1. Completed application requesting reinstatement 2. Valid out-of-state license	5 years
Reinstatement by Coursework	1. Completed application requesting reinstatement 2. Six (6) semester hours of course work (with a grade of "C" or higher) in content or job/skill related area* <u>completed within the last five years.</u>	5 years
Reinstatement of educator license held by an educator who Retired from a Mississippi public school system	1. Completed application requesting reinstatement 2. Official documentation of retirement from service in Mississippi public schools. An official letter shall be obtained from the Public Employees' Retirement System (PERS) of Mississippi and must be dated for the current year ( <i>PERS may be contacted by calling 1-800-444-7377</i> )	5 years

**Current requirements for Renewal of a five-year standard license:**

**Class A:**

Ten (10) continuing education units (CEU's) in content or job/skill related area

**OR**

Three (3) semester hours in content or job/skill related area AND Five (5) continuing education units (CEU's) in content or job/skill related area

**OR**

Six (6) semester hours in content or job/skill related area

**OR**

Completion of the National Board for Professional Teaching Standards process

**Class AA, AAA or AAAA:**

Three (3) semester hours in content or job/skill related area

**OR**

Five (5) continuing education units (CEU's) in content or job/skill related area

**OR**

Completion of the National Board for Professional Teaching Standards process

**Standard Career Administrator:**

Seventy (70) School Executive Management Institute (SEMI) credits

**OR**

Six (6) hours of coursework

**OR**

35 SEMI credits AND 3 hours coursework

**OR**

Completion of a specialist or doctoral degree in educational administration/leadership

*\*Licenses that have been revoked, suspended, or surrendered may only be reinstated by order of the Certification Commission after a disciplinary hearing.*

<b>APPENDIX A:  SUPPLEMENTAL ENDORSEMENTS ADDED TO A VALID MISSISSIPPI LICENSE</b>
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**Supplemental Endorsements that may be Added to a Three-Year or Five-Year License by obtaining a passing score on the appropriate Praxis Subject Assessment**

<b><u>CODE</u></b>	<b><u>AREA</u></b>
102	Art Education (K-12)
181	Biology Education (7-12)
105	Business Education (7-12)
185	Chemistry (7-12)
153	Child Development* (PreK-K)
193	Economics (7-12)
119	English (7-12)
177	English as a Second Languages (K-12)
130	French (K-12)
132	Chinese (Mandarin) (K-12)
134	German (K-12)
143	Health Education (K-12)
208	Hearing Disability (K-12)
322	Home Economics (7-12)
135	Latin (K-12)
440	Library/Media (K-12)
318	Marketing (7-12)
154	Mathematics (7-12)
901	Math (7-8)
902	Language Arts (7-8)
903	Social Studies (7-8)
904	Science (7-8)
166	Music Education (K-12)
144	Physical Education (K-12)
189	Physics (7-12)
192	Social Studies (7-12)
140	Spanish (K-12)
221	Special Education ( <i>Mild/Moderate K-12</i> )
910	Special Education Fundamental Subjects
196	Speech Communications (7-12)
218	Visually Impaired (K-12)

*\*Can only be added to a valid license in Elementary Education (116, 152, 120) or select areas of Special Education (221, 222, or 223) that includes Kindergarten.*



<p><b>APPENDIX A: SUPPLEMENTAL ENDORSEMENTS ADDED TO A VALID MISSISSIPPI LICENSE (CONTINUED)</b></p>
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**Supplemental Endorsements that may be Added to a Three-Year or Five-Year License by  
Completion of an Approved Program  
(Institutional Program Verification required)**

<b><u>CODE</u></b>	<b><u>AREA</u></b>
111	Computer Applications (K-12)
114	Driver Education (7-12)
143	Health Education (K12)
146	Wellness and Physical Activity (K-6)
150	Nursery-Grade 1 (N-1)
154	Mathematics (7-12)
174	Reading (K-12)
177	English as a Second Language (K-12)
182	Physical Science (7-12)
193	Economics (7-12)
206	Emotional Disability (K-12)
207	Gifted (K-12)
208	Hearing Impaired (K-12)
218	Visually Impaired (K-12)
221	Mild/Moderate Disability (K-12)
222	Severe Disability (K-12) added to 221 only
223	Mild/Moderate Disability (K-8) added to elem. only
224	Mild/Moderate Disability (7-12) added to secondary or special subject license only
314	Career Technical Guidance (added only to 436)
405	Business Management (7-12)
411	Business Technology (7-12)
440	Library/Media (K-12)
901	Mathematics (7-8)
931	Science, Technology, Engineering and Mathematics (STEM) (K-12)

**The following may also be added by completion of MDE-approved Math & Science Partnerships**

Added to Elementary or Special Education licenses only:

901 or 905 Math (7-8)

904 or 908 Science (7-8)

**The following may also be added by completion of MDE-approved Southern Regional Education Board (SREB) Course**

929 – SREB Math Ready (7-12)

930 – SREB Literacy Ready (7-12)

<b>APPENDIX A:  SUPPLEMENTAL ENDORSEMENTS ADDED TO A VALID MISSISSIPPI LICENSE  (CONTINUED)</b>
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**Supplemental Endorsements that may be Added to a Three-Year or Five-Year License  
with Eighteen (18) Hours of Coursework in Subject Area**  
**(Coursework must have an earned grade of “C” or higher)**

<b><u>CODE</u></b>	<b><u>AREA</u></b>
102	Art Education (K-12)
104	Bible (7-12)
105	Business Education (7-12)
119	English (7-12)
123	Drama (Performing Arts) (K-12)
130	French (K-12)
132	Chinese (Mandarin) (K-12)
134	German (7-12)
135	Latin (K-12)
136	Italian (K-12)
139	Russian (K-12)
140	Spanish (K-12)
144	Physical Education (K-12)
149	Journalism (7-12)
165	Music Education Instrumental (K-12)
166	Music Education Vocal (K-12)
171	Psychology (7-12)
181	Biology (7-12)
185	Chemistry (7-12)
188	General Science (7-12)
189	Physics (7-12)
192	Social Studies (7-12)
193	Economics (7-12)
196	Speech Communications (7-12)
302	Agriculture (7-12)
318	Marketing (7-12)
322	Home Economics (7-12)

**The following may also be added by completion of MDE-approved Math & Science Partnerships**

Added to Elementary or Special Education licenses only:

901 or 905 Math (7-8)

904 or 908 Science (7-8)

**Advanced Placement endorsements are added by completion of College Board Approved AP Training (see Appendix E for list)**

405 and 411 are academic endorsements that are added by completion of special CTE requirements

**Added by completion of MDE Approved Early Childhood Specialized Training**

122 Pre-Kindergarten add-on endorsement can only be added to a valid Elementary Education (116, 152, or 120) or select Special Education (221, 222, or 223) licenses that includes Kindergarten by completion of the MDE Approved Early Childhood Specialized Training

**SUPPLEMENTAL ENDORSEMENTS**

*(See Appendix A for Supplemental Endorsement Areas that may be added.)*

License	Requirements	Validity	Renewal
<p><b>SUPPLEMENTAL ENDORSEMENT AREAS ADDED TO A STANDARD OR THREE-YEAR EDUCATOR LICENSE</b></p> <p><b>Note:</b> Supplemental endorsements may not be added to a one-year educator license, two-year reciprocity license, JROTC License, or an expert citizen license.</p> <p>All supplemental endorsements are added at the Class A level.</p> <p><b>Note:</b> Academic endorsements may not be added to the initial 3-year Career Technical Education license.</p>	<ol style="list-style-type: none"> <li>1. Hold a bachelor’s degree and a valid standard or three-year Mississippi license.</li> <li>2. A minimum of 21 semester hours in a content area (with a grade of “C” or higher)</li> </ol> <p align="center"><b>OR</b></p> <p>Institutional Program Verification documenting completion of a program in an additional content area through a state-approved or regionally/nationally accredited institution of higher learning</p> <p align="center"><b>OR</b></p> <p>Meet the minimum score on the Praxis II Specialty Area Test</p> <p align="center"><b>OR</b></p> <p>Complete MDE approved coursework at Mississippi State University</p> <p><b>*See Appendix A for specific information.</b></p>	<p>Based upon validity period of standard license currently held</p>	<p><i>Five Year Class A License Renewal:</i></p> <p>Ten (10) continuing education units (CEU’s) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area</p> <p align="center"><b>AND</b></p> <p>Five (5) continuing education units (CEU’s) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p> <p><i>Five Year Class AA or Higher License Renewal:</i></p> <p>Three (3) hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Five (5) continuing education units (CEU’s) or equivalent in content or job/skill related area</p> <p><i>(Completion of these renewal requirements will also renew all existing five-year educator licenses)</i></p>

**APPENDIX A:  
SUPPLEMENTAL ENDORSEMENTS ADDED TO A VALID MISSISSIPPI LICENSE  
(CONTINUED)**

**405 Business Management**

This is an "add on" endorsement that may be earned only by persons who hold a currently valid five-year standard Mississippi Educator License with endorsement 105 Business Education, 318 Marketing, or 193 Economics.

A 405 Business Management endorsement allows a person to teach:

Business Law	Personal Finance
Entrepreneurship	Business Finance
Accounting Fundamentals	Business Fundamentals I
Management Fundamentals	Management Essentials
International Business	Marketing Essentials
Sales and Distribution	

This endorsement requires the following:

1. Applicant must hold a current 5-year standard teaching license in one of the following subject areas: 105 Business Education, 318 Marketing, or 193 Economics.
2. Applicant must validate competency in the field of instructional technology by attaining the established minimum score or higher on an assessment approved by the Mississippi Department of Education (MDE). The assessment must be directly related to technology competency required by the grade level and subject matter being taught. Approved assessments for this license are IC3, Propulse, or other specific assessment created by third-party vendors, authorized by the Local Education Agency (LEA) and approved by the MDE.
3. Applicant must successfully complete a Certification for an online learning workshop, module, or course that is approved by the MDE.
4. Applicant must successfully complete a teacher preparation training based on the curricula to be taught (refer to the above list of courses). This training may be either a workshop, module, or course approved by the MDE for this purpose.

*Note: If the applicant meets all requirements listed above, the applicant will be issued a 405 Business Management endorsement five-year license. If the applicant does not meet all requirements, the applicant may be issued a three-year license, and all requirements above must be satisfied prior to the ending date of that license.*

## 411 Business Technology

This is an “add on” endorsement that may be earned only by persons who hold a currently valid 5-year standard Mississippi Educator License with endorsement: 111 Computer Applications, 113 Computer Education, or 118 Instructional Technology.

A 411 Business Technology endorsement allows a person to teach:

Information & Communication Technology I	Web Design and Media Rich Content
Information & Communication Technology II	Introduction to Information Technology
Graphic Design I	Technology Foundations
Graphic Design II	

This endorsement requires the following:

1. Application must hold a current 5-year standard teaching license in one of the following subject areas: 111 Computer Applications, 113 Computer Education, or 118 Instructional Technology.
2. Applicant must validate competency in the field of instructional technology by attaining the established minimum score or higher on an assessment approved by the Mississippi Department of Education (MDE). The assessment must be directly related to technology competency required by the grade level and subject matter being taught. Approved assessments for this license are IC3, Propulse, or other specific assessment created by third-party vendors, authorized by the Local Education Agency (LEA) and approved by the MDE.
3. Applicant must successfully complete a Certification for an online learning workshop, module, or course that is approved by the MDE.
4. Applicant must successfully complete a teacher preparation training based on the curricula to be taught (refer to the above list of courses). This training may be either a workshop, module, or course approved by the MDE for this purpose.

*Note: If the applicant meets all requirements listed above, that applicant will be issued a 411 Business Technology endorsement five-year license. If the applicant does not meet all requirements, the applicant may be issued a three-year license, and all requirements above must be satisfied prior to the ending date of that license.*

<b>APPENDIX B :</b> <b>PRAXIS II EXAMINATION SCORES REQUIRED BY MISSISSIPPI</b>
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**SPECIALTY AREA TEST CODE SCALED SCORE**

Art Education (5134)	158
Audiology (5342)	170
Biology (5235)	150
Braille Proficiency (0633) – Visually Impaired (5282) is also required.	165
Business Education (5101)	153
Chemistry (5245)	151
Chinese (Mandarin) (5665)	164
Computer Science (5652)	149
Economics (0911)	150
Education of Young Children (5024)	160
Elementary Education (K-6) (5017)	153
Elementary Education (4-6) (5018) Alternate Route Only	163
Emotionally Disturbed/Behavior Disorders (5372)	154
English Language and Literature (5038)	167
English to Speakers of Other Languages (5362)	149
French (5174)	153
German (5183)	154
Professional School Counselor (5421)	156
Health Education (5551)	149
Hearing Disability (5272)	160
Home Economics/Family & Consumer Science (5122)	153
Latin (5601)	152
Library Media Specialist (5311)	143
Marketing (5561)	151
Mathematics (5161)	152
Middle Grade Math (5169) supplemental <i>only</i>	165
Middle Grade Language Arts (5047) supplemental <i>only</i>	164
Middle Grade Social Studies (5089) supplemental <i>only</i>	149
Middle Grade Science (5440) supplemental <i>only</i>	150
Music Education (5113)	161
Physical Education (5091)	145
Physics (5265)	139
School Leaders Licensure Assessment (6990)	151
School Psychologist (5402)	147
Social Studies (5081)	150
Spanish (5195)	160
Special Education (5354)	152
Special Education Fundamental Subjects HQ (5511)	142
Speech Communication (5221)	143
Speech-Language Pathology (5331)	162
Technology Education (5051)	159
Visually Impaired (5282) – Braille Proficiency (0633) is also required.	163

**MISSISSIPPI DEPARTMENT OF EDUCATION  
DISCONTINUED TEST AND/OR ADJUSTED SCORE POLICY**

**Discontinued Test/Adjusted Score Policy**

Effective September 1 of the year that a new version of a Mississippi-approved assessment in the Mississippi Educator Licensure Assessment Program (MELAP) is implemented, passing scores from the most recently discontinued version of the assessment will be accepted for up to two (2) years from the date the assessment was discontinued. The most recently discontinued version of the assessment shall have been taken and passed on or before August 31 of the year the new version is implemented. An applicant for Mississippi educator licensure shall successfully complete current requirements of the MELAP if official test score results are no longer valid and reportable to the Mississippi Department of Education.

The chart below serves as an illustration of the assessment implementation process for a Mississippi-approved educator licensure assessment that is currently affected by the discontinued test policy. Official score reports shall be received in the Division of Educator Licensure via electronic score transmission directly from the administering testing company as applicable.

<b>New Test Code &amp; Test Name</b>	<b>Required Score for New Test</b>	<b>New Test &amp; Test Score Effective Date</b>	<b>Discontinued Test Code &amp; Test Name</b>	<b>Required Score for Discontinued Test</b>	<b>Final Test Administration Date by Which Discontinued Test &amp; Score Accepted</b>	<b>Expiration Date for Acceptance Discontinued Test &amp; Score</b>
<b>0633 Braille Proficiency</b>	165	9/1/2017	0631	158	8/31/2017	8/31/2019
<b>6990 School Leaders Licensure Assessment (SLLA)</b>	151	9/1/2018	6011	169	8/31/2018	8/31/2020
<b>5161 Mathematics: Content Knowledge</b>	152	5/17/2018	N/A	Score Change Only (from 160 to 152)	N/A	N/A
<b>5733 Praxis Core: Mathematics</b>	130	9/1/2019	5732 Praxis Core: Mathematics	150	8/31/2019	8/31/2021
<b>5723 Praxis Core: Writing</b>	Test Code Change Only 162	9/1/2019	5722 Praxis Core: Writing	Test Code Change Only 162	8/31/2019 (Test 5723 or Test 5722 Required beginning 9/1/2019)	N/A
<b>5713 Praxis Core: Reading</b>	Test Code Change Only 156	9/1/2019	5712 Praxis Core: Reading	Test Code Change Only 156	8/31/2019 (Test 5713 or Test 5712 Required beginning 9/1/2019)	N/A

<b>APPENDIX C: PRAXIS CORE, ACT/SAT, &amp; PRAXIS PLT PASSING SCORES</b>
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<b>CORE ACADEMIC SKILLS FOR EDUCATORS (CORE)</b>	<b>PASSING SCORE</b>
Reading (5713)	156
Writing (5723)	162
Mathematics (5733)	130

**SAT Equivalent Scores to ACT**

In accordance with Miss. Code Ann. § 37-3-2, from and after September 30, 2015, no teacher candidate shall be licensed to teach in Mississippi without meeting the criteria of a twenty-one (21) on the ACT equivalent or achieving the nationally recommended passing score on the Praxis Core Academic Skills for Educators examination, etc.

To fulfill teacher license requirements, candidates have the option of taking the ACT and/or the SAT. The chart below details the scores required to obtain the license based on the SAT equivalent at the time the test was taken.

ACT	SAT (March 2016 and thereafter)	SAT (August 2015 to February 2016)	SAT (1995 to August 2015)	SAT (Prior to 1995)
Composite Score of <b>21</b> and Above	<b>1060</b> and Above	<b>990</b> and Above	<b>980</b> and Above	<b>870</b> and Above

All candidates must meet the ACT equivalent at the time the assessment was taken.

<b>PRINCIPLES OF LEARNING AND TEACHING (PLT)</b>	<b>PASSING SCORE</b>
Grade Level Pre-K – K (5621)	157
Grade Level K-6 (5622)	160
Grade Level 4-6 (5623)	160
Grade Level 7-12 (5624)	157



**APPENDIX D:  
PRAXIS INFORMATION  
Test Preparation Materials, Test Dates, Registration, Test Center Locations  
Available through Educational Testing Service (ETS)**

See **THE PRAXIS TESTS INFORMATION BULLETIN** for information about test dates, test center locations, fees, test codes, registration, test preparation materials, and procedures. The Bulletin may be accessed via the ETS website - [www.ets.org/praxis/about/bulletin](http://www.ets.org/praxis/about/bulletin).

**TELEPHONE**

Recorded information is available 24 hours a day by touch-tone phone. **1-609-771-7395**

Customer service representatives are available Monday-Friday. **1-800-772-9476**

Test takers who are deaf or hard-of-hearing can call **TTY 1-609-771-7714**.

**FAX 609-530-0581 or 609-771-7906**

**MAIL**

ETS-Praxis  
P. O. Box 6051  
Princeton, NJ 08541-051

**OVERNIGHT MAIL/FEDERAL EXPRESS**

ETS – Praxis  
Distribution and Receiving Center  
1425 Lower Ferry Road  
Ewing, NJ 08618

**PRAXIS TEST CENTERS IN MISSISSIPPI**

(Please Use the Following Web Link to Obtain Additional Information:

[https://www.ets.org/praxis/register/dates\\_centers/](https://www.ets.org/praxis/register/dates_centers/))

<b>Cleveland</b>	<b>Cleveland Career Development and Technology Center</b>
<b>Cleveland</b>	<b>Delta State University</b>
<b>Clinton</b>	<b>Mississippi College</b>
<b>Ellisville</b>	<b>Ellisville</b>
<b>Flowood</b>	<b>Prometric Test Center</b>
<b>Hattiesburg</b>	<b>University of Southern Mississippi</b>
<b>Holly Spring</b>	<b>Rust College</b>
<b>Itta Bena</b>	<b>Mississippi Valley State University</b>
<b>Jackson</b>	<b>Prometric Test Center</b>
<b>Jackson</b>	<b>Jackson State University</b>
<b>Lorman</b>	<b>Alcorn State University</b>
<b>Meridian</b>	<b>Meridian Community College</b>
<b>Meridian</b>	<b>Mississippi State University</b>
<b>Mississippi State</b>	<b>Mississippi State University</b>
<b>Oxford</b>	<b>University of Mississippi</b>
<b>Poplarville</b>	<b>Pearl River Community College</b>
<b>Raymond</b>	<b>Hinds Community College</b>
<b>Utica</b>	<b>Hinds Community College</b>

**Foundations of Reading Registration and Test Center Information**

Please Use the Following Web Link to Obtain Registration and Test Center Information:

<http://www.ms.nesinc.com/>

<b>APPENDIX E:</b> <b>Mississippi State Board Approved Licensure Endorsement Codes</b>
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<b>LICENSE TITLE</b>	<b>ENDORSEMENT CODE</b>
Administrator (K-12)	486
Agriculture (7-12)	302
Art Education (K-12)	102
Athletic Administrator (K-12)	495
Audiologist (K-12)	202
Biology Education (7-12)	181
Business (7-12)	105
Business Management (7-12)	405
Business Technology (7-12)	411
Chemistry (7-12)	185
Child Development (Pre-K-K)	153
Chinese (Mandarin) (K-12)	132
Computer Application (K-12)	111
Dance (K-12)	121
District Superintendent (K-12)	496
Drama (K-12)	123
Driver Education (7-12)	114
Dyslexia (K-12)	203
Early Oral Intervention (B-K)	209
Economics (7-12)	193
Elementary Education (4-6)	117
Elementary Education (K-4)	152
Elementary Education (K-6)	120
Emotional Disability (K-12)	206
English (7-12)	119
English as a Second Language (K-12)	177
Family and Consumer Science (7-12)	321
French (K-12)	130
General Science (7-12)	188
German (K-12)	134
Gifted (K-12)	207
Guidance Counselor (K-12)	436
Health Education (K-12)	143
Hearing Disability (K-12)	208
Home Economics (7-12)	322
Journalism (7-12)	149
Language Arts (7-8)	902
Latin (K-12)	135
Library/Media (K-12)	440
Marketing (7-12)	318
Mathematics (7-8)	901 or 905
Mathematics (7-12)	154
Mild/Moderate Disability (7-12)	224

Mild/Moderate Disability (K-12)	221
Mild/Moderate Disability (K-8)	223
Music Education Instrumental (K-12)	165
Music Education Vocal (K-12)	166
Nursery-Grade 1 (N-1)	150
Physical Education (K-12)	144
Physical Science (7-12)	182
Physics (7-12)	189
Pre-Kindergarten (Pre-K)	122
Psychology (7-12)	171
Psychometrist (K-12)	213
School District Business Administrator	420
Remedial Reading (K-12)	174
Russian (K-12)	139
School Psychologist (K-12)	451
Science (7-8)	904 or 908
Severe Disability (K-12)	222
Social Studies (7-8)	903
Social Studies (7-12)	192
Spanish (K-12)	140
Special Education (B-K)	211
Speech Communications (7-12)	196
Speech Correction (K-12)	216
Speech Language Clinician (K-12)	215
Visual Arts (K-12)	127
Visually Impaired (K-12)	218
Vocational Counselor (K-12)	314
Wellness and Physical Activity (K-6)	146

## **ADVANCE PLACEMENT (AP) COURSES AND LICENSURE ENDORSEMENT CODES**

Advanced Placement (AP) endorsements can only be added as a supplemental endorsement to a standard five (5) year educator license.

To teach any AP course, teachers must first complete the College Board endorsed AP Summer Institute (APSI) for the course and must obtain the AP endorsement through the Mississippi Department of Education's Division of Educator Licensure. Documentation showing completion of the College Board APSI is required.

Documentation from the National Math and Science Initiative (NMSI), a College Board approved professional development provider, will be accepted for initial certification for any AP area in lieu of the College Board AP Summer Institute. In addition, initial AP Computer Science Principles training may be issued by Project Lead The Way or Code.org. These two providers are endorsed by College Board as professional development providers for AP Computer Science Principles only.

Once a teacher has been issued an AP endorsement, the AP endorsement must be renewed every five (5) years with additional MDE approved AP training that earns 3 Continuing Education Units (CEUs) in the appropriate AP endorsement area. Additionally, teachers may continue to renew AP endorsements by attending the College Board APSI, or by serving as an official College Board AP reader in the appropriate endorsement area.

### ***Mathematics***

- 609 - Calculus AB, Advanced Placement
- 610 - Calculus BC, Advanced Placement
- 611 - Statistics, Advanced Placement

### ***Computer Science***

- 612 or 613 - Computer Science A, Advanced Placement
- 612 or 613 or 646 – Computer Science Principles, Advanced Placement

### ***English***

- 614 - English Language and Composition, Advanced Placement
- 615 - English Literature and Composition, Advanced Placement

### ***Foreign Language***

- 616 - Chinese Language and Culture, Advanced Placement
- 617 or 618 - French Language and Culture, Advanced Placement
- 619 - German Language and Culture, Advanced Placement
- 620 - Italian Language and Culture, Advanced Placement
- 621 - Japanese Language and Culture, Advanced Placement
- 622 or 623 – Latin, Advanced Placement
- 624 - Spanish Language and Culture, Advanced Placement
- 625 - Spanish Literature and Culture, Advanced Placement

### ***Science***

- 626 - Biology, Advanced Placement
- 627 - Chemistry, Advanced Placement
- 628 - Environmental Science, Advanced Placement
- 629 - Physics I, Advanced Placement
- 629 – Physics II, Advanced Placement
- 630 - Physics C: Electricity and Magnetism, Advanced Placement
- 631 - Physics C: Mechanics, Advanced Placement

### ***Social Studies***

- 632 - European History, Advanced Placement
- 633 - Government and Politics: Comparative, Advanced Placement
- 634 - Government and Politics: United States, Advanced Placement
- 635 - Human Geography, Advanced Placement
- 636 - Macroeconomics, Advanced Placement
- 637 - Microeconomics, Advanced Placement
- 638 - United States History, Advanced Placement
- 639 - World History, Advanced Placement
- 645 - Psychology, Advanced Placement

### ***Visual and Performing Art***

- 640 - Art History, Advanced Placement
- 641 - Music Theory, Advanced Placement
- 642 - Studio Art: 2-D Design, Advanced Placement
- 643 - Studio Art: 3-D Design, Advanced Placement
- 644 - Studio Art: Drawing, Advanced Placement

### ***Electives***

- 647 – Seminar, Advanced Placement
- 648 – Research, Advanced Placement

### **Special Notes:**

College Board Advance Placement Summer Institute (APSI) training in AP Economics will be used to issue both a 636 Macroeconomics and 637 Microeconomics endorsement

AP Physics C training will be used to issue both a 630 Electricity and Magnetism and 631 Mechanics endorsement

**APPENDIX F  
DEPARTMENTS OF EDUCATION  
MISSISSIPPI COLLEGES AND UNIVERSITIES**

**STATE SUPPORTED FOUR YEAR INSTITUTIONS**

<p><b>Dr. Malinda Butler, Interim Dean</b> Alcorn State University School of Education and Psychology 1000 ASU Drive, #480 Lorman, MS 39096 Phone: (601) 877-6149 <a href="mailto:mbutler@alcorn.edu">mbutler@alcorn.edu</a></p> <p><b>Dr. Leslie Griffin, Dean</b> Delta State University College of Education P. O. Box 3121 Cleveland, MS 38733 Phone: (662) 846-4400 <a href="mailto:lgriffin@deltastate.edu">lgriffin@deltastate.edu</a></p> <p><b>Dr. Roosevelt O. Shelton, Interim Dean</b> Jackson State University School of Education P. O. Box 18829 Jackson, MS 39217 Phone: (601) 979-2433 <a href="mailto:roosevelt.o.shelton@jsums.edu">roosevelt.o.shelton@jsums.edu</a></p>	<p><b>Dr. Richard Blackburn, Dean</b> Mississippi State University College of Education Box 9710, 309 Allen Hall Mississippi State, MS 39762-9710 Phone: (662) 325-3717 <a href="mailto:rblackbourn@colled.msstate.edu">rblackbourn@colled.msstate.edu</a></p> <p><b>Dr. Brian Anderson, Dean</b> Mississippi University for Women College of Education &amp; Human Sci. P.O. Box W-1637 Columbus, MS 39701 Phone: (662) 329-7175 <a href="mailto:bbanderson@muw.edu">bbanderson@muw.edu</a></p> <p><b>Dr. Kalanya Moore, Chair</b> Mississippi Valley State University College of Professional Studies and Education 1400 Hwy 82 W, Box 7243 Itta Bena, MS 38941-1400 Phone: (662) 254-3619 <a href="mailto:kalanya.moore@mvsu.edu">kalanya.moore@mvsu.edu</a></p>	<p><b>Dr. David Rock, Dean</b> University of Mississippi School of Education Room 164 University, MS 38677 Phone: (662) 915-7063 <a href="mailto:drock@olemiss.edu">drock@olemiss.edu</a></p> <p><b>Dr. Trent Gould, Dean</b> University of Southern Mississippi College of Education and Psychology Southern Station, Box 5023 Hattiesburg, MS 39406 Phone: (601) 266-4568 <a href="mailto:trent.gould@usm.edu">trent.gould@usm.edu</a></p>
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**APPENDIX F  
DEPARTMENTS OF EDUCATION  
MISSISSIPPI COLLEGES AND UNIVERSITIES (CONTINUED)**

**INDEPENDENT FOUR-YEAR INSTITUTIONS**

<p><b>Dr. Jenetta Waddell, Chair</b> Dept. of Education</p> <p>Blue Mountain College</p> <p>Blue Mountain, MS 38610</p> <p>Phone: (662) 685-4771</p> <p><a href="mailto:jwaddell@bmc.edu">jwaddell@bmc.edu</a></p> <p><b>Dr. Thea Black, Dean</b> Tougaloo College</p> <p>Telephone: (601) 977-7757</p> <p>Fax: (601) 977-6165</p> <p><a href="mailto:twblack@tougaloo.edu">twblack@tougaloo.edu</a></p> <p><b>Dr. David Hand, Dean</b> School of Education</p> <p>Belhaven University, Box 315</p> <p>Jackson, MS 39202</p> <p>Phone: (601) 965-7020</p> <p><a href="mailto:dhand@belhaven.edu">dhand@belhaven.edu</a></p>	<p><b>Dr. Stacy DeZutter, Chair</b> Department of Education</p> <p>Millsaps College, 1701 North State Street</p> <p>Jackson, MS 39210</p> <p>Phone: (601) 974-1353</p> <p><a href="mailto:dezuts@millsaps.edu">dezuts@millsaps.edu</a></p> <p><b>Dr. Leon Howard, Chair</b> College of Education</p> <p>Rust College</p> <p>Holly Springs, MS 38635</p> <p>Phone: (662) 252-8000 Ext. 4053</p> <p><a href="mailto:lhoward@rustcollege.edu">lhoward@rustcollege.edu</a></p>	<p><b>Dr. Cindy Melton, Dean</b> School of Education</p> <p>MS College</p> <p>P.O. Box 4009</p> <p>Clinton, MS 39058</p> <p>Phone: (601) 925-3250 or 3226</p> <p><a href="mailto:cmelton@mc.edu">cmelton@mc.edu</a></p> <p><b>Dr. Ben Burnett, Dean</b> School of Education</p> <p>William Carey College, Box 3</p> <p>Hattiesburg, MS 39401</p> <p>Phone: (601) 318-6587</p> <p>Coast Office: (228) 702-1842</p> <p><a href="mailto:bburnett@wmcarey.edu">bburnett@wmcarey.edu</a></p>
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**APPENDIX G**  
**Guidelines for “Highly Qualified” Status**

**NEW TEACHERS**

The “No Child Left Behind Act” of 2001 (NCLB Act) mandates that teachers *new* to the profession (employed for the first time in a Mississippi public school after the first day of school 2002-2003) meet the following “highly qualified” status:

**New Elementary K-6**

- Hold a baccalaureate degree
- Complete one of the following:
  1. an approved pre-service teacher preparation program for elementary education from a regionally/nationally-accredited Institution of Higher Learning **OR**
  2. an approved alternate route to certification program (4-6 only)
- Pass designated Praxis tests

**New Secondary 7-12**

- Hold a baccalaureate degree
- Complete one of the following:
  1. an approved pre-service teacher preparation program for middle/secondary education from a regionally/nationally-accredited Institution of Higher Learning **OR**
  2. an approved alternate route certification program for middle/secondary education
- Pass designated Praxis tests
- Hold an endorsement for every core academic subject taught (*English, reading, language arts, mathematics, science, foreign language, civics, government, economics, arts, history, geography*)

## VETERAN TEACHERS

The “No Child Left Behind Act” of 2001 (NCLB Act) mandates that teachers *not new* to the profession (employed in a Mississippi public school before or on the first day of school, 2002-2003) have until the end of the 2005-2006 school year to meet the following “highly qualified” status:

### Veteran Elementary K-6

- Hold at least a bachelor’s degree
- Pass the Praxis Subject Assessment
- Hold at least a valid Class A Educator License
- Teach in a grade covered by that license

### Veteran Secondary School 7-12

- Hold at least a bachelor’s degree
- Hold at least a Class A Educator License with an endorsement for every core academic subject taught (*English, reading, language arts, mathematics, science, foreign language, civics, government, economics, arts, history, geography*)

#### *Options for “Highly Qualified” Status for Secondary School 7-12:*

- Pass the Praxis Subject Assessment), **OR**
- Pass Praxis Subject Assessment (assessment for middle school available 9/04), **OR**
- Hold a master’s degree in each core academic subject taught, **OR**
- Obtain an endorsement with a minimum of 18 hours of coursework with a grade of “C” or higher for each core academic subject taught (*English, reading, language arts, mathematics, science, foreign language, civics, government, economics, arts, history, geography*)

**APPENDIX H**  
**ALTERNATE ROUTE TEACHER LICENSURE PROGRAMS**  
**Master of Arts in Teaching**

<b>Subject Areas of Licensure &amp; Praxis II Specialty Area Test Codes</b>	Art-5134, Biology-5235, Business-5101, Chemistry-5245, Chinese-5665, Economics-0911, English-5038, French-5174, German-5183, Health- 5551, Home Economics-5122, Latin-5601, Library Media-5311, Music-5113, Marketing-5561, Math–5161, Physics-5265, Physical Education-5091, Social Studies-5081, Spanish-5195, **Special Education-5354, Speech Communications-5221, *Elementary Education (4-6)-5018
<b>Program Entrance Requirements</b>	<ol style="list-style-type: none"> <li>1. Bachelor’s degree from a regionally/nationally accredited institution of higher learning</li> <li>2. Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis Core Academic Skills for Educators examination; and No less than 2.75 GPA on content coursework in the requested area of certification or passing Praxis Subject Assessment at or above the national recommended score provided that the accepted cohort of candidates of the institution’s teacher education program meets or exceeds a 3.0 GPA on pre-major coursework.</li> <li>3. Praxis II (Specialty Area Test); and</li> <li>4. *Foundations of Reading Assessment (<i>applicable to Elementary Education (4-6) only</i>: <a href="http://www.ms.nesinc.com/">http://www.ms.nesinc.com/</a>)</li> </ol>
<b>Requirements for Three Year Alternate Route License</b>	<ol style="list-style-type: none"> <li>1. Complete six (6) hours pre-teaching course requirements from an approved Master of Arts in Teaching program</li> <li>2. Program Completion Verification <i>MAT Program offers a three-year alternate route license.</i></li> </ol>
<b>Location and Contact Information</b>	<p>Alcorn State University          Belhaven College          Delta State University          Jackson State University          Mississippi College          Mississippi Valley State University          University of Mississippi (<i>Grades 4-6 not offered</i>)          William Carey University          Mississippi State University          University of Southern Mississippi (<i>Grades 4-6 not offered</i>)          Mississippi University for Women (<i>Grades 4-6 not offered</i>)          Tougaloo College  <i>**William Carey University and Mississippi State University are the only locations approved for Special Education.</i>  <b><i>For contact information see Appendix F</i></b></p>
<b>Requirements for Five Year Alternate Route License</b>	Complete six (6) semester hours including the internship prescribed by the participating institution
<b>Fees</b>	Colleges charge normal fees for 12 semester hours

**NOTE:** *Contact the institution offering the program for enrollment information, application deadlines, fees, starting dates, etc.*

<b>APPENDIX H</b>	
<b>ALTERNATE ROUTE TEACHER LICENSURE PROGRAMS (CONTINUED)</b>	
<b>Mississippi Alternate Path to Quality Teachers</b>	
<b>Subject Areas of Licensure &amp; Praxis II Specialty Area Test Codes</b>	Art-5134, Biology-5235, Business-5101, Chemistry-5245, Chinese-5665, Economics-5911, English-5038, French-5174, German-5183, Health-5551, Home Economics-5122, Latin-5601, Library Media-5311, Music- 5113, Marketing-5561, Math- 5161, Physics-5265, Physical Education-5091, Social Studies-5081, Spanish-5195, Speech Communications-5221, Special Education (K-12)-5354
<b>Program Entrance Requirements</b>	<ol style="list-style-type: none"> <li>1. Bachelor’s degree from a regionally/nationally accredited institution of higher learning</li> <li>2. Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis Core Academic Skills for Educators examination; and No less than 2.75 GPA on content coursework in the requested area of certification or passing Praxis Subject Assessment at or above the national recommended score provided that the accepted cohort of candidates of the institution’s teacher education program meets or exceeds a 3.0 GPA on pre-major coursework.</li> <li>3. Praxis II (Specialty Area Test)</li> </ol>
<b>Requirements for Three Year Alternate Route License</b>	<p>Training Program consisting of 90 clock hours. (Time and dates determined by offering colleges.)</p> <p><i>MAPQT offers a three-year alternate route license</i></p>
<b>Location and Contact Information</b>	<p><b>Mississippi Community College Foundation</b>  <b>601-321-3902</b>  <b>E-mail: <a href="mailto:mapqt@mccfms.org">mapqt@mccfms.org</a></b></p> <p>Site Locations:            Itawamba Community College – Tupelo            Hinds Community College – Raymond            MS Delta Community College – Indianola            Pearl River Community College – Hattiesburg            Northwest Community College – Senatobia            East Central Community College – Philadelphia            MS Gulf Coast Community College – Gautier</p>
<b>Requirements for Five Year Alternate Route License</b>	<ol style="list-style-type: none"> <li>1. Verification of Completion of Practicum (9 Saturdays), with an Online Recommendation by MAPQT</li> <li>2. Documentation of District Evaluation/Mentoring Program</li> </ol>
<b>Fees</b>	Fee to be determined each year depending on funding
<b>NOTE: Contact the institution offering the program for enrollment information, application deadlines, fees, starting dates, etc.</b>	

**APPENDIX H**  
**ALTERNATE ROUTE TEACHER LICENSURE PROGRAMS (CONTINUED)**  
**Teach Mississippi Institute**

<b>Subject Areas of Licensure &amp; Praxis II Specialty Area Test Codes</b>	Art-5134, Biology-5235, Business-5101, Chemistry-5245, Chinese-5665, Economics-5911, English-5038, French-5174, German-5183, Health-5551, Home Economics-5122, Latin-5601, Library Media-5311, Music- 5113, Marketing-5561, Math- 5161, Physics-5265, Physical Education-5091, Social Studies-5081, Spanish-5195, Speech Communications-5221, Special Education (K-12)-5354
<b>Program Entrance Requirements</b>	<ol style="list-style-type: none"> <li>1. Bachelor’s degree from a regionally/nationally accredited institution of higher learning</li> <li>2. Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis Core Academic Skills for Educators examination; and No less than 2.75 GPA on content coursework in the requested area of certification or passing Praxis Subject Assessment at or above the national recommended score provided that the accepted cohort of candidates of the institution’s teacher education program meets or exceeds a 3.0 GPA on pre-major coursework.</li> <li>3. Praxis II (Specialty Area Test)</li> </ol>
<b>Requirements for Three Year Alternate Route License</b>	<p>Eight Week Training Session in the summer - (Times and dates determined by offering colleges/universities)</p> <p style="text-align: center;"><b>OR</b></p> <p>TMI Online program through University of Mississippi Continuing Education  <i>TMI offers a three-year alternate route license</i></p>
<b>Location and Contact Information</b>	<p>Delta State University - summer graduate program          University of Southern Mississippi - summer graduate program          University of Mississippi - online program only - 1-877-915-7313</p>
<b>Requirements for Five Year Alternate Route License</b>	<ol style="list-style-type: none"> <li>1. Completion of one-year internship period with mentoring and induction program in local school district</li> <li>2. Recommendation by local school district</li> </ol>
<b>Fees</b>	Fee to be determined by the offering university

**NOTE:** *Contact the institution offering the program for enrollment information, application deadlines, fees, starting dates, etc.*

<b>APPENDIX H</b>	
<b>ALTERNATE ROUTE TEACHER LICENSURE PROGRAMS (CONTINUED)</b>	
<b>American Board Certification for Teacher Excellence Passport to Teaching</b>	
<b>Subject Areas of Licensure</b>	Biology (7-12), Chemistry (7-12), English (7-12), Math (7-12), Physics (7-12)
<b>Program Entrance Requirements</b>	<ol style="list-style-type: none"> <li>1. Bachelor’s degree from a regionally/nationally accredited institution of higher learning</li> <li>2. Twenty-one (21) ACT equivalent or achieve the nationally recommended passing score on the Praxis Core Academic Skills for Educators examination No less than 2.75 GPA on content coursework in the requested area of certification or passing Praxis Subject Assessment at or above the national recommended score provided that the accepted cohort of candidates of the institution’s teacher education program meets or exceeds a 3.0 GPA on pre-major coursework.</li> <li>3. Praxis Subject Assessment</li> <li>4. Pretesting Assessments in subject area and pedagogy</li> <li>5. Assignment of advisor and prescribed individual study profile</li> <li>6. ABCTE Passport to Teaching exam</li> <li>7. Apply for One (1) year license</li> </ol>
<b>Requirements for Initial One Year Alternate Route License</b>	<ol style="list-style-type: none"> <li>1. ABCTE Passport to Teaching Certificate</li> <li>2. Letter from school district stating commitment to employ</li> </ol> <p><i>ABCTE offers a one-year alternate route license</i></p>
<b>Location and Contact Information</b>	<p><b>American Board Certification for Teacher Excellence</b>  <b>1225 19<sup>th</sup> St. NW, Suite 400</b>  <b>Washington, D.C. 20036</b>  <b>Website: <a href="http://www.abcte.org">www.abcte.org</a></b>  <b>E-mail: <a href="mailto:contact@abcte.org">contact@abcte.org</a></b>  <b>Phone: 1-877-669-2228</b></p>
<b>Requirements for Five Year Alternate Route License</b>	<ol style="list-style-type: none"> <li>1. One-year teaching internship with mentoring <i>(mentoring must be by National Board-Certified teacher or MDE trained mentor certified in same subject area or mentor can complete the ABCTE approved mentor training)</i></li> <li>2. Must complete training in one of the following: <ul style="list-style-type: none"> <li>• MAPQT Three (3) - week summer training <ul style="list-style-type: none"> <li>• MS Public Broadcasting (MPB) E-Learning online professional development course</li> <li>• MAT Six (6) hours of initial graduate university courses earned by an approved Mississippi alternate route program <i>(can be applied to master’s degree)</i></li> </ul> </li> </ul> </li> </ol>
<b>Fees</b>	<p>Fee to ABCTE for initial assessment and fee for exam  Fee for mentor  Fee for training varies per selection</p>

**APPENDIX H**  
**ALTERNATE ROUTE PROGRAMS FOR ADMINISTRATORS**  
**MISSISSIPPI ALTERNATE PATH TO QUALITY SCHOOL LEADERSHIP**

<b>Program Entrance Requirements</b>	<p>Two (2) tracks:</p> <p>Education track:</p> <ul style="list-style-type: none"> <li>• Master’s degree in any endorsable field of Education</li> <li>• Five-year educator license</li> <li>• Three (3) years of teaching experience</li> <li>• Priority for admittance given to applicants with Superintendent/School District Recommendation</li> </ul> <p>Business track:</p> <ul style="list-style-type: none"> <li>• Master of Business Administration (MBA), Master of Public Administration (MPA), Master of Public Policy (MPP) Doctor of Jurisprudence (JD)</li> <li>• Five (5) years of documented supervisory experience</li> <li>• School Leadership Licensure Assessment (SLLA)</li> <li>• Priority for admittance given to applicants with Superintendent/School District recommendation</li> </ul>
<b>Requirements for One-Year Alternate Route Assistant Administrator License</b>	<ol style="list-style-type: none"> <li>1. Certificate of completion from Summer Training Program consisting of 90 clock hours</li> <li>2. Letter of commitment from school district confirming an administrative position</li> </ol>
<b>Location and Contact Information</b>	<p style="text-align: center;"><b>Mississippi Community College Foundation</b>  <b>601-321-3903</b>  <b>Email: <a href="mailto:mapqsl@mccfms.org">mapqsl@mccfms.org</a></b></p> <p>Site Locations:  Itawamba Community College – Fulton  Hinds Community College – Raymond  Pearl River Community College – Hattiesburg</p>
<b>Requirements for Five Year Entry Level Alternate Route Administrator License</b>	<ol style="list-style-type: none"> <li>1. Verification of Completion of Practicum (9 Saturdays), with an Online Recommendation by MAPQSL</li> <li>2. Documentation of District Evaluation/Mentoring Program</li> <li>3. Passing score on SLLA exam</li> </ol>
<b>Fees</b>	Fee to be determined each year
<b>NOTE:</b> <i>Contact the MS Community College Foundation for enrollment information application deadlines and fees.</i>	

<b>APPENDIX I GLOSSARY</b>
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**Administrative/Supervisory Experience** - Direct supervision of individuals and/or programs within a business, industry, and/or organization.

**Approved Teacher Education Institution** - In the state of Mississippi is an institution of higher education which includes teacher preparation in its curriculum and whose curriculum, program of study, training of personnel, and directed teaching procedures have been reviewed and officially approved by the State Board of Education.

**Approved Teacher Education Program** - A program within a teacher education institution which prepares students to enter a specific area of education and includes student teaching. (e.g., math education, special education, science education, etc.).

**Approved Program** - Courses of study approved by the Mississippi Department of Education leading to a five-year license or a supplemental endorsement. (Requires Verification of Approved Program [side 2] of Licensure Application.)

**Content Area Courses** - Refers to course work in the area of endorsement (e.g., mathematics, science, special education, etc.).

**Continuing Education Unit (CEU)** - Unit of educational credit offered through an approved CEU granting agency. One CEU is earned through ten (10) contact hours of instruction/training.

**Endorsements** - Areas in which educators are licensed.

**Job/Skill Related Areas** - Include pedagogy and skills for effective teaching and leadership (e.g., computer technology, cooperative learning, learning styles, methodology, etc.).

**Supplemental Teaching Endorsement** - Areas of endorsement added to a valid five year or three year license by (1) completing 18 hours in an endorsement area with all course work having a grade of “C” or higher, **OR** (2) by completing an approved program in an additional content area through a state-approved or an approved degree program from a regionally/nationally accredited institution of higher learning, **OR** (3) by meeting the minimum score on the Praxis II Specialty Area Test in the endorsement area, **OR** (4) by completing a Mississippi Department of Education Competency Based Training course at Mississippi State University.

**Subject Area** - A division or field of organized knowledge for which state curriculum guidelines have been prepared.

**Teaching Experience** - Experience accrued by a properly licensed staff member in a grade or subject under legal contract to an accredited public, private, elementary, or secondary (N-12) school; or teaching/administrative experience accrued at a state approved or regionally/nationally accredited Community/Junior College or Institution of Higher Learning.

Source: *Miss. Code Ann.* §§ 37-1-3, 37-3-2